

CITY OF
GALESBURG
ILLINOIS

June 3, 2024

City Council Agenda



55 W. TOMPKINS STREET
GALESBURG, IL 61401
WWW.CI.GALESBURG.IL.US



CITY OF
GALESBURG
ILLINOIS



City Council Meeting Agenda
City of Galesburg, Illinois
City Council Chambers
June 3, 2024

Galesburg City Council meetings are streamed live on the City's website and Comcast channel 7.

6:00 p.m.	Roll Call	Pledge of Allegiance
		Invocation
	Approve	Minutes from May 20, 2024

[Public Comment](#)

[Consent Agenda #2024-10](#)

24-3020	Bid	Parking Lot A seal coat
24-5005	Receive	03/31/2024 Investment Schedule
24-8009	Bills and Advance Checks	Approval and warrants drawn in payment of same

[Passage of Ordinances and Resolutions](#)

24-1008	Ordinance	Allow parking on E. Ferris Street east of Kellogg Street on Sundays only (Final Reading)
24-1009	Ordinance	Zoning amendment, NE corner Saluda Rd & Huston St, (R2) Two Family to (R1A) Single Family (First Reading)
24-1010	Ordinance	Zoning amendment 755 N Henderson St, (B1) Neighborhood Commercial to (B2) General Business (First Reading)
24-1011	Ordinance	Zoning amendment, nine parcels north of 2135 Grand Ave, (R1A) Single Family to (B2) General Business (First Reading)
24-1012	Ordinance	Vacating alley located between Lincoln Street and Nelson Avenue (First Reading)
24-2012	Resolution	Purchase of properties from the Knox County Trustee

[Bids, Petitions and Communications](#)

24-3021	Bid	Purchase of three dump bodies/snowplows/salt spreaders
---------	-----	--

24-3022	Bid	Replace Brooks Street Fire Station generator
---------	-----	--

City Manager's Report

Miscellaneous Business (Agreements, Approvals, Etc.)

24-4038	Approve	Minor Plat, People's Lumber and Coal Company Subdivision, 468 E Berrien Street
---------	---------	--

24-4039	Approve	AFSCME Contract & Salary Schedule
---------	---------	-----------------------------------

24-4040	Approve	Purchase of e-citation and e-crash software and hardware
---------	---------	--

Town Business

24-9010		Bills
---------	--	-------

24-9011		Decennial Committee Report
---------	--	----------------------------

Closing Comments

Adjournment



CITY COUNCIL MEETING
City Manager's Report
June 3, 2024

CONSENT AGENDA #2024-10

Item 24-3020 Parking Lot A Seal Coat

Staff recommend approval of the bid submitted by Tiles in Style LLC DBA Taza Construction in the amount of \$23,045.46 for sealing Parking Lot A. This contract requires the Contractor to apply a double coat of emulsion sealer to the existing asphalt surface of City Parking Lot A located on E. Ferris Street between Prairie Street and Kellogg Street. The work will be staged so that only half of the parking lot is sealed at a time. The City Street Division will do patching and crack sealing of the lots prior to the sealing as well as the restriping of the parking lots after they are sealed. Two bids were received for this work, with Tiles in Style LLC DBA Taza Construction submitting the low and best bid. There are sufficient funds budgeted in the City Gas Tax Fund for this work.

Item 24-5005 Investment Schedule

The March 31, 2024, Investment Schedule is provided to be received and placed on file with the City Clerk's office. The March 31, 2024, Investment Schedule reports a grand total of investments in the amount of \$67,432,838.66. The national 3-month T-Bill rate on March 31, 2024, was at 5.23 percent while, at the same timeframe, the city investments earned an average rate of 5.282 percent.

Item 24-8009 Bills

Bills and advanced checks are submitted for approval. All purchases are made in accordance with purchasing policies, with bids over \$25,000.00 utilizing the competitive bid process and approved individually by the City Council.

ORDINANCES AND RESOLUTIONS

Item 24-1008 Parking on E. Ferris Street (Final Reading)

Staff recommend approval of an ordinance allowing parking on East Ferris Street, east of Kellogg Street on Sundays only. A request was brought to the Traffic Advisory Committee by Trinity Lutheran Church to address on-street parking availability for members of the congregation. Currently, there are four on-street parking spaces in front of the church on the south side of Ferris Street. Parking is restricted on the north side of Ferris Street in front of the church. The proposed ordinance would add two on-street parking spaces on the north side of E. Ferris St. just east of the Kellogg Street intersection. Parking would remain restricted from Monday through Saturday. Signage would be installed to indicate that parking restriction.

Item 24-1009 Zoning Amendment, NE Corner Saluda Road & Huston Street (First Reading)

The Planning and Zoning (P&Z) Commission recommends approval of a zoning amendment for a parcel located at the northeast corner of Saluda Road and Huston Street from R2, Two Family to

R1A, Single Family. The current owner purchased the property in April 2022. They are proposing to grow produce on the property and the proposed R1A zoning district would allow Agriculture. The 2019 Comprehensive Plan indicates this area to be Single Family (R1A).

Item 24-1010 Zoning Amendment, 755 N. Henderson Street (First Reading)

The Planning and Zoning (P&Z) Commission recommends approval of a zoning amendment for 755 N. Henderson Street from B1, Neighborhood Business to B2, General Business. Staff concur with this recommendation. The applicant is proposing to purchase the property and would like to open a tobacco shop. In the B2 zoning district, a Cigar, Cigarette, Tobacco Store is a Permissive Use. The closest B2 zoning district is approximately 640 feet to the north and is currently being developed into a donut/ice cream store. The 2019 Comprehensive Plan indicates this area to be Regional Commercial (B2).

Item 24-1011 Zoning Amendment, Nine Parcels North of 2135 Grand Avenue (First Reading)

The Planning and Zoning (P&Z) Commission recommends approval of a zoning amendment for nine parcels located north of 2135 Grand Avenue from (R1A) Single Family to (B2) General Business. The applicant is proposing to purchase the nine properties, demolish an existing residence and utilize the properties for potential future expansion of Daves Autobody, which is a Permissive Use in the B2 zoning district. The 2019 Comprehensive Plan indicates this area to be Single Family. In 2019 a zoning amendment was approved from R1A to B2 for the northern portion of 2135 Grand Ave for a previous expansion of Daves Autobody.

Item 24-1012 Vacating Alley Located Between Lincoln Street and Nelson Avenue (First Reading)

Staff recommend approval of an ordinance vacating an alley located between Lincoln Street and Nelson Avenue. The City was petitioned to vacate a public alley located between Lincoln Street and Nelson Avenue by an adjoining landowner in order to allow them additional room to develop their property in the future. This section of public alley is 16 feet in width and is unimproved. The City does not intend on installing a street on this ROW and does not have a use for the property. The alley is currently grass, which the adjoining property owners have maintained over the years. Half of the existing alley, or eight feet, would be vacated to each adjoining property owner along the alley.

Item 24-2012 Purchase of Properties from the Knox County Trustee

Staff recommend approval of the purchase of three parcels from the Knox County Trustee for the minimum cost of acquisition of \$813.00 per parcel. The City intends to apply for an Environmental Protection Agency Multi-Purpose grant later this year to remediate environmental issues at the parcels (former Knox Laundry property). In order to apply for the grant, the City is required to own the properties prior to submitting the application.

BIDS, PETITIONS AND COMMUNICATIONS

Item 24-3021 Purchase of Three Dump Bodies/Snowplows/Salt Spreaders

Staff recommend approval of purchase three dump bodies/snowplows/tailgate salt spreaders, two mid-mount side wing plows and a stainless-steel V-box salt spreader with hydraulic controls from Monroe Truck Equipment for a total cost of \$316,845.00. Public Works has three dump trucks scheduled for replacement in 2025. The units have served the department well but are beyond their useful life and in need of replacement. Due to the lack of inventory and the

extensive lead times to purchase dump trucks, the cab/chassis were bid out separately from the dump bodies/snowplows/tailgate salt spreaders. The three cab/chassis are anticipated to be delivered in the third quarter of 2024. The dump bodies/snowplows/tailgate salt spreaders will need to be installed onto the three cab/chasses before putting the trucks in service. Two bids were received as a result of this request, with Monroe Truck Equipment providing the low and best bid. The anticipated date when all the three units will be put into service is July of 2025. The current dump trucks will be used during the 2024-2025 winter season and traded once the new units are received.

Item 24-3022 Replace Brooks Street Fire Station Generator

Staff recommend approval of the bid submitted by Mechanical Services of Galesburg Inc in the amount of \$26,725 for the replacement of the natural gas generator at Brooks Street Fire Station. The current generator is a 1981 12.5KW natural gas, single phase generator and is not large enough to power all of the station's circuits during a power outage. The fire station requires sufficient power to successfully operate and respond to emergency calls during a power outage. Mechanical Services of Galesburg Inc. was the sole respondent to this request and will provide and install a 25KW Generac natural gas generator, which is sufficient to meet the demand of the current load at peak usage. There are sufficient funds in the general fund for this planned purchase.

CITY MANAGER'S REPORT

MISCELLANEOUS BUSINESS (Agreements, Approvals, Etc.)

Item 24-4038 Minor Plat, People's Lumber and Coal Company Subdivision

The Planning and Zoning (P&Z) Commission recommends approval of the Minor Plat of the People's Lumber and Coal Company Subdivision. Staff concur with this recommendation. The property is currently zoned M1, Light Industrial, and the current owner is proposing to subdivide the properties into three parcels. Proposed Lot 1 will be approximately 2.10 acres, proposed Lot 2 will be approximately 1.08 acres, and proposed Lot 3 will be .15 acres.

Item 24-4039 AFSCME Contract & Salary Schedule

Staff recommend approval of a successor collective bargaining agreement between the City of Galesburg and the American Federation of State, County and Municipal Employees (AFSCME), as well as the resulting 2024 Classification and Salary Schedule for personnel represented by AFSCME. The agreement is for a three-year term. It provides a 4% cost of living adjustment in year 2024, 2025 and 2026. There are sufficient funds budgeted for the cost of living adjustment in the 2024 budget.

Item 24-4040 Purchase of E-Citation & E-Crash Software and Hardware

Staff recommend approval of the purchase of electronic citation (E-citation) and electronic crash reporting (E-crash) software and hardware for use with the current records management system through ProPhoenix. The current e-citation and e-crash platforms are due for replacement, and the current Records Management System (RMS), which is used for all information gathering and documentation by city and county public safety has the capability of adding these functions. This will allow all information processed through the E-crash and E-citation system to automatically be stored in the RMS system for later retrieval. Adding the two modules to the current RMS

system is also less expensive than purchasing a new standalone platform for these functions. The RMS vendor, ProPhoenix, has proprietary software and hardware that must be purchased in order to use their system. The non-proprietary hardware will be purchased from SCW as they were the lowest and best bid. The total cost is \$102,644.29, of which \$45,587.85 will be paid by the City, and \$57,056.44 will be paid by the County. This represents the costs broken down by the hardware, software, and licenses needed by each organization. There are sufficient funds for all expenses to be paid from the City computer replacement fund, and the County will reimburse the City for their portion.

TOWN BUSINESS

Item 24-9010 Town Bills

Item 24-9011 Decennial Committee Report

Respectfully submitted,
Eric Hanson
City Manager

Galesburg City Council Regular Meeting
 City Council Chambers
 55 West Tompkins Street, Galesburg, Illinois
 May 20, 2024
 6:00 p.m.

Called to order by Mayor Peter Schwartzman at 6:00 p.m.

Roll Call #1: Present: Mayor Peter Schwartzman, Council Members Bradley Hix, Wayne Dennis, Evan Miller, Dwight White, Heather Acerra, Sarah Davis, and Steve Cheesman, 8. Also Present: City Manager Eric Hanson, City Attorney James Kelly, and City Clerk Kelli Bennewitz.

Mayor Schwartzman declared a quorum present.

The Pledge of Allegiance was recited.

A moment of silence was observed in lieu of an invocation.

Proclamation: Poppy Days

Council Member Dennis moved, seconded by Council Member Miller, to approve the minutes of the City Council's regular meeting from May 6, 2024.

Roll Call #2:

Ayes: Council Members Hix, Dennis, Miller, White, Davis, and Cheesman, 6.

Nays: None

Absent: None

Abstain: Council Member Acerra, 1.

Chairman declared the motion carried.

City Attorney James Kelly opened and read sealed bids for the following properties:

Bidder	Tract Number	Amount of Bid
Robert Henness	5	\$610.00
Patrick Hathaway	4	\$1,500.00
John Stipp II	9	\$150.00
Flacco Family Farms LLC	2	\$589.00
Andrew Ahlberg	4	\$6,000.00
Joyce Matuasilua	4	\$150.00
Joyce Matuasilua	5	\$300.00
Joyce Matuasilua	6	\$200.00
Cecilia BoFio	7	\$500.00
Cecilia BoFio	5	\$300.00
Cecilia BoFio	8	\$500.00

Mark Rasmussen	4	\$351.00
Mark Rasmussen	5	\$451.00
Mark Rasmussen	6	\$201.00
Mark Rasmussen	9	\$351.00

PUBLIC COMMENT

Stefan Roldan addressed the Council and asked why nothing had been done about the rental at 1470 Grand Avenue. He is a taxpayer and would hope that vandals could be held accountable and incarcerated.

Jeanette Chernin addressed the Council regarding the Fishing Derby and announced that she has volunteered for the event for a decade and they were prepared for 600 children this year. She was made aware that there were reserved places for handicap parking at the picnic shelter and Lincoln Park; however, she noted that they are too far away and difficult for someone to walk or use a wheelchair in order to get to the ponds. Her suggestion is that this special parking be along the sides of the road near the ponds, with a person at the entrance to let vehicles in since that road is closed to traffic during the Derby. She again thanked Angie Buchen and the Parks & Recreation staff for the outstanding free event. She also stated that she lives very close to the middle of town and heard fireworks for a couple of hours during the night, which is hard to live with if you have PTSD or a dog. She asked that the law be enforced with a few individuals who are doing this right now, which will get on Phil Garza's page, which will in turn get around that tickets, which cost money, are being issued.

Darla Krejci addressed the Council regarding the importance of the City's external agency funding that is on the agenda and the controversy that it has caused. She did state that she is the business manager for Nova Singers, one of the recipients that is being awarded funding. She applies for grants frequently as part of her job and feels the City requires her to justify their budget items, list their top three sources of funding, top three expenses, plans for sustainability, etc. She believes this to be a very thorough application process and that the City takes a lot of information into consideration when making their decisions. A lot of funding is going to tourist events or events that bring people to the community, which is why she believes the arts are so important. She gave City Clerk Bennewitz information for distribution to the Council Members on reasons to support the arts and why they matter in Illinois.

CONSENT AGENDA #2024-09

All matters listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion.

24-3019

Approve the bid from Tickle Asphalt Company, the lowest bidder, or if they do not have the material available, the city will utilize the next lowest price vendor.

24-5004

Receive the December 31, 2023, Investment Schedule.

24-6001

Approve the following appointments:

Community Relations Commission

Osee Ngunda, term expires February 2026

Golf Commission

David Selkirk, term expires, June 2027

Library Board

Sarah Brakenbury, term expires June 2027

Heather Hellenga, term expires June 2027

Laurie Muelder, term expires June 2027

Public Transportation Advisory Commission

Stephanie Grimes, term expires June 2027

Rose Morris, term expires June 2025

Shannon McVey, term expires June 2027

Linda Miller, term expires June 2026

Annette McAllister, term expires June 2027

Genny Gibson, term expires June 2027

24-8008

Approve bills in the amount of \$1,554,079.41 and advance checks in the amount of \$155,885.53.

Council Member Miller moved, seconded by Council Member Davis, to approve Consent Agenda 2024-09.

Roll Call #3:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried by omnibus vote.

PASSAGE OF ORDINANCES AND RESOLUTIONS

24-1006

Council Member Miller moved, seconded by Council Member Acerra, to approve Ordinance 24-3729 on final reading amending Chapter 30 of the Galesburg Municipal Code regarding the election of a Deputy Mayor.

Roll Call #4:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

24-1008

Ordinance on first reading amending Appendix X of Chapter 77 of the Galesburg Municipal Code by allowing parking on East Ferris Street east of Kellogg Street on Sundays only.

BIDS, PETITIONS, AND COMMUNICATIONS

CITY MANAGER'S REPORT

City Manager Hanson reported that May is clearly appreciation month, noting that he mentioned the Municipal Clerks at the last meeting. This past week was Police Appreciation Week and added that he was able to spend time with a shift and appreciated Chief Idle and Deputy Chief Legate's time and thanked them for their great work and the continued efforts of their staff in keeping everyone safe.

He also stated that it is Public Works Week and among potholes and a multitude of other things, including a long list of repairs going on in the City this summer, he wanted to thank Mike Doi and his staff for the great work they do for our community. It is also EMS Week, and although the City's Fire Department works in cooperation with GHAS, we have people on staff that respond to all ambulance calls, which is roughly 85% of the call volume. The City Manager stated again that he wanted to take this opportunity to say thank you to all those individuals and to acknowledge them, because without them Galesburg would not be the place that we all call home.

MISCELLANEOUS BUSINESS (AGREEMENTS, APPROVALS, ETC.)

24-4033

Council Member Dennis moved, seconded by Council Member Cheesman, to approve a Development Agreement with Western Smokehouse Partners to retain and expand the company's operation in Galesburg. The City of Galesburg shall provide a total incentive of \$300,000.00, payable in three installments, which will retain the Western Smokehouse Partners headquarters locally and retain or create 32 local jobs, including 15 manufacturing jobs, with a total positive local economic impact of \$2,175,000.00.

Roll Call #5:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

24-4034

Council Member Miller moved, seconded by Council Member Cheesman, to approve a Development Agreement with Graham Hospital Association for the purpose of creating a second entrance to the property, which aligns with Mayo Drive. The City will provide \$250,000

to Graham Hospital Association as well as benefiting from the significant economic impact of the medical facility, which Graham Hospital Association intends to develop on the property.

Roll Call #6:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

24-4035

Council Member Miller moved, seconded by Council Member White, to approve a settlement agreement with an employee related to an injury sustained in November 2020.

Roll Call #7:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

24-4036

Council Member Dennis moved, seconded by Council Member Acerra, to approve the external agency funding request for 2024 in the amount of \$115,000 as recommended by Administration.

City Manager Hanson reported that the City received requests at nearly \$250,000 with a budget of \$135,000 and priority was given to those who had already received funding in previous years. In the end, what is being recommended is funding each agency at a level at least at last year's funding amount, with priority given to those larger events that draw economic tourism. He noted that the remaining balance would be going to support the homeless shelter program, which was started with ARPA funds, which are no longer available. He also noted that Council will need to re-evaluate how much they want to budget and enter into a discussion during budget sessions.

Council Member White expressed his concern over equality and how Council Members can make a decision not to fund an agency based on personal views. Several Council Members expressed their concern over the increase in funding over the years from \$31,000 to \$250,000 and from ten organizations to 27 agencies currently. All are valuable and blessings to our community but most feel that Administration had a fair approach for these hard decisions.

Council Member Davis stated that she appreciated all the comments and agrees that it is a complex situation; however, she cannot support the existing list with the Prairie Players Theatre receiving funding due to a mishandling of a sexual harassment issue in the recent past. Council Member Davis made a motion to amend the External Agency Funding list by amending the funding to zero for Prairie Players Theatre, seconded by Council Member Hix.

Roll Call #8:

Ayes: Council Members Hix, Dennis, Miller, and Davis, 4.

Nays: Council Members White, Acerra, and Cheesman, 3.

Absent: None

Chairman declared the motion carried.

Council Member White stated that this was his concern and that in truth he would not like to fund Heritage Days due to their use of the confederate flag and uniforms because he finds it offensive, but then added that he then is picking and choosing who receives funding due to his personal feelings.

Council Member Acerra stated that she voted no also because she feels that she needs more time before she passes judgment, especially when staff put so much effort into their recommendation and she believes it was a fair process.

Council Member Davis stated her agreement with both Council Members and noted that she would like to reconsider the vote in order to abstain. Council Member Davis moved to reconsider the vote to amend the External Agency Funding list by amending the funding to zero for Prairie Players Theatre, seconded by Council Member Acerra.

Roll Call #9:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

Council Member Davis made a motion to amend the External Agency Funding list by amending the funding to zero for Prairie Players Theatre, seconded by Council Member Hix.

Roll Call #10:

Ayes: None

Nays: Council Members Hix, Dennis, Miller, White, Acerra, and Cheesman, 6.

Absent: None

Abstain: Council Member Davis, 1

Chairman declared the motion failed.

Council Member Dennis moved, seconded by Council Member Acerra, to approve the external agency funding request for 2024 in the amount of \$115,000 as recommended by Administration.

Roll Call #11:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, and Cheesman, 6.

Nays: Council Member Davis, 1.

Absent: None

Chairman declared the motion carried.

24-4037

Council Member Dennis moved, seconded by Council Member White, to approve an agreement between the City of Galesburg and the Public Safety Employees' Organization (PSEO) and the 2024 Classification and Salary Schedule for personnel represented by PSEO.

Roll Call #12:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

Council Member Miller moved, seconded by Council Member Dennis, to sit as the Town Board. The motion carried.

TOWN BUSINESS

24-9009

Trustee Davis moved, seconded by Trustee Davis, to approve Town bills and warrants to be drawn in payment of same.

Fund Title	Amount
Town Fund	\$1,323.99
General Assistance Fund	\$7,702.23
IMRF Fund	
Social Security/Medicare Fund	
Liability Fund	\$4,349.64
Audit Fund	
Total	\$13,375.86

Roll Call #13:

Ayes: Trustees Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

Trustee Acerra moved, seconded by Trustee Miller, to resume as the City Council. The motion carried.

CLOSING COMMENTS

Council Member Hix thanked Mike Doi, Public Works Director, for his time and efforts on the Airport Commission, as well as the rest of his team and staff during Public Works Week.

Council Member Dennis thanked all the well-wishers on behalf of his wife, Barb, on her recent surgery.

Council Member Miller thanked all City employees who work hard each day from the City Clerk's Office, Finance Department, Administration, Fire Department, etc. He doesn't feel City employees get enough praise for all that they do and wanted to thank the public employees for their hard work.

Council Member White thanked Don Miles, Parks & Recreation Department Director, for his work on the Dale Kelley Tot Lot and knows that the neighborhood kids are very excited about being able to use the park soon. He also thanked the Police Department for a recent incident he had with a vehicle following him and his wife. He was able to call Dispatch, who called a Police Officer (Officer Todd Olinger), where he was able to stay on the line and communicate the problem with both of them and wanted to express his gratitude to them for the way they handled the situation.

Council Member Acerra stated that Ward Five is proud to be the home to the parents of a Pulitzer Prize winning author, Silvia Foster-Frau. She also announced that she had a good time on Saturday visiting with people at Bateman Park playing pickleball, despite the issue with the birds roosting in the building on the property. She thanked the Administration for their attention in getting that problem addressed. She also wanted to thank and give her appreciation for the commitment that both Graham Hospital and Western Smokehouse Partners are making in our community and believes their growth is going to be amazing. She appreciates that they are keeping good jobs here in our community, which is how Galesburg is going to grow. She noted that her final thought was that on May 20, 1873, two businessmen named Levi Strauss and Jacob Davis were given a patent to create work pants, reinforced with metal rivets, creating the first blue jeans known as waist overalls at that time.

Council Member Davis wanted to say thank you to the entire community for the amount of awareness and participation in conversations that have to do with the community and the different things people are passionate about, whether it's nonprofit organizations, or other topics, both on social media and in public comment at a Council meeting. She is grateful to have different perspectives because the Council's decisions are not made in a bubble but instead are made in the context of the community. She also thanked City Manager Hanson for the boldness in wrangling the complicated topics and figuring out how to explain them so that the Council can understand them, especially with the external agency funding. She reminded people to be careful with the heat, especially with their pets.

Council Member Cheesman stated that it can't be said enough that there are a variety of really great things happening in our town, and specifically noted the impact economically the Western Smokehouse Partners and Graham Hospital are making in our town. He also commented on the difficult and challenging topic of external agency funding. He added that Galesburg has a lot of great events and tremendous groups trying to make our city the best place it can be and he will continue to applaud them and encourage them. He believes we still have significant work to do and that each week, Council Members get calls, emails, and have people stop and talk to them about things that they'd like to see done. He hopes that these things can be brought forward and is looking forward to the upcoming strategic planning.

Mayor Schwartzman reported that in regards to the external agency funding, to put \$115,000 into perspective, on an overall budget of approximately \$80 million, that is about 14 cents on \$100. During the City's strategic planning, he believes it will be important for the Council to look at the City's level of commitment in supporting all the wonderful organizations. He stated that in his opinion, we should want organizations thriving in our community.

The Mayor stated that at the last meeting he noted that it was the beginning of his 13th year of service, but he also wanted to thank the Council Members who have also been serving. He thanked Ms. Acerra, Mr. Miller, and Mr. Cheesman, for completing their first year of service on the Council. He also thanked Mr. White and Miss Davis for completing their third year of service, Mr. Hix for completing his fifth year of service, and Mr. Dennis for completing his 15th year of service.

The Mayor reported that May is also National Military Appreciation Month, which was designated to ensure the nation was given the chance to publicly show their appreciation for our troops. He thanked Council Members White and Dennis for their service in our military. Monday is also Memorial Day, and everyone also heard about the history of Poppy Days tonight. The Mayor asked that everyone keep in mind on Monday all the soldiers that have lost their lives, and all that their families have endured on this coming Monday.

Mayor Schwartzman noted that last week was National Police Week and he wanted to thank all of our employees and our Police Department. He also wanted to thank City Manager Hanson, who has become a regular guest on WGIL and added that it can't be understated how important it is to communicate directly with the public. The Mayor thanked Ken Springer and KCAP for their strategic planning session last week, and that he left that meeting feeling very confident about the future. The Mayor also noted the Chamber of Commerce Local Elected Officials Luncheon where he was asked to give an abbreviated state of the city address. He noted that he has posted this on social media if anyone would like to read what his thoughts were. He also announced that a week ago the Library held its grand opening and he was happy to see people of all ages. He hopes everyone has had a chance to visit the incredible library and all the services and amazing staff that work there.

There being no further business, Council Member Dennis moved, seconded by Council Member Miller, to adjourn the regular meeting at 7:23 p.m.

Roll Call #14:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

Peter D. Mayor Schwartzman, Mayor

Kelli R. Bennewitz, City Clerk

**COUNCIL LETTER
CITY OF GALESBURG
JUNE 3, 2024**

AGENDA ITEM: Bid for sealing Parking Lot A.

SUMMARY RECOMMENDATION: The City Manager, Public Works Director, City Engineer, and Purchasing Agent recommend approval of the bid in the amount of \$23,045.46 from Tiles in Style LLC DBA TAZA Construction.

BACKGROUND: This contract requires the Contractor to apply a double coat of emulsion sealer to the existing asphalt surface of City Parking Lot A located on E. Ferris Street between Prairie Street and Kellogg Street. The work will be staged so that only half of the parking lot is sealed at a time. The City Street Division will do patching and crack sealing of the lots prior to the sealing as well as the restriping of the parking lots after they are sealed.

The project was advertised in the Register Mail and on the City's website. Four (4) bid proposals were sent out to contractors that perform this type of work and two (2) bids were received. The low bidder for the project was Tiles in Style LLC DBA Taza Construction. The Contractor provided City staff with references of similar type projects they have completed in the past. City staff recommend approval of the bid in the amount of \$23,045.46. It is anticipated that the work will take approximately one week to complete, and work will begin sometime in late June or early July.

BUDGET IMPACT: There are sufficient funds for this work from the City Gas Tax fund (14).

SUPPORTING DOCUMENTS:

1. List of Bidders
2. Bid Tabulation

Bids sent to:

Porter Brothers Asphalt & Sealing, Inc., Rock Falls, IL
Superior Asphalt, Woodhull, IL
Johnson Trucking & Blacktopping, Gilson, IL
Spoon River Blacktop, Lewistown, IL

CITY OF GALESBURG											
Purchasing											
Operating Under Council- Manager Government Since 1957											
2024 Parking Lot Seal Coat				BIDDER NAME:		Tiles in Style LLC		Johnson Trucking & Blacktopping Inc.			
Section: 24-01003-63-GM				BIDDER ADDRESS:		DBA Taza Construction		1048 Kellogg St			
Bid Date: 5/8/2024				CITY/STATE/ZIP:		16940 Vincennes Ave		Gilson, IL 61436			
ATTENDED BY: Miller/Gavin				BID SECURITY:		Bid Bond		Cashier's Check			
QTY	UNIT	ITEM		UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
7,247	SY	EMULSION COVER COAT, 0.15 GAL/SY		\$ 1.59	\$ 11,522.73	\$ 2.61	\$ 18,914.67				
7,247	SY	EMULSION SEAL COAT, 0.08 GAL/SY		\$ 1.59	\$ 11,522.73	\$ 1.53	\$ 11,087.91				
TOTAL COST					\$ 23,045.46	\$ 30,002.58	\$ -	\$ -			

**CITY OF GALESBURG
COUNCIL LETTER
June 3, 2024**

AGENDA ITEM: March 31, 2024 Investment Schedule.

SUMMARY RECOMMENDATION: Receive item only

BACKGROUND: In order to update City Council on investments held by the City, a report is submitted quarterly by the Interim Director of Finance & Information Systems. The March 31, 2024 Investment Schedule reports a grand total of investments in the amount of \$67,432,838.66. The national 3-month T-Bill rate on March 31, 2024, was at 5.23 percent while, at the same timeframe, the City investments earned an average rate of 5.282 percent.

BUDGET IMPACT: The quarterly investment schedule provides cash and investment details held by each of the City's funds as of March 31, 2024.

SUPPORTING DOCUMENTATION:

1. March 31, 2024 Investment Schedule

**CITY OF GALESBURG
INVESTMENT SCHEDULE
03/31/24**

TABLE 1 - WEIGHTED AVERAGE INVESTMENT					NATIONAL RATES
	GRAND TOTAL	% OF TOTAL	RATE	LENGTH	
CASH IN BANK	\$1,061,821.37	1.654%	5.289%	1	Fed Funds 5.33
IL FUNDS	14,457,570.61	22.520%	5.403%	1	
Illinois Trust	4,493,518.30	6.999%	5.340%	1	T-Bills 3 mos. 5.23%
F&M BANK SAVINGS	13,314,859.15	20.740%	5.325%	1	
CERTIFICATE OF DEPOSIT (CD)	29,345,932.91	45.710%	5.190%	383	T-Bills 6 mos. 5.13%
U.S. TREASURIES	1,526,287.57	2.377%	5.359%	315	
TOTAL	\$64,199,989.91	100.000%	5.282%	183	
RESTRICTED TRUSTS	\$3,232,848.75				
GRAND TOTAL	\$67,432,838.66				

TABLE 2 - INVESTMENT LENGTH SUMMARY						
	TOTAL	1 DAY	180 DAYS	365 DAYS	730 DAYS	731+ DAYS
CASH IN BANK	\$1,061,821.37	\$1,061,821.37	\$0.00	\$0.00	\$0.00	\$0.00
IL FUNDS	14,457,570.61	14,457,570.61	0.00	0.00	0.00	0.00
Illinois Trust	4,493,518.30	4,493,518.30	0.00	0.00	0.00	0.00
F&M BANK SAVINGS	13,314,859.15	13,314,859.15	0.00	0.00	0.00	0.00
CERTIFICATE OF DEPOSIT (CD)	29,345,932.91	0.00	13,170,000.00	13,270,682.07	0.00	0.00
U.S. TREASURY	1,526,287.57	0.00	1,476,287.57	0.00	0.00	0.00
TOTAL	\$64,199,989.91	\$33,327,769.43	\$14,646,287.57	\$13,270,682.07	\$0.00	\$0.00
RESTRICTED TRUSTS	\$3,232,848.75					
Grand Total	\$67,432,838.66					

CITY OF GALESBURG
CASH & INVESTMENT SCHEDULE
3/31/24

	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
	GENERAL FUND (01)						
01	Cash In Bank		10101	\$2,099.93	Open	Open	5.325%
01	F&M Bank Savings		10102	\$2,155,782.87	Open	Open	5.325%
01	IL Funds		10105	\$0.00	Open	Open	5.403%
01	Illinois Trust		10108	\$217,988.31	Open	Open	5.340%
01	Petty Cash		10201-10220	\$1,750.00	Open	Open	N/A
	TOTAL CASH & CASH EQUIVALENTS			<u>\$2,377,621.11</u>			
01	BANK- CD - American Eagle Bank			\$240,000.00	30-Nov-23	30-May-25	5.350%
01	BANK- CD - BankTennessee			\$240,000.00	03-Jan-24	03-Jan-25	5.350%
01	BANK- CD - Bar Harbor Savings & Loan			\$240,000.00	15-Feb-24	18-Feb-25	5.000%
01	BANK- CD - CBI Bank & Trust dba F&M Bank			\$202,682.07	30-Oct-23	30-Oct-24	5.325%
01	BANK- CD - City Bank & Trust Co			\$240,000.00	11-Jan-24	11-Jun-25	5.350%
01	BANK- CD - Core Bank			\$245,000.00	19-Sep-23	19-Mar-25	5.450%
01	BANK- CD - Corner Stone Bank, Southwest City, MO			\$240,000.00	15-Aug-23	15-Aug-24	5.600%
01	BANK- CD - Cornerstone Bank			\$240,000.00	11-Dec-23	11-Dec-25	5.200%
01	BANK- CD - Eaglebank			\$240,000.00	31-Aug-23	31-Aug-24	5.550%
01	BANK- CD - EastBank, NA			\$245,000.00	26-Jan-24	27-Jan-25	5.000%
01	BANK- CD - Enterprise Bank			\$240,000.00	06-Oct-23	07-Oct-24	6.000%
01	BANK- CD - Eva Bank			\$235,000.00	02-Jan-24	02-Jan-25	4.500%
01	BANK- CD - Farmers Bank & Trust, NA			\$245,000.00	01-Feb-24	03-Feb-25	4.700%
01	BANK- CD - First Bank of Nebraska			\$240,000.00	01-Dec-23	02-Dec-24	5.100%
01	BANK- CD - First Bank of Ohio			\$245,000.00	25-Jan-24	25-Apr-25	4.800%
01	BANK- CD - First Bank Southwest			\$240,000.00	18-Mar-24	18-Jun-24	5.000%
01	BANK- CD - First Central Bank McCook, NA			\$240,000.00	07-Sep-23	08-Sep-25	5.700%
01	BANK- CD - First Central Bank, Cambridge			\$240,000.00	07-Sep-23	06-Sep-24	5.260%
01	BANK- CD - First National Bank of Moose Lake			\$235,000.00	02-Jan-24	02-Jan-25	4.850%
01	BANK- CD - First State Bank of Boise City			\$240,000.00	31-Jan-24	31-Jan-25	4.700%
01	BANK- CD - Frost State Bank			\$240,000.00	28-Sep-23	28-Mar-25	5.600%
01	BANK- CD - Gateway First Bank			\$245,000.00	20-Mar-24	20-Mar-25	5.000%
01	BANK- CD - GBank			\$240,000.00	31-Oct-23	31-Oct-24	5.910%
01	BANK- CD - GBC International Bank			\$240,000.00	16-May-23	16-May-24	4.800%
01	BANK- CD - Global Bank			\$240,000.00	12-Jan-24	13-Jan-25	5.450%
01	BANK- CD - Great Midwest Bank, SSB			\$240,000.00	02-Aug-23	01-Aug-24	5.400%
01	BANK- CD - International Bank of Chicago			\$235,000.00	30-Dec-23	30-Dec-24	5.350%

CITY OF GALESBURG
CASH & INVESTMENT SCHEDULE
3/31/24

	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
01	BANK- CD - Murphy Bank			\$200,000.00	31-Jan-24	31-Jan-25	5.150%
01	BANK- CD - NewBank			\$240,000.00	03-Aug-23	03-May-24	5.200%
01	BANK- CD - Partners Bank			\$240,000.00	11-Dec-23	11-Dec-24	5.200%
01	BANK- CD - Patriot Bank			\$240,000.00	09-Jun-23	10-Jun-24	5.550%
01	BANK- CD - Prime Alliance Bank			\$240,000.00	06-Oct-22	08-Apr-24	4.250%
01	BANK- CD - Reliance Bank			\$240,000.00	30-May-23	30-May-24	5.150%
01	BANK- CD - Security Bank of Pulaski Cnty			\$240,000.00	26-Jan-24	27-Jan-25	5.000%
01	BANK- CD - Select Bank			\$240,000.00	18-Mar-24	18-Mar-25	5.000%
01	BANK- CD - SSB Bank			\$240,000.00	20-Feb-24	20-Aug-25	5.000%
01	BANK- CD - State Savings Bank			\$240,000.00	02-Aug-23	02-Aug-24	5.300%
01	BANK- CD - Transportation Alliance Bank			\$240,000.00	27-May-23	27-May-24	5.250%
01	BANK- CD - Union National Bk & Trust of Elgin			\$240,000.00	22-Nov-23	22-Nov-24	5.500%
01	BANK- CD - Vast Bank, NA			\$240,000.00	26-Jan-24	27-Jan-25	4.800%
			11301	<u>\$9,532,682.07</u>			
01	US TREASURY	912797GB7		\$492,733.61	12-Sep-23	11-Jul-24	5.357%
			11390/11392	<u>\$492,733.61</u>			
01	FMTMM Treasury			\$110.49	Open	Open	5.160%
			11391	<u>\$110.49</u>			
	TOTAL INVESTMENTS			<u>\$10,025,526.17</u>			
	TOTAL GENERAL FUND			<u><u>\$12,403,147.28</u></u>			
	<u>MOTOR FUEL TAX (11)</u>						
11	Cash In Bank		10101	\$0.00	Open	Open	5.325%
11	F&M Bank Savings		10102	\$302,213.82	Open	Open	5.325%
11	IL Funds		10105	\$1,492,125.79	Open	Open	5.403%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$1,794,339.61</u>			
	TOTAL MOTOR FUEL TAX			<u><u>\$1,794,339.61</u></u>			
	<u>COMMUNITY IMPROVEMENT/INFRASTRUCTURE (12)</u>						
12	Cash In Bank		10101	\$0.00	Open	Open	5.325%

CITY OF GALESBURG
CASH & INVESTMENT SCHEDULE
3/31/24

	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
12	F&M Bank Savings		10102	\$0.00	Open	Open	5.325%
12	IL Funds		10105	\$597,723.19	Open	Open	5.403%
	TOTAL CASH & CASH EQUIVALENTS			\$597,723.19			
	TOTAL COMMUNITY IMPROVEMENT/INFRASTRUCTURE			\$597,723.19			
13	Cash In Bank		10101	\$0.00	Open	Open	5.325%
13	F&M Bank Savings		10102	\$0.00	Open	Open	5.325%
13	IL Funds		10105	(\$237,885.36)	Open	Open	5.403%
13	Cash 7397 DCEO CDBG Hoursing Rehab		10111	\$0.00	Open	Open	0.000%
13	Cash 4134 DCEO 2018 Help Grant		10112	\$0.00	Open	Open	0.000%
13	Cash 5097 CDBG Monroe St		10113	\$0.00	Open	Open	0.000%
13	Cash 7135 DCEO Lead RLF 18-248221		10114	\$0.00	Open	Open	0.000%
13	Cash 7143 DCEO Lead BP 19-306001		10115	\$0.00	Open	Open	0.000%
13	Cash 7150 DCEOHealthyHme 19307001		10116	\$0.00	Open	Open	0.000%
	TOTAL CASH & CASH EQUIVALENTS			(\$237,885.36)			
	TOTAL GRANTS FUND			(\$237,885.36)			
	<u>GAS TAX (14)</u>						
14	Cash In Bank		10101	\$0.00	Open	Open	5.325%
14	F&M Bank Savings		10102	\$64,146.94	Open	Open	5.325%
14	IL Funds		10105	\$129,481.83	Open	Open	5.403%
14	Illinois Trust		10108	\$0.00	Open	Open	5.340%
	TOTAL CASH & CASH EQUIVALENTS			\$193,628.77			
	TOTAL GAS TAX			\$193,628.77			
	<u>FEDERAL SPECIAL ENFORCEMENT</u>						
15	Cash In Bank		10101	\$0.00	Open	Open	5.325%
15	F&M Bank Savings		10102	\$1,863.26	Open	Open	5.325%
15	IL Funds		10105	\$17,070.60	Open	Open	5.403%
	TOTAL CASH & CASH EQUIVALENTS			\$18,933.86			

CITY OF GALESBURG
CASH & INVESTMENT SCHEDULE
3/31/24

	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
	TOTAL FEDERAL SPECIAL ENFORCEMENT			<u><u>\$18,933.86</u></u>			
	<u>SPECIAL ENFORCEMENT FUND (16)</u>						
16	Cash In Bank		10101	\$0.00	Open	Open	5.325%
16	F&M Bank Savings		10102	\$853.10	Open	Open	5.325%
16	IL Funds		10105	\$423,118.16	Open	Open	5.403%
16	Illinois Trust		10108	\$108,413.03	Open	Open	5.340%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$532,384.29</u>			
	TOTAL SPECIAL ENFORCEMENT			<u><u>\$532,384.29</u></u>			
	<u>911 COMMUNICATIONS (17)</u>						
17	Cash In Bank		10101	\$0.00	Open	Open	5.325%
17	F&M Bank Savings		10102	\$0.00	Open	Open	5.325%
17	IL Funds		10105	(\$11,227.45)	Open	Open	5.403%
	TOTAL CASH & CASH EQUIVALENTS			<u>(\$11,227.45)</u>			
	TOTAL 911 COMMUNICATIONS			<u><u>(\$11,227.45)</u></u>			
	<u>Storm Water Utility (18)</u>						
18	Cash In Bank		10101	\$0.00	Open	Open	5.325%
18	F&M Bank Savings		10102	\$0.00	Open	Open	5.325%
18	IL Funds		10105	\$406,040.36	Open	Open	5.403%
18	Illinois Trust		10108	\$216,824.53	Open	Open	5.340%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$622,864.89</u>			
18	BANK- CD - Nexbank			<u>\$240,000.00</u>	12-Sep-23	12-Sep-24	5.490%
			11301	<u>\$240,000.00</u>			
	TOTAL INVESTMENTS			<u>\$240,000.00</u>			
	TOTAL STORM WATER UTILITY			<u><u>\$862,864.89</u></u>			
	<u>Parks & Recreation (19)</u>						

CITY OF GALESBURG
CASH & INVESTMENT SCHEDULE
3/31/24

	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
19	Cash In Bank		10101	\$0.00	Open	Open	5.325%
19	F&M Bank Savings		10102	\$0.00	Open	Open	5.325%
19	IL Funds		10105	\$1,247,892.88	Open	Open	5.403%
19	Illinois Trust		10108	\$325,236.92	Open	Open	5.340%
19	Petty Cash		10207-10218	\$2,600.00	Open	Open	N/A
	TOTAL CASH & CASH EQUIVALENTS			<u>\$1,575,729.80</u>			
19	BANK- CD - CF Bank			\$240,000.00	18-Apr-23	20-May-24	4.910%
19	BANK- CD - First Community Bank (Formerly FNB of Beemer)			\$240,000.00	16-Jan-24	16-Jan-25	4.850%
19	BANK- CD - First Community Bank of Heartland, Inc			\$240,000.00	26-Jul-23	26-Jul-24	5.390%
19	BANK- CD - First Western Federal Savings Bank			\$240,000.00	22-Feb-24	24-Feb-25	4.950%
19	BANK- CD - Today's Bank			\$200,000.00	01-Mar-24	04-Mar-25	5.000%
			11301	<u>\$1,160,000.00</u>			
19	US TREASURY	912828W71		\$50,000.00	21-Feb-23	31-Mar-24	4.980%
			11390/11392	<u>\$50,000.00</u>			
19	FMTMM Treasury			\$0.00	Open	Open	5.160%
			11391	<u>\$0.00</u>			
	TOTAL INVESTMENTS			<u>\$1,210,000.00</u>			
	TOTAL PARKS & RECREATION			<u><u>\$2,785,729.80</u></u>			
	AIRPORT OPERATIONS (20)						
20	Cash In Bank		10101	\$0.00	Open	Open	5.325%
20	F&M Bank Savings		10102	\$271,525.75	Open	Open	5.325%
20	IL Funds		10105	\$662.18	Open	Open	5.403%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$272,187.93</u>			
	TOTAL AIRPORT OPERATIONS			<u><u>\$272,187.93</u></u>			
	FOREIGN FIRE BOARD (21)						
21	Cash In Bank		10101	\$0.00	Open	Open	5.325%
21	F&M Bank Savings		10102	\$0.00	Open	Open	5.325%

CITY OF GALESBURG
CASH & INVESTMENT SCHEDULE
3/31/24

	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
21	IL Funds		10105	\$184,453.58	Open	Open	5.403%
	TOTAL CASH & CASH EQUIVALENTS			\$184,453.58			
	TOTAL FOREIGN FIRE BOARD			\$184,453.58			
	PROPERTY REDEVELOPMENT (23)						
23	Cash In Bank		10101	\$0.00	Open	Open	5.325%
23	F&M Bank Savings		10102	\$4,110.86	Open	Open	5.325%
23	IL Funds		10105	\$69,604.93	Open	Open	5.403%
23	Illinois Trust		10108	\$691,732.00	Open	Open	5.340%
	TOTAL CASH & CASH EQUIVALENTS			\$765,447.79			
	TOTAL PROPERTY REDEVELOPMENT			\$765,447.79			
	ECONOMIC DEVELOPMENT (24)						
24	Cash In Bank		10101	\$0.00	Open	Open	5.325%
24	F&M Bank Savings		10102	\$16,195.42	Open	Open	5.325%
24	IL Funds		10105	\$1,523,524.84	Open	Open	5.403%
24	Illinois Trust		10108	\$325,236.92	Open	Open	5.340%
	TOTAL CASH & CASH EQUIVALENTS			\$1,864,957.18			
24	BANK - CD-American National Bank & Trust			\$250,000.00	26-Mar-24	26-Mar-25	5.150%
24	BANK - CD-Boone Bank & Trust Co			\$240,000.00	15-Aug-23	15-Aug-24	5.300%
24	BANK - CD-Fieldpoint Private Bank & Trust			\$240,000.00	12-Sep-23	11-Sep-24	5.350%
24	BANK - CD-First Credit Bank			\$245,000.00	19-Feb-24	19-Feb-25	5.050%
24	BANK - CD-F&M Collateral CD			\$25,250.84	23-Feb-23	23-Feb-26	1.000%
24	BANK - CD-Grand Ridge National Bank			\$240,000.00	16-May-23	16-May-24	4.750%
24	BANK - CD-National Bank of Malvern			\$240,000.00	22-Jun-23	21-Jun-24	5.250%
24	BANK - CD-Newburyport Bank			\$240,000.00	11-Jan-24	11-Apr-25	5.000%
			11301&11304	\$1,720,250.84			
	TOTAL INVESTMENTS			\$1,720,250.84			
	TOTAL ECONOMIC DEVELOPMENT			\$3,585,208.02			

CITY OF GALESBURG
CASH & INVESTMENT SCHEDULE
3/31/24

	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
CDBG REPAYMENT (25)							
25	Cash In Bank		10101	\$0.00	Open	Open	5.325%
25	F&M Bank Savings		10102	\$39,159.50	Open	Open	5.325%
25	IL Funds		10105	\$18,151.59	Open	Open	5.403%
25	Illinois Trust		10108	\$108,412.17	Open	Open	5.340%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$165,723.26</u>			
	TOTAL CDBG REPAYMENT			<u><u>\$165,723.26</u></u>			
UDAG REPAYMENT (26)							
26	Cash In Bank		10101	\$0.00	Open	Open	5.325%
26	F&M Bank Savings		10102	\$6,960.41	Open	Open	5.325%
26	IL Funds		10105	\$751,979.54	Open	Open	5.403%
26	Illinois Trust		10108	\$497,340.19	Open	Open	5.340%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$1,256,280.14</u>			
	TOTAL UDAG REPAYMENT			<u><u>\$1,256,280.14</u></u>			
PUBLIC TRANSIT (30)							
30	Cash In Bank		10101	\$0.00	Open	Open	5.325%
30	F&M Bank Savings		10102	\$0.00	Open	Open	5.325%
30	IL Funds		10105	(\$385,560.87)	Open	Open	5.403%
30	Petty Cash		10225-10226	\$580.00	Open	Open	N/A
	TOTAL CASH & CASH EQUIVALENTS			<u>(\$384,980.87)</u>			
	TOTAL PUBLIC TRANSIT			<u><u>(\$384,980.87)</u></u>			
PUBLIC TRANSPORTATION PROJECTS (32)							
32	Cash In Bank		10101	\$0.00	Open	Open	5.325%
32	F&M Bank Savings		10102	\$0.00	Open	Open	5.325%
32	IL Funds		10105	\$83,698.39	Open	Open	5.403%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$83,698.39</u>			

CITY OF GALESBURG
CASH & INVESTMENT SCHEDULE
3/31/24

	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
TOTAL PUBLIC TRANSPORTATION PROJECTS				<u><u>\$83,698.39</u></u>			
2011B CAPITAL PROJECTS(42)							
42	Cash In Bank		10101	\$0.00	Open	Open	5.325%
42	F&M Bank Savings		10102	\$0.00	Open	Open	5.325%
42	IL Funds		10105	\$0.00	Open	Open	5.403%
TOTAL CASH & CASH EQUIVALENTS				<u>\$0.00</u>			
TOTAL 2011B CAPITAL PROJECTS				<u><u>\$0.00</u></u>			
2016 GO BOND DEBT SERVICE (43)							
43	Cash In Bank		10101	\$0.00	Open	Open	5.325%
43	F&M Bank Savings		10102	\$0.00	Open	Open	5.325%
43	IL Funds		10105	\$0.00	Open	Open	5.403%
TOTAL CASH & CASH EQUIVALENTS				<u>\$0.00</u>			
TOTAL 2016 GO BOND DEBT SERVICE				<u><u>\$0.00</u></u>			
2023 GO BOND DEBT SERVICE (44)							
44	Cash In Bank		10101	\$0.00	Open	Open	5.325%
44	F&M Bank Savings		10102	\$0.00	Open	Open	5.325%
44	IL Funds		10105	\$0.00	Open	Open	5.403%
TOTAL CASH & CASH EQUIVALENTS				<u>\$0.00</u>			
TOTAL 2023 GO BOND DEBT SERVICE				<u><u>\$0.00</u></u>			
2011C Business Park (46)							
46	Cash In Bank		10101	\$0.00	Open	Open	5.325%
46	F&M Bank Savings		10102	\$0.00	Open	Open	5.325%
46	IL Funds		10105	\$0.00	Open	Open	5.403%
TOTAL CASH & CASH EQUIVALENTS				<u>\$0.00</u>			
TOTAL 2011C Business Park				<u><u>\$0.00</u></u>			

CITY OF GALESBURG
CASH & INVESTMENT SCHEDULE
3/31/24

	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
	2013A Business Park (47)						
47	Cash In Bank		10101	\$0.00	Open	Open	5.325%
47	F&M Bank Savings		10102	\$78.75	Open	Open	5.325%
47	IL Funds		10105	\$0.00	Open	Open	5.403%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$78.75</u>			
	TOTAL 2013A Business Park			<u><u>\$78.75</u></u>			
	TIF 3 Regency Project (48)						
48	Cash In Bank		10101	\$0.00	Open	Open	5.325%
48	F&M Bank Savings		10102	\$0.00	Open	Open	5.325%
48	IL Funds		10105	\$0.00	Open	Open	5.403%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$0.00</u>			
	TOTAL TIF 3 Regency Project			<u><u>\$0.00</u></u>			
	TIF IV (49)						
49	Cash In Bank		10101	\$0.00	Open	Open	5.325%
49	F&M Bank Savings		10102	\$1,055,561.50	Open	Open	5.325%
49	IL Funds		10105	\$0.00	Open	Open	5.403%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$1,055,561.50</u>			
	TOTAL TIF IV			<u><u>\$1,055,561.50</u></u>			
	TIF V (50)						
50	Cash In Bank		10101	\$0.00	Open	Open	5.325%
50	F&M Bank Savings		10102	\$49,859.21	Open	Open	5.325%
50	IL Funds		10105	\$0.00	Open	Open	5.403%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$49,859.21</u>			
	TOTAL TIF V			<u><u>\$49,859.21</u></u>			
	PLAYERS FIELDS CAP IMPROVE (51)						
51	Cash In Bank		10101	\$0.00	Open	Open	5.325%

CITY OF GALESBURG
CASH & INVESTMENT SCHEDULE
3/31/24

	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
51	F&M Bank Savings		10102	\$26,257.21	Open	Open	5.325%
51	IL Funds		10105	\$0.00	Open	Open	5.403%
	TOTAL CASH & CASH EQUIVALENTS			\$26,257.21			
	TOTAL PLAYERS FIELDS CAP IMPROVE			\$26,257.21			
	2023 GO Bond Capital Expens (52)						
52	Cash In Bank		10101	\$0.00	Open	Open	5.325%
52	F&M Bank Savings		10102	\$4,534,804.04	Open	Open	5.325%
52	IL Funds		10105	\$0.00	Open	Open	5.403%
	TOTAL CASH & CASH EQUIVALENTS			\$4,534,804.04			
52	US Treasury	912797FS1		\$494,707.50	12-Sep-23	13-Jun-24	5.369%
			11390/11392	\$494,707.50			
52	FMTMM Treasury			\$117.90	Open	Open	5.160%
			11391	\$117.90			
	TOTAL INVESTMENTS			\$494,825.40			
	TOTAL 2016 GO CAPITAL IMPROVEMENT			\$5,029,629.44			
	BUILDING REPAIR & MAINTENANCE (53)						
53	Cash In Bank		10101	\$0.00	Open	Open	5.325%
53	F&M Bank Savings		10102	\$74,312.05	Open	Open	5.325%
53	IL Funds		10105	\$579,314.68	Open	Open	5.403%
53	Illinois Trust		10108	\$283,719.78	Open	Open	5.340%
	TOTAL CASH & CASH EQUIVALENTS			\$937,346.51			
53	BANK -CD - American Plus Bank, N.A.			\$198,000.00	02-Feb-24	03-Feb-25	5.000%
53	BANK -CD - Citizens Progressive Bank			\$245,000.00	18-Aug-23	18-Feb-25	5.600%
53	BANK -CD - Community Commerce Bank			\$240,000.00	14-Aug-23	14-Aug-24	5.600%
53	BANK - CD - First Internet Bank of Indiana			\$240,000.00	22-Feb-24	24-Feb-25	5.220%
53	BANK - CD - First State Bank of Lynville			\$240,000.00	26-Jan-24	27-Jan-25	4.700%
53	BANK - CD - Foundation One Bank			\$235,000.00	09-Jan-24	09-Dec-24	5.400%

CITY OF GALESBURG
CASH & INVESTMENT SCHEDULE
3/31/24

	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
53	BANK - CD - Home Savings Bank			\$240,000.00	15-Feb-24	17-Feb-25	5.300%
53	BANK - CD - Oklahoma Capital Bank			\$240,000.00	19-Jul-23	19-Jul-24	4.890%
53	BANK - CD - T Bank N.A.			\$245,000.00	11-Sep-23	11-Sep-24	5.700%
			11301	<u>\$2,123,000.00</u>			
53	US Treasury NTS	91282CAX9		\$0.00	17-Sep-21	30-Nov-22	0.083%
			11390/11392	<u>\$0.00</u>			
53	FMTMM Treasury			\$0.00	Open	Open	5.160%
			11391	<u>\$0.00</u>			
	TOTAL INVESTMENTS			<u>\$2,123,000.00</u>			
	TOTAL BLDG REPAIR & MAINTENANCE			<u><u>\$3,060,346.51</u></u>			
	PLANNING FUND (54)						
54	Cash In Bank		10101	\$0.00	Open	Open	5.325%
54	F&M Bank Savings		10102	\$712.38	Open	Open	5.325%
54	IL Funds		10105	\$4,263,595.21	Open	Open	5.403%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$4,264,307.59</u>			
54	BANK - CD - Henderson State Bank			\$240,000.00	22-Jun-23	24-Jun-24	5.350%
			11301	<u>\$240,000.00</u>			
	TOTAL INVESTMENTS			<u>\$240,000.00</u>			
	TOTAL PLANNING FUND			<u><u>\$4,504,307.59</u></u>			
	TIF DOWNTOWN (55)						
55	Cash In Bank		10101	\$0.00	Open	Open	5.325%
55	F&M Bank Savings		10102	\$0.00	Open	Open	5.325%
55	IL Funds		10105	\$0.00	Open	Open	5.403%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$0.00</u>			
	TOTAL TIF DOWNTOWN			<u><u>\$0.00</u></u>			

CITY OF GALESBURG
CASH & INVESTMENT SCHEDULE
3/31/24

	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
	TIF PROJECT (EAST MAIN) (56)						
56	Cash In Bank		10101	\$0.00	Open	Open	5.325%
56	F&M Bank Savings		10102	\$0.00	Open	Open	5.325%
56	IL Funds		10105	\$0.00	Open	Open	5.403%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$0.00</u>			
	TOTAL TIF PRJ EAST MAIN			<u><u>\$0.00</u></u>			
	COMPUTER REPLACEMENT FUND (57)						
57	Cash In Bank		10101	\$0.00	Open	Open	5.325%
57	F&M Bank Savings		10102	\$351,073.18	Open	Open	5.325%
57	IL Funds		10105	\$467,283.97	Open	Open	5.403%
57	Illinois Trust		10108	\$0.00	Open	Open	5.340%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$818,357.15</u>			
57	BANK - CD-Community State Bank			\$240,000.00	02-Feb-24	03-Feb-25	4.700%
57	BANK - CD-First National Bank of Damariscotta			\$245,000.00	07-Apr-23	08-Apr-24	5.100%
57	BANK - CD-Tristate Capital Bank			\$100,000.00	01-Aug-23	01-Aug-24	5.470%
			11301	<u>\$585,000.00</u>			
	TOTAL INVESTMENTS			<u>\$585,000.00</u>			
	TOTAL COMPUTER REPLACEMENT			<u><u>\$1,403,357.15</u></u>			
	VEHICLE REPLACEMENT (58)						
58	Cash In Bank		10101	\$0.00	Open	Open	5.325%
58	F&M Bank Savings		10102	\$262,088.74	Open	Open	5.325%
58	IL Funds		10105	\$673,905.13	Open	Open	5.403%
58	Illinois Trust		10108	\$542,061.87	Open	Open	5.340%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$1,478,055.74</u>			
58	BANK- CD - Bath Savings Institution			\$245,000.00	11-Sep-23	11-Sep-24	5.350%
58	BANK- CD - Caldwell Bank & Trust Co.			\$245,000.00	18-Aug-23	18-Feb-25	5.600%
58	BANK- CD - First National Bank Paragould			\$240,000.00	19-Jul-23	19-Jul-24	5.050%

CITY OF GALESBURG
CASH & INVESTMENT SCHEDULE
3/31/24

	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
58	BANK- CD - First State Bank Farnam			\$240,000.00	13-Oct-23	15-Apr-24	5.200%
58	BANK- CD - Flatwater Bank			\$240,000.00	31-Oct-23	31-Oct-24	5.300%
58	BANK- CD - Forbright Bank			\$240,000.00	11-Dec-23	11-Dec-24	5.500%
58	BANK- CD - Golden State Bank			\$240,000.00	07-Aug-23	07-Aug-24	5.400%
58	BANK- CD - KS Statebank			\$240,000.00	18-Apr-23	18-Apr-24	4.600%
58	BANK- CD - One World Bank			\$240,000.00	13-Apr-23	15-Apr-24	5.010%
58	BANK- CD - Pacific National Bank			\$240,000.00	26-Jul-23	26-Jul-24	5.200%
58	BANK- CD - Plains Commerce Bank			\$240,000.00	17-Feb-24	18-Feb-25	5.000%
58	BANK- CD - Royal Business Bank			\$240,000.00	18-Mar-24	18-Sep-24	5.250%
58	BANK- CD - SpiritBank			\$240,000.00	15-Feb-24	15-Aug-24	5.350%
58	BANK- CD - Traditional Bank, Inc			\$240,000.00	13-Apr-23	12-Apr-24	4.850%
58	BANK -CD- Truxton Trust Company			\$240,000.00	31-Oct-23	31-Oct-24	5.450%
58	BANK -CD- Tristate Capital Bank			\$100,000.00	01-Aug-23	01-Aug-24	5.470%
			11301	<u>\$3,710,000.00</u>			
			11390/11392	<u>\$0.00</u>			
58	FMTMM Treasury			\$0.00	Open	Open	5.160%
			11391	<u>\$0.00</u>			
	TOTAL INVESTMENTS			<u>\$3,710,000.00</u>			
	TOTAL VEHICLE REPLACEMENT			<u><u>\$5,188,055.74</u></u>			
	UTILITY TAX CAPITAL PROJECTS (59)						
59	Cash In Bank		10101	\$0.00	Open	Open	5.325%
59	F&M Bank Savings		10102	\$0.00	Open	Open	5.325%
59	IL Funds		10105	\$1,227,359.59	Open	Open	5.403%
59	Illinois Trust		10108	\$12,151.31	Open	Open	5.340%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$1,239,510.90</u>			
59	BANK - CD - Financial FSB			\$200,000.00	14-Mar-24	14-Mar-25	5.050%
59	BANK - CD - Presence Bank			\$240,000.00	03-Jan-24	05-Jan-26	4.900%
			11301	<u>\$440,000.00</u>			

CITY OF GALESBURG
CASH & INVESTMENT SCHEDULE
3/31/24

	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
59	FMTMM Treasury			\$0.00	Open	Open	5.160%
			11391	\$0.00			
	TOTAL INVESTMENTS			\$440,000.00			
	TOTAL UTILITY TAX CAPITAL PROJECTS			\$1,679,510.90			
	<u>SEMINARY STREET BUSINESS DISTRICT (60)</u>						
60	Cash In Bank		10101	\$0.00	Open	Open	5.325%
60	F&M Bank Savings		10102	\$0.00	Open	Open	5.325%
60	IL Funds		10105	\$14,942.02	Open	Open	5.403%
	TOTAL CASH & CASH EQUIVALENTS			\$14,942.02			
	TOTAL 2011A&B CAPITAL IMPROVEMENT			\$14,942.02			
	<u>WATER (61)</u>						
61	Cash In Bank		10101	\$568,715.58	Open	Open	5.325%
61	F&M Bank Savings		10102	\$2,883,062.18	Open	Open	5.325%
61	IL Funds		10105	\$9,499.93	Open	Open	5.403%
61	Illinois Trust		10108	\$188,027.38	Open	Open	5.340%
61	Petty Cash		10210	\$100.00	Open	Open	N/A
	TOTAL CASH & CASH EQUIVALENTS			\$3,649,405.07			
61	BANK - CD - ACB Bank			\$245,000.00	27-Jan-24	27-Jan-25	5.000%
61	BANK - CD - American Metro Bank			\$240,000.00	30-May-23	30-May-24	5.100%
61	BANK - CD - Asian Bank			\$240,000.00	16-Mar-24	16-Mar-25	4.750%
61	BANK - CD - Asian Pacific Bank			\$240,000.00	21-Jul-23	22-Jul-24	5.000%
61	BANK - CD-American Bank of Missouri			\$240,000.00	03-Aug-23	05-Aug-24	5.200%
61	BANK - CD - Bank Iowa			\$240,000.00	03-Jan-24	03-Dec-24	5.370%
61	BANK - CD- Bank of Deerfield			\$240,000.00	02-Aug-23	02-Aug-24	5.200%
61	BANK - CD- Bank of Houston			\$240,000.00	22-Feb-24	24-Feb-25	5.200%
61	BANK - CD - Bank of the Ozarks			\$240,000.00	22-Sep-23	23-Sep-24	5.550%
61	BANK - CD - Charter West Bank			\$240,000.00	03-Jan-24	03-Jul-25	5.000%
61	BANK - CD - Community Bank of Oelwein			\$240,000.00	16-Jan-24	16-Jul-24	4.900%

CITY OF GALESBURG
CASH & INVESTMENT SCHEDULE
3/31/24

	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
61	BANK - CD - Community Savings Bank			\$235,000.00	10-Oct-23	10-Oct-24	5.500%
61	BANK - CD - DMB Community Bank			\$240,000.00	20-Sep-23	20-Sep-24	5.600%
61	BANK - CD - Exchange Bank			\$240,000.00	30-Nov-23	02-Dec-24	5.400%
61	BANK - CD - First National Bank of McGregor DBA YBFL			\$240,000.00	30-Nov-23	01-Dec-25	5.200%
61	BANK - CD - First Security Bank of Deer Lodge			\$240,000.00	10-May-23	10-May-24	5.000%
61	BANK - CD - First Southeast Bank			\$240,000.00	09-May-23	09-May-24	5.150%
61	BANK - CD - First State Bank of DeQueen			\$240,000.00	22-Jun-23	24-Jun-24	5.250%
61	BANK - CD - Gold Coast Bank			\$230,000.00	19-Apr-23	18-Apr-24	5.450%
61	BANK - CD - High Plains Bank (FKA 1st State Bank)			\$240,000.00	03-Aug-23	05-Aug-24	5.550%
61	BANK - CD - Lone Star Capital Bank			\$240,000.00	08-Mar-24	10-Mar-25	5.000%
61	BANK - CD - MainStreet Bank			\$240,000.00	13-Apr-23	15-Apr-24	5.450%
61	BANK - CD - Maplemark Bank			\$245,000.00	29-Jan-24	29-Jan-25	5.100%
61	BANK - CD - MCS Bank			\$240,000.00	22-Feb-24	24-Feb-25	5.050%
61	BANK - CD - Milledgeville State Bank			\$240,000.00	09-Mar-23	10-Jun-24	4.910%
61	BANK - CD - Modern Bank, National Association			\$240,000.00	28-Sep-23	29-Sep-25	5.650%
61	BANK - CD - Preferred Bank			\$240,000.00	18-Mar-24	18-Dec-24	5.250%
61	BANK - CD - Premier Bank			\$240,000.00	06-Oct-23	07-Oct-24	5.500%
61	BANK - CD - Sawyer Savings Bank			\$240,000.00	31-Oct-22	31-Oct-24	4.600%
61	BANK - CD - Schertz Bank & Trust			\$235,000.00	03-Jan-24	05-Jan-26	5.200%
61	BANK - CD - State Exchange Bank			\$240,000.00	13-Apr-23	15-Apr-24	4.950%
61	BANK - CD - Tipton Latham Bank, NA			\$245,000.00	17-Aug-23	19-Aug-24	5.350%
61	BANK - CD -Upstate National Bank			\$240,000.00	21-Sep-23	23-Sep-24	5.400%
61	BANK - CD -Valley State Bank			\$240,000.00	22-Jun-23	23-Dec-24	5.350%
61	BANK - CD -Waldo State Bank			\$240,000.00	23-Mar-24	23-Mar-25	5.000%
61	BANK - CD -West Pointe Bank			\$240,000.00	02-Aug-23	02-Aug-24	5.650%
61	BANK - CD -Western State Bank			\$240,000.00	20-Jul-23	22-Jul-24	5.050%
			11301	<u>\$8,875,000.00</u>			
				\$0.00			
			11390/11392	<u>\$0.00</u>			
61	FMTMM Treasury			\$0.00	Open	Open	5.160%
			11391	<u>\$0.00</u>			
	TOTAL INVESTMENTS			<u>\$8,875,000.00</u>			

CITY OF GALESBURG
CASH & INVESTMENT SCHEDULE
3/31/24

	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
	TOTAL WATER			<u><u>\$12,524,405.07</u></u>			
	REFUSE (67)						
67	Cash In Bank		10101	\$25.47	Open	Open	5.325%
67	F&M Bank Savings		10102	\$305,025.19	Open	Open	5.325%
67	IL Funds		10105	\$149,873.99	Open	Open	5.403%
67	Illinois Trust		10108	\$216,824.53	Open	Open	5.340%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$671,749.18</u>			
67	BANK - CD - F&M Bank			\$240,000.00	08-Mar-24	10-Mar-25	5.000%
67	BANK - CD - Global One Bank (fka Chappell Hill Bank)			\$240,000.00	26-Mar-24	26-Mar-25	5.250%
			11301	<u>\$480,000.00</u>			
	TOTAL INVESTMENTS			\$480,000.00			
	TOTAL REFUSE			<u><u>\$1,151,749.18</u></u>			
	RISK MANAGEMENT (78)						
78	Cash In Bank		10101	\$0.00	Open	Open	5.325%
78	F&M Bank Savings		10102	\$88,228.37	Open	Open	5.325%
78	IL Funds		10105	\$705,970.95	Open	Open	5.403%
78	Illinois Trust		10108	\$759,549.36	Open	Open	5.340%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$1,553,748.68</u>			
78	BANK - CD -Veritex Community Bank			\$240,000.00	24-Aug-23	26-Aug-24	5.550%
			11301	<u>\$240,000.00</u>			
78	US Treasury	912797GL5		\$488,846.46	12-Sep-23	05-Sep-24	5.391%
			11390/11392	<u>\$488,846.46</u>			
78	FMTMM Treasury			\$87.38	Open	Open	5.160%
			11391	<u>\$87.38</u>			
	TOTAL INVESTMENTS			<u>\$728,933.84</u>			

CITY OF GALESBURG
CASH & INVESTMENT SCHEDULE
3/31/24

	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
	TOTAL RISK MANAGEMENT			<u><u>\$2,282,682.52</u></u>			
	<u>OPEB Trust (85)</u>						
85	Cash In Bank		10101	\$0.00	Open	Open	5.325%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$0.00</u>			
85	INVEST - PRINCIPAL/TRUST		11390	\$2,597,147.16	N/A	N/A	0.000%
	TOTAL INVESTMENTS			<u>\$2,597,147.16</u>			
	TOTAL OPEB			<u><u>\$2,597,147.16</u></u>			
	<u>LINWOOD (88)</u>						
88	F&M Bank Savings		10102	\$0.00	Open	Open	5.325%
88	IL Funds		10105	\$0.00	Open	Open	5.403%
88	CASH PRINCIPAL W TRUST		10190	\$4,404.19	Open	Open	0.000%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$4,404.19</u>			
88	INVEST - PRINCIPAL/TRUST		11390	\$77,818.23	N/A	N/A	0.000%
	TOTAL INVESTMENTS			<u>\$77,818.23</u>			
	TOTAL LINWOOD			<u><u>\$82,222.42</u></u>			
	<u>EAST LINWOOD (89)</u>						
89	Cash In Bank		10101	\$0.00	Open	Open	5.325%
89	F&M Bank Savings		10102	\$0.00	Open	Open	5.325%
89	IL Funds		10105	\$0.00	Open	Open	5.403%
89	CASH PRINCIPAL W TRUST		10190	\$43,358.35	Open	Open	0.000%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$43,358.35</u>			
89	INVEST - PRINCIPAL/TRUST			\$510,120.82	N/A	N/A	0.000%
	TOTAL INVESTMENTS		11390	<u>\$510,120.82</u>			
	TOTAL EAST LINWOOD			<u><u>\$553,479.17</u></u>			

CITY OF GALESBURG
CASH & INVESTMENT SCHEDULE
3/31/24

	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
	SANITARY DIST SEWER FUND (91)						
91	Cash In Bank		10101	\$476,451.54	Open	Open	5.325%
91	F&M Bank Savings		10102	\$68,035.91	Open	Open	5.325%
91	IL Funds		10105	\$0.00	Open	Open	5.403%
	TOTAL CASH & CASH EQUIVALENTS			\$544,487.45			
	SANITARY DIST SEWER FUND			\$544,487.45			
	PAYROLL FUND (98)						
98	Cash In Bank		10101	\$0.00	Open	Open	5.325%
	PAYROLL FUND			\$0.00			
	PUBLIC LIBRARY FUND (900)						
900	Cash In Bank		10101	\$1,292.78	Open	Open	5.325%
900	F&M Bank Savings		10102	\$515,672.96	Open	Open	5.325%
900	IL Funds		10105	\$0.00	Open	Open	5.403%
900	IL Funds Library		10140	\$19,113.45	Open	Open	5.403%
900	IL National Bank Library		10145	\$531.54	Open	Open	0.000%
900	Petty Cash		10200	\$1,130.00	Open	Open	N/A
	TOTAL CASH & CASH EQUIVALENTS			\$537,740.73			
	TOTAL PUBLIC LIBRARY FUND			\$537,740.73			
	PUBLIC LIBRARY LONG TERM CAPITAL (915)						
915	Cash In Bank		10101	\$0.00	Open	Open	5.325%
915	Cash Library Grant		10118	\$5,760.30	Open	Open	5.325%
915	F&M Bank Savings		10102	\$45,547.47	Open	Open	5.325%
915	IL Funds		10105	\$33,865.65	Open	Open	5.403%
915	IL Funds Library		10140	\$1,991.86	Open	Open	5.403%
915	IL National Bank Library		10145	\$468.46	Open	Open	0.000%
	TOTAL CASH & CASH EQUIVALENTS			\$87,633.74			

CITY OF GALESBURG
CASH & INVESTMENT SCHEDULE
3/31/24

	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
	TOTAL PUBLIC LIBRARY LONG TERM CAPITAL			<u><u>\$87,633.74</u></u>			
	<u>PUBLIC LIBRARY CAPITAL IMPROVEMENT/DEVELOPMNT</u>						
918	Cash In Bank		10101	\$0.00	Open	Open	5.325%
918	F&M Bank Savings		10102	\$191,728.08	Open	Open	5.325%
918	IL Funds		10105	<u>\$0.00</u>	Open	Open	5.403%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$191,728.08</u>			
	TOTAL PUBLIC LIBRARY CAPITAL IMPROVEMENT/DEVELOPMNT			<u><u>\$191,728.08</u></u>			
	TOTAL CASH & CASH EQUIVALENTS			<u><u>\$33,375,216.20</u></u>			
	TOTAL OF INVESTMENTS			<u><u>\$34,057,622.46</u></u>			
	TOTAL CASH & INVESTMENTS			<u><u>\$67,432,838.66</u></u>			

CITY OF GALESBURG
INVESTMENT SUMMARY BY TYPE
31-Mar-24

TYPE OF INVESTMENT		FAIR MARKET VALUE	RATE	INVESTMENT MATURITY LENGTH	TIME UNTIL MATURITY @
01	Cash In Bank	\$2,099.93	5.33%	1	1
11	Cash In Bank	\$0.00	5.33%	1	1
12	Cash in Bank	\$0.00	5.33%	1	1
13	Cash In Bank	\$0.00	5.33%	1	1
13	Cash CDBG Housing Rehab	\$0.00	0.00%	1	1
13	Cash 2018 Help Grant	\$0.00	0.00%	1	1
13	Cash 5097 CDBG Monroe St	\$0.00	0.00%	1	1
13	Cash 7135 DCEO Lead RLF 18-248221	\$0.00	0.00%	1	1
13	Cash 7143 DCEO Lead BP 19-306001	\$0.00	0.00%	1	1
13	Cash 7150 DCEOHealthyHme 19307001	\$0.00	0.00%	1	1
14	Cash In Bank	\$0.00	5.33%	1	1
15	Cash In Bank	\$0.00	5.33%	1	1
16	Cash In Bank	\$0.00	5.33%	1	1
17	Cash In Bank	\$0.00	5.33%	1	1
18	Cash In Bank	\$0.00	5.33%	1	1
19	Cash In Bank	\$0.00	5.33%	1	1
20	Cash In Bank	\$0.00	5.33%	1	1
21	Cash In Bank	\$0.00	5.33%	1	1
23	Cash In Bank	\$0.00	5.33%	1	1
24	Cash In Bank	\$0.00	5.33%	1	1
25	Cash In Bank	\$0.00	5.33%	1	1
26	Cash In Bank	\$0.00	5.33%	1	1
30	Cash In Bank	\$0.00	5.33%	1	1
32	Cash In Bank	\$0.00	5.33%	1	1
42	Cash In Bank	\$0.00	5.33%	1	1
43	Cash In Bank	\$0.00	5.33%	1	1
44	Cash In Bank	\$0.00	5.33%	1	1
46	Cash In Bank	\$0.00	5.33%	1	1
47	Cash In Bank	\$0.00	5.33%	1	1
48	Cash In Bank	\$0.00	5.33%	1	1
49	Cash In Bank	\$0.00	5.33%	1	1
50	Cash In Bank	\$0.00	5.33%	1	1
51	Cash In Bank	\$0.00	5.33%	1	1
52	Cash In Bank	\$0.00	5.33%	1	1
53	Cash In Bank	\$0.00	5.33%	1	1
54	Cash In Bank	\$0.00	5.33%	1	1
55	Cash In Bank	\$0.00	5.33%	1	1
56	Cash In Bank	\$0.00	5.33%	1	1
57	Cash In Bank	\$0.00	5.33%	1	1
58	Cash In Bank	\$0.00	5.33%	1	1
59	Cash In Bank	\$0.00	5.33%	1	1
60	Cash in Bank	\$0.00	5.33%	1	1
61	Cash In Bank	\$568,715.58	5.33%	1	1
67	Cash In Bank	\$25.47	5.33%	1	1
78	Cash In Bank	\$0.00	5.33%	1	1
85	Cash In Bank	\$0.00	5.33%	1	1
89	Cash In Bank	\$0.00	5.33%	1	1
98	Cash In Bank	\$0.00	5.33%	1	1
91	Cash In Bank	\$476,451.54	5.33%	1	1
900	Cash In Bank	\$1,292.78	5.33%	1	1
915	Cash In Bank	\$0.00	5.33%	1	1
915	Cash Library Grant	\$5,760.30	5.33%	1	1
918	Cash In Bank	\$0.00	5.33%	1	1
		<u>\$1,054,345.60</u>			
01	Petty Cash	\$1,750.00	N/A	1	1

CITY OF GALESBURG
INVESTMENT SUMMARY BY TYPE
31-Mar-24

TYPE OF INVESTMENT		FAIR MARKET VALUE	RATE	INVESTMENT MATURITY LENGTH	TIME UNTIL MATURITY @
19	Petty Cash	\$2,600.00	N/A	1	1
30	Petty Cash	\$580.00	N/A	1	1
61	Petty Cash	\$100.00	N/A	1	1
900	Petty Cash	<u>\$1,130.00</u>	N/A	1	1
		\$6,160.00			
900	IL National Bank Library	531.54	0.00%	1	1
915	IL National Bank Library	<u>468.46</u>	0.00%	1	1
		\$1,000.00			
88	CASH PRINCIPAL W TRUST	\$4,404.19	0.00%	1	1
89	CASH PRINCIPAL W TRUST	<u>\$43,358.35</u>	0.00%	1	1
		\$47,762.54			
01	IL Funds	\$0.00	5.40%	1	1
11	IL Funds	1,492,125.79	5.40%	1	1
12	IL Funds	597,723.19	5.40%	1	1
13	IL Funds	(237,885.36)	5.40%	1	1
14	IL Funds	129,481.83	5.40%	1	1
15	IL Funds	17,070.60	5.40%	1	1
16	IL Funds	423,118.16	5.40%	1	1
17	IL Funds	(11,227.45)	5.40%	1	1
18	IL Funds	406,040.36	5.40%	1	1
19	IL Funds	1,247,892.88	5.40%	1	1
20	IL Funds	662.18	5.40%	1	1
21	IL Funds	184,453.58	5.40%	1	1
23	IL Funds	69,604.93	5.40%	1	1
24	IL Funds	1,523,524.84	5.40%	1	1
25	IL Funds	18,151.59	5.40%	1	1
26	IL Funds	751,979.54	5.40%	1	1
30	IL Funds	(385,560.87)	5.40%	1	1
32	IL Funds	83,698.39	5.40%	1	1
42	IL Funds	0.00	5.40%	1	1
43	IL Funds	0.00	5.40%	1	1
44	IL Funds	0.00	5.40%	1	1
46	IL Funds	0.00	5.40%	1	1
47	IL Funds	0.00	5.40%	1	1
48	IL Funds	0.00	5.40%	1	1
49	IL Funds	0.00	5.40%	1	1
50	IL Funds	0.00	5.40%	1	1
51	IL Funds	0.00	5.40%	1	1
52	IL Funds	0.00	5.40%	1	1
53	IL Funds	579,314.68	5.40%	1	1
54	IL Funds	4,263,595.21	5.40%	1	1
55	IL Funds	0.00	5.40%	1	1
56	IL Funds	0.00	5.40%	1	1
57	IL Funds	467,283.97	5.40%	1	1
58	IL Funds	673,905.13	5.40%	1	1
59	IL Funds	1,227,359.59	5.40%	1	1
60	IL Funds	14,942.02	5.40%	1	1
61	IL Funds	9,499.93	5.40%	1	1
67	IL Funds	149,873.99	5.40%	1	1
78	IL Funds	705,970.95	5.40%	1	1
88	IL Funds	0.00	5.40%	1	1
89	IL Funds	0.00	5.40%	1	1
91	IL Funds	0.00	5.40%	1	1

CITY OF GALESBURG
INVESTMENT SUMMARY BY TYPE
31-Mar-24

TYPE OF INVESTMENT		FAIR MARKET VALUE	RATE	INVESTMENT MATURITY LENGTH	TIME UNTIL MATURITY @
900	IL Funds	0.00	5.40%	1	1
915	IL Funds	33,865.65	5.40%	1	1
918	IL Funds	0.00	5.40%	1	1
900	IL Funds Library	19,113.45	5.40%	1	1
915	IL Funds Library	1,991.86	5.40%	1	1
		<u>\$14,457,570.61</u>			
01	F&M Bank Savings	2,155,782.87	5.33%	1	1
11	F&M Bank Savings	302,213.82	5.33%	1	1
12	F&M Bank Savings	0.00	5.33%	1	1
13	F&M Bank Savings	0.00	5.33%	1	1
14	F&M Bank Savings	64,146.94	5.33%	1	1
15	F&M Bank Savings	1,863.26	5.33%	1	1
16	F&M Bank Savings	853.10	5.33%	1	1
17	F&M Bank Savings	0.00	5.33%	1	1
18	F&M Bank Savings	0.00	5.33%	1	1
19	F&M Bank Savings	0.00	5.33%	1	1
20	F&M Bank Savings	271,525.75	5.33%	1	1
21	F&M Bank Savings	0.00	5.33%	1	1
23	F&M Bank Savings	4,110.86	5.33%	1	1
24	F&M Bank Savings	16,195.42	5.33%	1	1
25	F&M Bank Savings	39,159.50	5.33%	1	1
26	F&M Bank Savings	6,960.41	5.33%	1	1
30	F&M Bank Savings	0.00	5.33%	1	1
32	F&M Bank Savings	0.00	5.33%	1	1
42	F&M Bank Savings	0.00	5.33%	1	1
43	F&M Bank Savings	\$0.00	5.33%	1	1
44	F&M Bank Savings	\$0.00	5.33%	1	1
46	F&M Bank Savings	0.00	5.33%	1	1
47	F&M Bank Savings	78.75	5.33%	1	1
48	F&M Bank Savings	0.00	5.33%	1	1
49	F&M Bank Savings	1,055,561.50	5.33%	1	1
50	F&M Bank Savings	49,859.21	5.33%	1	1
51	F&M Bank Savings	26,257.21	5.33%	1	1
52	F&M Bank Savings	4,534,804.04	5.33%	1	1
53	F&M Bank Savings	74,312.05	5.33%	1	1
54	F&M Bank Savings	712.38	5.33%	1	1
55	F&M Bank Savings	0.00	5.33%	1	1
56	F&M Bank Savings	0.00	5.33%	1	1
57	F&M Bank Savings	351,073.18	5.33%	1	1
58	F&M Bank Savings	262,088.74	5.33%	1	1
59	F&M Bank Savings	0.00	5.33%	1	1
60	F&M Bank Savings	0.00	5.33%	1	1
61	F&M Bank Savings	2,883,062.18	5.33%	1	1
67	F&M Bank Savings	305,025.19	5.33%	1	1
78	F&M Bank Savings	88,228.37	5.33%	1	1
88	F&M Bank Savings	0.00	5.33%	1	1
89	F&M Bank Savings	0.00	5.33%	1	1
91	F&M Bank Savings	68,035.91	5.33%	1	1
900	F&M Bank Savings	515,672.96	5.33%	1	1
915	F&M Bank Savings	45,547.47	5.33%	1	1
918	F&M Bank Savings	191,728.08	5.33%	1	1
		<u>13,314,859.15</u>			
01	Illinois Trust	217,988.31	5.34%	1	1
14	Illinois Trust	0.00	5.34%	1	1

CITY OF GALESBURG
INVESTMENT SUMMARY BY TYPE
31-Mar-24

TYPE OF INVESTMENT		FAIR MARKET VALUE	RATE	INVESTMENT MATURITY LENGTH	TIME UNTIL MATURITY @
16	Illinois Trust	108,413.03	5.34%	1	1
18	Illinois Trust	216,824.53	5.34%	1	1
19	Illinois Trust	325,236.92	5.34%	1	1
23	Illinois Trust	691,732.00	5.34%	1	1
24	Illinois Trust	325,236.92	5.34%	1	1
25	Illinois Trust	108,412.17	5.34%	1	1
26	Illinois Trust	497,340.19	5.34%	1	1
53	Illinois Trust	283,719.78	5.34%	1	1
57	Illinois Trust	0.00	5.34%	1	1
58	Illinois Trust	542,061.87	5.34%	1	1
59	Illinois Trust	12,151.31	5.34%	1	1
61	Illinois Trust	188,027.38	5.34%	1	1
67	Illinois Trust	216,824.53	5.34%	1	1
78	Illinois Trust	759,549.36	5.34%	1	1
		<u>4,493,518.30</u>			
01	BANK- CD - American Eagle Bank	240,000.00	5.35%	547	90
01	BANK- CD - BankTennessee	240,000.00	5.35%	366	60
01	BANK- CD - Bar Harbor Savings & Loan	240,000.00	5.00%	369	60
01	BANK- CD - CBI Bank & Trust dba F&M Bank	202,682.07	5.33%	366	60
01	BANK- CD - City Bank & Trust Co	240,000.00	5.35%	517	90
01	BANK- CD - Core Bank	245,000.00	5.45%	547	60
01	BANK- CD - Corner Stone Bank, Southwest City, MO	240,000.00	5.60%	366	30
01	BANK- CD - Cornerstone Bank	240,000.00	5.20%	731	90
01	BANK- CD - Eaglebank	240,000.00	5.55%	366	30
01	BANK- CD - EastBank, NA	245,000.00	5.00%	367	60
01	BANK- CD - Enterprise Bank	240,000.00	6.00%	367	60
01	BANK- CD - Eva Bank	235,000.00	4.50%	366	60
01	BANK- CD - Farmers Bank & Trust, NA	245,000.00	4.70%	368	60
01	BANK- CD - First Bank of Nebraska	240,000.00	5.10%	367	60
01	BANK- CD - First Bank of Ohio	245,000.00	4.80%	456	90
01	BANK- CD - First Bank Southwest	240,000.00	5.00%	92	30
01	BANK- CD - First Central Bank McCook, NA	240,000.00	5.70%	732	90
01	BANK- CD - First Central Bank, Cambridge	240,000.00	5.26%	365	30
01	BANK- CD - First National Bank of Moose Lake	235,000.00	4.85%	366	60
01	BANK- CD - First State Bank of Boise City	240,000.00	4.70%	366	60
01	BANK- CD - Frost State Bank	240,000.00	5.60%	547	60
01	BANK- CD - Gateway First Bank	245,000.00	5.00%	365	60
01	BANK- CD - GBank	240,000.00	5.91%	366	60
01	BANK- CD - GBC International Bank	240,000.00	4.80%	366	30
01	BANK- CD - Global Bank	240,000.00	5.45%	367	60
01	BANK- CD - Great Midwest Bank, SSB	240,000.00	5.40%	365	30
01	BANK- CD - International Bank of Chicago	235,000.00	5.35%	366	60
01	BANK- CD - Murphy Bank	200,000.00	5.15%	366	60
01	BANK- CD - NewBank	240,000.00	5.20%	274	30
01	BANK- CD - Partners Bank	240,000.00	5.20%	366	60
01	BANK- CD - Patriot Bank	240,000.00	5.55%	367	30
01	BANK- CD - Prime Alliance Bank	240,000.00	4.25%	550	30
01	BANK- CD - Reliance Bank	240,000.00	5.15%	366	30
01	BANK- CD - Security Bank of Pulaski Cnty	240,000.00	5.00%	367	60
01	BANK- CD - Select Bank	240,000.00	5.00%	365	60
01	BANK- CD - SSB Bank	240,000.00	5.00%	547	90
01	BANK- CD - State Savings Bank	240,000.00	5.30%	366	30
01	BANK- CD - Transportation Alliance Bank	240,000.00	5.25%	366	30
01	BANK- CD - Union National Bk & Trust of Elgin	240,000.00	5.50%	366	60
01	BANK- CD - Vast Bank, NA	240,000.00	4.80%	367	60

CITY OF GALESBURG
INVESTMENT SUMMARY BY TYPE
31-Mar-24

TYPE OF INVESTMENT		FAIR MARKET VALUE	RATE	INVESTMENT MATURITY LENGTH	TIME UNTIL MATURITY @
18	BANK- CD - Nexbank	240,000.00	5.49%	366	30
19	BANK- CD - CF Bank	240,000.00	4.91%	398	30
19	BANK- CD - First Community Bank (Formerly FNB of Beemer	240,000.00	4.85%	366	60
19	BANK- CD - First Community Bank of Heartland, Inc	240,000.00	5.39%	366	30
19	BANK- CD - First Western Federal Savings Bank	240,000.00	4.95%	368	60
19	BANK- CD - Today's Bank	200,000.00	5.00%	368	60
24	BANK - CD-American National Bank & Trust	250,000.00	5.15%	365	60
24	BANK - CD-Boone Bank & Trust Co	240,000.00	5.30%	366	30
24	BANK - CD-Fieldpoint Private Bank & Trust	240,000.00	5.35%	365	30
24	BANK - CD-First Credit Bank	245,000.00	5.05%	366	60
24	BANK - CD-F&M Collateral CD	25,250.84	1.00%	1,096	90
24	BANK - CD-Grand Ridge National Bank	240,000.00	4.75%	366	30
24	BANK - CD-National Bank of Malvern	240,000.00	5.25%	365	30
24	BANK - CD-Newburyport Bank	240,000.00	5.00%	456	90
53	BANK -CD - American Plus Bank, N.A.	198,000.00	5.00%	367	60
53	BANK -CD - Citizens Progressive Bank	245,000.00	5.60%	550	60
53	BANK -CD - Community Commerce Bank	240,000.00	5.60%	366	30
53	BANK - CD - First Internet Bank of Indiana	240,000.00	5.22%	368	60
53	BANK - CD - First State Bank of Lynville	240,000.00	4.70%	367	60
53	BANK - CD - Foundation One Bank	235,000.00	5.40%	335	60
53	BANK - CD - Oklahoma Capital Bank	240,000.00	4.89%	366	30
53	BANK - CD - Home Savings Bank	240,000.00	5.30%	368	60
53	BANK - CD - T Bank N.A.	245,000.00	5.70%	366	30
54	BANK - CD - Henderson State Bank	240,000.00	5.35%	368	30
57	BANK - CD-Community State Bank	240,000.00	4.70%	367	60
57	BANK - CD-First National Bank of Damariscotta	245,000.00	5.10%	367	30
57	BANK - CD-Tristate Capital Bank	100,000.00	5.47%	366	30
58	BANK- CD - Bath Savings Institution	245,000.00	5.35%	366	30
58	BANK- CD - Caldwell Bank & Trust Co.	245,000.00	5.60%	550	60
58	BANK- CD - SpiritBank	240,000.00	5.35%	182	30
58	BANK- CD - First National Bank Paragould	240,000.00	5.05%	366	30
58	BANK- CD - First State Bank Farnam	240,000.00	5.20%	185	30
58	BANK- CD - Flatwater Bank	240,000.00	5.30%	366	60
58	BANK- CD - Forbright Bank	240,000.00	5.50%	366	60
58	BANK- CD - Golden State Bank	240,000.00	5.40%	366	30
58	BANK- CD - KS Statebank	240,000.00	4.60%	366	30
58	BANK- CD - One World Bank	240,000.00	5.01%	368	30
58	BANK- CD - Pacific National Bank	240,000.00	5.20%	366	30
58	BANK- CD - Plains Commerce Bank	240,000.00	5.00%	367	60
58	BANK- CD - Royal Business Bank	240,000.00	5.25%	184	30
58	BANK- CD - Traditional Bank, Inc	240,000.00	4.85%	365	30
58	BANK -CD- Truxton Trust Company	240,000.00	5.45%	366	60
58	BANK -CD- Tristate Capital Bank	100,000.00	5.47%	366	30
59	BANK - CD - Financial FSB	200,000.00	5.05%	365	60
59	BANK - CD - Presence Bank	240,000.00	4.90%	733	90
61	BANK - CD - ACB Bank	245,000.00	5.00%	366	60
61	BANK - CD - American Metro Bank	240,000.00	5.10%	366	30
61	BANK - CD - Asian Bank	240,000.00	4.75%	365	60
61	BANK - CD - Asian Pacific Bank	240,000.00	5.00%	367	30
61	BANK - CD-American Bank of Missouri	240,000.00	5.20%	368	30
61	BANK - CD - Bank Iowa	240,000.00	5.37%	335	60
61	BANK - CD- Bank of Deerfield	240,000.00	5.20%	366	30
61	BANK - CD- Bank of Houston	240,000.00	5.20%	368	60
61	BANK - CD - Bank of the Ozarks	240,000.00	5.55%	367	30
61	BANK - CD - Charter West Bank	240,000.00	5.00%	547	90
61	BANK - CD - Community Bank of Oelwein	240,000.00	4.90%	182	30

CITY OF GALESBURG
INVESTMENT SUMMARY BY TYPE
31-Mar-24

	TYPE OF INVESTMENT	FAIR MARKET VALUE	RATE	INVESTMENT MATURITY LENGTH	TIME UNTIL MATURITY @
61	BANK - CD - Community Savings Bank	235,000.00	5.50%	366	60
61	BANK - CD - DMB Community Bank	240,000.00	5.60%	366	30
61	BANK - CD - Exchange Bank	240,000.00	5.40%	368	60
61	BANK - CD - First National Bank of McGregor DBA YBFL	240,000.00	5.20%	732	90
61	BANK - CD - First Security Bank of Deer Lodge	240,000.00	5.00%	366	30
61	BANK - CD - First Southeast Bank	240,000.00	5.15%	366	30
61	BANK - CD - First State Bank of DeQueen	240,000.00	5.25%	368	30
61	BANK - CD - Gold Coast Bank	230,000.00	5.45%	365	30
61	BANK - CD - High Plains Bank (FKA 1st State Bank)	240,000.00	5.55%	368	30
61	BANK - CD - Lone Star Capital Bank	240,000.00	5.00%	367	60
61	BANK - CD - MainStreet Bank	240,000.00	5.45%	368	30
61	BANK - CD - Maplemark Bank	245,000.00	5.10%	366	60
61	BANK - CD - MCS Bank	240,000.00	5.05%	368	60
61	BANK - CD - Milledgeville State Bank	240,000.00	4.91%	459	30
61	BANK - CD - Modern Bank, National Association	240,000.00	5.65%	732	90
61	BANK - CD - Preferred Bank	240,000.00	5.25%	275	60
61	BANK - CD - Premier Bank	240,000.00	5.50%	367	60
61	BANK - CD - Sawyer Savings Bank	240,000.00	4.60%	731	60
61	BANK - CD - Schertz Bank & Trust	235,000.00	5.20%	733	90
61	BANK - CD - State Exchange Bank	240,000.00	4.95%	368	30
61	BANK - CD - Tipton Latham Bank, NA	245,000.00	5.35%	368	30
61	BANK - CD - Upstate National Bank	240,000.00	5.40%	368	30
61	BANK - CD - Valley State Bank	240,000.00	5.35%	550	60
61	BANK - CD - Waldo State Bank	240,000.00	5.00%	365	60
61	BANK - CD - West Pointe Bank	240,000.00	5.65%	366	30
61	BANK - CD - Western State Bank	240,000.00	5.05%	368	30
67	BANK - CD - F&M Bank	240,000.00	5.00%	367	60
67	BANK - CD - Global One Bank (fka Chappell Hill Bank)	240,000.00	5.25%	360	60
78	BANK - CD - Veritex Community Bank	240,000.00	5.55%	368	30
		<u>\$29,345,932.91</u>			
01	FMTMM Treasury	110.49	5.16%	1	1
19	FMTMM Treasury	0.00	5.16%	1	1
52	FMTMM Treasury	117.90	5.16%	1	1
53	FMTMM Treasury	0.00	5.16%	1	1
58	FMTMM Treasury	0.00	5.16%	1	1
59	FMTMM Treasury	0.00	5.16%	1	1
61	FMTMM Treasury	\$0.00	5.16%	1	1
78	FMTMM Treasury	87.38	5.16%	1	1
		<u>\$315.77</u>			
85	CASH PRINCIPAL W TRUST	2,597,147.16	0.00%	1	1
88	INVEST - PRINCIPAL/TRUST	77,818.23	0.00%	1	1
89	INVEST - PRINCIPAL/TRUST	510,120.82	0.00%	1	1
		<u>\$3,185,086.21</u>			
01	US TREASURY	492,733.61	5.36%	303	30
19	US TREASURY	50,000.00	4.98%	404	0
52	US Treasury	494,707.50	5.37%	275	30
58	US Treasury	0.00	0.00%	0	0
61	US Treasury	0.00	0.00%	0	0
78	US Treasury	488,846.46	5.39%	359	30
		<u>\$1,526,287.57</u>			
	GRAND TOTAL INVESTMENTS	<u><u>\$67,432,838.66</u></u>			

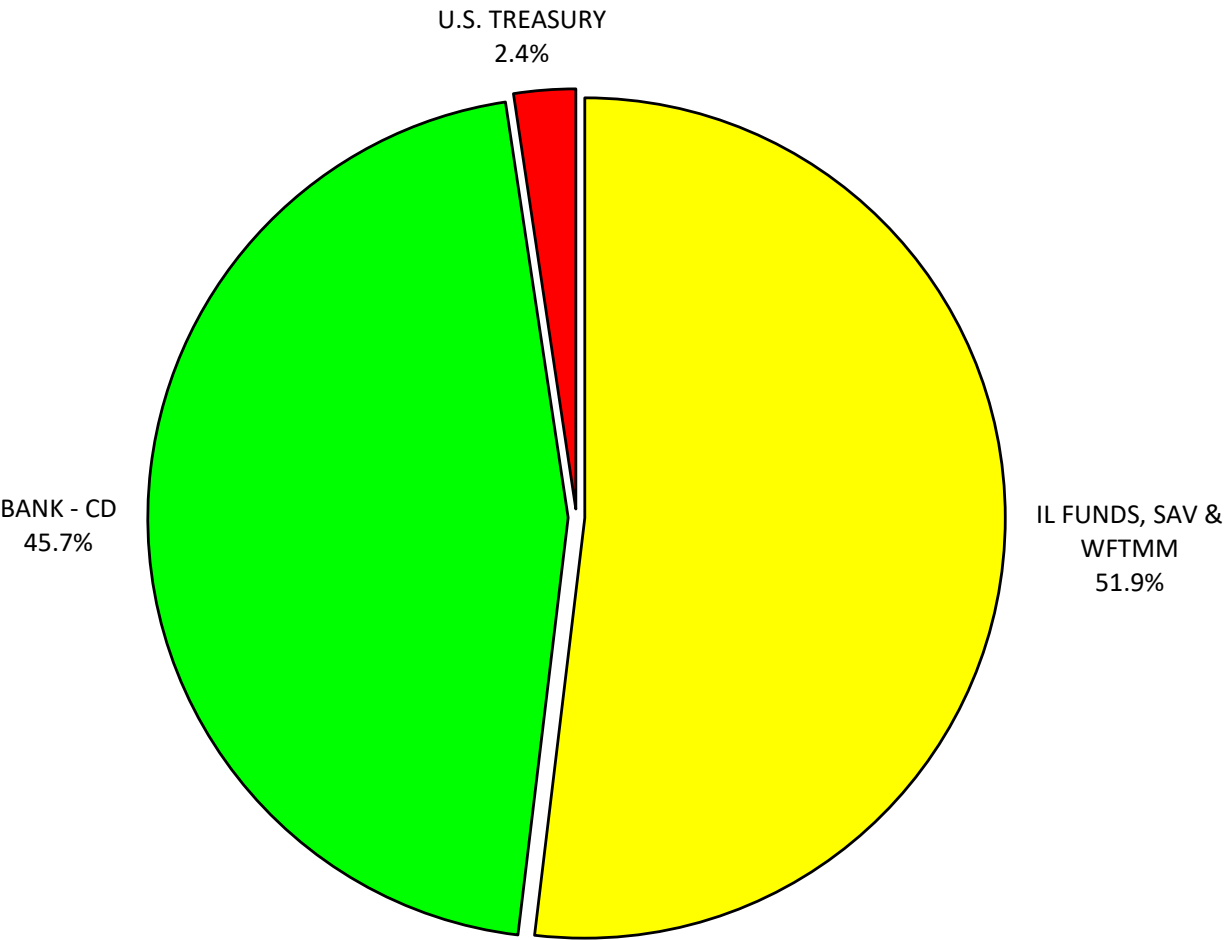
CITY OF GALESBURG
INVESTMENT SUMMARY BY TYPE
31-Mar-24

TYPE OF INVESTMENT	FAIR MARKET VALUE	RATE	INVESTMENT MATURITY LENGTH	TIME UNTIL MATURITY @
--------------------	----------------------	------	----------------------------------	--------------------------

\$0.00

Pie Graph

Total Investment By Type
03/31/2024



Accounts Payable

Transactions by Account

User: shelms
 Printed: 05/24/2024 - 4:09PM
 Batch: 00005.05.2024



Account Number	Vendor	Description	Date	Amount	PO No
001-0000-10801-00	Advance Auto Parts	Engine Oil	05/24/2024	10.48	
001-0000-10801-00	Valley Distribution Corp.	Hydraulic Fluid	05/24/2024	873.40	
Subtotal for Divison: 0000				883.88	
001-0110-61000-00	Office Specialists, Inc.	Sign here Flags, Address Labels	05/24/2024	30.69	
001-0110-61000-00	Office Specialists, Inc.	Cups	05/14/2024	5.62	
001-0110-61000-00	Office Specialists, Inc.	Calendar	05/14/2024	6.21	
Subtotal for Divison: 0110				42.52	
001-0115-51500-00	Gatehouse Media	Notice for Bids - Acct#857927	05/24/2024	46.40	
001-0115-61000-00	Office Specialists, Inc.	Copy Paper	05/24/2024	93.98	
001-0115-61000-00	Office Specialists, Inc.	Name Badge	05/24/2024	44.97	
001-0115-61000-00	Office Specialists, Inc.	Note Pad	05/24/2024	25.05	
001-0115-61000-00	Office Specialists, Inc.	Name Tag Refills	05/24/2024	31.67	
Subtotal for Divison: 0115				242.07	
001-0160-51000-00	Credit Collection Partners	04/24 Service	05/24/2024	50.00	
001-0160-51500-00	Gatehouse Media	Notice for Bids - Acct#857927	05/24/2024	1,489.85	
Subtotal for Divison: 0160				1,539.85	
001-0205-51000-00	US Sterling Capital Corp., Inc.	GBC International Bank	05/24/2024	240.00	
001-0205-61000-00	Office Specialists, Inc.	Stick-It Notes	05/14/2024	3.46	
001-0205-61000-00	Office Specialists, Inc.	Plates	05/24/2024	22.53	
001-0205-61000-00	Office Specialists, Inc.	Stick-It Notes	05/14/2024	25.95	
Subtotal for Divison: 0205				291.94	
001-0306-55400-00	Werner Restoraton Services, Inc.	Board UP Services - 215 S Pearl St	05/24/2024	254.44	
001-0306-55400-00	Kendall Zimmerman	Removal/Disposal Debris/Trash - 619 S Pearl	05/24/2024	100.00	
001-0306-55400-00	Kendall Zimmerman	Removal/Disposal Debris/Trash - 566 E South	05/24/2024	100.00	
001-0306-55400-00	Kendall Zimmerman	Removal/Disposal Debris/Trash - 81 Lincoln St	05/24/2024	200.00	

Account Number	Vendor	Description	Date	Amount	PO No
001-0306-55400-00	Werner Restoraton Services, Inc.	Board UP Services - 1150 W Carl Sandburg	05/24/2024	336.51	
001-0306-55800-00	City Blue Technologies, Llc	04/24 - Service Contract	05/24/2024	131.25	
001-0306-61000-00	Office Specialists, Inc.	Bowls, Forks	05/14/2024	18.69	
001-0306-61000-00	Office Specialists, Inc.	Spoons, Knives	05/14/2024	14.40	
Subtotal for Divison: 0306				1,155.29	
001-0401-62500-00	Ford of Galesburg	Sensor #250	05/24/2024	62.71	
Subtotal for Divison: 0401				62.71	
001-0410-55800-00	City Blue Technologies, Llc	04/24 - Service Contract	05/24/2024	131.25	
001-0410-61000-00	Office Specialists, Inc.	Bowls, Forks	05/14/2024	18.70	
001-0410-61000-00	Office Specialists, Inc.	Spoons, Knives	05/14/2024	14.40	
Subtotal for Divison: 0410				164.35	
001-0445-55500-00	Valley Distribution Corp.	Core Charge	05/24/2024	20.00	
001-0445-57500-00	Vestis	05/24 Service	05/24/2024	85.68	
001-0445-57500-00	Vestis	05/24 Service	05/24/2024	85.68	
001-0445-62500-00	Pomp's Tire - Galesburg	Tires #167	05/24/2024	580.18	
001-0445-62500-00	Pomp's Tire - Galesburg	Tires #165	05/24/2024	413.52	
001-0445-62500-00	Autozone	Bedliner Kit #600	05/24/2024	129.99	
001-0445-62500-00	Advance Auto Parts	Window Guard #600	05/24/2024	104.59	
001-0445-62500-00	Advance Auto Parts	Circuit Breaker #600	05/24/2024	10.38	
001-0445-62500-00	Advance Auto Parts	Filter Kit #182	05/24/2024	63.07	
001-0445-62500-00	Advance Auto Parts	Trans Cooler #162	05/24/2024	98.39	
001-0445-62500-00	Advance Auto Parts	Oil Filter #165	05/24/2024	2.62	
001-0445-62500-00	Ford of Galesburg	Mud Guard Kit #600	05/24/2024	93.50	
001-0445-62500-00	Mutual Wheel Co., Inc.	Light Bar #600	05/24/2024	295.00	
001-0445-62500-00	Napa Auto Parts	Brake Pads, Tire Rod End #167	05/24/2024	244.61	
001-0445-62500-00	Knapheide Truck Equipment	Top Light #167	05/24/2024	458.24	
001-0445-62500-00	Napa Auto Parts	Brake Hose #607	05/24/2024	18.41	
001-0445-62500-00	Map Automotive of Peoria	Radiator #162	05/24/2024	254.57	
001-0445-62500-00	Mutual Wheel Co., Inc.	Light Bar #169	05/14/2024	-295.00	
001-0445-63000-00	Advance Auto Parts	Brake Fluid	05/24/2024	26.67	
001-0445-63000-00	Advance Auto Parts	Fuel Pump	05/24/2024	68.84	
001-0445-63000-00	Napa Auto Parts	Fuse, Harness Bracket	05/24/2024	19.97	
Subtotal for Divison: 0445				2,778.91	
001-0450-51500-00	Gatehouse Media	Notice for Bids - Acct#857927	05/24/2024	107.69	

Account Number	Vendor	Description	Date	Amount	PO No
001-0450-55500-00	Drake Scruggs Equipment, Inc	Install Remote Switch for CSW Inverters #301 as per quote	05/24/2024	132.00	0000092519
001-0450-55500-00	Supreme Radio Communications, Inc	Install Antennas #116	05/24/2024	90.00	
001-0450-55500-00	Drake Scruggs Equipment, Inc	Install Ultimate Power CETL 1000W Pure Sine Inverter Charger #30	05/24/2024	2,150.00	0000092519
001-0450-55700-00	Thompson Electronics Company	Annual Alarm Monitoring - Cellular	05/24/2024	400.00	
001-0450-55700-00	Lambasio, Inc.	Repair Water Heater	05/24/2024	110.00	
001-0450-55700-00	Thompson Electronics Company	Annual Fire Alarm Inspection	05/24/2024	440.00	
001-0450-62500-00	Nichols Diesel Service, Inc	Axle Gasket #108	05/24/2024	10.58	
001-0450-62500-00	Napa Auto Parts	Oil Filter #122	05/24/2024	24.29	
001-0450-62500-00	Napa Auto Parts	Wiring Kit #118	05/24/2024	87.50	
001-0450-62500-00	Martin Equipment of Illinois, Inc.	Seal Kit #122	05/24/2024	122.15	
001-0450-62500-00	Mutual Wheel Co., Inc.	Light Bar #105	05/24/2024	295.00	
001-0450-62500-00	Martin Equipment of Illinois, Inc.	Brake Pedal Assy #122	05/24/2024	2,426.63	
001-0450-62500-00	Ford of Galesburg	Floor Kit #301	05/24/2024	160.65	
001-0450-62500-00	Advance Auto Parts	Fuel Filter #120	05/24/2024	2.27	
001-0450-62500-00	Advance Auto Parts	Filter Kit #120	05/24/2024	54.75	
001-0450-62500-00	Advance Auto Parts	Hydraulic Filter #120	05/24/2024	56.69	
001-0450-62500-00	Advance Auto Parts	Oil Filter #102	05/24/2024	2.62	
001-0450-62500-00	Advance Auto Parts	Filter Kit #122	05/24/2024	86.42	
001-0450-62500-00	Advance Auto Parts	Return Oil Filter #122	05/24/2024	-13.12	
001-0450-62500-00	Martin, Inc	Filter Kit #120	05/24/2024	183.62	
001-0450-65500-00	Galesburg Electric, Inc.	Batteries	05/24/2024	53.98	
001-0450-65500-00	Galesburg Electric, Inc.	Misc Supplies for Gate Openers	05/24/2024	244.75	
001-0450-66500-00	Galesburg Welding, Inc	Plate for Gate Opener	05/24/2024	149.88	
Subtotal for Division: 0450				7,378.35	
001-0505-51000-00	Industrial/Organizational Solutions I	2024 Cpt Promotional Testing	05/24/2024	1,080.00	
001-0505-51500-00	Gatehouse Media	Newspaper Ad - Police Patrol Acct# 867518	05/24/2024	73.30	
001-0505-51500-00	Gatehouse Media	Newspaper Ad - EMG Response Plan Acct# 85874	05/24/2024	146.28	
001-0505-54500-00	Tom Peters	Mileage - Spring Fire & Police Seminar - Bloomington IL- TPeters	05/24/2024	125.96	
Subtotal for Division: 0505				1,425.54	
001-0510-54500-00	Patrick Hayes	Meals - Interview & Interrogation Class - E Moline IL - PHayes	05/24/2024	21.00	
001-0510-54500-00	Andrew Hardine	Meals - Interview & Interrogation - EMoline - AHardine	05/24/2024	21.00	
001-0510-54500-00	Kobe Ramirez	Meals - Interview & Interrogation Class - E Moline - KRamirez	05/24/2024	21.00	
001-0510-54500-00	Jessica Pawlak	Meals- Interview & Interrogation Class - E Moline IL - JPawlak	05/24/2024	21.00	
001-0510-54500-00	Maverick Rasmussen	Meals - Interview & Interrogation Class - EMoline IL - MRassmuss	05/24/2024	21.00	
001-0510-54500-00	Magdalene Semington	Meals - Supervisor Training - Orland Park IL - MSemington	05/24/2024	175.00	

Account Number	Vendor	Description	Date	Amount	PO No
001-0510-54500-00	Patrick Hayes	Meals - Street Crimes - E Moline II - PHayes	05/24/2024	21.00	
001-0510-54500-00	Matthew Howard	Meals - Street Crimes - E Moline II - M Howard	05/24/2024	21.00	
001-0510-54500-00	Patrick Ruggles	Meals - Ballistic Shield Training - Tremont II - PRuggles	05/24/2024	35.00	
001-0510-55500-00	Glass Specialty Inc	Windshield #409	05/24/2024	400.00	
001-0510-55500-00	Supreme Radio Communications, Inc	Removed all equipment from Unit 28	05/24/2024	450.00	
001-0510-55500-00	Supreme Radio Communications, Inc	Reprogrammed Radios	05/24/2024	90.00	
001-0510-55500-00	Supreme Radio Communications, Inc	Repair Light Bar	05/24/2024	225.00	
001-0510-55700-00	American Pest Control Inc	05/24 Pest Service	05/24/2024	55.00	
001-0510-59300-00	UniFirst First Aid Corp	Refill of First Aid Supplies	05/24/2024	156.78	
001-0510-61000-00	Office Specialists, Inc.	Expanding File, Toner	05/14/2024	137.05	
001-0510-61000-00	Office Specialists, Inc.	Notebooks	05/24/2024	8.14	
001-0510-61000-00	Office Specialists, Inc.	Pens, Notebooks	05/24/2024	53.26	
001-0510-61700-00	Southern Computer Warehouse	Wireless Keyboard & Mouse	05/24/2024	77.18	
001-0510-61700-00	Southern Computer Warehouse	Laptop Bags	05/24/2024	51.99	
001-0510-61700-00	Southern Computer Warehouse	Computers	05/24/2024	1,789.86	
001-0510-62500-00	Ford of Galesburg	Latch #22	05/24/2024	353.88	
001-0510-67500-00	Ray O'Herron Co., Inc.	Body Armor Carriers - JHarrison	05/24/2024	240.37	
001-0510-69000-00	Accredited Security	Taser Magazines	05/24/2024	489.75	
Subtotal for Divison: 0510				4,935.26	
001-0550-54500-00	Tyler Burris	Meals/Milage - Active Shooter Training Dispatch- Kewanee-TBurris	05/24/2024	55.24	
001-0550-54500-00	Jayne Horner	Meals - Active Shooter Training Dispatch - Kewanee II - JHorner	05/24/2024	7.00	
001-0550-54500-00	Teddra Schmidt	Meals - Dispatch Active Shooter - Kewanee IL - TSchmidt	05/24/2024	7.00	
001-0550-61000-00	Stamp Man Specialties	Expired Stamp	05/24/2024	45.40	
001-0550-61000-00	Office Specialists, Inc.	Clips, Correction Tape, Copy Paper, Note Pads, Tape, Pens	05/24/2024	358.33	
001-0550-67500-00	Midwest Uniform Supply, Inc	Shirts - VDowdal	05/24/2024	115.92	
001-0550-85500-00	Knox County Sheriff's Department	06/24 Share of Ambulance Service	05/24/2024	674.82	
001-0550-85500-00	Knox County Sheriff's Department	05/24 Share of Ambulance Service	05/24/2024	674.82	
Subtotal for Divison: 0550				1,938.53	
001-0605-51000-00	Klingner & Associates, P.C. - Archit	Fremont Fire Station Building Condition Evaluations	05/24/2024	1,878.00	0000092667
001-0605-51000-00	Klingner & Associates, P.C. - Archit	Hawthorne Fire Training Building Condition Evaluations	05/24/2024	594.00	0000092667
001-0605-51500-00	Gatehouse Media	Notice for Bids - Acct#857927	05/24/2024	149.82	
001-0605-55500-00	Cozadd Diesel Service, Inc	Hauled Fire Truck #52	05/24/2024	450.00	
001-0605-61000-00	Office Specialists, Inc.	Pencils, Pencil Box, Sharpener	05/24/2024	35.81	
001-0605-61700-00	Southern Computer Warehouse	IPad Case	05/24/2024	31.50	
001-0605-61700-00	Southern Computer Warehouse	IPad	05/24/2024	457.67	

Account Number	Vendor	Description	Date	Amount	PO No
001-0605-62500-00	Legacy Fire Apparatus	Repair Unit 55	05/24/2024	1,097.31	
001-0605-62500-00	Advance Auto Parts	Oil Filter #58	05/24/2024	2.62	
001-0605-65000-00	Office Specialists, Inc.	Disinfectant Spray	05/24/2024	11.65	
001-0605-65000-00	Office Specialists, Inc.	Oil Absorbant	05/14/2024	49.50	
001-0605-65000-00	Galesburg Electric, Inc.	Hammer Drill, Power Supply	05/24/2024	497.67	
001-0605-65000-00	Office Specialists, Inc.	Oil Absorbant	05/14/2024	49.50	
001-0605-65000-00	Office Specialists, Inc.	Toilet Cleaner	05/14/2024	46.13	
001-0605-68600-00	Office Specialists, Inc.	Nitrile Gloves	05/24/2024	68.73	
Subtotal for Divison: 0605				<u>5,419.91</u>	
Subtotal for Fund 001				<u><u>28,259.11</u></u>	
011-0000-66000-00	Roanoke Concrete Products Co	2024 Supply of Concrete	05/24/2024	277.00	0000092616
011-0000-66000-00	Roanoke Concrete Products Co	2024 Supply of Concrete	05/24/2024	692.50	0000092616
011-0000-66000-00	Roanoke Concrete Products Co	2024 Supply of Concrete	05/24/2024	900.25	0000092616
011-0000-66000-00	Gunther Construction Co., a div. of I	2024 Supply of CA 6 (Crushed White Stone)	05/24/2024	2,435.93	0000092610
Subtotal for Divison: 0000				<u>4,305.68</u>	
Subtotal for Fund 011				<u><u>4,305.68</u></u>	
012-0000-66000-00	Galesburg Builders Supply, Inc	PSI	05/24/2024	806.25	
Subtotal for Divison: 0000				<u>806.25</u>	
Subtotal for Fund 012				<u><u>806.25</u></u>	
013-0000-51000-00	Nelson\Nygaard Consulting Associat	Comprehensive Transit Study for Public Transportation	04/30/2024	4,347.88	0000092653
013-0000-51000-00	Nelson\Nygaard Consulting Associat	Comprehensive Transit Study for Public Transportation	05/24/2024	12,829.68	0000092653
Subtotal for Divison: 0000				<u>17,177.56</u>	
Subtotal for Fund 013				<u><u>17,177.56</u></u>	
014-0000-64500-00	Galesburg Electric, Inc.	Ring Terms, Kroil, Utility Knife, Tape, Photocontrol	05/24/2024	187.37	
014-0000-66000-00	Tickle Asphalt Co., Ltd.	2024 Supply of High Performance Patch Mix	05/24/2024	977.50	0000092622
014-0000-66000-00	Galesburg Builders Supply, Inc	Raising Ring	05/24/2024	588.70	
014-0000-66500-00	Galesburg Electric, Inc.	Organizer Bins	05/24/2024	51.18	
Subtotal for Divison: 0000				<u>1,804.75</u>	

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Fund 014				<u>1,804.75</u>	
015-0000-61800-00	Office Specialists, Inc.	Olson 48" table with four chairs	05/24/2024	1,213.96	0000092700
Subtotal for Divison: 0000				<u>1,213.96</u>	
Subtotal for Fund 015				<u>1,213.96</u>	
016-0000-55500-00	Midstate Manufacturing, Inc.	Powder Coat Rifle Stand	05/24/2024	217.21	0000092726
016-0000-55700-00	Breslin's Floor Covering, Inc	removal and installation of carpet in auditorium of PSB	05/24/2024	6,323.85	
016-0000-69000-00	Ray O'Herron Co., Inc.	Gun Clearing Trap	05/24/2024	1,086.11	
Subtotal for Divison: 0000				<u>7,627.17</u>	
Subtotal for Fund 016				<u>7,627.17</u>	
018-0000-55500-00	Midstate Manufacturing, Inc.	Sweeper Cylinder #125	05/24/2024	227.50	
018-0000-62500-00	Advance Auto Parts	Oil Filter #128	05/24/2024	13.12	
018-0000-62500-00	Mutual Wheel Co., Inc.	U-Bolt Kit #131	05/14/2024	251.11	
Subtotal for Divison: 0000				<u>491.73</u>	
Subtotal for Fund 018				<u>491.73</u>	
019-1905-51000-00	Amilia Technologies USA Inc.	04/24 Service	05/24/2024	410.34	
019-1905-55800-00	Amilia Technologies USA Inc.	04/24 Service	05/24/2024	499.00	
019-1905-61000-00	Office Specialists, Inc.	Folders, Envelopes	05/14/2024	26.55	
Subtotal for Divison: 1905				<u>935.89</u>	
019-1910-51000-00	Klingner & Associates, P.C. - Archit	City Hall Building Condition Evaluations	05/24/2024	726.00	0000092667
019-1910-59300-00	UniFirst First Aid Corp	Refill of First Aid Supplies	05/24/2024	252.23	
019-1910-65000-00	Office Specialists, Inc.	Paper Towels	05/14/2024	33.40	
019-1910-65000-00	Office Specialists, Inc.	Paper Towels	05/24/2024	43.78	
019-1910-65000-00	Office Specialists, Inc.	Paper Towels	05/24/2024	97.34	
019-1910-65000-00	Office Specialists, Inc.	Gloves, Trash Bags, Paper Towels, Cleaner	05/24/2024	82.38	
Subtotal for Divison: 1910				<u>1,235.13</u>	
019-1911-55700-00	AMP Companies Inc	Remove Exhaust Fan. Built & Installed Cap	05/24/2024	350.50	
019-1911-57500-00	Vestis	05/24 Service	05/24/2024	26.70	
019-1911-65000-00	Office Specialists, Inc.	Hand Soap	05/24/2024	12.52	
019-1911-65000-00	Office Specialists, Inc.	Paper Towels	05/24/2024	82.40	

Account Number	Vendor	Description	Date	Amount	PO No
019-1911-65000-00	Office Specialists, Inc.	Disinfectant Wipes	05/24/2024	33.20	
019-1911-66000-00	Galesburg Electric, Inc.	Thermostat	05/24/2024	244.25	
Subtotal for Divison: 1911				<u>749.57</u>	
019-1915-51000-00	Klingner & Associates, P.C. - Archit	RR Station Building Condition Evaluations	05/24/2024	561.00	0000092667
019-1915-55500-00	Supreme Radio Communications, In	Install Antennas #501	05/24/2024	126.00	
019-1915-55500-00	Scott Equipment, LLC	Elastostart Rope, Spring Tune Up Riding Equipment	05/24/2024	51.22	
019-1915-55500-00	Drake Scruggs Equipment, Inc	Inspection , Test, Service Travel #502	05/24/2024	1,000.00	
019-1915-55500-00	Midstate Manufacturing, Inc.	Mower Cylinder #523	05/24/2024	218.70	
019-1915-55700-00	Royal Cleaning Services	05/24 Cleaning Service	05/24/2024	588.00	
019-1915-55700-00	American Pest Control Inc	05/24 Pest Service	05/24/2024	70.00	
019-1915-55700-00	American Pest Control Inc	05/24 Pest Service	05/24/2024	40.00	
019-1915-55700-00	Howe Overhead Doors, Inc.	2024 Overhead Door Maintenance - Park Building (5)	05/24/2024	17.20	
019-1915-55700-00	Waste Management, Inc.	05/24 Service Cust# 30-22033-63009	05/24/2024	135.00	
019-1915-55700-00	J.P. Benbow, Inc.	Auger Floor Drain	05/24/2024	112.00	
019-1915-55700-00	Howe Overhead Doors, Inc.	2024 Overhead Door Maintenance - Park Building (5)	05/24/2024	500.00	0000092657
019-1915-57500-00	Vestis	05/24 Service	05/24/2024	74.86	
019-1915-61000-00	Office Specialists, Inc.	Copy Paper	05/24/2024	46.99	
019-1915-61000-00	Office Specialists, Inc.	Paper	05/24/2024	60.95	
019-1915-62500-00	Advance Auto Parts	Oil Filter #530	05/24/2024	6.47	
019-1915-62500-00	Advance Auto Parts	Hydraulic Filter #530	05/24/2024	4.47	
019-1915-62500-00	Advance Auto Parts	Hydrostat Oil #576	05/24/2024	84.56	
019-1915-62500-00	Advance Auto Parts	Filter Kit #516	05/24/2024	51.60	
019-1915-62500-00	Advance Auto Parts	Oil Filter #509	05/24/2024	37.44	
019-1915-62500-00	Advance Auto Parts	Filter Kit #538	05/24/2024	58.60	
019-1915-62500-00	Advance Auto Parts	Filter Kit #576	05/24/2024	5.24	
019-1915-62500-00	Advance Auto Parts	Spark Plug #576	05/24/2024	7.18	
019-1915-62500-00	Martin, Inc	Rear Window #517	05/24/2024	73.37	
019-1915-62500-00	Martin, Inc	Spring Pin #516	05/24/2024	23.46	
019-1915-62500-00	Pomp's Tire - Galesburg	Tires #576	05/24/2024	124.30	
019-1915-62500-00	Scott Equipment, LLC	Trimmer Heads	05/24/2024	94.97	
019-1915-62500-00	Martin, Inc	Oil Filter #539	05/24/2024	28.97	
019-1915-62500-00	Napa Auto Parts	Hydraulic Filter #538	05/24/2024	108.09	
019-1915-62500-00	Martin, Inc	Filter Kit #516	05/24/2024	176.72	
019-1915-62510-00	Herr Petroleum Corp	652.3 Gal Diesel #2, 271.9 Gal Unleaded Ethanol	05/24/2024	2,825.64	0000092628
019-1915-64100-00	Herman Brothers Fisheries Inc	Catfish, Bluegill	05/24/2024	4,410.00	
019-1915-66000-00	Galesburg Electric, Inc.	Recycle Fluorescents, Wing Nuts, Lights	05/24/2024	272.45	

Account Number	Vendor	Description	Date	Amount	PO No
019-1915-66000-00	Galesburg Electric, Inc.	Hand Dryer	05/24/2024	1,915.40	
019-1915-66000-00	Martenson Turf Products, Inc.	Spray Paint, Infield Conditioner, Marking Chalk	05/24/2024	967.00	
Subtotal for Divison: 1915				14,877.85	
019-1920-55000-00	PGA of America	2024 Iowa PGA Dues - Member #03621781 - BLuedtke	05/24/2024	565.75	
019-1920-55500-00	Midstate Manufacturing, Inc.	Loader Cylinder #561	05/24/2024	209.45	
019-1920-55700-00	American Pest Control Inc	05/24 Pest Service	05/24/2024	55.00	
019-1920-57500-00	Vestis	05/24 Service	05/24/2024	58.23	
019-1920-61000-00	Office Specialists, Inc.	Copy Paper, Pens	05/14/2024	61.62	
019-1920-61000-00	Office Specialists, Inc.	Name Badges - Lexie, Hayden, James, Ethan	05/14/2024	52.49	
019-1920-61000-00	Office Specialists, Inc.	Return Toner	05/14/2024	-111.83	
019-1920-61000-00	Office Specialists, Inc.	Paper, Correction Tape	05/24/2024	50.04	
019-1920-61000-00	Office Specialists, Inc.	Return Toner	05/14/2024	-223.66	
019-1920-62510-00	Herr Petroleum Corp	238.6 Gal Diesel #2, 208.7 Gal Unleaded Ethanol	05/24/2024	1,351.59	0000092629
019-1920-63500-00	HERITAGE LANDSCAPE SUPPLY	Winpro	05/24/2024	1,047.00	
019-1920-64125-00	SCNS SPORTS FOODS	Misc Concessions	05/24/2024	86.40	
019-1920-64125-00	Office Specialists, Inc.	Return Straws	05/14/2024	-23.34	
019-1920-64125-00	Smithfield Direct, LLC	Misc Concessions	05/24/2024	128.70	
019-1920-64125-00	Atlantic Coca-Cola	Misc Concessions	05/24/2024	458.64	
019-1920-64125-00	Atlantic Coca-Cola	Misc Concessions	05/24/2024	732.01	
019-1920-65000-00	Office Specialists, Inc.	Toilet Paper	05/24/2024	299.82	
019-1920-65000-00	Office Specialists, Inc.	Return Paper Towels, Nitrile Gloves	05/14/2024	-56.62	
019-1920-65000-00	Office Specialists, Inc.	Nitrile Glove, Trash Bags, Lime Remover	05/24/2024	68.01	
019-1920-66000-00	Faulks Bros. Construcion, Inc.	Fines Free Non-Dried - Lacon	05/24/2024	1,123.31	
019-1920-66000-00	Grainger, Inc.	Fuses for Pump	05/24/2024	189.90	
Subtotal for Divison: 1920				6,122.51	
019-1925-61000-00	Office Specialists, Inc.	Copy Paper	05/24/2024	46.99	
Subtotal for Divison: 1925				46.99	
019-1930-64125-00	Atlantic Coca-Cola	Misc Concessions	05/24/2024	463.66	
019-1930-64125-00	Gold Medal - Central Illinois, LLC	Misc Concessions	05/24/2024	596.04	
Subtotal for Divison: 1930				1,059.70	
019-1935-55700-00	American Pest Control Inc	05/24 Pest Service	05/24/2024	80.00	
019-1935-57500-00	Vestis	05/24 Service	05/24/2024	454.48	
Subtotal for Divison: 1935				534.48	

Account Number	Vendor	Description	Date	Amount	PO No
019-1940-61000-00	Office Specialists, Inc.	Paper Towels	05/24/2024	27.82	
019-1940-61000-00	Office Specialists, Inc.	Toilet Cleaner	05/24/2024	46.13	
019-1940-64000-00	Office Specialists, Inc.	Copy Paper	05/24/2024	46.99	
019-1940-64125-00	Atlantic Coca-Cola	Misc Concessions	05/24/2024	304.19	
019-1940-66000-00	Martenson Turf Products, Inc.	Spray Paint, Infield Conditioner, Marking Chalk	05/24/2024	3,333.10	
Subtotal for Divison: 1940				3,758.23	
019-1945-55700-00	American Pest Control Inc	05/24 Pest Service	05/24/2024	95.00	
Subtotal for Divison: 1945				95.00	
019-1950-55700-00	American Pest Control Inc	05/24 Pest Service	05/24/2024	55.00	
019-1950-55700-00	Natare Corporation	Install Two Outdoor Pool Liners at Lakeside Water Park and Water	05/24/2024	73,682.50	0000092655
019-1950-64000-00	Office Specialists, Inc.	Sanitary Pads	05/14/2024	72.61	
019-1950-64125-00	Atlantic Coca-Cola	Misc Concessions	05/24/2024	697.97	
019-1950-64125-00	Butch's Pizza Inc.	Misc Pizzas for Concessions	05/24/2024	873.50	
019-1950-65000-00	Office Specialists, Inc.	Toilet Paper, Trash Bags, Paper Towels, Glvoes, Toilet Cleaner	05/24/2024	300.78	
019-1950-65000-00	Office Specialists, Inc.	Disinfectant	05/24/2024	60.89	
Subtotal for Divison: 1950				75,743.25	
019-1955-68500-00	Hawkins, Inc	Misc Chemicals	05/24/2024	235.00	
Subtotal for Divison: 1955				235.00	
019-1965-55700-00	American Pest Control Inc	05/24 Pest Service	05/24/2024	50.00	
019-1965-55700-00	American Pest Control Inc	05/24 Pest Service	05/24/2024	50.00	
019-1965-57500-00	Vestis	05/24 Service	05/24/2024	39.44	
019-1965-61000-00	Office Specialists, Inc.	Pen Refills	05/14/2024	3.28	
019-1965-65500-00	Kaser Power Equipment Inc	Oil, Spool, Cover	05/24/2024	91.84	
019-1965-66000-00	Schulte Supply, Inc.	Marking Paint	05/24/2024	64.92	
Subtotal for Divison: 1965				299.48	
019-1975-55500-00	Supreme Radio Communications, In	Install Antennas #104	05/24/2024	42.00	
019-1975-55500-00	Drake Scruggs Equipment, Inc	Inspection, Test, Filter Road Service #103	05/24/2024	1,011.65	
019-1975-55500-00	Nichols Diesel Service, Inc	Cleaned Sensor and ports, Replaced Clogged Air Filter	05/24/2024	1,171.77	
019-1975-55700-00	Jimax Landscape LLC	2024 Brush Cleanup (Forestry Portion)	05/24/2024	4,245.00	0000092680
019-1975-62500-00	Advance Auto Parts	Filter Kit #103	05/24/2024	67.87	
Subtotal for Divison: 1975				6,538.29	

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Fund 019				<u>112,231.37</u>	
020-0000-55500-00	Supreme Radio Communications, Inc	Install Antennas #581	05/24/2024	42.00	
020-0000-55500-00	Supreme Radio Communications, Inc	Installed Antenna #357	05/24/2024	202.70	
020-0000-59300-00	Julie Bacon	Plaque - Donation of AED - Airport	05/24/2024	22.00	
Subtotal for Division: 0000				<u>266.70</u>	
Subtotal for Fund 020				<u>266.70</u>	
024-0000-83100-00	Galesburg Museums, Inc	06/24 - Discovery Depot Grant	05/24/2024	8,333.33	
024-0000-88300-00	Breslin's Floor Covering, Inc	06/24 Parking Lot Lease	05/24/2024	605.05	
Subtotal for Division: 0000				<u>8,938.38</u>	
Subtotal for Fund 024				<u>8,938.38</u>	
030-0320-55500-00	Galesburg Communications, Inc.	Replaced Antenna, Installed Battery Tab	04/30/2024	47.50	
030-0320-55500-00	GSI Systems, Inc	Camera install for unit 488 para-transit fleet. Includes Wifi an	04/30/2024	1,949.03	0000092698
030-0320-59300-00	UniFirst First Aid Corp	Refill of First Aid Supplies	05/24/2024	311.77	
030-0320-61000-00	Office Specialists, Inc.	Notepad	04/30/2024	18.81	
030-0320-61000-00	Office Specialists, Inc.	Copy Paper	05/24/2024	140.97	
030-0320-61000-00	Office Specialists, Inc.	Note Pad, Pens, Cleaner	05/24/2024	85.35	
030-0320-62510-00	Herr Petroleum Corp	392.9 Gal Unleaded Ethanol	05/24/2024	1,143.76	0000092627
030-0320-62510-00	Herr Petroleum Corp	363.1 Gal Unleaded Ethanol	05/24/2024	1,101.66	0000092627
030-0320-62510-00	Herr Petroleum Corp	291.5 Gal Unleaded Ethanol	05/24/2024	849.01	0000092627
030-0320-62510-00	Herr Petroleum Corp	380.5 Gal Unleaded Ethanol	05/24/2024	1,107.67	0000092627
030-0320-62510-00	Herr Petroleum Corp	314.8 Gal Unleaded Ethanol	05/24/2024	916.88	0000092627
Subtotal for Division: 0320				<u>7,672.41</u>	
030-0370-51000-00	Petty Cash - City Clerk	Secretary of State Registration - EGugliotta	05/24/2024	173.00	
030-0370-55500-00	Cummins Sale & Service	Repair of Fuse	05/24/2024	1,104.73	
030-0370-55500-00	Nichols Diesel Service, Inc	State & Fed Tests Unit #470	04/30/2024	58.50	
030-0370-55500-00	GSI Systems, Inc	Camera install for unit 2002 and 2003 fixed route fleet. Includes	04/30/2024	3,898.04	0000092698
030-0370-57500-00	Cintas, Inc	05/24 Service	05/24/2024	201.25	
030-0370-57500-00	Cintas, Inc	05/24 Service	05/24/2024	264.11	
030-0370-57500-00	Office Specialists, Inc.	Paper Towels	05/24/2024	210.24	
030-0370-59300-00	UniFirst First Aid Corp	Refill of First Aid Supplies	05/24/2024	311.76	
030-0370-61000-00	Office Specialists, Inc.	Computer Ink	04/30/2024	81.16	

Account Number	Vendor	Description	Date	Amount	PO No
030-0370-61000-00	Office Specialists, Inc.	Copy Paper	05/24/2024	140.97	
030-0370-62500-00	Gillig	Parking Brake Valve	05/24/2024	314.48	
030-0370-62510-00	Herr Petroleum Corp	489.1 Gal Diesel #2	05/24/2024	1,525.20	0000092627
030-0370-62510-00	Herr Petroleum Corp	150.3 Gal Diesel #2	05/24/2024	452.84	0000092627
030-0370-65000-00	Office Specialists, Inc.	Paper Towels	05/24/2024	55.64	
Subtotal for Divison: 0370				8,791.92	
Subtotal for Fund 030				16,464.33	
043-0000-87300-00	UMB Bank, N.A.	GAL6 BDS SRS 2016	05/24/2024	102,356.24	
Subtotal for Divison: 0000				102,356.24	
Subtotal for Fund 043				102,356.24	
044-0000-87300-00	UMB Bank, N.A.	GL23 BDS Series 2023	05/24/2024	314,333.32	
Subtotal for Divison: 0000				314,333.32	
Subtotal for Fund 044				314,333.32	
054-0000-51000-00	Klingner & Associates, P.C. - Archit	Construction Admin Hawthorne Pool Renovation, Phase 2	05/24/2024	2,301.00	0000092549
054-0000-63500-00	Stoneleaf Nursery	Misc Trees, Bushes	05/24/2024	2,997.00	
054-0000-76000-00	Klingner & Associates, P.C. - Archit	Professional services for HVAC replacement in PSB, 150 S Broad S	05/24/2024	682.00	0000092206
054-0000-83100-00	Greenlords Pharms LLC	Urban Agriculture Incentive - Greenlords Pharms	05/24/2024	1,009.60	0000092493
Subtotal for Divison: 0000				6,989.60	
Subtotal for Fund 054				6,989.60	
057-0000-61700-00	Office Specialists, Inc.	Return Laptop	05/14/2024	-2,531.00	
Subtotal for Divison: 0000				-2,531.00	
Subtotal for Fund 057				-2,531.00	
058-0000-71000-00	Alexis Fire Equipment Co., Inc.	C/O 33 - Modifications due to radio	05/24/2024	744.00	0000092472
058-0000-71000-00	Alexis Fire Equipment Co., Inc.	Storz adaptor	05/24/2024	231.00	0000092472
058-0000-71000-00	Alexis Fire Equipment Co., Inc.	Grab handle	05/24/2024	326.00	0000092472
058-0000-71000-00	Alexis Fire Equipment Co., Inc.	2023 Spartan Pumper Apparatus #51	05/24/2024	353,154.00	0000092472
058-0000-71000-00	Alexis Fire Equipment Co., Inc.	C/O A - 2023 Spartan Pumper Apparatus #51	05/24/2024	7,346.00	0000092472
058-0000-71000-00	Drake Scruggs Equipment, Inc	Versalift VST-47-I Aerial & Brand FX Fiberglass Service Body #30	05/24/2024	141,301.00	0000092519

Account Number	Vendor	Description	Date	Amount	PO No
058-0000-71000-00	Victory Lane Ford	Trade In of 2008 Ford F350 Dually wthi an 11 ft Dump Box #142	05/24/2024	-20,000.00	0000092559
058-0000-71000-00	Victory Lane Ford	2024 Ford F350 as per bid specs #101	05/24/2024	55,458.00	0000092559
058-0000-71000-00	Victory Lane Ford	2024 Ford F150 #600	05/24/2024	43,365.00	0000092733
Subtotal for Divison: 0000				581,925.00	
Subtotal for Fund 058				581,925.00	
061-0000-10701-00	Jack Henry & Associates	01/25 - 06/25 - Remit/Remote Deposit Annual Maintenance	05/24/2024	891.99	
061-0000-20101-00	THEODORE YETTE	Refund Check 063539-001, 1797 BRENTWOOD AVE	05/16/2024	49.84	
061-0000-20101-00	HEIDI RILEY	Refund Check 046345-002, 572 CLARK ST	05/16/2024	42.15	
061-0000-20101-00	NADINE TAYLOR	Refund Check 019745-000, 668 S HENDERSON ST	05/16/2024	3.32	
061-0000-20101-00	SEMINARY STREET STATION	Refund Check 020682-021, 85 S SEMINARY ST 7	05/22/2024	135.29	
061-0000-20101-00	TIMOTHY WHITE	Refund Check 007940-003, 1223 RUSSELL AVE	05/22/2024	97.67	
061-0000-20101-00	JASON LANDERS	Refund Check 050557-006, 1110 HUBER AVE	05/16/2024	139.61	
061-0000-20101-00	FHP INVESTMENTS LLC	Refund Check 045228-038, 1079 HUBER AVE	05/22/2024	122.93	
061-0000-20101-00	SCOTT HEIMAN	Refund Check 042393-001, 1810 E MAIN ST	05/16/2024	91.23	
061-0000-20101-00	ANA MARIA MARCIAL PONCIAN	Refund Check 061937-001, 930 MCCLURE ST	05/22/2024	118.49	
061-0000-20101-00	CATHERINE FROELICH	Refund Check 066563-000, 1121 HAWKINSON AVE 8	05/22/2024	122.28	
061-0000-20101-00	SCOTT MILLMAN	Refund Check 061998-001, 1063 JEFFERSON ST	05/23/2024	3.98	
061-0000-20101-00	ROSALIE KEMPSTER	Refund Check 060924-000, 2130 BAIRD AVE	05/16/2024	123.95	
061-0000-20101-00	GREGORY LYBARGER	Refund Check 021676-000, 740 E BERRIEN ST	05/22/2024	1.07	
061-0000-20101-00	AMANDA ALLEN	Refund Check 066901-000, 392 N BROAD ST 2	05/22/2024	66.43	
061-0000-20101-00	ROBERT CARLSON	Refund Check 018077-005, 269 N SEMINARY ST	05/22/2024	19.75	
061-0000-20101-00	CRYSTAL CASTEEL	Refund Check 052979-000, 1085 E NORTH ST	05/23/2024	82.44	
061-0000-20101-00	SHANNON COX	Refund Check 067332-000, 48 S IVAN AVE	05/22/2024	82.18	
061-0000-20101-00	TARA MARSHALL	Refund Check 057629-001, 139 N PLEASANT AVE	05/16/2024	103.27	
061-0000-20101-00	BRYCE BARNETT	Refund Check 066415-000, 998 DAYTON DR	05/24/2024	110.33	
061-0000-20101-00	JOHN BENTO	Refund Check 062208-000, 1783 INDIANA DR	05/16/2024	72.01	
061-0000-20101-00	JONATHAN HANK	Refund Check 064168-000, 1425 W LOSEY ST	05/16/2024	108.49	
061-0000-20101-00	TERRY NELSON	Refund Check 066117-000, 170 S PLEASANT AVE	05/23/2024	18.92	
061-0000-20101-00	PATRICIA GUSTAFSON	Refund Check 040251-000, 705 MONROE ST	05/22/2024	81.07	
061-0000-20101-00	SUSAN JONES	Refund Check 023604-002, 1646 FLORENCE AVE	05/16/2024	11.42	
061-0000-20101-00	JEANNETTE ESTERS	Refund Check 060406-004, 1823 GRAND AVE	05/22/2024	119.01	
061-0000-20101-00	JESSIE PEREZ	Refund Check 021915-000, 1446 DAY ST	05/16/2024	5.18	
061-0000-20101-00	ROBERT WEAVER	Refund Check 010370-002, 144 SUMNER ST	05/16/2024	124.05	
061-0000-20101-00	LOREN SMITH	Refund Check 067245-000, 671 KNOX RD 1400 N	05/17/2024	132.36	
061-0000-20101-00	CASSIE PARRISH	Refund Check 007790-001, 1134 N HENDERSON ST E	05/22/2024	47.86	

Account Number	Vendor	Description	Date	Amount	PO No
061-0000-20101-00	ELIZABETHE RIGDON	Refund Check 058181-001, 1028 E NORTH ST	05/22/2024	70.08	
061-0000-20101-00	DIXIE PECSI	Refund Check 019052-034, 929 HAWKINSON AVE	05/16/2024	95.90	
061-0000-51000-00	UMB Bank, N.A.	Agent Fee - GALE	05/24/2024	371.00	
061-0000-51000-00	US Sterling Capital Corp., Inc.	First Southeast Bank	05/24/2024	240.00	
061-0000-51000-00	Pace Analytical Services LLC	Water Testing	05/24/2024	870.00	
061-0000-51000-00	UMB Bank, N.A.	Agent Fee - GAL7	05/24/2024	300.00	
061-0000-51000-00	Bruner, Cooper and Zuck, Inc.	Galesburg Water Plant Inspection	05/24/2024	146.68	
061-0000-51000-00	Credit Collection Partners	04/24 Service	05/24/2024	52.98	
061-0000-51000-00	US Sterling Capital Corp., Inc.	First Security Bank of Deer Lodge	05/24/2024	241.32	
061-0000-51500-00	Sebis Direct Inc	04/24 Service	05/24/2024	1,456.40	
061-0000-52300-00	Nicor Gas	04/24 Service ACCT# 14-51-15-5411 6	04/30/2024	1,247.72	
061-0000-52300-00	Nicor Gas	02/24 - Acct # 20-72-70-1000 9 - Misapplied Payment	04/30/2024	105.00	
061-0000-52300-00	Nicor Gas	04/24 - Acct # 20-72-70-1000 9	04/30/2024	45.59	
061-0000-55500-00	Ditch Witch-Iowa Inc.	Repair Subsite	05/24/2024	299.52	
061-0000-55700-00	Waste Management, Inc.	05/24 Service Cust# 9-06892-63006	05/24/2024	120.51	
061-0000-55700-00	Waste Management, Inc.	05/24 Service Cust # 64537-23004	05/24/2024	21.54	
061-0000-55800-00	Jack Henry & Associates	08/24 - 12/24 - Remit/Remote Deposit Annual Maintenance	05/24/2024	891.99	
061-0000-55800-00	Office Specialists, Inc.	Adobe - MMackey	05/24/2024	212.72	
061-0000-61000-00	Office Specialists, Inc.	Copy Paper	05/24/2024	46.99	
061-0000-61000-00	Office Specialists, Inc.	Clipboard	05/24/2024	13.94	
061-0000-61000-00	Office Specialists, Inc.	Flag Tabs	05/24/2024	18.86	
061-0000-61700-00	Southern Computer Warehouse	2ea HPE DL20 G11 servers to replace existing SCADA servers	05/24/2024	6,515.78	0000092720
061-0000-65500-00	Petty Cash - Water Dept.	Scott Equipment - Spark Plug	05/24/2024	2.50	
061-0000-65500-00	Petty Cash - Water Dept.	Napa - Spark Plug	05/24/2024	4.09	
061-0000-66000-00	Galesburg Electric, Inc.	Shielded Power , Nut Connection	05/24/2024	68.50	
061-0000-66000-00	Roanoke Concrete Products Co	PORTLAND CEMENT CONCRETE, CL PP2 - DELIVERED	05/24/2024	212.63	0000092607
061-0000-66500-00	Petty Cash - Water Dept.	Lowes - Drill Bit	05/24/2024	14.98	
061-0000-66500-00	Petty Cash - Water Dept.	Farm King - 4-Way Screwdriver	05/24/2024	4.99	
061-0000-66500-00	Petty Cash - Water Dept.	Farm King - Wire Bush	05/24/2024	3.99	
061-0000-66500-00	Petty Cash - Water Dept.	Northern Tool - Protective Glasses	05/24/2024	18.59	
061-0000-66500-00	Petty Cash - Water Dept.	Lock & Key Shop - key	05/24/2024	3.54	
061-0000-67500-00	Reflective Apparel Factory, Inc.	Shirts	05/24/2024	137.46	
061-0000-68500-00	Brenntag Mid-South, Inc	2024 Liquid Chlorine for Water Division as per bid. This is a b	05/24/2024	2,250.00	0000092595
061-0000-68500-00	Brenntag Mid-South, Inc	2024 Liquid Chlorine for Water Division as per bid. This is a b	05/24/2024	8,104.50	0000092595
061-0000-87300-00	UMB Bank, N.A.	Gale BDS SRS 2015	05/24/2024	74,606.25	
Subtotal for Division: 0000				101,945.11	

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Fund 061				<u>101,945.11</u>	
067-0000-51500-00	Sebis Direct Inc	04/24 Service	05/24/2024	384.39	
067-0000-55700-00	Jimax Landscape LLC	2024 Brush Cleanup (Refuse Portion)	05/24/2024	24,055.00	0000092680
Subtotal for Divison: 0000				<u>24,439.39</u>	
Subtotal for Fund 067				<u>24,439.39</u>	
078-0000-20315-00	Christopher Howard	Refund - Retiree Health Plan Premium Contribution	05/24/2024	249.02	
078-0000-20315-00	BlueCross BlueShield of Illinois	06/24 Health Insurance Premiums	05/24/2024	408,634.12	
078-0000-56534-00	Illinois Municipal League Risk Man	Claim # 23050M043735	05/24/2024	20.00	
078-0000-56535-00	OSF Saint Francis	Workers Comp DOS 09/18/23 Pat #12030754401	05/24/2024	1,745.90	
078-0000-56535-00	OSF Saint Francis	Workers Comp DOS 01/03/24 Pat #11487673601	05/24/2024	457.15	
078-0000-56535-00	OSF Occupational Medicine	Workers Comp DOS 05/03/24 Pat # 0020312000	05/24/2024	155.66	
Subtotal for Divison: 0000				<u>411,261.85</u>	
Subtotal for Fund 078				<u>411,261.85</u>	
Report Total:				<u>1,740,306.50</u>	

Advance Checks and ACH Payments as of 5/24/2024

Check Date	Check #	Vendor Name	Description	Account #	Amount
5/16/2024	0	Brittany's Boutique	Minority/Woman owned Southside Occupancy Assistance Program	054-0000-83100	500.00
5/16/2024	0	Brittany's Boutique	Minority/Woman owned Business Startup incentive	054-0000-83100	500.00
5/16/2024	0	Brittany's Boutique	Minority/Woman owned Southside Occupancy Assistance Program	054-0000-83100	500.00
5/16/2024	0	Brittany's Boutique	06/21/23 - Duplicant Payment	054-0000-10407	(1,023.41)
5/16/2024	0	Chuck Humes	05/14/24 - Umped 3 Games - CHumes	019-1940-51400	120.00
5/16/2024	0	Dan Burgland	05/14/24 - Umped 3 Games - DBurgland	019-1940-51400	120.00
5/16/2024	0	J. Andrew O'Daniel	Roundtrip Mileage St Louis MO - IME Requested by Employer	078-0000-56535	260.00
5/16/2024	0	Knox County Housing Authority	11/23-12/23 Warming Shelter Expenses	054-0000-20102	35,120.76
5/16/2024	0	Knox County Housing Authority	2024 Warming Shelter Expenses	054-0000-83100	24,879.24
5/16/2024	0	Knox County Landfill	04/24 Service Acct# 121	067-0000-59501	30,473.46
5/16/2024	0	Knox County Landfill	Credit INV# 12/01/23	067-0000-59501	(1,082.81)
5/16/2024	0	Knox County Landfill	Credit INV# 12/01/23	067-0000-59501	(0.10)
5/16/2024	99539	Knox County Records Office	File 22 Weed/Trash/Demo Liens	001-0160-51300	213.00
5/16/2024	0	The Lavender Lotus Yoga Studio	Minority/ Woman owned Southside Occupancy Assistance Program	054-0000-83100	900.00
5/16/2024	0	Waste Management, Inc.	04/24 Service - Cust# 5-33430-33004	067-0000-59502	205,501.48
5/21/2024	0	Breakthru Beverage Illinois, LLC	Liquor for Golf Concessions	019-1920-64125	115.00
5/21/2024	0	G & M Distributors	Liquor for Golf Concessions	019-1920-64125	177.40
5/21/2024	0	G & M Distributors	Liquor for Golf Concessions	019-1920-64125	281.40
5/21/2024	0	Illinois Department of Revenue	04/24 Sales Tax - IBT # 0473-3029	019-1920-84000	1,051.00
5/21/2024	0	Illinois Dept Employment Security	1st Quarter Unemployment Taxes	078-0000-47400	16,192.16
5/21/2024	0	IMRF	04/24 IMRF Contributions	001-0000-20311	105,104.80
5/21/2024	0	Quadiant Leasing USA, Inc	Postage for Machine	061-0000-10702	500.00
5/21/2024	0	Quadiant Leasing USA, Inc	Postage for Machine	061-0000-10702	500.00
5/21/2024	0	T TECH	04/24 UB ACH Fees	061-0000-51000	785.08
5/21/2024	0	T TECH	04/24 UB ACH Fees	067-0000-51000	392.54
5/22/2024	0	Bank of Montreal	Amazon- Toner	001-0450-61700	43.99
5/22/2024	0	Bank of Montreal	Amazon - Beach Volleyball Lines for Sand	019-1940-64000	44.95
5/22/2024	0	Bank of Montreal	Menards - Padlock	001-0605-65000	7.99
5/22/2024	0	Bank of Montreal	Midstate - Filter Cleaning #525	019-1915-55500	10.00
5/22/2024	0	Bank of Montreal	S&S Industrial Supply - Brake Clean	001-0445-63000	66.18
5/22/2024	0	Bank of Montreal	Holt Supply Co - Nipples	061-0000-66000	4.78
5/22/2024	0	Bank of Montreal	SCW - UPS - Engineering Position	057-0000-61700	167.58
5/22/2024	0	Bank of Montreal	Menards - Shims, Batteries, Pipe	061-0000-66000	73.52
5/22/2024	0	Bank of Montreal	Rock River Arms - Tax - BAnderson	001-0000-10407	19.14
5/22/2024	0	Bank of Montreal	American Red Cross - Lifeguard Training Course - Blended Learnin	019-1940-54500	138.00
5/22/2024	0	Bank of Montreal	Hoerr Nursery - Trees	054-0000-63500	696.00
5/22/2024	0	Bank of Montreal	Menards - Surface Prep Wheel	001-0445-63000	8.99
5/22/2024	0	Bank of Montreal	Bonnannos Pizzeria - Meals- Laserfiche Conference -OLucero	001-0207-54500	29.10
5/22/2024	0	Bank of Montreal	Inquire Hire - Background Check - Water	001-0120-51000	138.44
5/22/2024	0	Bank of Montreal	Fastenal - Bolt Kit #528	019-1915-62500	11.56
5/22/2024	0	Bank of Montreal	Amazon - Carburator Spacer Gasket	014-0000-64500	10.98
5/22/2024	0	Bank of Montreal	Hoerr Nursery - Trees	054-0000-63500	537.00
5/22/2024	0	Bank of Montreal	Blick Art - Pens, Markers	061-0000-66000	14.31
5/22/2024	0	Bank of Montreal	Terminal Supply - Disconnects	001-0445-63000	30.77
5/22/2024	0	Bank of Montreal	Menards - Rubber Gloves, Rags	061-0000-66000	27.85
5/22/2024	0	Bank of Montreal	American Planning Association ISS - Spring Conference	001-0305-54500	75.00
5/22/2024	0	Bank of Montreal	Galesburg Chamber -Elected Officials Luncheon -5 Council Members	001-0105-54500	125.00
5/22/2024	0	Bank of Montreal	Farm King - Weed Killer, Insecticide	001-0450-63500	167.95
5/22/2024	0	Bank of Montreal	Frontier - 04/24 Phone Service	061-0000-54000	448.65
5/22/2024	0	Bank of Montreal	Acushnet - Special Order Golf Balls	019-1920-64000	434.13
5/22/2024	0	Bank of Montreal	Lambasio - 1290 N Seminary Water Loss	078-0000-56534	1,096.88
5/22/2024	0	Bank of Montreal	Galesburg Chamber - Elected Officials Luncheon - Hovind	001-0605-54500	25.00

5/22/2024	0 Bank of Montreal	Scott Equipment - 2 Cycle Fuel	001-0605-65500	38.63
5/22/2024	0 Bank of Montreal	Holt Supply Co - Fittings	061-0000-66000	136.15
5/22/2024	0 Bank of Montreal	Walmart - Hot Dog Buns	019-1920-64125	17.64
5/22/2024	0 Bank of Montreal	Amazon - JumpDrive	019-1940-64000	20.98
5/22/2024	0 Bank of Montreal	Ameren - 03/24 Service #7035	024-0000-20102	32.01
5/22/2024	0 Bank of Montreal	Menards - Return Lumber	019-1915-65500	(11.71)
5/22/2024	0 Bank of Montreal	J&N Tactical - Bank Stick Attachment	001-0510-66500	265.00
5/22/2024	0 Bank of Montreal	Office Specialists - 04/24 Service	030-0000-20102	100.52
5/22/2024	0 Bank of Montreal	Amazon - Misc Candlemaking Supplies - Nature at Night	019-1940-64000	20.97
5/22/2024	0 Bank of Montreal	Lowes - Fasteners	019-1915-66000	5.36
5/22/2024	0 Bank of Montreal	AT&T - FirstNet - 03/24 Service	061-0000-20102	382.53
5/22/2024	0 Bank of Montreal	Comcast - 04/24 Service	001-0510-54000	19.90
5/22/2024	0 Bank of Montreal	Sling - Sling Monthly Billing	001-0550-55800	73.83
5/22/2024	0 Bank of Montreal	Webber Rental - Concrete Saw Blade	014-0000-66500	100.00
5/22/2024	0 Bank of Montreal	Farm & Fleet - Buckle Overshoes	061-0000-67500	69.99
5/22/2024	0 Bank of Montreal	Farm King - Pliers	019-1920-66500	18.48
5/22/2024	0 Bank of Montreal	SCW - UPS - MKirgan	057-0000-61700	167.58
5/22/2024	0 Bank of Montreal	Hotels.com - Lodging - Confined Space Ops- Pedigo	001-0605-51000	477.42
5/22/2024	0 Bank of Montreal	Lowes - Concrete Mixing Paddle	019-1950-66000	52.98
5/22/2024	0 Bank of Montreal	Illinois Tollway - Toll ILEAS Training	001-0510-54500	7.20
5/22/2024	0 Bank of Montreal	CDWg - Routers	030-0370-61700	975.00
5/22/2024	0 Bank of Montreal	NRPA - CPRP Certification Exam - ABuchen	019-1905-54500	270.00
5/22/2024	0 Bank of Montreal	Tractor Supply - Receiver Tube Adaptor	019-1965-65500	29.99
5/22/2024	0 Bank of Montreal	Mc Sports - Tax - HJohnson	019-0000-10407	(2.63)
5/22/2024	0 Bank of Montreal	Lowes - Hose Clamps	014-0000-64500	6.76
5/22/2024	0 Bank of Montreal	S&S Industrial Supply - Brake Clean, Oil Pads	001-0445-63000	94.13
5/22/2024	0 Bank of Montreal	Allegra - Envelopes	001-0550-61000	488.19
5/22/2024	0 Bank of Montreal	SCW - UPS - JWest	057-0000-61700	167.58
5/22/2024	0 Bank of Montreal	Menards - Hose, Scoop, Floor Squeegee	019-1915-66500	84.84
5/22/2024	0 Bank of Montreal	Holt Supply Co - Gaskets, Drinking Fountain Parts	019-1925-66000	101.06
5/22/2024	0 Bank of Montreal	Rock River Arms - Tax - BAnderson	001-0000-10407	(19.14)
5/22/2024	0 Bank of Montreal	Amazon - Mattresses 24-05	021-0000-61800	2,982.60
5/22/2024	0 Bank of Montreal	Lambasio - 1290 N Seminary	078-0000-56534	117.00
5/22/2024	0 Bank of Montreal	NRPA - CPRP Application/Exam Fee	019-1905-54500	270.00
5/22/2024	0 Bank of Montreal	The Green Thumbers - Trees	054-0000-63500	1,477.20
5/22/2024	0 Bank of Montreal	LV Curb Taxi Queens -Transportation -Laserfiche Conference -OLuc	001-0207-54500	25.09
5/22/2024	0 Bank of Montreal	Lowes - Washers	019-1950-66000	11.46
5/22/2024	0 Bank of Montreal	Pekin Insurance - 05/24 Police Life Insurance	001-0510-47500	128.70
5/22/2024	0 Bank of Montreal	Amazon - Insulator Gasket	014-0000-64500	6.99
5/22/2024	0 Bank of Montreal	Lowes - Rivits	020-0000-66000	7.28
5/22/2024	0 Bank of Montreal	Ameren - 03/24 Service #6022	030-0000-20102	258.18
5/22/2024	0 Bank of Montreal	SCW - Label Printer - DHensley	057-0000-61700	95.27
5/22/2024	0 Bank of Montreal	Galesburg Electric - Light Bulbs	030-0370-65000	35.82
5/22/2024	0 Bank of Montreal	USA BlueBook - Misc Lab Chemicals Supplies	061-0000-68500	2,074.55
5/22/2024	0 Bank of Montreal	Comcast - 04/24 Service	001-0630-54000	20.00
5/22/2024	0 Bank of Montreal	Amazon - Misc Decor, Sign Holders - 80s Dance Night	019-1940-64000	43.92
5/22/2024	0 Bank of Montreal	Scott Equipment - Spanner #589	019-1965-62500	49.60
5/22/2024	0 Bank of Montreal	Kaser Power Equip - Fuel Cap #565	019-1920-62500	29.90
5/22/2024	0 Bank of Montreal	9 to 5 Computer - Faulty Chargers - OLucero	001-0000-10407	94.84
5/22/2024	0 Bank of Montreal	Freshworks - 04/24-05/24 -License Additions- AJennings, JCollwel	001-0550-55800	68.48
5/22/2024	0 Bank of Montreal	American Red Cross - CPR Class - CWilliams	019-1905-54500	37.00
5/22/2024	0 Bank of Montreal	Amazon - Zip Ties	019-1920-65500	37.99
5/22/2024	0 Bank of Montreal	Ameren - 03/24 Service #0034	024-0000-20102	359.30
5/22/2024	0 Bank of Montreal	Farm King - Gaskets, Pipe Fittings, Schackle, Pin	019-1920-66000	64.80

5/22/2024	0 Bank of Montreal	Wilson Paper Co - Carpet Cleaner	019-1945-65000	47.84
5/22/2024	0 Bank of Montreal	Acushnet - Special Order Golf Balls	019-1920-64000	144.71
5/22/2024	0 Bank of Montreal	Bojangles - Meals - Mechanics - Traveling to get Bus SMTD	030-0370-54500	29.44
5/22/2024	0 Bank of Montreal	Lowes - Wood, Screws	001-0510-69000	75.74
5/22/2024	0 Bank of Montreal	Lowes - Dock Bumpers	019-1930-66000	46.98
5/22/2024	0 Bank of Montreal	Holt Supply Co- Regulators	019-1925-66000	149.96
5/22/2024	0 Bank of Montreal	Rec Supply - Pool Rope	019-1950-59300	28.45
5/22/2024	0 Bank of Montreal	AC McCartney - Seal Kit #523	019-1915-62500	225.03
5/22/2024	0 Bank of Montreal	Amazon - Pens	001-0205-61000	17.29
5/22/2024	0 Bank of Montreal	Holt Supply Co - PVC Elbows	019-1920-66000	15.81
5/22/2024	0 Bank of Montreal	Libertine- Meals- Laserfiche Conference -OLucero	001-0207-54500	125.81
5/22/2024	0 Bank of Montreal	AT&T - FirstNet - 03/24 Service	016-0000-20102	9.34
5/22/2024	0 Bank of Montreal	Menards - Wire	061-0000-66000	19.96
5/22/2024	0 Bank of Montreal	Office Specialists - 04/24 Service	019-0000-20102	178.95
5/22/2024	0 Bank of Montreal	Holt Supply Co - Toilet	019-1915-66000	198.00
5/22/2024	0 Bank of Montreal	Amazon - Carburetor	014-0000-64500	31.76
5/22/2024	0 Bank of Montreal	AT&T - FirstNet - 03/24 Service	019-0000-20102	190.29
5/22/2024	0 Bank of Montreal	Menards - Well Nut #589	019-1965-62500	23.84
5/22/2024	0 Bank of Montreal	Acushnet - Clothing for Resale	019-1920-64000	241.59
5/22/2024	0 Bank of Montreal	Menards - Fertilizer	019-1915-63500	42.81
5/22/2024	0 Bank of Montreal	Cooks & Co - Floral Arrangement - Admin Prof Day	001-0110-58500	30.00
5/22/2024	0 Bank of Montreal	R&B Productions - IMSA Classes	001-0450-54500	650.00
5/22/2024	0 Bank of Montreal	NAPA - Window Deflectors	019-1975-65500	77.99
5/22/2024	0 Bank of Montreal	SCW - UPS - JCueno	057-0000-61700	167.58
5/22/2024	0 Bank of Montreal	IDPH - EMT License - Brignall	001-0605-55000	21.00
5/22/2024	0 Bank of Montreal	Farm King - Meter, Grease Gun, Hose, Pipe Fittings	019-1920-66000	394.01
5/22/2024	0 Bank of Montreal	Acushnet - Clothing for Resale	019-1920-64000	835.77
5/22/2024	0 Bank of Montreal	Anderson Lock - Panic Push Door Handle	019-1940-66000	283.24
5/22/2024	0 Bank of Montreal	Advance Auto - Paint	014-0000-64500	115.33
5/22/2024	0 Bank of Montreal	Walmart - Spray Guns	001-0445-66500	28.50
5/22/2024	0 Bank of Montreal	NAPA- Head Lamp	019-1915-65500	17.19
5/22/2024	0 Bank of Montreal	Pandora - 01/25 - 03/25 - Service - 1920-55800	019-0000-10701	13.72
5/22/2024	0 Bank of Montreal	Harbor Freight - Flap Disc, Diagonal Cutters	019-1965-65500	50.90
5/22/2024	0 Bank of Montreal	04/24 CC Charges - Library	001-0000-10407	10,483.80
5/22/2024	0 Bank of Montreal	Amazon - Carburetor Gasket	014-0000-64500	6.38
5/22/2024	0 Bank of Montreal	Galesburg Electric - Recycle Light Bulbs	019-1945-66000	16.50
5/22/2024	0 Bank of Montreal	Menards - Bolts, Brackets	019-1915-66000	37.89
5/22/2024	0 Bank of Montreal	Amazon - Carburetor	014-0000-64500	55.06
5/22/2024	0 Bank of Montreal	Hy-Vee - Misc Kitchen Supplies- 24-01	021-0000-68000	108.56
5/22/2024	0 Bank of Montreal	Lowes - Concrete, Cement, Sheeting	019-1940-66000	63.30
5/22/2024	0 Bank of Montreal	Midstate - Filter Cleaning #356	020-0000-55500	6.00
5/22/2024	0 Bank of Montreal	AT&T - FirstNet - 03/24 Service	001-0000-20102	938.07
5/22/2024	0 Bank of Montreal	Walmart - Hot Dog Buns	019-1920-64125	43.86
5/22/2024	0 Bank of Montreal	Amazon - Cord, Hopps, Stickers - April Macrame Night	019-1940-64000	100.03
5/22/2024	0 Bank of Montreal	Galesburg Chamber - Elected Officials Luncheon - DMiles	019-1905-54500	25.00
5/22/2024	0 Bank of Montreal	04/24 CC Charges - ETSB	001-0000-10407	3,415.31
5/22/2024	0 Bank of Montreal	Amazon - Trimmer Parts	001-0605-65500	25.99
5/22/2024	0 Bank of Montreal	Us Cellular - K Boynton	030-0000-10407	483.78
5/22/2024	0 Bank of Montreal	Carl Sandburg College - Food Manager Certification Class - RMart	019-1940-54500	145.00
5/22/2024	0 Bank of Montreal	Hy-Vee - Misc Kitchen Supplies- 24-01	021-0000-68000	274.36
5/22/2024	0 Bank of Montreal	Menards - Wood Chips	019-1915-63500	17.96
5/22/2024	0 Bank of Montreal	YMCA of Warren County - Lifeguard Instructor Course - LGI	019-1905-54500	350.00
5/22/2024	0 Bank of Montreal	Menards - Door Stops	019-1910-66000	14.97
5/22/2024	0 Bank of Montreal	Full Source - Paint	019-1920-66000	1,056.86

5/22/2024	0 Bank of Montreal	AT&T - FirstNet - 03/24 Service	030-0000-20102	579.84
5/22/2024	0 Bank of Montreal	Amazon - Notepads	019-1905-61000	16.38
5/22/2024	0 Bank of Montreal	Survey Monkey - 04/24 - 12/24 - Subscription	001-0120-54500	312.00
5/22/2024	0 Bank of Montreal	Menards - Treated Boards	019-1915-65500	32.36
5/22/2024	0 Bank of Montreal	Amazon - Facial Tissues	001-0510-61000	39.96
5/22/2024	0 Bank of Montreal	American Red Cross - Lifeguard Recertification Class	019-1940-54500	460.00
5/22/2024	0 Bank of Montreal	Farm King - Screws	020-0000-66000	4.58
5/22/2024	0 Bank of Montreal	Terminal Supply - Terminals	001-0445-63000	343.86
5/22/2024	0 Bank of Montreal	Eagle Ridge Resort - Lodging Deposit - ILCMA Conf -Galena EHanso	001-0110-54500	240.89
5/22/2024	0 Bank of Montreal	Lowes - Grinding Wheels	019-1915-65500	7.96
5/22/2024	0 Bank of Montreal	Caseys - Fuel - Bus to go to SMTD	030-0370-62510	150.00
5/22/2024	0 Bank of Montreal	Lowes - Screws, Buckets	001-0450-65500	89.84
5/22/2024	0 Bank of Montreal	RP Lumber - Table Bolts	019-1915-66000	67.62
5/22/2024	0 Bank of Montreal	Otter.AI Mountain View - Monthly Notes & Transcription Service	001-0115-58500	30.00
5/22/2024	0 Bank of Montreal	Jimmy Johns - Meals for Commission - Promotional Interviews	001-0505-54500	16.83
5/22/2024	0 Bank of Montreal	Galesburg Electric - Light Bulbs	019-1915-65500	149.64
5/22/2024	0 Bank of Montreal	Rock River Arms - Rifle Barrel	001-0510-69000	232.00
5/22/2024	0 Bank of Montreal	Acushnet - Clothing for Resale	019-1920-64000	1,158.35
5/22/2024	0 Bank of Montreal	AC McCartney - Seals #523	019-1915-62500	108.00
5/22/2024	0 Bank of Montreal	Midstate - Filter Cleaning #561	019-1920-55500	18.00
5/22/2024	0 Bank of Montreal	Office Specialists - 04/24 Service	067-0000-20102	31.39
5/22/2024	0 Bank of Montreal	Mc Sports - Refunded wrong amount - HJohnson	019-0000-10407	(30.00)
5/22/2024	0 Bank of Montreal	Burger King - Meals- Laserfiche Conference -OLucero	001-0207-54500	16.01
5/22/2024	0 Bank of Montreal	Callaway - Golf Balls for Resale	019-1920-64000	533.40
5/22/2024	0 Bank of Montreal	AC McCartney - Pin Kit #523	019-1915-62500	288.46
5/22/2024	0 Bank of Montreal	Galesburg Chamber - Elected Officials Luncheon - Bennewitz,Guglo	001-0115-54500	50.00
5/22/2024	0 Bank of Montreal	AWWA - Membership WaterCon	061-0000-54500	175.00
5/22/2024	0 Bank of Montreal	Menards - Misc Kitchen Supplies	001-0450-61000	25.10
5/22/2024	0 Bank of Montreal	AT&T - FirstNet - 04/24 Service	001-0510-54000	616.08
5/22/2024	0 Bank of Montreal	American Red Cross - Refund CPR Class - CWilliams	019-1905-54500	(37.00)
5/22/2024	0 Bank of Montreal	Amazon - Document Sorter	001-0205-61000	19.53
5/22/2024	0 Bank of Montreal	Office Specialists - 04/24 Service	061-0000-20102	337.18
5/22/2024	0 Bank of Montreal	Menards - Peat Moss	054-0000-63500	52.20
5/22/2024	0 Bank of Montreal	Hy-Vee - Misc Kitchen Supplies- 24-01	021-0000-68000	205.85
5/22/2024	0 Bank of Montreal	American Airlines - Bag Check - Laserfiche Conference -OLucero	001-0207-54500	40.00
5/22/2024	0 Bank of Montreal	Lowes - Drain Parts	019-1915-65500	12.24
5/22/2024	0 Bank of Montreal	Amazon- Mattresses for All Stations - 24-05	021-0000-61800	2,956.40
5/22/2024	0 Bank of Montreal	Galesburg Electric - Misc Materials to Repair Airport Sign	020-0000-66000	55.12
5/22/2024	0 Bank of Montreal	Allegra - Punch Cards - Fixed Route	030-0370-51500	82.25
5/22/2024	0 Bank of Montreal	Amazon - Shower Chair	019-1940-64000	69.99
5/22/2024	0 Bank of Montreal	Day Break - Diesel - Dump Truck	061-0000-62500	140.80
5/22/2024	0 Bank of Montreal	Menards - Adapters, Lock Nuts, U Bolt, Scraper, Facial Tissue	019-1920-66000	34.43
5/22/2024	0 Bank of Montreal	Dollar Tree - Misc Supplies for Craft Night Out	019-1940-64000	27.00
5/22/2024	0 Bank of Montreal	Rec Supply - Pool Rope	019-1950-59300	28.45
5/22/2024	0 Bank of Montreal	Caseys - Fuel - Bus to go to SMTD	030-0370-62510	56.07
5/22/2024	0 Bank of Montreal	Lowes - Garden Rake	019-1965-66500	29.98
5/22/2024	0 Bank of Montreal	AWWA - 04/24 - 12/24 Membership - JBrown	061-0000-55000	48.42
5/22/2024	0 Bank of Montreal	Amazon - Mattresses for All Stations - 24-05	021-0000-61800	3,067.50
5/22/2024	0 Bank of Montreal	City of Peoria - Parking - HSTP Meeting	030-0320-54500	1.50
5/22/2024	0 Bank of Montreal	Office Specialists - 04/24 Service	078-0000-20102	54.83
5/22/2024	0 Bank of Montreal	Survey Monkey - 01/25 - 04/25 - Subscription - 01-120-54500	001-0000-10701	156.00
5/22/2024	0 Bank of Montreal	Epic Sports - Soccer Nets - Churchill	019-1940-55500	119.22
5/22/2024	0 Bank of Montreal	9 to 5 Computer - Chargers	001-0207-61700	174.80
5/22/2024	0 Bank of Montreal	Farm King - Misc parts for Truck Hitch	001-0450-65500	101.94

5/22/2024	0 Bank of Montreal	IAAI - Dues - Walters	001-0605-55000	133.00
5/22/2024	0 Bank of Montreal	Acushnet - Clothing for Resale	019-1920-64000	717.30
5/22/2024	0 Bank of Montreal	Sling - Monthly Online Scheduling App	019-1905-55800	163.39
5/22/2024	0 Bank of Montreal	Strictly Tech -01/25 -03/25 - Meraki License Upgrade- 207-55800	001-0000-10701	279.73
5/22/2024	0 Bank of Montreal	Hy-Vee - Misc Snacks - Tumble Tots	019-1940-64000	17.97
5/22/2024	0 Bank of Montreal	Cherry St - Employee Appreciation Meal - 8 Employees	001-0510-68000	163.26
5/22/2024	0 Bank of Montreal	AWWA - 01/25 - 05/25 -Membership - JBrown -061-5500	061-0000-10701	34.58
5/22/2024	0 Bank of Montreal	Menards - Paper Towels, Laundry Detergent	001-0605-65000	92.45
5/22/2024	0 Bank of Montreal	Menards - Dock Hardware	019-1930-66000	32.78
5/22/2024	0 Bank of Montreal	Holt Supply Co - Pipe Fittings, Misc Parts	019-1915-65500	138.33
5/22/2024	0 Bank of Montreal	American Airlines- Bag Check- Laserfiche Conference -OLucero	001-0207-54500	40.00
5/22/2024	0 Bank of Montreal	Webber Rental - Fuel Gauge #518	019-1915-62500	94.11
5/22/2024	0 Bank of Montreal	Electric Motor - Fan Motor	019-1945-65500	545.33
5/22/2024	0 Bank of Montreal	Crown Awards - Plaque - Robert Fulton Retirement	001-0505-51000	52.43
5/22/2024	0 Bank of Montreal	SCW - Keyboard, Mouse - Finance Director	057-0000-61700	26.09
5/22/2024	0 Bank of Montreal	NAPA- V-Belt	019-1945-65500	18.59
5/22/2024	0 Bank of Montreal	SCW - UPS - RMangieri	057-0000-61700	167.58
5/22/2024	0 Bank of Montreal	Menards - Water, Soap, Marking Paint, Quick Snap	001-0605-65000	25.91
5/22/2024	0 Bank of Montreal	BriocheDoree - Meal - Laserfiche Conference -OLucero	001-0207-54500	14.63
5/22/2024	0 Bank of Montreal	Walmart - USB Computer Adapter	019-1940-64000	45.98
5/22/2024	0 Bank of Montreal	Amy's Carpet Cleaner - Carpte Clean, CC Surgcharge	001-0510-85053	401.31
5/22/2024	0 Bank of Montreal	Comcast - 04/24 Internet	001-0207-54000	454.85
5/22/2024	0 Bank of Montreal	Gannett - Register Mail Subscription	001-0110-55000	7.99
5/22/2024	0 Bank of Montreal	Menards - Discharge Hose, Vinyl Tubing	001-0450-62500	45.11
5/22/2024	0 Bank of Montreal	Menards - Tax - RFielder	061-0000-10407	(7.48)
5/22/2024	0 Bank of Montreal	Farm King - Receiver T-Tube Adaptor	019-1965-65500	24.99
5/22/2024	0 Bank of Montreal	Menards - Batteries	019-1915-65500	14.99
5/22/2024	0 Bank of Montreal	Amazon - Laminating Pouches	019-1905-61000	53.47
5/22/2024	0 Bank of Montreal	Acushnet- Special Order Golf Shoes	019-1920-64000	69.28
5/22/2024	0 Bank of Montreal	Lowes - Wax Ring, Bolts	019-1915-65500	11.14
5/22/2024	0 Bank of Montreal	SQ AA LAS Curb - Meals- Laserfiche Conference -OLucero	001-0207-54500	3.00
5/22/2024	0 Bank of Montreal	Galesburg Electric - Wet/Dry Vac	061-0000-66500	189.75
5/22/2024	0 Bank of Montreal	Iowa PGA - Spring Annual Meeting - Cedar Rapids IA	019-1920-54500	35.00
5/22/2024	0 Bank of Montreal	Menards - Caster Wheels	019-1920-66000	26.76
5/22/2024	0 Bank of Montreal	Holt Supply Co - Repair Kits, Thread Sealant	019-1915-65500	24.47
5/22/2024	0 Bank of Montreal	Lowes - Bushings	019-1915-65500	19.48
5/22/2024	0 Bank of Montreal	Go Van Goghs - Embroidery	001-0115-51000	16.00
5/22/2024	0 Bank of Montreal	Farm King - Rain Gear	019-1920-67500	69.98
5/22/2024	0 Bank of Montreal	Walmart - Coffee Supplies	019-1920-64125	41.09
5/22/2024	0 Bank of Montreal	Amazon - Key Tags	014-0000-64500	60.88
5/22/2024	0 Bank of Montreal	Galesburg Chamber - Elected Officials Luncheon - Hanson, StGeorg	001-0110-54500	50.00
5/22/2024	0 Bank of Montreal	Menards - Chainsaw Blade	014-0000-66500	97.98
5/22/2024	0 Bank of Montreal	Lambasio - 225 N Chambers	078-0000-56534	2,952.28
5/22/2024	0 Bank of Montreal	Lou Mainatis - Meal - Training Tinley Park - Rldle	001-0510-54500	22.54
5/22/2024	0 Bank of Montreal	Moore's Electronic - Repair Transit External Cameras	030-0370-55800	510.00
5/22/2024	0 Bank of Montreal	Hy-Vee - Hot Dog Buns	019-1920-64125	16.74
5/22/2024	0 Bank of Montreal	Farm King - Wire Cutters	019-1915-66500	19.96
5/22/2024	0 Bank of Montreal	Harbor Freight - Winch	001-0445-66500	509.99
5/22/2024	0 Bank of Montreal	Farm King - Spray Hose	019-1920-65500	21.99
5/22/2024	0 Bank of Montreal	Comcast - 04/24 HD Tech Fee 24-06	021-0000-54000	9.95
5/22/2024	0 Bank of Montreal	Ford Parts Giant - Brake Pipe #208	001-0207-62500	112.38
5/22/2024	0 Bank of Montreal	Constellix - DNS Service	001-0207-55800	5.90
5/22/2024	0 Bank of Montreal	Mighty Probe - J-Box Hooks	014-0000-66500	80.00
5/22/2024	0 Bank of Montreal	Caseys - Fuel Seminar - Cedar Rapids IA- BLuedtke	019-1920-54500	41.40

5/22/2024	0 Bank of Montreal	Wagner - PTI Shirts - KJackson	001-0510-67500	88.40
5/22/2024	0 Bank of Montreal	Hy-Vee - Misc Concession Supplies	019-1920-64125	29.31
5/22/2024	0 Bank of Montreal	Menards - Nuts	019-1930-66000	3.99
5/22/2024	0 Bank of Montreal	Menards - Drain Cleaner	019-1915-65000	5.99
5/22/2024	0 Bank of Montreal	Hotels.com - Lodging - Confined Space Ops- Monmouth Fire Hotel	001-0000-10407	477.43
5/22/2024	0 Bank of Montreal	Cherry Street - Finance Luncheon	001-0120-58500	229.56
5/22/2024	0 Bank of Montreal	Menards - Surface Prep Wheel	001-0445-63000	8.99
5/22/2024	0 Bank of Montreal	Cooks & Co - Flowers for Dispatcher Week	001-0605-58500	50.00
5/22/2024	0 Bank of Montreal	Google - You Tube Tv Subscription	019-1920-55800	72.99
5/22/2024	0 Bank of Montreal	Galesburg Chamber - Elected Officials Luncheon - Legate, Idle	001-0510-54500	50.00
5/22/2024	0 Bank of Montreal	Tractor Supply - Return Receiver Tube Adaptor	019-1965-65500	(29.99)
5/22/2024	0 Bank of Montreal	Menards - Glue Adhesive	001-0605-65000	5.99
5/22/2024	0 Bank of Montreal	Lowes - Packing Tape	019-1915-65500	7.98
5/22/2024	0 Bank of Montreal	Acushnet- Golf Balls for Resale	019-1920-64000	490.22
5/22/2024	0 Bank of Montreal	Galesburg Electric - Wire	061-0000-66000	84.42
5/22/2024	0 Bank of Montreal	Scott Equipment - Parts for Weed Eater	019-1965-65500	16.98
5/22/2024	0 Bank of Montreal	Callaway - Golfballs for Resale	019-1920-64000	266.70
5/22/2024	0 Bank of Montreal	SCW - Repair/Replace Printer - DHensley	001-0207-61700	364.08
5/22/2024	0 Bank of Montreal	Midstate - Filter Cleaning #588	019-1965-62500	12.00
5/22/2024	0 Bank of Montreal	Happy Joes - Meal - Professional Admin Staff	001-0205-68000	81.99
5/22/2024	0 Bank of Montreal	Lowes - Soil, Mulch	054-0000-63500	49.90
5/22/2024	0 Bank of Montreal	Midstate - Filter Cleaning #522	019-1915-55500	18.00
5/22/2024	0 Bank of Montreal	Antigua - Clothing for Resale	019-1920-64000	693.50
5/22/2024	0 Bank of Montreal	Jimmy Johns - Meals - Callback Crew Broad St Fire	001-0605-68000	34.00
5/22/2024	0 Bank of Montreal	Prairie Land Golf - Suspension Kit #570	019-1920-62500	1,241.66
5/22/2024	0 Bank of Montreal	Midstate - Filter Cleaning #583	019-1965-62500	12.00
5/22/2024	0 Bank of Montreal	Johnny Rockets - Meals- Laserfiche Conference -OLucero	001-0207-54500	34.61
5/22/2024	0 Bank of Montreal	Menards - Hooks	019-1920-66000	5.09
5/22/2024	0 Bank of Montreal	Moore Tire - Tires	001-0000-10801	1,130.00
5/22/2024	0 Bank of Montreal	Amazon - Laptop Power Extension Cable	001-0207-61700	13.98
5/22/2024	0 Bank of Montreal	Menards - Nuts, Washers, Fridge Filter, Tape	030-0320-66000	84.70
5/22/2024	0 Bank of Montreal	Menards - Misc Tools, Parts for Paint Machine	014-0000-64500	29.47
5/22/2024	0 Bank of Montreal	Strictly Tech - 03/24 - 12/24 - Meraki License Upgrade	001-0207-55800	839.19
5/22/2024	0 Bank of Montreal	Lambasio - 225 N Chambers	078-0000-56534	384.00
5/22/2024	0 Bank of Montreal	Plumbing Ed. Association - Plumbing Education	001-0306-54500	105.00
5/22/2024	0 Bank of Montreal	Hy-Vee - Misc Concession Supplies	019-1920-64125	71.14
5/22/2024	0 Bank of Montreal	Pekin Insurance - 05/24 Fire Life Insurance	001-0605-47500	132.00
5/22/2024	0 Bank of Montreal	Phillips 66 - Fuel Truck #153	061-0000-62500	105.22
5/22/2024	0 Bank of Montreal	Zoro - Batteries	001-0605-65500	141.29
5/22/2024	0 Bank of Montreal	Hy-Vee - Misc Kitchen Supplies- 24-01	021-0000-68000	77.90
5/22/2024	0 Bank of Montreal	Menards - Storage Bags	061-0000-66000	9.87
5/22/2024	0 Bank of Montreal	Office Specialists - 04/24 Service	019-0000-20102	50.00
5/22/2024	0 Bank of Montreal	Inquire Hire - Background Check - Finance	001-0120-51000	55.64
5/22/2024	0 Bank of Montreal	Conway Shield - Helmet Shields	001-0605-67500	1,890.82
5/22/2024	0 Bank of Montreal	Electric Motor - Refund of Fan Motor - TMiller	001-0000-10407	(580.99)
5/22/2024	0 Bank of Montreal	Farm King - Broom	001-0445-63000	54.99
5/22/2024	0 Bank of Montreal	Go Van Goghs - Screen Printing of Flags	019-1920-55700	324.00
5/22/2024	0 Bank of Montreal	Amazon - Batteries	001-0510-61000	16.13
5/22/2024	0 Bank of Montreal	Amazon - Mourning Bands, Memory Sticks	001-0510-61700	88.97
5/22/2024	0 Bank of Montreal	MTC Communications - 04/24 Internet	061-0000-54000	89.95
5/22/2024	0 Bank of Montreal	Jack Links - Beef Jerky for Resale	019-1920-64125	79.96
5/22/2024	0 Bank of Montreal	JoAnn - Misc Supplies for Wizard Academy	019-1940-64000	16.73
5/22/2024	0 Bank of Montreal	Menards - Cat Litter to Dispose of Paint	019-1910-66000	12.99
5/22/2024	0 Bank of Montreal	Lowes - Tester, Dust Pan, Ez Reacher	019-1915-66500	36.54

5/22/2024	0 Bank of Montreal	Holt Supply Co - O-Rings	019-1915-65500	29.52
5/22/2024	0 Bank of Montreal	Menards - Loppers, Hose	019-1915-66500	71.47
5/22/2024	0 Bank of Montreal	Amazon - Misc ERC Supplies	001-0120-58500	36.73
5/22/2024	0 Bank of Montreal	Amazon - Bluetooth Adapters	001-0510-61700	129.70
5/22/2024	0 Bank of Montreal	Lowes - Lumber	001-0450-66000	109.98
5/22/2024	0 Bank of Montreal	Lowes - Reducer	019-1915-65500	5.48
5/22/2024	0 Bank of Montreal	First Truck Parts - Alternator #401	030-0320-62500	2,599.00
5/22/2024	0 Bank of Montreal	Menards - Concrete Finisher, Blacktop Finishing Tools	001-0450-66000	157.59
5/22/2024	0 Bank of Montreal	Midstate - Filter Cleaning #587	019-1965-55500	12.00
5/22/2024	0 Bank of Montreal	Galesburg Electric - Cable Ties	061-0000-66000	172.00
5/22/2024	0 Bank of Montreal	Midstate - Filter Cleaning #518	019-1915-55500	6.00
5/22/2024	0 Bank of Montreal	Menards - Tool Box	019-1915-66500	11.49
5/22/2024	0 Bank of Montreal	Menards - Pipe	019-1915-66000	9.99
5/22/2024	0 Bank of Montreal	Zoro - Fuel Eliminator	001-0605-68600	205.99
5/22/2024	0 Bank of Montreal	AC McCartney - Repair Kit #356	020-0000-62500	1,352.99
5/22/2024	0 Bank of Montreal	HIVIS & Summit - Safety Vests	019-1915-67500	70.43
5/22/2024	0 Bank of Montreal	Galesburg Electric - Light, Battereis, Grinder	061-0000-65000	936.96
5/22/2024	0 Bank of Montreal	Amazon - Tape, Arch Kit, Streamers, Backdrop	019-1940-64000	118.56
5/22/2024	0 Bank of Montreal	Lowes - Ez Reacher, Tarp Straps, Four Way Key, Brush	019-1915-66500	102.98
5/22/2024	0 Bank of Montreal	Amazon - Garage Door Remotes - Fremont	001-0605-66500	37.30
5/22/2024	0 Bank of Montreal	Lowes - Trees, Mulch	054-0000-63500	240.00
5/22/2024	0 Bank of Montreal	Menards - Flex Seal #459	030-0370-62500	18.95
5/22/2024	0 Bank of Montreal	Hy-Vee - Solar Eclipse Glasses - Nature Program Supplies	019-1940-64000	17.65
5/22/2024	0 Bank of Montreal	Cooks & Co - Flowers - Funeral Employee Family	001-0110-58500	50.00
5/22/2024	0 Bank of Montreal	Pandora - 03/24 - 12/24 Service	019-1920-55800	41.17
5/22/2024	0 Bank of Montreal	Office Specialists - 04/24 Service	001-0000-20102	2,436.14
5/22/2024	0 Bank of Montreal	Lowes - Marking Flags, Fertilizer	054-0000-63500	31.96
5/22/2024	0 Bank of Montreal	Amazon - DVD Recorder	001-0510-61700	155.00
5/22/2024	0 Bank of Montreal	Galesburg Chamber - Elected Officials Luncheon - SGugliotta	001-0305-54500	25.00
5/22/2024	0 Bank of Montreal	Connor Company - Johni Ring	019-1950-65500	5.70
5/22/2024	0 Bank of Montreal	Menards - Safety Vests	061-0000-66000	28.96
5/22/2024	0 Bank of Montreal	Callaway - Golf Balls for Resale	019-1920-64000	266.70
5/22/2024	0 Bank of Montreal	Walmart - Wizard Acdemy Program Supplies	019-1940-64000	31.94
5/22/2024	0 Bank of Montreal	Anderson Lock - Padlocks, Blank Keys, Dead Bolts	019-1915-66000	1,569.77
5/22/2024	0 Bank of Montreal	Amazon - AED Training Pads	019-1940-54500	29.99
5/22/2024	0 Bank of Montreal	A2B BricsCAD - Maintenance Renewal	001-0410-55800	531.00
5/22/2024	0 Bank of Montreal	Walmart - Misc Food - Spring OSHA Training	001-0120-58500	67.44
5/22/2024	0 Bank of Montreal	Walmart - Sugar, Coffee, Air Freshner, Ice Trays	019-1910-65000	85.72
5/22/2024	0 Bank of Montreal	American Red Cross - CPR Manikins	019-1905-67500	1,754.68
5/22/2024	0 Bank of Montreal	Menards - Peg Board Hooks	030-0320-66000	6.56
5/22/2024	0 Bank of Montreal	Ditch Witch - Coiled Cables	061-0000-65500	662.86
5/22/2024	0 Bank of Montreal	Amazon - Carburator Spacer, Snowblower Gasket, Wire Connectors	014-0000-64500	67.49
5/22/2024	0 Bank of Montreal	Phillips 66 - Fuel - Truck #153 - Diesel Tank	061-0000-62500	220.83
5/22/2024	0 Bank of Montreal	Amazon - Messenger Bag	001-0305-61000	47.59
5/22/2024	0 Bank of Montreal	TLO - 03/24 Service	001-0510-55800	75.00
5/22/2024	0 Bank of Montreal	SCW - Label Printer - SHelms	057-0000-61700	95.27
5/22/2024	0 Bank of Montreal	Tri-States - Chlorine	061-0000-68500	259.20
5/22/2024	0 Bank of Montreal	Menards - Safety Vests	019-1965-67500	55.93
5/22/2024	0 Bank of Montreal	City of Peoria - Parking - HSTP Meeting	030-0370-54500	1.50
5/22/2024	0 Bank of Montreal	NAPA- Oil, Filter - MABAS Light Tower - Broad St Fire	001-0000-10407	57.96
5/22/2024	0 Bank of Montreal	Amazon - Forks, Batteries	001-0510-61000	59.70
5/23/2024	0 J W Summy Contracting Corp.	CO#1 HRAP grant at 1508 Meadow Dr - Additional work for linen st	013-0000-83100	2,850.00
5/23/2024	0 J W Summy Contracting Corp.	IHDA Housing Repair and Accessibility (HRAP) grant at 1508 Meado	013-0000-83100	41,935.00
5/23/2024	0 J W Summy Contracting Corp.	CO#1 HRAP grant at 1508 Meadow Dr - reduction for installing a b	013-0000-83100	(800.00)

5/23/2024	0 Lipanda Foudation	Urban Agriculture Incentive Lipanda Foundation	054-0000-83100	94.81
5/23/2024	0 Mark McLaughlin	Meals - NTOA intro Swat Class - Lawrence IN - MMcLaMark	001-0000-10706	175.00
5/23/2024	0 Matthew Reed	03/24 AV Services	001-0160-59516	156.00
5/23/2024	0 Matthew Reed	04/24 AV Services	001-0160-59516	156.00
5/23/2024	0 NOVA Singers	Minority/Woman owned Southside Occupancy incentive	054-0000-83100	400.00
5/23/2024	0 Western Illinois Regional Council - CAA	CO#1 IHDA Housing Repair and Accessibility (HRAP) Grant - Projec	013-0000-83100	6,883.23
			Grand Total	560,323.46

**COUNCIL LETTER
CITY OF GALESBURG
JUNE 3, 2024**

AGENDA ITEM: Ordinance to allow parking on E. Ferris Street east of Kellogg Street on Sundays only.

SUMMARY RECOMMENDATION: The City Manager, Director of Public Works and City Engineer recommend approval of this Ordinance to allow parking on E. Ferris Street east of Kellogg Street on Sundays only.

BACKGROUND: A request was brought to the Traffic Advisory Committee by Trinity Lutheran Church to address on-street parking availability for members of the congregation. Currently, there are four on-street parking spaces in front of the church on the south side of Ferris Street. Parking is restricted on the north side of Ferris Street in front of the church. The Traffic Advisory Committee discussed that there are other locations in the City where street parking is allowed on Sundays only near churches. It is anticipated that traffic volumes will be lower on Sunday, and additional on-street parking spaces on the north side of Ferris Street near the Kellogg Street intersection would not have a negative impact on traffic. Therefore, the Committee recommended that two additional street parking spaces be allowed.

The proposed ordinance would add two on-street parking spaces on E. Ferris St. just east of the Kellogg Street intersection. Parking would remain restricted on Monday through Saturday. Signage would be installed to indicate that parking is restricted on all but Sunday.

BUDGET IMPACT: Cost of signs.

SUPPORTING DOCUMENTS:

1. Ordinance

ORDINANCE NO. _____

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALESBURG, ILLINOIS, AS FOLLOWS:

SECTION ONE: Appendix X of Chapter 77 of the City of Galesburg Code of Ordinances shall be, and is hereby amended by adding the following language:

- Ferris Street, north side, 60 feet east of Kellogg Street to 105 feet east of Kellogg Street

SECTION TWO: All ordinances or parts of ordinances, in conflict with this ordinance are, to the extent of such conflict, hereby repealed.

SECTION THREE: This ordinance shall be in full force and effect following its passage, approval and publication as required by law.

Approved this _____ day of _____, 2024, by roll call vote as follows:

Roll Call #:

Ayes:

Nays:

Absent: _____

Peter Schwartzman, Mayor

ATTEST:

Kelli R. Bennewitz, City Clerk

**COUNCIL LETTER
CITY OF GALESBURG
JUNE 3, 2024**

AGENDA ITEM: Zoning Amendment, R2, Two Family to R1A, Single Family for parcel identification number 99-22-251-007, at the northeast corner of Saluda Rd and Huston St.

SUMMARY RECOMMENDATION: The Planning and Zoning (P&Z) Commission held the required public hearing during their May 21, 2024 meeting. On a vote of 8 ayes (Members Cochrane, Johnson, Lee, Markwart, McKelvie, Paulsgrove, Uhlmann), zero nays and zero abstentions, the P&Z recommended approval of the Zoning Amendment. The City Manager and Director of Community Development concur with the P&Z's recommendation.

BACKGROUND: The current owner purchased the property in April 2022. They are proposing to grow produce on the property and the proposed R1A zoning district would allow Agriculture.

KNOX COUNTY Zoning		Land Use
North	M2, Heavy Industrial	Railroad
West	M2, Heavy Industrial	Railroad
East	R2, Two Family & R3A Multi Family	Residential
South	R2-Two Family	Residential

The 2019 Comprehensive Plan indicates this area to be Single Family (which is R1A).

It should be noted that the (AG) Agricultural district requires a minimum of 10 acres and is intended for larger farming operations. The R1A zoning district does allow Agriculture as a Permissive Use and would meet the needs of the applicant to move forward with their proposed project.

The city ordinance defines Agriculture as the growing of farm crops, truck garden crops, animal and poultry husbandry, apiculture, aquaculture, dairying, floriculture, horticulture, nurseries, tree farms, sod farms, pasturage, viticulture, wholesale greenhouses and the growing, developing, processing, conditioning, or selling of hybrid seed corn, seed beans, seed oats or other farm seeds. In interpreting the foregoing definition, it is the intent of this chapter to make the definition of Agriculture as used herein identical to the definition of Agriculture used in ILCS Ch. 55, Act 5, § 5-12001, as amended from time to time.

BUDGET IMPACT: There would be no anticipated impact upon the budget if the zoning amendment is approved.

SUPPORTING DOCUMENTS:

1. Aerial map – General location
2. Zoning amendment ordinance



Community Development Department

Community Development Department

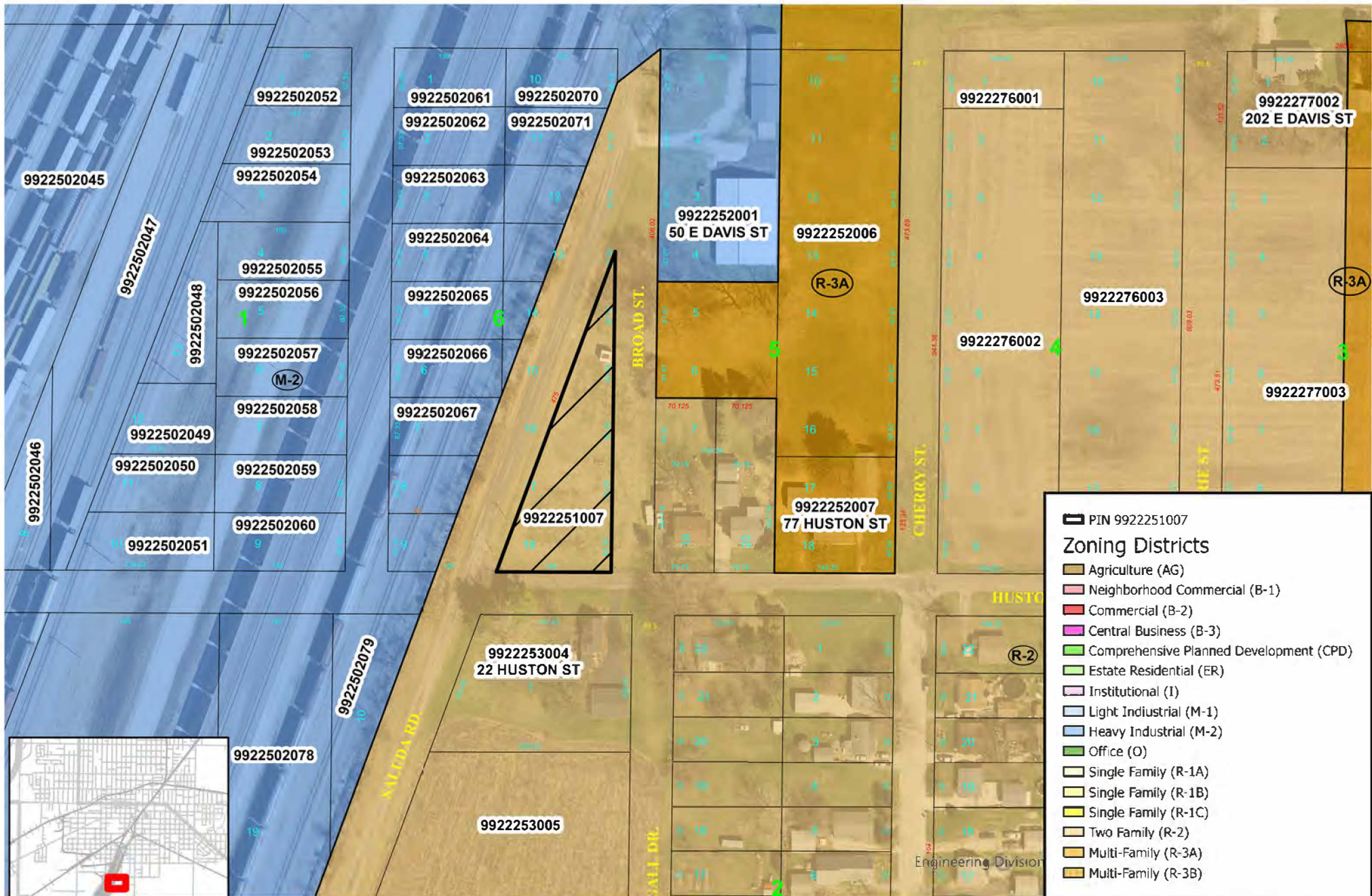
NE corner Saluda Rd & Huston St

Zoning amendment request, R2 Two Family to R1A Single Family

[Back to Agenda](#)



120 60 0 120 240 360 Feet



The information included in this map is intended to be advisory only and is NOT designed or intended to be used as a substitute for an accurate field survey, as performed by a Registered Land Surveyor, to determine precise property location

April 15, 2024

ORDINANCE NO. _____

WHEREAS, pursuant to a public hearing duly held as required by law, the Planning and Zoning Commission to the City of Galesburg, Illinois, has reported on a proposition to amend the Zoning Map of said City as hereinafter set forth;

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALESBURG, ILLINOIS:

SECTION ONE: The following described real estate shall be, and the same hereby is, rezoned from R2, Two-Family to R1A, Single Family District:

All that portion of Lots 12 through 18, inclusive, Block 6 of Spaulding's Addition to the City of Galesburg, Knox County, Illinois, Described as follows: Beginning at the intersection of the north line of Huston Street with the west line of Broad Street, according to said recorded plat thereof, thence westerly along said Huston Street for a Distance of 160.0 feet more or less, to intersection with a line drawn parallel with and distant 85.0 feet easterly of, as measure at right angles from the Burlington Northern and Santy Fe Railway Company (Formerly Chicago, Burlington and Quincy Railroad Company) main track centerline, now located and constructed upon, over and across said Block 6 of Spaulding's addition; thence northeasterly along said paralleled line 475 feet more or less, to intersection with said west line of said Broad Street; thence southerly along said west line of said Borad Street 445.0 feet, more or less, to the point of beginning.

Parcel Identification Numbers (PINs): portion of 99-22-251-007

Commonly known as: VL at the northeast corner of Saluda Rd & Huston St, Galesburg, IL

SECTION TWO: The Zoning Map of the City of Galesburg shall be, and the same hereby is, changed in accordance with the provisions hereof.

SECTION THREE: All ordinances, or parts of ordinances, in conflict with this ordinance are, to the extent of such conflict, hereby repealed.

SECTION 3 This ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved this ____ day of _____, 2024, by a roll call vote as follows:

Roll Call #:

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

ATTEST:

Peter Schwartzman, Mayor

Kelli R. Bennewitz, City Clerk

**COUNCIL LETTER
CITY OF GALESBURG
JUNE 3, 2024**

AGENDA ITEM: Zoning Amendment, B1, Neighborhood Business to B2, General Business 755 N Henderson St.

SUMMARY RECOMMENDATION: The Planning and Zoning (P&Z) Commission held the required public hearing during their May 21, 2024 meeting. On a vote of 8 ayes (Members Cochrane, Johnson, Lee, Markwart, McKelvie, Paulsgrove, Uhlmann), zero nays and zero abstentions, the P&Z recommended approval of the Zoning Amendment. The City Manager and Director of Community Development concur with the P&Z's recommendation.

BACKGROUND: The applicant is proposing to purchase the property and would like to open a tobacco shop. In the B2 zoning district, a Cigar, Cigarette, Tobacco Store is a Permissive Use.

The purpose of the B2 District is to provide for a wide range of businesses and services relying upon the patronage from areas beyond the immediate neighborhood in which they may be located.

KNOX COUNTY Zoning		Land Use
North	B1, Neighborhood Business	Office
West	B1, Neighborhood Business	Office/Retail
East	R1B, Single Family	Residential
South	B1, Neighborhood Business	Restaurant (Domino's)

The closest B2 zoning district is approximately 640 feet to the north and is the property currently being developed into a donut/ice cream store. The 2019 Comprehensive Plan indicates this area to be Regional Commercial (which is B2).

BUDGET IMPACT: There would be no anticipated impact upon the budget if the zoning amendment is approved.

SUPPORTING DOCUMENTS:

1. Aerial map – General location
2. Zoning amendment ordinance



Community Development Department

Community Development Department

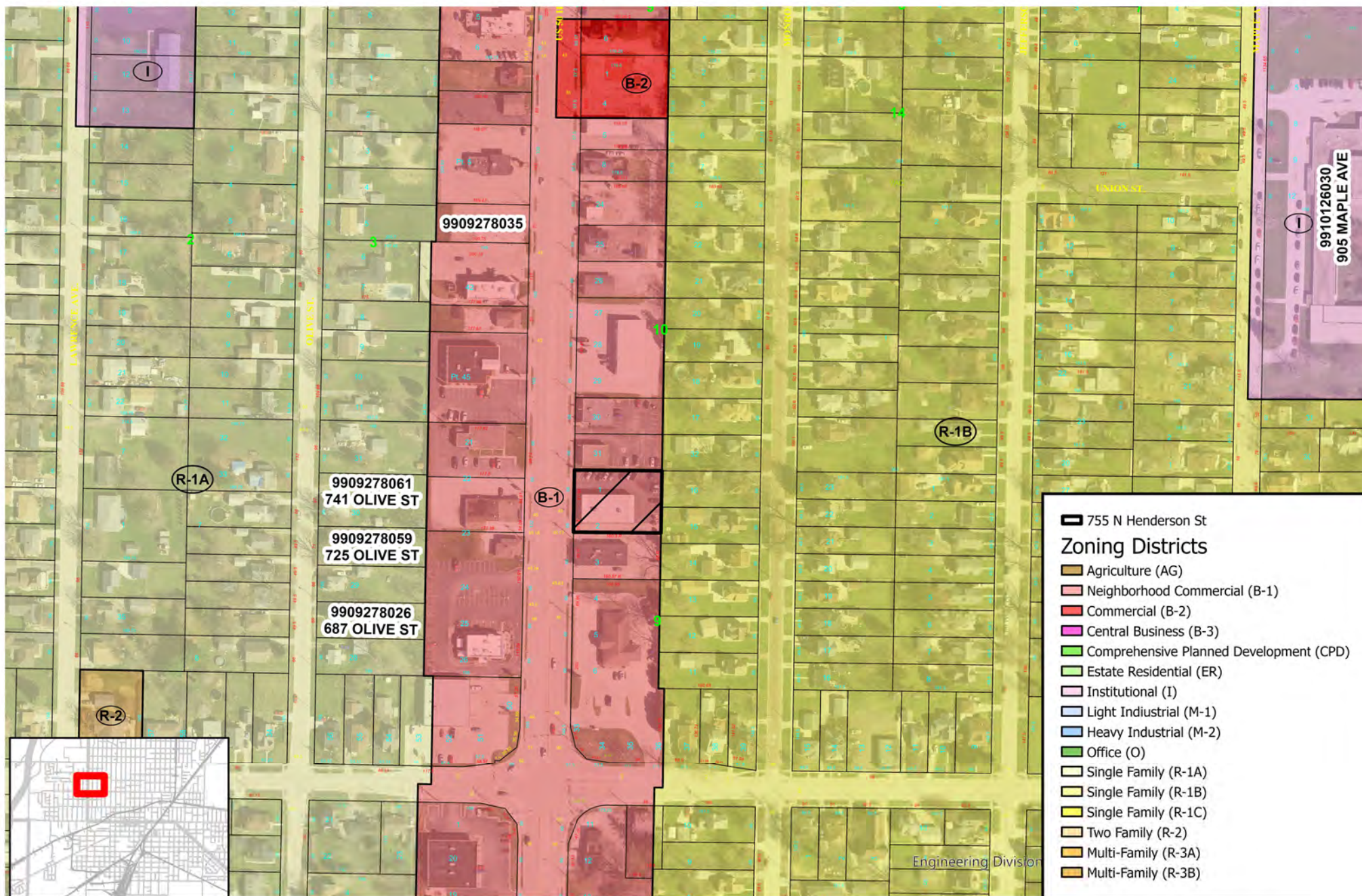
755 N Henderson St

Zoning amendment request, B1 Neighborhood Business to B2, General Business

[Back to Agenda](#)



180 90 0 180 360 540 Feet



The information included in this map is intended to be advisory only and is NOT designed or intended to be used as a substitute for an accurate field survey, as performed by a Registered Land Surveyor, to determine precise property location

April 24, 2024

ORDINANCE NO. _____

WHEREAS, pursuant to a public hearing duly held as required by law, the Planning and Zoning Commission to the City of Galesburg, Illinois, has reported on a proposition to amend the Zoning Map of said City as hereinafter set forth;

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALESBURG, ILLINOIS:

SECTION ONE: The following described real estate shall be, and the same hereby is, rezoned from B1, Neighborhood Business to B2, General Business:

Lots 1 and 2 in C.H. Mathew Subdivision of the West Half of Block 9 of the Finch Addition to the City of Galesburg, Knox County, Illinois, EXCEPT the South 191 feet of said Lot 2 and EXCEPT those portions previously conveyed or taken away for highway purposes.

Parcel Identification Numbers (PINs): portion of 99-10-151-051
Commonly known as: 755 N Henderson St, Galesburg, IL

SECTION TWO: The Zoning Map of the City of Galesburg shall be, and the same hereby is, changed in accordance with the provisions hereof.

SECTION THREE: All ordinances, or parts of ordinances, in conflict with this ordinance are, to the extent of such conflict, hereby repealed.

SECTION 3 This ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved this ____ day of _____, 2024, by a roll call vote as follows:

Roll Call #:

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

ATTEST:

Peter Schwartzman, Mayor

Kelli R. Bennewitz, City Clerk

**COUNCIL LETTER
CITY OF GALESBURG
JUNE 3, 2024**

AGENDA ITEM: Zoning Amendment of Parcel Identification Numbers: 99-13-331-003, 99-13-331-004, 99-13-331-005, 99-13-331-030, 99-13-331-010, 99-13-331-011, 99-13-331-012, 99-13-331-013, and 99-13-331-014, generally located south of First St and between Pennsylvania Ave and Michigan Ave. from (R1A) Single Family to (B2) General Business.

SUMMARY RECOMMENDATION: The Planning and Zoning (P&Z) Commission held the required public hearing during their May 21, 2024 meeting. On a vote of 8 ayes (Members Cochrane, Johnson, Lee, Markwart, McKelvie, Paulsgrove, Uhlmann), zero nays and zero abstentions, the P&Z recommended approval of the Zoning Amendment. The City Manager and Director of Community Development concur with the P&Z’s recommendation.

BACKGROUND: The applicant is proposing to purchase the nine properties, demolish an existing residence and retain the properties for potential future expansion of Daves Autobody, which is a Permissive Use in the B2 zoning district.

The purpose of the B2 District is to provide for a wide range of businesses and services relying upon the patronage from areas beyond the immediate neighborhood in which they may be located.

KNOX COUNTY Zoning		Land Use
North	R1A, Single Family	Residential
West	R3A, Multi-Family & B2 General Business	Residential & vacant lot
East	R1A, Single Family	Residential & vacant lot
South	B2, General Business	Daves Autobody

The 2019 Comprehensive Plan indicates this area to be Single Family. In 2019 a zoning amendment was approved from R1A to B2 for the northern portion of 2135 Grand Ave for a previous expansion of Daves Autobody.

BUDGET IMPACT: There would be no anticipated impact upon the budget if the zoning amendment is approved.

SUPPORTING DOCUMENTS:

1. Aerial map – General location
2. Zoning amendment ordinance



April 29, 2024

ORDINANCE NO. _____

WHEREAS, pursuant to a public hearing duly held as required by law, the Planning and Zoning Commission to the City of Galesburg, Illinois, has reported on a proposition to amend the Zoning Map of said City as hereinafter set forth;

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALESBURG, ILLINOIS:

SECTION ONE: The following described real estate shall be, and the same hereby is, rezoned from R1A, Single Family to B2, General Business:

Parcel 1:

Williams Addition Lot 6, Block 4, City of Galesburg, Knox County, Illinois.

Parcel Identification Number: 99-13-331-003

Parcel 2:

Williams Addition Lot 7, Block 4, City of Galesburg, Knox County, Illinois.

Parcel Identification Number: 99-13-331-004

Parcel 3:

Williams Addition Lot 10, Block 4, City of Galesburg, Knox County, Illinois.

Parcel Identification Number: 99-13-331-005

Parcel 4:

Williams Addition Lot 11 and parts of Lots 14, 24 and 25, beginning at the Northwest Corner of Lot 11, East 198' S 131.74' Northwesterly 223.59' Northeasterly 42.22' North to the Point of Beginning.

Parcel 5:

Williams Addition Lot 5, Block 4, City of Galesburg, Knox County, Illinois.

Parcel Identification Number: 99-13-331-010

Parcel 6:

Williams Addition Lot 8, Block 4, City of Galesburg, Knox County, Illinois.

Parcel Identification Number: 99-13-331-011

Parcel 7:

Williams Addition Lot 9, Block 4, City of Galesburg, Knox County, Illinois.

Parcel Identification Number: 99-13-331-012

Parcel 8:

Williams Addition Lot 12, Block 4, City of Galesburg, Knox County, Illinois.

Parcel Identification Number: 99-13-331-013

Parcel 9:
Williams Addition Lot 13, Block 4, City of Galesburg, Knox County, Illinois.
Parcel Identification Number: 99-13-331-014

SECTION TWO: The Zoning Map of the City of Galesburg shall be, and the same hereby is, changed in accordance with the provisions hereof.

SECTION THREE: All ordinances, or parts of ordinances, in conflict with this ordinance are, to the extent of such conflict, hereby repealed.

SECTION 3 This ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved this ____ day of _____, 2024, by a roll call vote as follows:

Roll Call #:

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

ATTEST: _____
Peter Schwartzman, Mayor

Kelli R. Bennewitz, City Clerk

**COUNCIL LETTER
CITY OF GALESBURG
MAY 20, 2024**

AGENDA ITEM: Ordinance vacating alley located between Lincoln Street and Nelson Avenue

SUMMARY RECOMMENDATION: The City Manager, Director of Public Works and City Engineer recommend approval of an ordinance vacating an alley located between Lincoln Street and Nelson Avenue.

BACKGROUND: The City was petitioned to vacate a public alley located between Lincoln Street and Nelson Avenue by an adjoining landowner to the west in order to allow them additional room to develop their property in the future. This section of public alley is 16 feet in width and is unimproved. The alley is currently grass, which the adjoining property owners have maintained over the years. The property owner would like to install a fence along their property, however, since they maintain half the alley, they would like to install the fence down the center of what is currently the public alley. The City does not intend on installing a street on this ROW and does not have a use for the property. There are no known existing utilities located within the 16 feet of the ROW.

A notice was provided to all property owners adjacent to this section of alley advising them of the proposed vacation. Half of the existing alley, or 8 feet, would be vacated to each adjoining property owner along the alley. City staff recommend approval of the vacation ordinance.

BUDGET IMPACT: None

SUPPORTING DOCUMENTS:

1. Ordinance
2. Plat of Vacation (Exhibit A)
3. Location Map

ORDINANCE NO. _____

**AN ORDINANCE VACATING AN ALLEY
(Adjacent to Lincoln Street, heading South ending at a public alley between Lincoln Street
and Nelson Avenue)**

WHEREAS, Section 11-91-1 of the Illinois Municipal Code (65 ILCS 5/11-91-1) provides that the corporate authorities of a municipality may by ordinance vacate any street or alley, or part thereof, within their jurisdiction after determining that the public interest will be subserved by said vacation; and

WHEREAS, Section 11-91-2 of the Illinois Municipal code (65 ILCS 5/11-91-2) provides that upon the vacation of a street or alley, or any part thereof, by virtue of any ordinance of any municipality, title to the land included therein will vest in the then owners of the land abutting thereon, except in cases where the deed, or other instrument, dedicating a street or alley, or part thereof, has expressly provided for a specific devolution of the title thereto upon the abandonment or vacation thereof; and

WHEREAS, said vacation will not materially impair access to any property owner; and

WHEREAS, the City Council finds that the alley is of no further use to the City, except as hereinafter provided; and

WHEREAS, certain public service facilities are situated in the alley; and

WHEREAS, the City Council further finds that the public interest is best served by the City's retention of a permanent easement in the alley for the maintenance, renewal, and reconstruction of those facilities; and

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALESBURG,
ILLINOIS, AS FOLLOWS:**

SECTION ONE: The foregoing recitals are hereby incorporated into this Ordinance as is fully set forth herein.

SECTION TWO: The City Council of the City of Galesburg, Illinois, hereby vacates, subject to the terms set forth in this Ordinance, the alley adjacent to Lincoln Street running South to a public alley between Lincoln Street and Nelson Avenue, being more particularly described as follows:

A 16 FOOT WIDE ALLEY RUNNING NORTH AND SOUTH IN BLOCK 17 OF COLTON'S ADDITION TO THE CITY OF GALESBURG, KNOX COUNTY, ILLINOIS. ADJACENT TO LOTS 4, 5, 6, 7, 8, 9, 10 AND 11 IN BLOCK 17 OF COLTON'S ADDTION, AS SHOWN ON THE SUBDIVISION PLAT RECORDED IN PLAT BOOK 2 PAGE 28 IN THE KNOX COUNTY RECORDER'S OFFICE AND ALSO ADJACENT TO LOT 1 IN EDGEWOOD, A

RE-SUBDIVISION LOCATED IN COLTON’S ADDITION TO THE CITY OF GALESBURG, AS SHOWN ON THE SUBDIVISION PLAT RECORDED IN PLAT BOOK 18 PAGE 84 IN THE KNOX COUNTY RECORDER’S OFFICE.

Said tract containing 0.11 acres, more or less, all situation in the City of Galesburg, Knox County, Illinois

SECTION THREE: Upon vacation of the above described alley, title to the alley herein vacated shall vest in the record owners abutting the property on the east and the west, commonly known as 1263 Lincoln Street, 1252 Nelson Avenue, 1268 Nelson Avenue, 1288 Nelson Avenue, 1322 Nelson Avenue and having the permanent index numbers 9901351016, 9901351008, 9901351007, 99013517 and 9901351002.

SECTION FOUR: The vacation of the above described alley shall be subject to the following conditions:

- (A) A perpetual easement upon said vacated alley is hereby reserved for and granted to the City of Galesburg, Illinois, or others or any public utilities, their successors or assigns, to operate, maintain, renew, and reconstruct their facilities as now existing on, over, or under that part of the alley; and
- (B) A perpetual easement upon said vacated alley is hereby reserved for and granted to the owners of the property abutting the alley to the east and west, commonly known as 1263 Lincoln Street, 1252 Nelson Avenue, 1268 Nelson Avenue, 1288 Nelson Avenue, 1322 Nelson Avenue and having the permanent index numbers 9901351016, 9901351008, 9901351007, 99013517 and 9901351002, for the purpose of ingress and egress.

SECTION FIVE: The Mayor of the City of Galesburg, Illinois is hereby authorized to execute and deliver, and the City Clerk of the City of Galesburg, Illinois is hereby authorized to attest to said execution of a Plat of Vacation for the vacated alley, in substantially the form of the copy of said Plat attached hereto and hereby incorporated by reference, as so authorized and approved for and on behalf of the City of Galesburg, Illinois.

SECTION SIX: The City Clerk is directed to record a certified copy of this Ordinance with the Knox County Office of the Recorder of Deeds after passage of this Ordinance.

SECTION SEVEN: This ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved this _____ day of _____, 2024, by roll call vote as follows:
Roll Call #:

Ayes: _____

Nays: _____

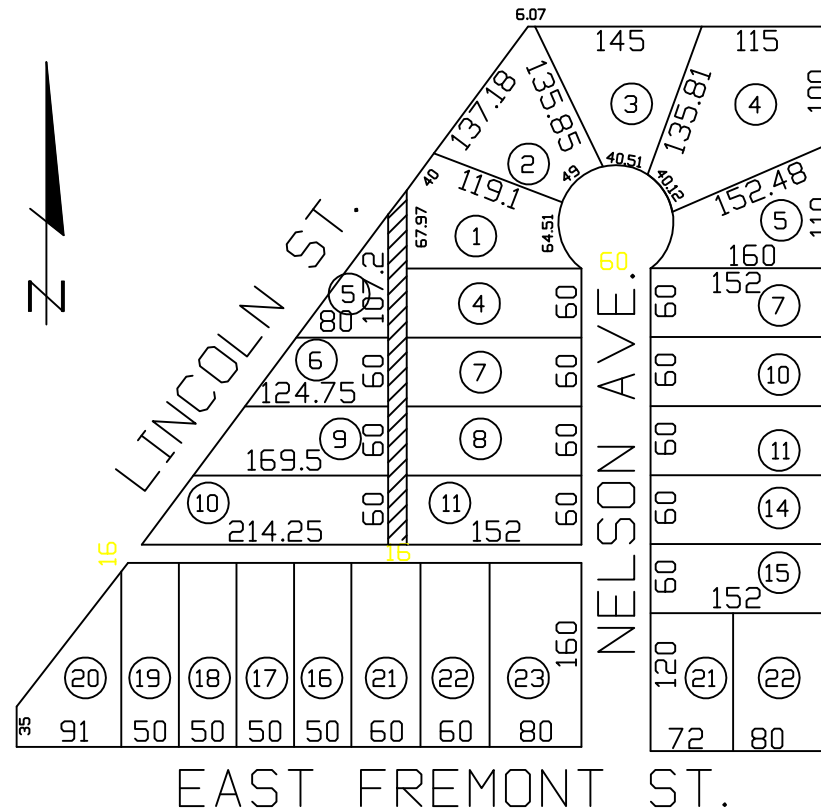
Absent: _____

ATTEST:

Peter Schwartzman, Mayor

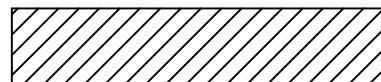
Kelli R. Bennewitz, City Clerk

PLAT OF VACATION



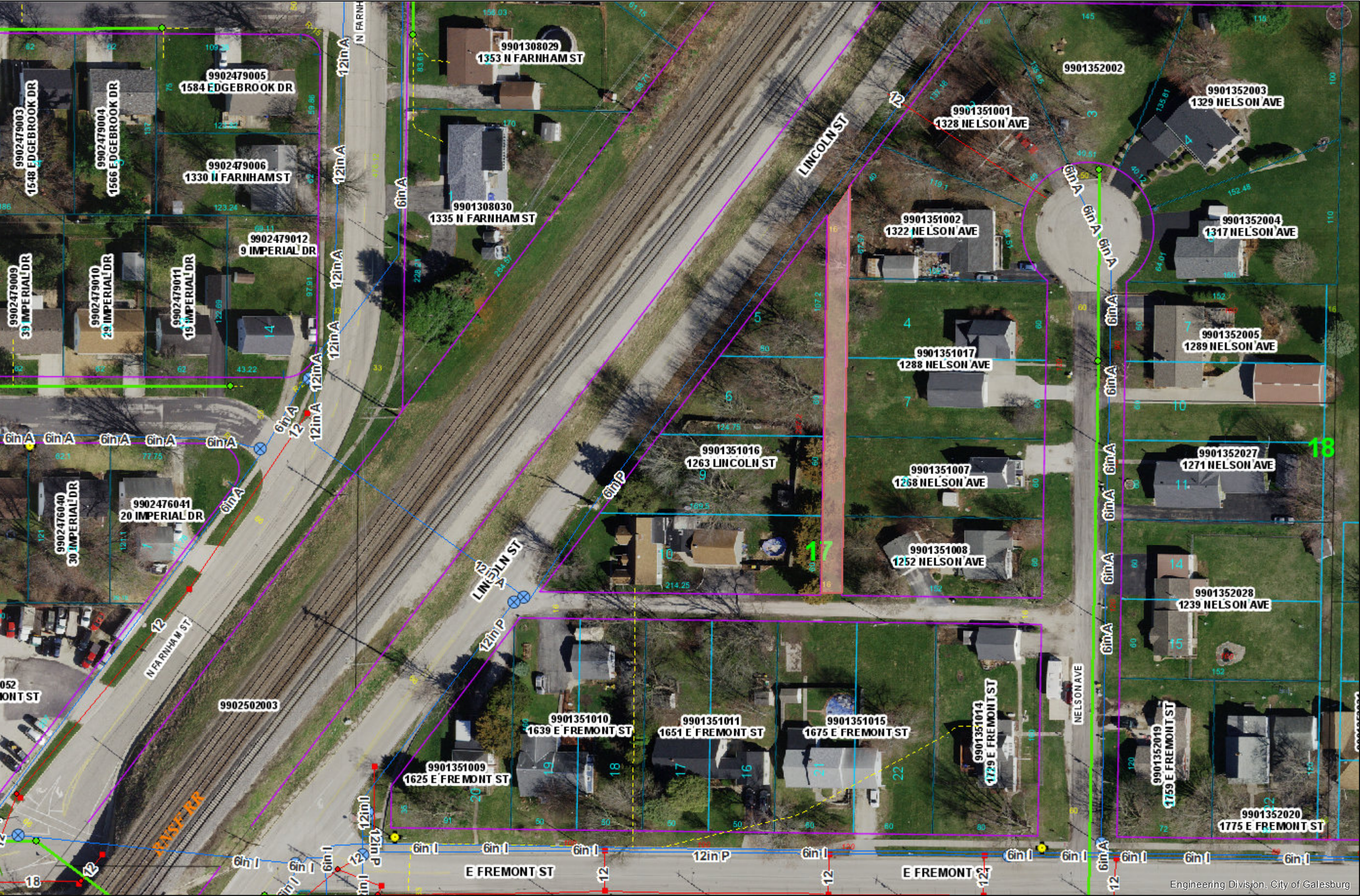
SPECIAL ORDINANCE NO. _____

DATE VACATED _____



INDICATES AREA
TO BE VACATED

SCALE: 1" = 100'



Areas

Vacate

Water - Hydrants

City

Water - Main Valves

Water - Mains

City Main

Storm - City Manholes

City of Galesburg

Storm - Catch Basins

City of Galesburg

Storm - Private Catch Basins

City of Galesburg

Storm - City Mains

City of Galesburg

Sanitary - Manholes

Sanitary - Private Sewer

Sanitary - Mains

The determination of fitness of use of this map is solely the responsibility of the user. The user must bear responsibility for the appropriate use of the information with respect to possible errors, original map scale, collection methodology, currency of data and other conditions specific to certain data.

**COUNCIL LETTER
CITY OF GALESBURG
JUNE 3, 2024**

AGENDA ITEM: Resolution authorizing the purchase of 57 N Kellogg St (PIN 99-10-487-007), 332 E Ferris St (PIN 99-10-487-003) and PIN 99-10-487-004.

SUMMARY RECOMMENDATION: The City Manager and Director of Community Development recommend approval of a resolution authorizing the purchase of the above-mentioned parcels from the Knox County Trustee.

BACKGROUND: It is known that these parcels had a dry-cleaning operation from the late 1800s to about 2007 when the city demolished the dilapidated structures via a court order. In 2023, the Illinois Environmental Protection Agency (IEPA) conducted a Targeted Brownfield Assessment of these parcels at no cost to the city, other than a fee to a consultant to prepare a Work Plan. This work provided the necessary information for the IEPA to assign a Project Manager, which is a necessary step to move forward with potential grant applications. Our consultant completed a Phase I of the property on April 19, 2024, which is an investigation of a property's current and historical use. The Phase I helps to insulate the city from potential litigation due to contamination by a previous owner if we purchase the lots within 180 days of completing the Phase I. It is anticipated that the EPA will open the application phase for their Multi-Purpose grant later this year and ownership of these lots is necessary to be eligible to apply.

The Knox County Trustee, on behalf of all taxing districts, acquired title to the properties mentioned above. All three parcels are vacant lots and acquisition of the parcels from the Knox County Trustee would allow the city to move forward with the anticipated application of an EPA Multi-Purpose grant to remediate underground contamination. Once remediated, the lots can be redeveloped into a viable and productive use.

The Knox County Trustee has agreed to convey the properties to the City of Galesburg for \$813 each. The purchase price is based on the minimum cost of acquisition and conveyance through the county's Tax Liquidation Process.

BUDGET IMPACT: Sufficient funds are available in the Property Redevelopment Fund (23) for the acquisition of all three properties.

SUPPORTING DOCUMENTS:

1. Resolution
2. Purchase Contract

Resolution _____

A RESOLUTION AUTHORIZING THE PURCHASE OF PROPERTY FROM THE KNOX COUNTY TRUSTEE

WHEREAS, the City of Galesburg, Illinois, is a home rule unit of government pursuant to Section 6, Article VII of the Constitution of the State of Illinois; and

WHEREAS, Article VII, Section 6(a) of the Illinois Constitution grants a home rule unit authority to exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, the Knox County Trustee has acquired title to the properties commonly known as 57 N Kellogg St (PIN 99-10-487-007), 332 E Ferris St (PIN 99-10-487-003) and PIN 99-10-487-004, Galesburg, Illinois; and

WHEREAS, the corporate authorities find that acquisition of these parcels is in the best interest of the health, safety, and welfare of the residents of the City of Galesburg.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Galesburg, Illinois as follows:

SECTION ONE: The foregoing recitals are hereby incorporated into this Resolution as if fully set forth herein.

SECTION TWO: The Mayor and City Clerk are hereby authorized and directed to execute, and attest, respectively, the real estate purchase contracts with the Knox County Trustee, which are attached to this ordinance as Exhibit A.

SECTION THREE: This Resolution shall be effective immediately upon its adoption as provided by law.

Approved this _____ day of _____, 2023, by roll call vote as follows:

Roll Call #:

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

Peter Schwartzman, Mayor

ATTEST:

Kelli R. Bennewitz, City Clerk

TRANSACTION NO. 0424902



PURCHASE CONTRACT

SELLER: Knox County, As Trustee **PURCHASER:** City of Galesburg

SUBJECT PROPERTY: 99-10-487-003
PROPERTY ADDRESS: 332 E. FERRIS ST.

TOTAL CONSIDERATION (Purchase Price + Recording Fee): \$813.00

SELLER agrees to sell and PURCHASER agrees to purchase, the SUBJECT PROPERTY for the TOTAL CONSIDERATION payable on execution hereof.

SELLER will convey and quitclaim the SUBJECT PROPERTY to PURCHASER within 90 days after the date hereof. The deed will be returned to PURCHASER directly from the Office of the Recorder of Deeds after recording.

SELLER makes no warranty or representation, of any kind or nature, as to the condition of title to the SUBJECT PROPERTY or as to the physical condition of any improvement thereon, each of which PURCHASER accepts "as is" and with all faults.

SELLER hereby grants to PURCHASER all of SELLER'S right of possession of the SUBJECT PROPERTY and any improvement thereon, and PURCHASER assumes such right of possession and the risk of loss or damage to any such improvement, and agrees to hold SELLER harmless and indemnified from any claim arising out of the condition thereof, as of this date. No personal property is sold or purchased hereunder.

PURCHASER hereby assumes all taxes and assessments upon the SUBJECT PREMISES beginning January 1, 2025.

PURCHASER may, at its expense and option, obtain such title reports and surveys as to the SUBJECT PREMISES as PURCHASER may desire. PURCHASER shall advise SELLER in writing within 30 days after date hereof concerning any defect in the condition of title disclosed by such reports or surveys and rendering the title unmarketable. In the event of such notice, the conveyance to PURCHASER shall be delayed pending SELLER'S efforts to resolve the same. In event SELLER is unable or unwilling to cure such defects within a reasonable time after notice thereof, PURCHASER may elect to cancel and terminate this agreement and the rights and obligations of the parties hereunder; and in such event, SELLER shall refund to PURCHASER all sums paid hereunder if PURCHASER shall so elect. Failure to notify SELLER of any objectionable title defect as above said shall constitute a waiver thereof.

PURCHASER shall indemnify and hold harmless Seller from all loss, including attorney fees & costs, Seller incurs related to any claim made pursuant to the principles stated in Tyler v. Hennepin Cnty., Minnesota, 143 S. Ct. 1369 (2023).

Neither of the parties hereto may assign or delegate the rights or obligations of such party hereunder without the prior express written consent of the other. All notices to the parties concerning the subject hereof shall be transmitted to the addresses set forth below their respective signatures.

Dated this _____ day of _____, 2024.

SELLER:

PURCHASER:

By: _____

By: _____

SELLER ADDRESS:
c/o Delinquent Tax Agent
P. O. Box 96
Edwardsville, IL 62025-0096

PURCHASER ADDRESS:
City of Galesburg
55 W Thompkins
Galesburg, IL 61401

PURCHASER'S ENVIRONMENTAL ACKNOWLEDGMENT AND AGREEMENT

FOR THE PURCHASE OF KNOX COUNTY

PARCEL(S) NO. 99-10-487-003 / AUCTION ITEM NO. 0424902

The undersigned Purchaser expressly hereby acknowledges that the above referenced Parcel(s) may contain materials and/or substances, possibly including hazardous substances, which are regulated by law. Purchaser also acknowledges that Purchaser shall be required (at Purchaser's expense and without right to reimbursement) to comply with all federal, State and local laws and ordinances concerning such materials and substances and concerning the condition and any future use of the Parcel(s), including without limitation all existing and future hazardous and other waste disposal and similar requirements of the Illinois Environmental Protection Agency and all other federal, State and local authorities having jurisdiction of the Parcel(s), and to save harmless and indemnify the Seller, KNOX COUNTY, AS TRUSTEE, from all costs and expenses incurred by said Seller on account of any of the foregoing matters from and after the date hereof. Purchaser further acknowledges that the purchase of the Parcel(s) may not be cancelled or rescinded based upon any of the foregoing matters, and that this Acknowledgement and Agreement constitutes a part of the "Binding Purchase Contract / Real Estate / Sealed Bid" governing the sale of the Parcel(s) to the undersigned Purchaser and comprises an essential part of the consideration to the Seller, KNOX COUNTY, AS TRUSTEE, thereunder.

Dated _____, A.D., 202__.

Purchaser_____
Purchaser

TRANSACTION NO. 0424903



PURCHASE CONTRACT

SELLER: Knox County, As Trustee **PURCHASER:** City of Galesburg

SUBJECT PROPERTY: 99-10-487-004
PROPERTY ADDRESS: FERRIS ST.

TOTAL CONSIDERATION (Purchase Price + Recording Fee): \$813.00

SELLER agrees to sell and PURCHASER agrees to purchase, the SUBJECT PROPERTY for the TOTAL CONSIDERATION payable on execution hereof.

SELLER will convey and quitclaim the SUBJECT PROPERTY to PURCHASER within 90 days after the date hereof. The deed will be returned to PURCHASER directly from the Office of the Recorder of Deeds after recording.

SELLER makes no warranty or representation, of any kind or nature, as to the condition of title to the SUBJECT PROPERTY or as to the physical condition of any improvement thereon, each of which PURCHASER accepts "as is" and with all faults.

SELLER hereby grants to PURCHASER all of SELLER'S right of possession of the SUBJECT PROPERTY and any improvement thereon, and PURCHASER assumes such right of possession and the risk of loss or damage to any such improvement, and agrees to hold SELLER harmless and indemnified from any claim arising out of the condition thereof, as of this date. No personal property is sold or purchased hereunder.

PURCHASER hereby assumes all taxes and assessments upon the SUBJECT PREMISES beginning January 1, 2025.

PURCHASER may, at its expense and option, obtain such title reports and surveys as to the SUBJECT PREMISES as PURCHASER may desire. PURCHASER shall advise SELLER in writing within 30 days after date hereof concerning any defect in the condition of title disclosed by such reports or surveys and rendering the title unmarketable. In the event of such notice, the conveyance to PURCHASER shall be delayed pending SELLER'S efforts to resolve the same. In event SELLER is unable or unwilling to cure such defects within a reasonable time after notice thereof, PURCHASER may elect to cancel and terminate this agreement and the rights and obligations of the parties hereunder; and in such event, SELLER shall refund to PURCHASER all sums paid hereunder if PURCHASER shall so elect. Failure to notify SELLER of any objectionable title defect as above said shall constitute a waiver thereof.

PURCHASER shall indemnify and hold harmless Seller from all loss, including attorney fees & costs, Seller incurs related to any claim made pursuant to the principles stated in Tyler v. Hennepin Cnty., Minnesota, 143 S. Ct. 1369 (2023).

Neither of the parties hereto may assign or delegate the rights or obligations of such party hereunder without the prior express written consent of the other. All notices to the parties concerning the subject hereof shall be transmitted to the addresses set forth below their respective signatures.

Dated this _____ day of _____, 2024.

SELLER:

PURCHASER:

By: _____

By: _____

SELLER ADDRESS:
c/o Delinquent Tax Agent
P. O. Box 96
Edwardsville, IL 62025-0096

PURCHASER ADDRESS:
City of Galesburg
55 W Thompkins
Galesburg, IL 61401

PURCHASER'S ENVIRONMENTAL ACKNOWLEDGMENT AND AGREEMENT

FOR THE PURCHASE OF KNOX COUNTY

PARCEL(S) NO. 99-10-487-004 / AUCTION ITEM NO. 0424903

The undersigned Purchaser expressly hereby acknowledges that the above referenced Parcel(s) may contain materials and/or substances, possibly including hazardous substances, which are regulated by law. Purchaser also acknowledges that Purchaser shall be required (at Purchaser's expense and without right to reimbursement) to comply with all federal, State and local laws and ordinances concerning such materials and substances and concerning the condition and any future use of the Parcel(s), including without limitation all existing and future hazardous and other waste disposal and similar requirements of the Illinois Environmental Protection Agency and all other federal, State and local authorities having jurisdiction of the Parcel(s), and to save harmless and indemnify the Seller, KNOX COUNTY, AS TRUSTEE, from all costs and expenses incurred by said Seller on account of any of the foregoing matters from and after the date hereof. Purchaser further acknowledges that the purchase of the Parcel(s) may not be cancelled or rescinded based upon any of the foregoing matters, and that this Acknowledgement and Agreement constitutes a part of the "Binding Purchase Contract / Real Estate / Sealed Bid" governing the sale of the Parcel(s) to the undersigned Purchaser and comprises an essential part of the consideration to the Seller, KNOX COUNTY, AS TRUSTEE, thereunder.

Dated _____, A.D., 202__.

Purchaser_____
Purchaser

TRANSACTION NO. 0424904



PURCHASE CONTRACT

SELLER: Knox County, As Trustee **PURCHASER:** City of Galesburg

SUBJECT PROPERTY: 99-10-487-007
PROPERTY ADDRESS: 57 N. KELLOGG ST.

TOTAL CONSIDERATION (Purchase Price + Recording Fee): \$813.00

SELLER agrees to sell and PURCHASER agrees to purchase, the SUBJECT PROPERTY for the TOTAL CONSIDERATION payable on execution hereof.

SELLER will convey and quitclaim the SUBJECT PROPERTY to PURCHASER within 90 days after the date hereof. The deed will be returned to PURCHASER directly from the Office of the Recorder of Deeds after recording.

SELLER makes no warranty or representation, of any kind or nature, as to the condition of title to the SUBJECT PROPERTY or as to the physical condition of any improvement thereon, each of which PURCHASER accepts "as is" and with all faults.

SELLER hereby grants to PURCHASER all of SELLER'S right of possession of the SUBJECT PROPERTY and any improvement thereon, and PURCHASER assumes such right of possession and the risk of loss or damage to any such improvement, and agrees to hold SELLER harmless and indemnified from any claim arising out of the condition thereof, as of this date. No personal property is sold or purchased hereunder.

PURCHASER hereby assumes all taxes and assessments upon the SUBJECT PREMISES beginning January 1, 2025.

PURCHASER may, at its expense and option, obtain such title reports and surveys as to the SUBJECT PREMISES as PURCHASER may desire. PURCHASER shall advise SELLER in writing within 30 days after date hereof concerning any defect in the condition of title disclosed by such reports or surveys and rendering the title unmarketable. In the event of such notice, the conveyance to PURCHASER shall be delayed pending SELLER'S efforts to resolve the same. In event SELLER is unable or unwilling to cure such defects within a reasonable time after notice thereof, PURCHASER may elect to cancel and terminate this agreement and the rights and obligations of the parties hereunder; and in such event, SELLER shall refund to PURCHASER all sums paid hereunder if PURCHASER shall so elect. Failure to notify SELLER of any objectionable title defect as above said shall constitute a waiver thereof.

PURCHASER shall indemnify and hold harmless Seller from all loss, including attorney fees & costs, Seller incurs related to any claim made pursuant to the principles stated in Tyler v. Hennepin Cnty., Minnesota, 143 S. Ct. 1369 (2023).

Neither of the parties hereto may assign or delegate the rights or obligations of such party hereunder without the prior express written consent of the other. All notices to the parties concerning the subject hereof shall be transmitted to the addresses set forth below their respective signatures.

Dated this _____ day of _____, 2024.

SELLER:

PURCHASER:

By: _____

By: _____

SELLER ADDRESS:
c/o Delinquent Tax Agent
P. O. Box 96
Edwardsville, IL 62025-0096

PURCHASER ADDRESS:
City of Galesburg
55 W Thompkins
Galesburg, IL 61401

PURCHASER'S ENVIRONMENTAL ACKNOWLEDGMENT AND AGREEMENT

FOR THE PURCHASE OF KNOX COUNTY

PARCEL(S) NO. 99-10-487-007 / AUCTION ITEM NO. 0424904

The undersigned Purchaser expressly hereby acknowledges that the above referenced Parcel(s) may contain materials and/or substances, possibly including hazardous substances, which are regulated by law. Purchaser also acknowledges that Purchaser shall be required (at Purchaser's expense and without right to reimbursement) to comply with all federal, State and local laws and ordinances concerning such materials and substances and concerning the condition and any future use of the Parcel(s), including without limitation all existing and future hazardous and other waste disposal and similar requirements of the Illinois Environmental Protection Agency and all other federal, State and local authorities having jurisdiction of the Parcel(s), and to save harmless and indemnify the Seller, KNOX COUNTY, AS TRUSTEE, from all costs and expenses incurred by said Seller on account of any of the foregoing matters from and after the date hereof. Purchaser further acknowledges that the purchase of the Parcel(s) may not be cancelled or rescinded based upon any of the foregoing matters, and that this Acknowledgement and Agreement constitutes a part of the "Binding Purchase Contract / Real Estate / Sealed Bid" governing the sale of the Parcel(s) to the undersigned Purchaser and comprises an essential part of the consideration to the Seller, KNOX COUNTY, AS TRUSTEE, thereunder.

Dated _____, A.D., 202__.

Purchaser_____
Purchaser

**COUNCIL LETTER
CITY OF GALESBURG
JUNE 3, 2024**

AGENDA ITEM: Bid recommendation, purchase three dump bodies/snowplows/tailgate salt spreaders, two mid-mount side wing plows and a stainless-steel V-box salt spreader with hydraulic controls for the Public Works Department.

SUMMARY RECOMMENDATION: The City Manager, Public Works Director, Fleet Superintendent and Purchasing Agent recommend the City Council approve the purchase of three dump bodies/snowplows/tailgate salt spreaders, two 7ft mid-mount side wing plows and one stainless steel V-box salt spreader with hydraulic controls for a total cost of \$316,845.00 from Monroe Truck Equipment (Monroe, WI).

BACKGROUND: The Street Division has three class 7 dump trucks scheduled for replacement in 2025. The units have served the department well but are beyond their useful life and in need of replacement. Due to the lack of inventory and the extensive lead times to purchase dump trucks, the cab/chassis were bid out separately from the dump bodies/snowplows/tailgate salt spreaders. The three cab/chassis purchased from Truck Centers Inc (Morton, IL) are anticipated to be delivered in the third quarter of 2024. The dump bodies/snowplows/tailgate salt spreaders will need to be installed onto the three cab/chasses before putting the trucks in service.

In addition to the original bid request to purchase three dump bodies/snowplows/tailgate salt spreaders, the city also requested pricing for two mid-mount 7 ft side wing plow and an 11 ft stainless steel V-box salt spreader with either hydraulic or electronic controls and integrated stand. Using a wing plow with the existing front plow will increase the amount of snow capable of being plowed from the streets without the need to add additional trucks to the routes. The wing plow can also be retracted to effectively plow the narrower streets. The V-box salt spreader utilizes a built-in auger to move the salt through the truck bed to the salt spreader eliminating the need to raise the truck bed to reload the salt. Significant damage or injury can be caused if the truck bed is raised near power lines and bridges or fails to be lowered once the salt spreader is loaded. The city intends to replace one tailgate spreader with a V-box salt spreader each year until all tailgate spreaders are replaced.

The bid documents were advertised in the local paper, made available on the city website and provided to dealers known to manufacture these types of units. Two bids were received as a result of this request. The low and best bid was submitted by Monroe Truck Equipment. The total price offered for the three dump bodies/snowplows/tailgate salt spreaders was listed at \$266,919.00. Optional pricing offered for each side wing plow was listed at \$15,738.00 and each hydraulic V-box was listed at \$18,450.00.

Along with the purchase of the dump bodies/snowplows/tailgate salt spreaders, the city will also pursue the purchase of two side wing plows and one V-box salt spreader with hydraulic controls.

Two dump bodies, snowplows, tailgate salt spreaders, and two side wing plows will be installed on two of the units and a dump body, snowplow and stainless-steel V-box salt spreader will be installed on the third unit. The cost of the requested items from Monroe Truck Equipment totals \$316,845.00.

The anticipated date when all the three units will be delivered and put into service is July of 2025. The current dump trucks will be used during the 2024-2025 winter season and traded once the new units are received. City staff recommend approval of this purchase.

BUDGET IMPACT: There are funds available in the Vehicle Replacement (58) for the dump bodies/snowplows/salt spreaders and the Street Division (450) for the two side wing plows and V-box salt spreader.

SUPPORTING DOCUMENTS:

1. Bid tabulation.

Finance Department

Bid Tab - 3 Dump Bodies-Snowplows-Salt Spreaders #108 #112 #114

5/8/2024

Attended by: T.Miller/A.Gavin

Company	Monroe Truck Equipment	Bonnell Industries Inc	
City State	Monroe, WI	Dixon, IL	
Cost Per Unit	\$88,973.00	\$98,172.33	
Total (3)	\$266,919.00	\$294,516.99	
Option 1: Midmount 7ft sidewing plow installed by builder with cab controls	\$15,738.00	\$14,450.00	
Option 2: 11ft stainless steel Vbox with HYDRAULIC controls and integrated stand	\$18,450.00	\$22,450.00	
Option 3: 11ft stainless steel Vbox with ELECTRONIC controls and integrated stand	No Bid	\$27,000.00	
Warranty	1 year warranty	1 year warranty	
Anticipated Delivery Date	July 2025	November 2025	

**COUNCIL LETTER
CITY OF GALESBURG
JUNE 3, 2024**

AGENDA ITEM: Bid recommendation, replace the generator at Brooks Street Fire Station.

SUMMARY RECOMMENDATION: The City Manager, Fire Chief, and Purchasing Agent recommend that the City Council approve the bid submitted by Mechanical Services of Galesburg Inc in the amount of \$26,725 for the replacement of the natural gas generator at Brooks Street Fire Station.

BACKGROUND: The Fire Department has planned for the replacement of the generator located at Brooks Street Fire Station this year. The current generator is a 1981 12.5KW natural gas, single phase generator and is not large enough to power all of the station's circuits during a power outage. The fire station requires sufficient power to successfully operate and respond to emergency calls during a power outage. The current generator is located inside the building and will be removed and properly disposed of by the contractor. The new generator will be relocated outside of the building on a concrete pad.

Upon the completion of bid specifications for this project, a bid request was advertised in the local paper, published on the City website and provided to known vendors who perform this type of work. Interested bidders were also required to perform a site visit prior to submitting a bid to determine the appropriate size of the generator based on the building's current electrical load. Two site visits were performed, but only one bid was received for this project. Mechanical Services of Galesburg Inc was the sole respondent to this request submitting a bid in the amount of \$26,725.

Mechanical Services of Galesburg Inc will provide and install a 25KW Generac natural gas generator. City staff confirmed with Mechanical Services of Galesburg Inc the unit offered will meet the demand of the current load at peak usage. This upgrade will serve the city well, especially in times of inclement weather when power loss is at a higher risk.

BUDGET IMPACT: There are sufficient funds in the general fund for this planned purchase.

SUPPORTING DOCUMENTS:

1. Bid Tabulation

City of Galesburg

Bid Tab -Replace Brooks Street Generator

Date: 05/22/2024

Attended by: T.Miller/J.Seitz/D.Clayton

Company	Mechanical Services of Galesburg Inc		
City, State	Galesburg, IL		
Cost for the Purchase and Installation of a Natural Gas Generator	\$ 22,425.00		
Brand:	Generac		
Model:	RG025		
KW rating (natural gas)	25		
Warranty:	10 Yr Parts & Labor		
Cost for the Purchase and Installation of a Diesel Powered Generator	\$ 24,725.00		
Brand:	Generac		
Model:	RD030		
KW rating (diesel)	30KW		
Warranty:	10 Yr Parts & Labor		
Removal of Existing Generator	\$ 2,000.00		
Optional Bid : Installation of Concrete Pad	\$ 2,300.00		
Optional Bid : Installation of Bollards (if necessary)	no bid		
Project Start Date	8/19/2024		
Completion Date	10/1/2024		
Estimated Days to Complete	14		
Warranty	10 Years Parts & Labor		
Preliminary Drawings Included	Generac Shop Drawings		
Bid Security	Bid Bond		

**COUNCIL LETTER
CITY OF GALESBURG
JUNE 3, 2024**

AGENDA ITEM: Consider a Minor Plat of the People's Lumber and Coal Company Subdivision.

SUMMARY RECOMMENDATION: The Planning and Zoning (P&Z) Commission held the required public hearing during their May 21, 2024 meeting. On a vote of 8 ayes (Members Cochrane, Johnson, Lee, Markwart, McKelvie, Paulsgrove, Uhlmann), zero nays and zero abstentions, the P&Z recommended approval of the Minor Plat. The City Manager and Director of Community Development concur with the P&Z's recommendation.

BACKGROUND: The current owner is proposing to subdivide the properties into three parcels.

Proposed Lot 1 will be approximately 2.10 acres. Proposed Lot 2 will be approximately 1.08 acres. Proposed Lot 3 will be .15 acres.

The property is currently zoned M1, Light Industrial.

KNOX COUNTY Zoning		Land Use
North	M1, Light Industrial	Commercial
West	M1, Light Industrial	Parking Lot & vacant lots
East	M1, Light Industrial	Residential & Storage
South	M1, Light Industrial	Industrial

BUDGET IMPACT: There would be no anticipated impact upon the budget if the Minor Plat is approved.

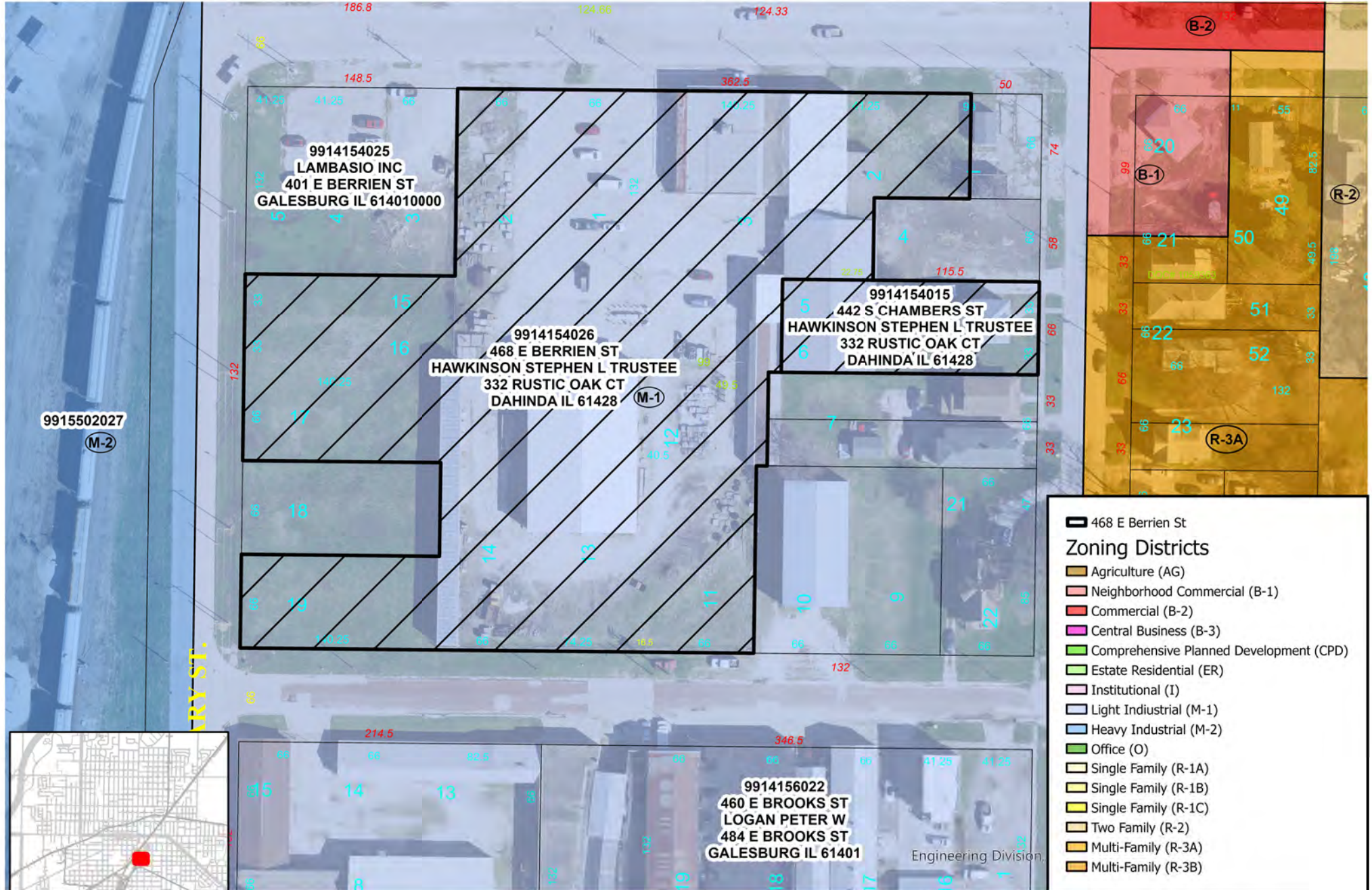
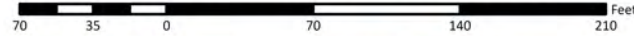
SUPPORTING DOCUMENTS:

1. Aerial – General Location
2. Minor Plat of the People's Lumber and Coal Company Subdivision



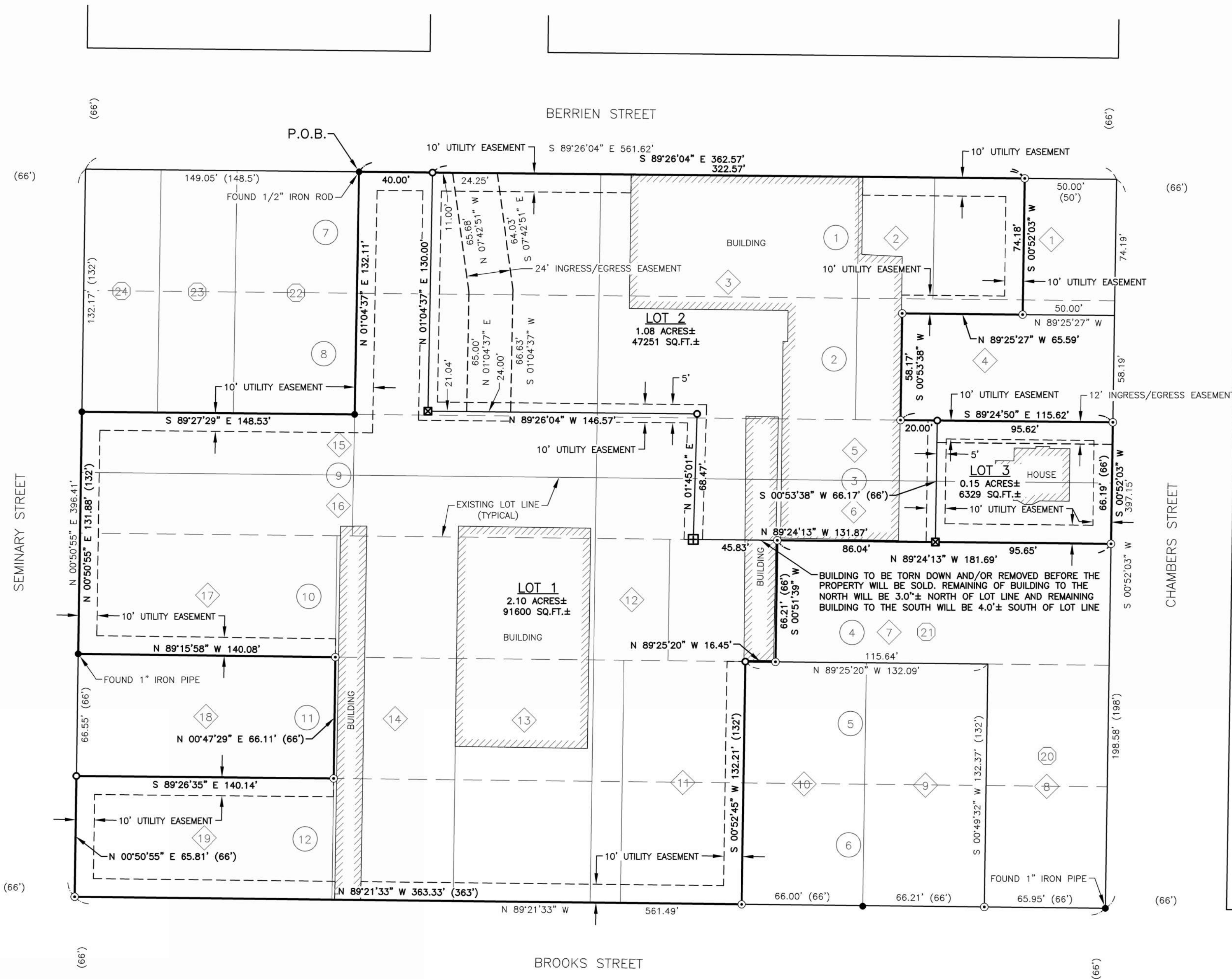
468 E Berrien St

Minor Plat of the People's Lumber and Coal Company Subdivision



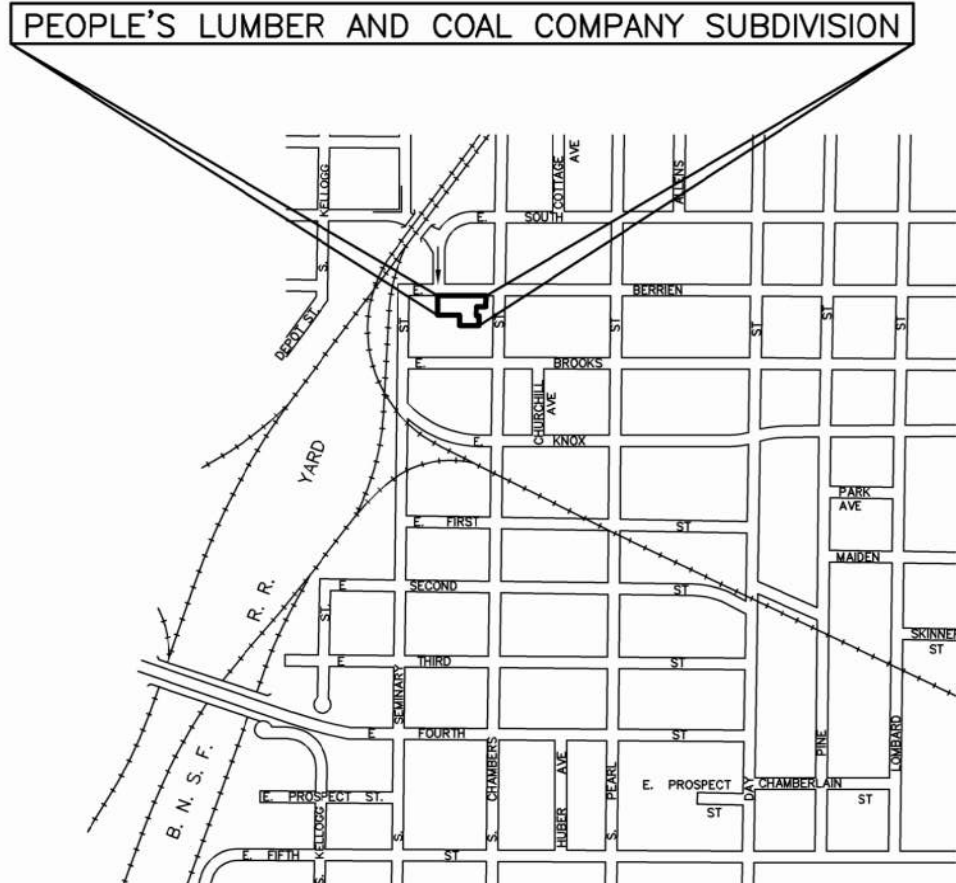
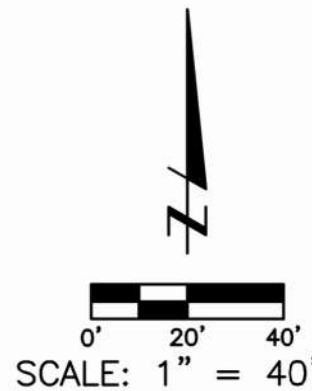
PEOPLE'S LUMBER AND COAL COMPANY SUBDIVISION

PART OF BLOCK 59, FIRST SOUTHERN ADDITION TO THE CITY OF GALESBURG, KNOX COUNTY, ILLINOIS.



SPECIAL NOTE:

PEOPLE'S LUMBER AND COAL COMPANY SUBDIVISION CURRENTLY PART OF PIN: 99-14-154-015 AND PIN: 99-14-154-026



LOCATION MAP
NO SCALE

COUNTY CLERK

STATE OF ILLINOIS }
COUNTY OF KNOX }

THIS IS TO CERTIFY THAT I FIND NO DELINQUENT OR UNPAID TAXES OR SPECIAL ASSESSMENTS, NO UNPAID FORFEITED TAXES, AND NO REDEEMABLE TAX SALES AGAINST ANY OF THE REAL ESTATE DESCRIBED IN THE FOREGOING CERTIFICATES. I FURTHER CERTIFY THAT I HAVE RECEIVED ALL STATUTORY FEES IN CONNECTION WITH THE ANNEXED PLAT.

DATED THIS _____ DAY OF _____, 2024, A.D.

COUNTY CLERK

PLANNING AND ZONING COMMISSION

STATE OF ILLINOIS }
COUNTY OF KNOX }

APPROVED THIS _____ DAY OF _____, 2024, A.D.

CITY OF GALESBURG PLANNING AND ZONING COMMISSION

CITY OF GALESBURG

STATE OF ILLINOIS }
COUNTY OF KNOX }

EXAMINED AND APPROVED BY THE CITY COUNCIL OF GALESBURG

ON THIS _____ DAY OF _____, 2024, A.D.

CITY CLERK - CITY OF GALESBURG

NOTES:

- INDICATES 5/8" IRON ROD WITH PLASTIC CAP FOUND IN PLACE.
- INDICATES 5/8" IRON ROD UNLESS NOTED OTHERWISE FOUND IN PLACE.
- INDICATES 5/8" X 30" REBAR WITH PLASTIC CAP STAMPED "BCZ INC." SET THIS SURVEY.
- INDICATES CONCRETE SURVEY MARKER SET THIS SURVEY.
- INDICATES CUT "4" IN CONCRETE SET THIS SURVEY.
- DISTANCES ARE IN FEET AND DECIMAL PARTS THEREOF.
- BEARINGS AND DISTANCES IN PARENTHESIS ARE THOSE OF RECORD; ALL OTHERS ARE FIELD MEASUREMENTS.
- BEARINGS ARE BASED ON ILLINOIS STATE PLANE COORDINATE SYSTEM, WEST ZONE 1202.
- DATE OF COMPLETION OF FIELD WORK: 04/10/2024.
- FIELD BOOK: 23-14 PAGES 58-59 AND FIELD BOOK: 24-03 PAGES 13 AND 34.
- TOTAL AREA OF SUBDIVISION 3.33 ACRES ± / 145180 SQ.FT. ±.
- INDICATES LOTS IN FIRST SOUTHERN ADDITION TO GALESBURG, RECORDED IN DEED BOOK 21 PAGE 406.
- INDICATES LOTS PER 1861 SUBDIVISION BY KNOX COUNTY, RECORDED IN DEED BOOK 53 PAGE 178.
- INDICATES LOTS PER RENUMBERING PLAT BY CITY OF GALESBURG, RECORDED IN DEED BOOK 83 PAGE 363.

SURVEYOR

STATE OF ILLINOIS }
COUNTY OF KNOX }

I, KEVAN J. COOPER BEING AN ILLINOIS LAND SURVEYOR, DO HEREBY STATE THAT TO THE BEST OF MY KNOWLEDGE, I HAVE SURVEYED AND SUBDIVIDED, INTO 3 LOTS TO BE KNOWN AS "PEOPLE'S LUMBER AND COAL COMPANY SUBDIVISION", BEING A SUBDIVISION OF A PART OF LOTS 1 THRU 12 OF ORIGINAL BLOCK 59, FIRST SOUTHERN ADDITION TO GALESBURG, RECORDED IN DEED BOOK 21 PAGE 406 OF THE KNOX COUNTY ILLINOIS RECORDER'S OFFICE AND ALSO A PART OF LOTS 1 THRU 7, 11 THRU 17, AND 19 OF THE 1861 SUBDIVISION OF BLOCK 59 BY KNOX COUNTY, RECORDED IN DEED BOOK 53 PAGE 178 OF THE KNOX COUNTY ILLINOIS RECORDER'S OFFICE AND BEING ALL IN BLOCK 59 OF FIRST SOUTHERN ADDITION TO THE CITY OF GALESBURG, KNOX COUNTY, ILLINOIS.

MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF BLOCK 59; THENCE SOUTH 89°26'04" EAST, A DISTANCE OF 149.05 FEET ALONG THE NORTH LINE OF BLOCK 59 TO THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 89°26'04" EAST, A DISTANCE OF 362.57 FEET ALONG THE NORTH LINE OF BLOCK 59; THENCE SOUTH 00°52'03" WEST, A DISTANCE OF 74.18 FEET; THENCE NORTH 89°25'27" WEST, A DISTANCE OF 65.59 FEET; THENCE SOUTH 00°53'38" WEST, A DISTANCE OF 58.17 FEET; THENCE SOUTH 89°24'50" EAST, A DISTANCE OF 115.62 FEET TO THE EAST LINE OF BLOCK 59; THENCE SOUTH 00°52'03" WEST, A DISTANCE OF 66.19 FEET ALONG THE EAST LINE OF BLOCK 59; THENCE NORTH 89°24'13" WEST, A DISTANCE OF 181.69 FEET; THENCE SOUTH 00°51'39" WEST, A DISTANCE OF 66.21 FEET; THENCE NORTH 89°25'20" WEST, A DISTANCE OF 16.45 FEET; THENCE SOUTH 00°52'45" WEST, A DISTANCE OF 132.21 FEET TO THE SOUTH LINE OF BLOCK 59; THENCE NORTH 89°21'33" WEST, A DISTANCE OF 363.33 FEET ALONG THE SOUTH LINE OF BLOCK 59 TO THE SOUTHWEST CORNER OF BLOCK 59; THENCE NORTH 00°50'55" EAST, A DISTANCE OF 65.81 FEET ALONG THE WEST LINE OF BLOCK 59; THENCE SOUTH 89°26'35" EAST, A DISTANCE OF 140.14 FEET; THENCE NORTH 00°47'29" EAST, A DISTANCE OF 66.11 FEET; THENCE NORTH 89°15'58" WEST, A DISTANCE OF 140.08 FEET TO THE WEST LINE OF BLOCK 59; THENCE NORTH 00°50'55" EAST, A DISTANCE OF 131.88 FEET ALONG THE WEST LINE OF BLOCK 59; THENCE SOUTH 89°27'29" EAST, A DISTANCE OF 148.53 FEET; THENCE NORTH 01°04'37" EAST, A DISTANCE OF 132.11 FEET TO THE POINT OF BEGINNING, SAID TRACT CONTAINS 3.33 ACRES MORE OR LESS, AND BEING SUBJECT TO EASEMENTS, AGREEMENTS OR RESTRICTIONS OF RECORD.

I ALSO STATE THAT TO THE BEST OF MY KNOWLEDGE THE ATTACHED PLAT IS A TRUE AND CORRECT REPRESENTATION OF SAID SURVEY AND SUBDIVISION. ALL DISTANCES ARE IN FEET AND DECIMAL PARTS THEREOF.

I FURTHER STATE THAT TO THE BEST OF MY KNOWLEDGE THE LAND IS WITHIN THE CORPORATE LIMITS OF THE CITY OF GALESBURG, WHICH HAS ADOPTED A CITY PLAN AND IS EXERCISING THE SPECIAL POWERS AUTHORIZED BY DIVISION 12 OF ARTICLE 11 OF THE ILLINOIS MUNICIPAL CODE, AS NOW OR HEREAFTER AMENDED.

I FURTHER STATE THAT NO PART OF THE PROPERTY COVERED BY THIS PLAT IS SITUATED WITHIN A SPECIAL FLOOD HAZARD AREA AS IDENTIFIED FOR KNOX COUNTY, ILLINOIS BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY, PER COMMUNITY PANEL NUMBER 17095C0278E, WITH AN EFFECTIVE DATE OF AUGUST 2, 2011.

DATED THIS 17TH DAY OF APRIL, 2024, A.D.

BY: KEVAN J. COOPER - ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 3716
LICENSE RENEWAL DATE: 11/30/2024

OWNER

STATE OF ILLINOIS }
COUNTY OF KNOX }

THIS IS TO CERTIFY THAT STEVE HAWKINSON LAND TRUST NUMBER ONE, DATED APRIL 12, 1999, IS THE OWNER AND PROPRIETOR OF THE LAND DESCRIBED IN THE ATTACHED PLAT AND HAS/HAVE CAUSED THE SAME TO BE SURVEYED, SUBDIVIDED AND PLATED AS SHOWN BY THE ATTACHED PLAT FOR USES AND PURPOSES AS INDICATED THEREON, AND DOES HEREBY ACKNOWLEDGE AND ADOPT THE SAME UNDER THE STYLE AND TITLE THEREON INDICATED, AND ALSO DOES HEREBY DEDICATE EASEMENTS FOR UTILITIES AS SHOWN HEREON AND ALSO DOES HEREBY DEDICATE TO THE USE OF THE PUBLIC ALL STREETS NOT HERETOFORE DEDICATED TO THE USE OF THE PUBLIC AS PUBLIC HIGHWAYS.

I FURTHER CERTIFY THAT, AS OWNER OF THE PROPERTY HEREIN DESCRIBED IN THE SURVEYOR'S CERTIFICATE, WHICH WILL BE KNOWN AS "PEOPLE'S LUMBER AND COAL COMPANY SUBDIVISION", TO THE BEST OF MY KNOWLEDGE, STATE THAT THIS SUBDIVISION IS LOCATED WITHIN THE BOUNDARIES OF GALESBURG COMMUNITY UNIT SCHOOL DISTRICT #205, KNOX COUNTY, ILLINOIS.

DATED THIS _____ DAY OF _____, 2024, A.D.

STEVE HAWKINSON, TRUSTEE

NOTARY PUBLIC

STATE OF ILLINOIS }
COUNTY OF KNOX }

I, _____, NOTARY PUBLIC IN AND FOR THE STATE AND COUNTY AFORESAID, DO HEREBY CERTIFY THAT _____ IS/ARE PERSONALLY KNOWN TO ME TO BE THE SAME PERSON/S WHOSE NAME/S ARE SUBSCRIBED TO THE FOREGOING CERTIFICATE, APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THE EXECUTION OF THE ANNEXED PLAT AND ACCOMPANYING INSTRUMENT FOR THE USES AND PURPOSES THEREIN SET FORTH AS HIS/THEIR FREE AND VOLUNTARY ACT.

GIVEN UNDER MY HAND AND SEAL THIS

_____ DAY OF _____, 2024, A.D.

NOTARY PUBLIC

CLIENT: STEVE HAWKINSON

Bruner, Cooper & Zuck, Inc.

Civil Engineers . Structural Engineers . Architects . Land Surveyors
Professional Design Firm LS/ARC/PE/SE Corp. 184-002633-0015
bcz@bczengineering.com www.bczengineering.com

188 East Simmons St. Galesburg, Illinois 61401 309.343.9282	308 North 3rd Street Burlington, Iowa 52601 319.752.9282	835 Golden Valley Drive Bettendorf, Iowa 52722 563.355.1856
---	--	---

JOB NO. 2023307	DATE: 04/17/2024
DRAWN: PJM	CHECKED: ERW
APPROVED: KJC	

**COUNCIL LETTER
CITY OF GALESBURG
JUNE 3, 2024**

AGENDA ITEM: Agreement Between City of Galesburg and American Federation of State, County and Municipal Employees (AFSCME) and the 2024 Classification and Salary Schedule for personnel represented by AFSCME.

SUMMARY RECOMMENDATION: The City Manager, City Attorney, and HR Manager recommend the City Council approve the amended 2024 Classification and Salary Schedule for AFSCME employees and the successor collective bargaining agreement with AFSCME.

BACKGROUND: The collective bargaining agreement between the City of Galesburg and AFSCME expired on December 31, 2023. Over the last eight months, the parties have negotiated the terms of a successor agreement. On Thursday, May 23rd, AFSCME voted to ratify the agreement negotiated between the parties.

The agreement is for a three-year term. It provides a 4% cost of living adjustment in year 2024, 2025 and 2026.

BUDGET IMPACT: Sufficient funds are included in the 2024 budget for the 4% cost of living increase.

SUPPORTING DOCUMENTS:

1. Redline CBA
2. Clean CBA
3. 2024 Classification and Salary Schedule for AFSCME Personnel.

Agreement

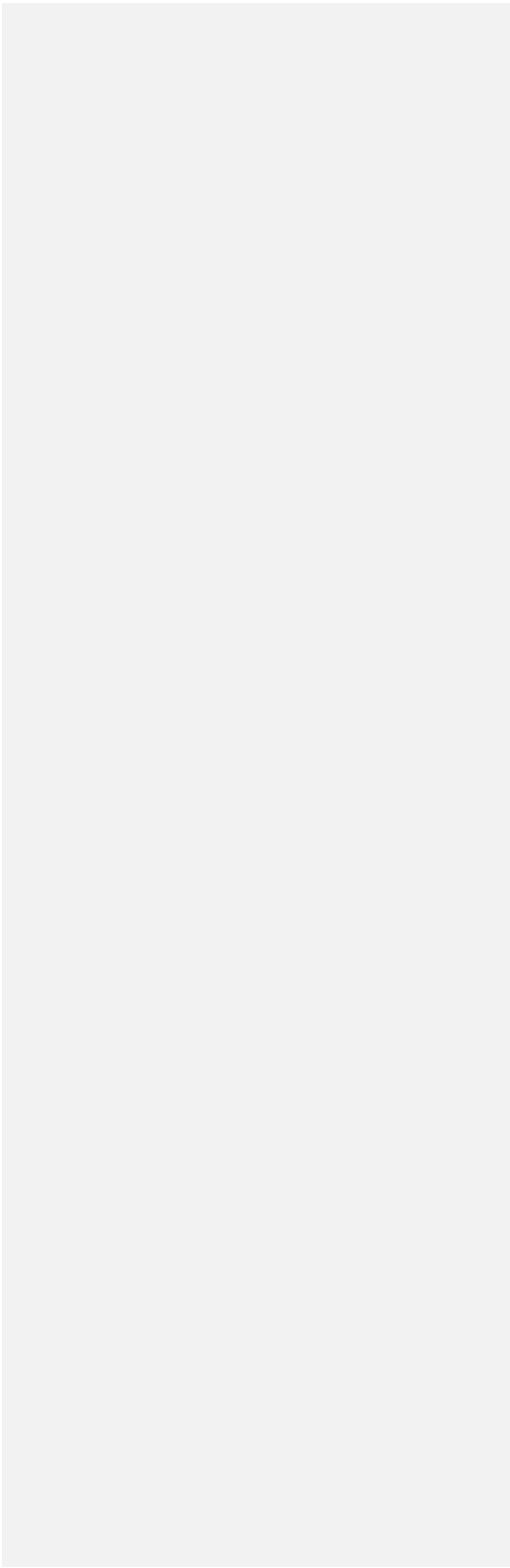
Between

City of Galesburg

And

AFSCME Local 1173
District Council 31

April 20, 202~~14~~4 through December 31, 202~~36~~6



Index

PREAMBLE.....	1
ARTICLE I - RECOGNITION 1	
SECTION 1.1 – UNION RECOGNIZED	1
SECTION 1.2 – NEGOTIATIONS.....	2
SECTION 1.3 – NEW CLASSIFICATIONS.....	2
SECTION 1.4 – INTEGRITY OF BARGAINING UNIT.....	2
SECTION 1.5 – RIGHT TO SUB-CONTRACT.....	2
ARTICLE II - UNION RIGHTS 2	
SECTION 2.1 – DUES DEDUCTIONS.....	2
SECTION 2.2 – UNION INDEMNIFICATION	3
SECTION 2.3 – UNION ACCESS.....	3
SECTION 2.5 – TIME OFF FOR UNION BUSINESS.....	3
ARTICLE III - MANAGEMENT RIGHTS 4	
SECTION 3.1 – MANAGEMENT RIGHTS	4
SECTION 3.2 – DETERMINATION OF AUTHORITY	4
SECTION 3.3 – AUTHORITY FOR APPOINTMENTS.....	4
ARTICLE IV - NON-DISCRIMINATION <u>445</u>	
SECTION 4.1 – EMPLOYMENT POLICY.....	5
SECTION 4.2 – EMPLOYEE DISCRIMINATION.....	5
SECTION 4.3 – RESPONSIBILITY OF UNION	5
SECTION 4.4 – HIRING PRACTICE.....	5
SECTION 4.5 – GENDER.....	5
ARTICLE V - GRIEVANCE 5	
SECTION 5.1 – DEFINITION.....	5
SECTION 5.2 – TIME LIMIT	5
SECTION 5.3 – PROCEDURE.....	5
SECTION 5.4 – BINDING ARBITRATION.....	6
SECTION 5.5 – COMPENSATION.....	7
ARTICLE VI - NO STRIKE AND NO LOCKOUT 8	
SECTION 6.1A – NO STRIKE	8
SECTION 6.1B – NO LOCKOUT	8
SECTION 6.2 – UNION RESPONSIBILITY.....	8
SECTION 6.3 – PENALTY	8
SECTION 6.4 – MANAGEMENT RESPONSIBILITY.....	8
ARTICLE VII - HOURS OF WORK AND OVERTIME 8	
SECTION 7.1 – NO GUARANTEE	8

SECTION 7.2 – NORMAL WORKWEEK/WORKDAY	9
SECTION 7.3 – OVERTIME	9
SECTION 7.3A FLEX TIME	9
SECTION 7.4 – EMERGENCY SNOW PICKUP	99 ¹⁰
SECTION 7.5 – CALL-BACK PAY	10
SECTION 7.6 – STANDBY PAY	10
SECTION 7.7 – ESSENTIAL OVERTIME	10
SECTION 7.8 – REST PERIODS	10
SECTION 7.9A – MEAL PERIODS	10
SECTION 7.9B – MEALS ON OVERTIME	10 ¹⁰ 11
SECTION 7.10 – TIME-TRADING	11 ¹⁰ 11
 ARTICLE VIII - SAFETY 11	
SECTION 8.1 – COMPLIANCE WITH LAWS	11
SECTION 8.2 – UNSAFE CONDITION	11
SECTION 8.3 – LABOR-MANAGEMENT MEETINGS	11
SECTION 8.4 – DRUG AND ALCOHOL ABUSE POLICY	11 ¹¹ 12
 ARTICLE IX - SENIORITY 12	
SECTION 9.1 – DEFINITION	12
SECTION 9.2 – APPLICATION OF SENIORITY	12
SECTION 9.3 – TERMINATION OF SENIORITY	12
SECTION 9.4 – PROBATIONARY PERIOD - NEW EMPLOYEES ..	13 ¹³ 12
SECTION 9.5 – PROBATIONARY PERIOD - PROMOTED EMPLOYEES	13
SECTION 9.6 – SENIORITY ROSTER	13
SECTION 9.7 – TRANSFERS	13
SECTION 9.8 – SAME DAY HIRES	14 ¹⁴ 13
SECTION 9.9 – LAYOFF AND RECALL	14
SECTION 9.10 – ELIMINATION OF DEPARTMENT OR DIVISION	14
SECTION 9.11 – RESIGNATIONS	15 ¹⁵ 14
SECTION 9.12 – SENIORITY CONVERSION	15
 ARTICLE X - FILLING OF VACANCIES 15	
SECTION 10.1 – PERMANENT VACANCY	15
SECTION 10.2 – POSTING	15
SECTION 10.3 – FILLING OF VACANCIES	15
 ARTICLE XI - EMPLOYEE DISCIPLINE 15	
SECTION 11.1 – EMPLOYEE DISCIPLINE	15
 ARTICLE XII - PERSONNEL FILES 17 ¹⁷ 16	
SECTION 12.1 – PERSONNEL FILES	17 ¹⁷ 16
SECTION 12.2 – INSPECTION	17 ¹⁷ 16
SECTION 12.3 – NOTIFICATION	17 ¹⁷ 16

SECTION 12.4 – EVALUATIONS.....	17 <u>18</u> 17
ARTICLE XIII - HOLIDAYS	18 <u>18</u> 17
SECTION 13.1 – HOLIDAYS.....	18 <u>18</u> 17
SECTION 13.2 – HOLIDAY PAY.....	18 <u>18</u> 17
SECTION 13.3 – HOLIDAYS DURING VACATION.....	18 <u>18</u> 17
SECTION 13.4 – PERSONAL DAYS	18 <u>18</u> 17
ARTICLE XIV - VACATIONS	19 <u>19</u> 17
SECTION 14.1 – ELIGIBILITY FOR VACATION	19 <u>19</u> 17
SECTION 14.2 – ELIGIBILITY REQUIREMENTS	19 <u>19</u> 18
SECTION 14.3 – VACATION SCHEDULING	19 <u>19</u> 18
SECTION 14.4 – ACCUMULATION	20 <u>20</u> 18
SECTION 14.5 – SEPARATION.....	20 <u>20</u> 19
SECTION 14.6 – VACATION SELL BACK	20 <u>20</u> 19
ARTICLE XV - LEAVES	20 <u>20</u> 19
SECTION 15.1 – GENERAL LEAVE OF ABSENCE.....	20 <u>20</u> 19
SECTION 15.2 – MILITARY LEAVE	20 <u>20</u> 19
SECTION 15.3 – JURY DUTY LEAVE	20 <u>20</u> 19
SECTION 15.4A – SICK LEAVE.....	21 <u>21</u> 19
SECTION 15.4B – ELIGIBILITY FOR PAY	21 <u>21</u> 20
SECTION 15.4C – CERTIFICATION	21 <u>21</u> 20
SECTION 15.4D – SICK LEAVE PAYOUT.....	21 <u>21</u> 20
SECTION 15.5A – FAMILY AND MEDICAL LEAVE ACT	22 <u>22</u> 20
SECTION 15.5B – ELIGIBILITY FOR PAID LEAVE.....	22 <u>22</u> 20
SECTION 15.5C – WORKER'S COMPENSATION.....	22 <u>22</u> 21
SECTION 15.6 – DISABILITY LEAVE.....	23 <u>23</u> 21
SECTION 15.7 – BEREAVEMENT LEAVE.....	23 <u>23</u> 22
SECTION 15.8 – BENEFITS WHILE ON LEAVE	23 <u>23</u> 22
SECTION 15.9 – WELLNESS INCENTIVE	24 <u>23</u> 22
ARTICLE XVI - WAGES	24 <u>24</u> 23
SECTION 16.1 – GENERAL	24 <u>24</u> 23
SECTION 16.2 – PAY RANGES AND STEPS	24 <u>24</u> 23
SECTION 16.3 – LONGEVITY.....	25 <u>25</u> 23
SECTION 16.4A – APPROVED COLLEGE WORK, LICENSE AND	25 <u>25</u> 24
CERTIFICATION INCENTIVE.....	25 <u>25</u> 24
SECTION 16.4B – COMPENSATION	25 <u>25</u> 24
SECTION 16.5 – SEVERANCE PAY	26 <u>26</u> 25
SECTION 16.6 – PAYROLL DEDUCTIONS.....	26 <u>26</u> 25
SECTION 16.7 – DISPATCHER TRAINING PAY	27 <u>27</u> 25
SECTION 16.8 – ABC ELECTRICAL APPRENTICESHIP PROGRAM	

.....	<u>272725</u>
ARTICLE XVII - GROUP BENEFITS	<u>272726</u>
SECTION 17.1 – GROUP MEDICAL COVERAGE.....	<u>272726</u>
SECTION 17.2 – PERMANENT FULL-TIME EMPLOYEES AND ..	<u>282826</u>
DEPENDENTS	<u>282826</u>
SECTION 17.3 – EMPLOYEES ON DISABILITY LEAVE	<u>292927</u>
SECTION 17.4 – RETIRED EMPLOYEES AND DEPENDENTS.....	<u>292927</u>
SECTION 17.5 – UNION AND MANAGEMENT LIABILITY	<u>292927</u>
SECTION 17.6 – RIGHT OF CONSULTATION.....	<u>303027</u>
SECTION 17.7 – HEALTH BENEFITS ADVISORY COMMITTEE.	<u>303028</u>
SECTION 17.8 – GROUP DENTAL PLAN.....	<u>303028</u>
ARTICLE XVIII - PENSIONS	<u>303028</u>
SECTION 18.1 – PENSIONS.....	<u>303028</u>
ARTICLE XIX - RESIDENCY	<u>303028</u>
SECTION 19.1 – REQUIREMENT	<u>303028</u>
SECTION 19.2 – CHANGES INCORPORATED INTO AGREEMENT	
.....	<u>313128</u>
ARTICLE XX - RETIREE HEALTH SAVINGS PLAN	<u>313128</u>
SECTION 20.1- ESTABLISHMENT	<u>313128</u>
SECTION 20.2 - REGULAR CONTRIBUTIONS: NEW EMPLOYEES and	
.....	<u>313129</u>
OPT-OUT EMPLOYEES.....	<u>313129</u>
ARTICLE XXII - MISCELLANEOUS PROVISIONS	<u>323129</u>
SECTION 22.1 – ACCEPTANCE OF GIFTS.....	<u>323129</u>
SECTION 22.2 – DEFAULT ON PREMIUM CONTRIBUTIONS.....	<u>323129</u>
SECTION 22.3 – DRIVER’S LICENSE	<u>323229</u>
SECTION 22.4A – SERVICE OF NOTICES.....	<u>333329</u>
SECTION 22.4B – EMPLOYEE NOTICE TO EMPLOYER.....	<u>333330</u>
SECTION 22.4C – UNION NOTICE TO EMPLOYER.....	<u>333330</u>
SECTION 22.5 – ORDERLY OPERATIONS	<u>333330</u>
SECTION 22.6 – OUTSIDE EMPLOYMENT	<u>333330</u>
SECTION 22.7 – PERSONAL USE OF CITY PROPERTY.....	<u>333330</u>
SECTION 22.8 – PHYSICAL FITNESS.....	<u>333330</u>
SECTION 22.9 – POLITICAL ACTIVITY	<u>343430</u>
SECTION 22.10 – PRINTING OF THE AGREEMENT.....	<u>343431</u>
The City agrees to print a sufficient number of contracts for the bargaining	
unit employees and to furnish the Union with three (3) copies.	<u>343431</u>
SECTION 22.11 – RETROACTIVITY.....	<u>343431</u>
SECTION 22.12 – CONTACT INFORMATION	<u>343431</u>
SECTION 22.13 – CODE OF ETHICS.....	<u>343431</u>

SECTION 22.14 – REQUIRED PRESCRIPTION GLASSES ~~34~~³⁴~~31~~

ARTICLE XXIII - SAVINGS CLAUSE ~~34~~³⁵~~32~~

ARTICLE XXIV - ENTIRE AGREEMENT ~~35~~³⁵~~32~~

ARTICLE XXV - AMENDMENTS ~~36~~³⁶~~32~~

ARTICLE XXVI - TERMINATION ~~36~~³⁶~~32~~

SECTION 26.1 – EFFECTIVE DATE ~~36~~³⁶~~32~~

 APPENDIX A ~~38~~³⁸~~35~~

 APPENDIX B ~~39~~⁴⁰~~36~~

 APPENDIX C ~~42~~⁴²~~39~~

AGREEMENT

THIS AGREEMENT, entered into this twentieth day of April, 202~~14~~, between the City of Galesburg, Illinois (The "City") and the American Federation of State, County and Municipal Employees, Council 31, AFL-CIO for and on behalf of Local 1173 (the "Union"):

PREAMBLE

WHEREAS, the City has endorsed the practice and procedures of collective bargaining as a fair and orderly way of conducting its relations with certain of its full-time employees insofar as such practices and procedures do not interfere with the City's right and obligation to operate effectively in order to best serve the City and its residents and to make clear all basic terms upon which such relationship depends; and

WHEREAS, it is the intent and purpose of the parties to set forth herein their entire agreement covering rates of pay, wages, hours of employment and all other conditions of employment; and to provide the procedure for the prompt and peaceful settlement of grievances respecting the terms of this Agreement;

NOW, THEREFORE, in consideration of the mutual promises and agreements herein contained, the parties do mutually promise and agree as follows:

ARTICLE I - RECOGNITION

SECTION 1.1 – UNION RECOGNIZED

The City recognizes Local #1173 and Council 31 AFSCME as the exclusive bargaining agent for the purpose of establishing the wages, hours, terms and conditions of employment for all non-exempt, full-time permanent employees, those employees scheduled to work more than 32 hours per week. Permanent part-time employees are any employee(s) who are regularly scheduled to work a minimum of thirty (30) hours per week. Permanent part-time employees are entitled to 3/4 of the benefits of a full-time employee. Additionally, the City shall furnish health care coverage for all permanent part-time employees. Permanent part-time employees are eligible for membership in the Union. Employees represented are in the classification of Bus Driver, Transit Clerk, Property Compliance Officer, Community Service Officer, Community Service Supervisor, Relief Driver, Transit Technician, PSB IS Tech, Transit Shop Foreman, Transit Dispatcher, Secretary I, Information Systems Technician, Account Clerk I, Junior Accountant, Handivan Driver, Communications Dispatcher/Clerk I, Communications Dispatcher/Clerk II, Public Safety Clerk, Telephone Systems Operator, Recreation Activity Specialist, Engineering Technician I, Engineering Technician II, Custodian I, Custodian II, Maintenance Worker, Heavy Equipment Operator, Mechanic, Public Service Officer, Utility Maintenance, Electrician, Crew Foreman and Water Meter Shop Foreman.

Employees excluded from representation are all seasonal (those hired to work for a fixed period of time which is less than one year), part-time (those scheduled to work an average of less than 30

hours per week), uniformed police and firefighter, supervisory, confidential or exempt employees and all elected officials or officers of the City.

SECTION 1.2 – NEGOTIATIONS

The Union shall be permitted to have five (5) individuals sit on the negotiating committee provided it does not interfere with or disrupt emergency services, if any.

SECTION 1.3 – NEW CLASSIFICATIONS

The City shall notify the Union, in writing, of its decision to implement any and all new classifications pertaining to work of a nature performed by employees in the bargaining unit. If the new classification is a successor title to a classification covered by the agreement and the job duties are not significantly altered or changed, the new classification shall become a part of this Agreement. If the new classification contains a significant part of the work now being done by any of the classifications covered by this Agreement, and the Union notifies the City of a desire to meet within ten (10) days of its receipt of the City's notice, the parties will then meet to review the proposed classification. The Union will have ten (10) calendar days to respond to said written notice. If no response is received within that time period, however, the Union is presumed to have agreed with the change.

SECTION 1.4 – INTEGRITY OF BARGAINING UNIT

Absent an emergency, the City will not assign work normally performed by employees in the bargaining unit to employees in another City bargaining unit without notifying the Union. This provision shall not apply where there are not sufficient bargaining unit employees willing or available to perform the work in question.

SECTION 1.5 – RIGHT TO SUB-CONTRACT

Nothing in this Agreement shall preclude the City from exercising its right to sub-contract for any goods or services. The Union, however, shall be afforded the right to subscribe, without charge, to the City's E-Alert system in order to receive by e-mail notices of posted Requests for Proposal (RFP). Should the Union wish to discuss the subject matter of any particular RFP or to offer any proposal that it may have for performing the work by the use of bargaining unit employees, it may do so by requesting a Labor-Management meeting under Section 8.3.

ARTICLE II - UNION RIGHTS

SECTION 2.1 – DUES DEDUCTIONS

While this Agreement is in effect, the City will deduct, ~~twice~~ ^{one} each month, ~~half~~ the regular monthly union dues, plus a deduction for P.E.O.P.L.E., for each employee in the bargaining unit. The union, not the employer, will be the record keeper of deduction cards. The union is not required to provide a copy of the dues authorization to the employer. Dues deduction authorizations remain valid until the employee leaves the bargaining unit or the employer receives notice from the union that an employee has revoked ~~his/her~~ ^{their} authorization in writing in accordance with the terms of the authorization. The amounts so deducted shall be forwarded each calendar month to the appropriate officer of the Union. The Union may change the fixed uniform dollar amount which

shall be considered the regular monthly union dues once each year during the life of this Agreement. The Union will give the City thirty (30) days' notice in writing of any such change in the amount of uniform union dues to be deducted. The Employer must commence dues authorization within 30 days of notice of authorization from the Union and must transmit the deductions to the union within 30 days of the deduction. Should the Employer not timely deduct dues or accept revocations directly from employees, the Employer will have to reimburse the union for lost dues income. The Employer shall honor the employees' individually authorized union deductions. Authorized deductions shall be irrevocable except in accordance with the terms under which an employee voluntarily authorized said deductions. Electronic signatures for dues deductions are valid signatures.

SECTION 2.2 – UNION INDEMNIFICATION

The Union shall indemnify, defend and save the City harmless against any and all claims, demands, suits, or other forms of liability and for all legal costs that shall rise out of or by reason of action taken or not taken by the City in complying with the provisions of this article. The Union agrees to refund to the City any amount paid to the Union in error on account of this dues deduction provision within fifteen (15) days.

SECTION 2.3 – UNION ACCESS

The employer shall provide to the exclusive representatives, including their agents and employees, reasonable access to employees in the bargaining units they represent. This access shall at all times be conducted in a manner so as not to impede normal operations.

SECTION 2.4 - EMPLOYEE INFORMATION

The employer shall provide bargaining unit lists and employee contact information to the union at least once per month in Excel under the IPLRA. The information shall include name, address, job title, worksite location, work telephone numbers, identification number if available, date of hire, work email address, any home and personal cellular telephone numbers on file and any personal email addresses. The employer must provide the union the same information as above for all new hires within 30 days of the date of hire.

SECTION 2.5 – TIME OFF FOR UNION BUSINESS

Five elected Union officers will be allowed time off without pay, scheduling permitting, for the purpose of attending Union meetings, conferences, and conventions. Employees may elect to take accrued time (i.e. vacation, holiday, personal, comp time, etc.) in lieu of taking such time off without pay. Such time off shall not be detrimental in any way to the employee's record. The Union shall conduct union orientation for each new bargaining unit employee during the employees first 10 days of employment without loss of pay for the employees (including the employees representing the union). The orientation shall not exceed 1 hour.

ARTICLE III - MANAGEMENT RIGHTS

SECTION 3.1 – MANAGEMENT RIGHTS

Except as specifically limited by the express provisions of this Agreement, the City possesses the sole right and authority to operate and direct the employees of the City and its various departments in all aspects, including, but not limited to, all rights and authority exercised by the City prior to the execution of the Agreement to include, but not limited to: the right to determine its mission, policies, and to set forth all standards of service offered to the public; to plan, direct, control and to determine the operations or services to be conducted by employees of the City; to determine the methods, means, and number of personnel needed to carry out the department's mission; to direct the working force; to hire and assign or to transfer employees within the department for other related functions; to promote, suspend, discipline or discharge; to lay off or relieve employees due to lack of work or funds or for other legitimate reasons; to make, publish and enforce rules and regulations; to introduce new or improved methods, equipment, or facilities; to contract out for goods and services; to schedule and assign work; to establish work and productivity standards; to assign overtime; and to take any and all actions as may be necessary to carry out the mission of the City and its departments in situations of civil emergency as may be declared by the Mayor, the City Manager or Acting City Manager, provided that no right enumerated in this Agreement shall be exercised or enforced in a manner contrary to or inconsistent with the provisions of this Agreement as directed by the City Manager.

SECTION 3.2 – DETERMINATION OF AUTHORITY

If, in the sole discretion of the City Manager, it is determined that extreme civil emergency conditions exist per Illinois State Statutes, the provisions of this Agreement may be suspended by the City Manager during the time of the declared emergency. Should an emergency arise, the City Manager shall advise the local President of the Union or the next highest officer of the Union of the nature of the emergency.

SECTION 3.3 – AUTHORITY FOR APPOINTMENTS

Authority to make appointments to all positions in the City's service, except those of City Clerk, Deputy City Clerk, City Treasurer, Deputy City Treasurer, Election Clerk, and uniformed personnel (except Chiefs of the Police and Fire Departments), is vested in the City Manager.

Before being given a permanent appointment, each employee shall undergo a thorough examination by a physician designated by the City, and no one shall be employed unless the examining physician certifies that ~~he or she~~ they ~~is~~ are physically able to perform the essential functions required by ~~their~~ his or her position.

ARTICLE IV - NON-DISCRIMINATION

SECTION 4.1 – EMPLOYMENT POLICY

Neither the City nor the Union shall discriminate against any employee covered by this Agreement in a manner which would violate any applicable laws because of race, creed, color, national origin, disability, age, sex, veteran's status, genetic information, ~~or~~ sexual orientation, or gender identity.

SECTION 4.2 – EMPLOYEE DISCRIMINATION

Neither the City nor the Union shall interfere with the right of employees covered by this Agreement to become, or not become, members of the Union, and there shall be no discrimination against any such employees because of lawful Union membership or non-membership activity or status.

SECTION 4.3 – RESPONSIBILITY OF UNION

The Union recognizes its responsibility as bargaining agent.

SECTION 4.4 – HIRING PRACTICE

Only one person from a family shall be employed as a permanent employee by the City in the same department or in any City employment so that they would be working in close proximity on a regular day-to-day basis. For this purpose, a member of a family is defined as a parent, step-parent, parent-in-law, sibling, child, step-child, son-in-law, daughter-in-law, ~~natural~~-grandparent, grandchild or spouse. The word “spouse” shall include a civil partner ~~and domestic partner~~, and all “in-law” categories shall include equivalent relationships affected by means of a civil union.

~~SECTION 4.5 – GENDER~~

~~Wherever the male gender is used in this Agreement, it shall be construed to include equally both male and female employees.~~

ARTICLE V - GRIEVANCE

SECTION 5.1 – DEFINITION

A grievance shall be defined as a dispute arising between the parties concerning a violation or alleged violation of this Agreement.

SECTION 5.2 – TIME LIMIT

A grievance must be filed within ten (10) business days of its occurrence.

SECTION 5.3 – PROCEDURE

STEP ONE: An employee having a grievance shall meet with ~~their~~^{his} immediate supervisor. The supervisor shall give the employee an oral answer within three (3) business days after such presentation. Discharge cases and other cases which by their nature are not capable of being settled at the preliminary step of the grievance procedure may, by mutual agreement of the parties, be filed at Step Three of the grievance procedure of this contract. The time limit for filing such a grievance shall be as provided in Section 5.2.

STEP TWO: If the grievance is not settled in Step One and the employee and Union wish to advance the grievance to Step Two, it shall be referred in writing to the employee's immediate supervisor within seven (7) calendar days after the supervisor's oral answer in Step One and shall be signed by the aggrieved employee and the Union Steward when applicable. The written grievance shall contain a complete statement of the facts, the provision or provisions of this Agreement which the City is alleged to have violated and

the relief requested. Within seven (7) calendar days of the receipt of the written grievance, the City shall schedule a meeting with the aggrieved employee, ~~the employee's~~ ~~his~~ immediate supervisor, the department or division head and the Union Steward. If no settlement is reached, the department head shall provide the employee a written answer within seven (7) calendar days following their meeting.

STEP THREE: If the grievance is not settled in Step Two and the employee and Union wish to appeal the grievance to Step Three, it shall be referred in writing to the City Manager within seven (7) calendar days after the City's answer in Step Two and shall be signed by the aggrieved employee, and the Union Steward and/or the Union Representative, when applicable. Within seven (7) calendar days of receipt, the City shall schedule a meeting with the employee, the department head, the immediate supervisor, Human Resource Coordinator, City Manager and two Union representatives. If no settlement is reached, the City Manager or ~~his~~ representative shall give the City's written decision to the aggrieved employee within ten (10) business days following their meeting.

SECTION 5.4 – BINDING ARBITRATION

A. FILING: If the grievance is not settled in accordance with the foregoing procedure, the Union may refer the grievance to binding arbitration within ten (10) business days after the receipt of the Step Three response. The parties shall attempt to agree upon an arbitrator within five (5) business days after receipt by the Employer of the notice of referral. In the event that the parties are unable to agree upon an arbitrator within such five (5) days, they shall immediately jointly request the Federal Mediation and Conciliation Service (FMCS) to submit a panel of five (5) arbitrators with the appropriate experience and background. Either party may reject one (1) entire panel. Both the Employer and the Union shall have the right to strike two (2) names from the panel. One party shall strike the first name, then the other party shall strike the second, the first party shall strike the third name, the other party a fourth name, and the remaining person shall be the arbitrator. The order of striking shall be determined by a coin toss. The arbitrator shall be notified of ~~their~~~~his~~ selection by a joint letter from the Employer and the Union requesting that ~~the arbitrator~~~~he~~ set a time and place subject to the reasonable availability of the Employer and the Union representatives. All arbitration hearings shall be held in the City of Galesburg, Illinois unless the parties mutually agree otherwise.

B. ARBITRATOR'S AUTHORITY: The arbitrator shall act in a judicial, not legislative capacity and shall have no right to amend, modify, nullify, ignore, add to or subtract from the provisions of this Agreement. ~~They~~~~He~~ shall only consider and make a decision with respect to the specific issue submitted and shall have no authority to make a decision on any other issue not so submitted to ~~them~~~~him~~. The arbitrator shall be without power to make a decision contrary to or inconsistent with or modifying or varying in any way the application of laws and rules having the force and effect of law. The arbitrator shall submit ~~their~~~~his~~ written decision within thirty (30) days of the close of the hearing or the submission of briefs by the parties, whichever is later, unless the parties agree to a written extension thereof. The decision shall be based solely upon ~~the arbitrator's~~~~his~~ interpretation of the meaning and/or application of the express terms of this Agreement to the facts of the

grievance presented. A decision rendered consistent with the terms of this Agreement shall be final and binding.

C. ARBITRATOR'S DECISION: The decision of the arbitrator may be enforced, at the instance of either party or of the arbitrator, in the Circuit Court for Knox County, Illinois. The commencement of a new fiscal year after the initiation of arbitration procedures under this Agreement, but before the arbitrator's decision or its enforcement, shall not be deemed to render a dispute moot, or to otherwise impair the jurisdiction or the authority of the arbitrator or the Circuit Court or the decision of either. The arbitrator's decision shall be reviewable by the Circuit Court as set forth in the Illinois Uniform Arbitration Act, Chapter 10, Illinois Revised Statutes. The pendency of such proceedings for review shall not automatically stay the order of the arbitrator.

D. FAILURE TO PROCESS IN A TIMELY MANNER: If a grievance is not appealed to the next step within the time limits set forth or during a mutually-agreed written extension, the grievance shall be deemed settled on the basis of the Employer's last answer. If the Employer does not answer a grievance or an appeal thereof within the specified time limits, the Union may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step, if any. The time limits set forth throughout the procedure shall be in effect except as to those grievances involving the department's action in the case of a disciplinary suspension, discharge or layoff from work, when the grievance shall be filed by the end of the next business day after the employee or the Union knows of the action. Time limits for the processing of any grievance may be extended at any time by the written mutual agreement of the parties.

E. ARBITRATION COSTS: The fee and expenses for the arbitrator's services shall be borne equally by the Employer and by the Union. Each party shall be responsible for compensating its own representatives and witnesses, and purchasing its own copy of the written transcript, however, the cost of the arbitrator's copy shall be borne equally by the parties.

F. GRIEVABLE DISCIPLINE: Arbitration shall not be allowed for grievances involving oral or written reprimands.

SECTION 5.5 – COMPENSATION

The employer shall give the union reasonable access to workplaces to meet with employees during the workday for workplace meetings involving grievance investigations, and workplace-related complaints without loss of pay for the employees (including employees representing the union).

ARTICLE VI - NO STRIKE AND NO LOCKOUT

SECTION 6.1A – NO STRIKE

During the term of this Agreement, neither the Union nor its agents or any employee, for any reason, will authorize, institute, aid, condone or engage in a slow-down, work stoppage, strike or any other interference with the work or statutory functions or obligations of the Employer. Nothing in this section would preclude the Union from establishing an informational picket.

SECTION 6.1B – NO LOCKOUT

During the term of this Agreement, neither the Employer nor its agents, for any reason, shall authorize, institute, aid or promote any lockout of employees covered by this Agreement.

SECTION 6.2 – UNION RESPONSIBILITY

In the event of a violation of Section 6.1 of this Article, the Union agrees to notify all local officers and representatives of their obligation and responsibility for maintaining compliance with this Article, including their responsibility to remain at work during any interruption which may be caused or initiated by others and to encourage employees violating Section 6.1 to return to work.

SECTION 6.3 – PENALTY

The Employer may discharge or discipline any employee who violates Section 6.1 and any employee who fails to carry out ~~their~~ responsibilities under Section 6.2 and the Union will not resort to the grievance procedure on such employees' behalf. The Union agrees that the Employer has the right to deal with any such strike activity by the above measures, including suspension without pay on any, some or all of the employees participating therein.

SECTION 6.4 – MANAGEMENT RESPONSIBILITY

Nothing contained herein shall preclude the Employer from obtaining judicial restraint and damages in the event of a violation of this article.

ARTICLE VII - HOURS OF WORK AND OVERTIME

SECTION 7.1 – NO GUARANTEE

This article is intended to define the normal hours of work and to provide the basis for the calculation and payment of overtime. It shall not be construed as a guarantee of hours of work per day or per week or of days of work per week. If the City of Galesburg determines that, in its sole judgment, it is necessary to reduce work hours or days per week, the City shall notify the Union of its intention and allow the Union a two-week period in which it may meet with the City Manager to discuss the City's intention and offer any alternative options including any other cost savings options that the Union wants the City to consider. At the end of that two-week period, however, the City may implement its plan, or modification of its plan, with or without Union agreement. The City shall give any affected employees two weeks notification of any reductions.

SECTION 7.2 – NORMAL WORKWEEK/WORKDAY

Except as provided elsewhere in this Agreement, the normal workweek shall consist of forty (40) hours per departmental calendar week and such additional time as may, from time to time, be required. The normal workweek shall consist of five (5) eight-hour workdays in a seven-day period. Time worked shall be defined as all time in pay status.

SECTION 7.3 – OVERTIME

Subject to the provisions of Section 7.3A, time and one-half the employee's regular rate of pay will be paid for all authorized time worked, as verified by the employee's supervisor, in excess of forty (40) hours in any one departmental calendar week or in excess of eight (8) hours in any one day when such time is required to be worked by the City, provided that daily overtime is not required to be paid when the work schedule is adjusted by mutual agreement of the City and an employee to provide for workdays in excess of eight (8) hours in the context of a forty (40) hour week. For hours worked in excess of sixteen (16) hours in a 24-hour period, employees shall be paid double time. The City shall compute overtime compensation on base pay, longevity pay, and schooling pay educational incentive pay. Overtime pay will be paid in the same pay period in which it is earned. Employees shall have the option to receive pay or bank compensatory hours for all overtime earned within the pay period. Employees may elect one of the following methods of payment for overtime – payment, banking of hours or a combination of payment and banking. Employees may accrue a maximum of two hundred and forty (240) hours of compensatory time and may carry a balance forward to the next fiscal year. Employees may be paid for accumulated compensatory time at any time by submitting the appropriately coded hours on their timesheets. After an employee reaches an accumulation of two hundred and forty (240) hours, ~~the employee~~ will be paid for all overtime worked in excess of the two hundred and forty (240) hours. At termination of employment with the City for any reason, the employee will be paid for all unused compensatory time at the current rate of pay.

SECTION 7.3A FLEX TIME

Bargaining unit employees may enter into flex time agreements with their Department Heads whereby working days may be longer or shorter than eight (8) hours in particular workweeks in order to accommodate to personal or Department needs. Any such agreement must be in writing and signed by the Department Head and the employee, and it must specify the time period covered by the agreement (i.e., a particular workweek or other specified work period, or an indefinite period until revoked by either party in writing or superseded by a subsequent flex time agreement). Employees working flex time schedules are exempted from the daily overtime requirement of Section 7.3 but must be paid at overtime rates for hours worked in excess of forty (40) in a week. Flex time agreements will be kept in City and Department records and in the personnel files of employees covered by such agreements.

SECTION 7.4 – EMERGENCY SNOW PICKUP

In cases of emergency snow pickup, employees who are engaged in snow pickup duties will be paid at time and one-half for work performed outside the employee's normal work schedule. Any employee involved in emergency snow removal or pickup who is ~~sent~~~~ordered~~ home during their normal shift hours to rest shall be paid at their normal shift rate for the normal shift hours the employee is ordered to miss. Any employee involved in emergency snow removal or pickup who is not ordered home during their normal shift hours but chooses to rest shall be allowed to use vacation or compensatory time during their normal shift hours.

Once an employee begins working overtime, after eight (8) hours of continuous duty, all continuous hours worked thereafter will be paid at the overtime rate.

If employees will be out of the area as established by Section 19.1 ("local area") during their time off, the employee shall notify their supervisor in advance so the supervisor can coordinate

operational requirements with available personnel. Supervisors shall have the authority to hold employees in the local area if necessary for operational requirements in the event of impending unforeseen events, such as adverse weather conditions, requiring the employee's presence in the local area. If an employee is not held in the local area on their normal-daytime off, the employee shall not be disciplined for failing to report to work while out of the local area on their normal-time off.

SECTION 7.5 – CALL-BACK PAY

An employee who is called back on ~~their~~his vacation or regular day off or time off, including holidays, will ~~be paid~~ receive a minimum of two (2) hours' pay ~~at the overtime rate~~. Employees will not be considered to be "on-the-clock" until arrival at the workplace, except that compensable travel time will be allowed in accordance with FLSA regulations.

SECTION 7.6 – STANDBY PAY

An employee in the bargaining unit shall receive one hundred fifty dollars (\$150) per week for each seven-day period an employee is scheduled for standby. This standby pay shall be in addition to any overtime pay. An employee on standby status must remain within the residency limit established in Article XIX of this Agreement and must be able to respond to a call-in within thirty (30) minutes of having received the call. The City reserves the right to schedule an employee's standby and to make changes in the standby schedule. Such schedule will be regularly posted with employees being allowed to change such standby status with a three-day advance notice. When such standby is changed, the assigned employee shall be responsible for finding ~~their~~his replacement and notifying the respective division superintendent and the Public Safety Building contact of such change. If no replacement in the division is found, then the assigned employee must standby for that week.

SECTION 7.7 – ESSENTIAL OVERTIME

When it is essential, overtime work will be rotated among all bargaining unit employees within their division so far as is practical.

SECTION 7.8 – REST PERIODS

All employees shall receive a fifteen (15) minute rest period during each four (4) hour period. The rest period shall be granted by the supervisor as ~~the supervisor~~he deems appropriate. During work beyond the normal eight (8) hour day, employees shall receive their breaks in the same intervals as described above.

SECTION 7.9A – MEAL PERIODS

All employees shall be granted a twenty (20) minute, thirty (30) minute, or sixty (60) minute non-paid meal period during each eight (8) hour work shift. Whenever possible, this meal period shall be scheduled at the middle of each shift except where such scheduling would be disruptive. Communications Dispatcher/Clerk I, Communications Dispatcher Clerk II, Telephone Systems Operator and Water Pumpers shall be granted a paid 20-minute lunch period during each 8-hour work shift.

SECTION 7.9B – MEALS ON OVERTIME

It is the policy of the City to furnish meals to employees required to work overtime during emergencies when, at the discretion of the department or division head, it would be more advantageous for the employee not to be released from work for meals.

SECTION 7.10 – TIME-TRADING

Communications Dispatcher/Clerk I, Communications Dispatcher Clerk II, Telephone Systems Operator and Water Pumpers (Maintenance Worker) working swing shifts may trade time with other employees of the same classification in the same division subject to the following conditions: The trading of time is done voluntarily by the employees and not at the request of the Employer. The trade is not made for reasons related to the Employer's business operations but is due to the employee's desire or need to attend to a personal matter. The Employer maintains records of all time traded by employees. The time is traded and paid back within a twelve (12) month period. (Time cannot be paid but actually worked back.) The minimum number of hours traded equals one (1) hour. The time trade must be in writing on the request form. All trading is subject to the approval of the supervisor. Time trading shall be limited to ninety-six (96) hours per year.

ARTICLE VIII – SAFETY

SECTION 8.1 – COMPLIANCE WITH LAWS

The City agrees to comply with all State and Federal laws applicable to its operations concerning the safety of its employees covered by this Agreement. All such employees shall comply with all safety rules and regulations established by the City.

SECTION 8.2 – UNSAFE CONDITION

If an employee has justifiable reason to believe that ~~their~~his safety is in danger due to an alleged unsafe working condition or alleged unsafe equipment, ~~the employee~~he must inform ~~their~~his supervisor and may inform the appropriate Union official. Serious disputes may necessitate the decision of the division head. Allegations of an unsafe working condition or equipment will not be applicable unless substantiated in writing as to date, time and witnesses involved. The requirement that there be a prompt resolution to safety disputes is of utmost concern to the City of Galesburg.

SECTION 8.3 – LABOR-MANAGEMENT MEETINGS

Representatives of the Union, not to exceed three (3) in number, and the City shall meet quarterly at mutually-agreed-upon times to discuss matters of mutual concern. The party requesting the meeting shall prepare and submit an agenda to the other party one (1) week prior to the scheduled meeting. If a written agenda cannot be developed, then no meeting will be held.

SECTION 8.4 – DRUG AND ALCOHOL ABUSE POLICY

The City and Union agree to the Drug and Alcohol Abuse Policy which is attached as Exhibit B. Additionally, Employees who are deemed "Covered Employees" such as those holding a CDL or

performing a “safety sensitive function” as defined by the Department of Transportation (DOT), and those applying for such positions shall be subject to the provisions of the City’s Drug and Alcohol Policy Covering Employed who hold a Commercial Driver’s License and Employees in Paratransit Operations. The parties agree, however, that:

1. The City agrees not to discipline an employee who refuses to be called back for overtime if the employee refuses because the employee ~~he~~ has been drinking, as long as they are not on stand-by status; and
2. The City agrees to pay an employee while an employee waits to be tested provided, however, the employee must remain at the testing site ~~workplace~~.
3. The employee shall be responsible for any follow-up testing costs incurred as the result of a positive drug test. The number of follow up tests to be conducted is under the discretion of the SAP (substance abuse professional), and the City shall not influence the SAP’s recommendation.

The Employer shall notify the union president or designee on a quarterly basis of the name, ~~identification number~~ reason for testing, location, company conducting the test and date of employees who have been tested.

ARTICLE IX - SENIORITY

SECTION 9.1 – DEFINITION

Seniority shall, for the purpose of this Agreement, be defined as an employee's length of continuous service since the date of hire with the City in a position covered by this Agreement.

SECTION 9.2 – APPLICATION OF SENIORITY

In the application of seniority and ability in promotions or the filling of permanent openings in classifications or layoff and recall, seniority shall be the determining factor when, among employees involved, as determined by the City, the qualifications, skill and ability to perform the work is relatively equal, subject to employee's right to file a grievance concerning the determination that they are not qualified.

SECTION 9.3 – TERMINATION OF SENIORITY

Seniority and employment relationship shall be terminated when an employee (a) quits, (b) retires or is retired, (c) is laid off for a period in excess of three years, or (d) is discharged. The parties agree the following reasons, among others, constitutes cause for discharge when an employee (1) is absent for three consecutive workdays without notifying the City, (2) is laid off and fails to notify the City Manager's Office of ~~their~~ his intention to return within seven days after receiving

notice of recall or who fails to return at the designated time, or (3) does not report to work within forty-eight (48) hours after the termination of an authorized leave of absence.

SECTION 9.4 – PROBATIONARY PERIOD - NEW EMPLOYEES

All new employees shall be considered probationary employees until they complete a probationary period of one (1) year. The Union shall not grieve any matter relating to the probationary employee. The probationary period is to be used to test further the ability of the employee to perform the required duties of the position successfully. If the employee fails to meet the required standards of performance or conduct, ~~the employee~~ is to be dismissed.

SECTION 9.5 – PROBATIONARY PERIOD - PROMOTED EMPLOYEES

A probationary period of nine (9) months shall be served by an employee who has been promoted to a bargaining unit position covered by this Agreement after having successfully completed a probationary period in another position covered by this Agreement. If an employee is promoted from one position to another position and fails to satisfactorily complete the probationary period in the new position because of inability to perform the duties and responsibilities in that position, ~~the employee~~ is to be restored to ~~the employee's~~ previous position with commensurate pay.

SECTION 9.6 – SENIORITY ROSTER

The City shall maintain a seniority roster noting the date of hire and current classification for each bargaining unit employee. The Union shall be provided with a copy of the seniority roster quarterly. Any objection to the seniority roster as provided shall be reported in writing to the Personnel Department within fifteen (15) workdays of the date of deliverance of the seniority roster or the roster shall stand approved as given. The Union Secretary shall be given a copy of the salary ordinance whenever a change is made to it.

SECTION 9.7 – TRANSFERS

The City has initiated a procedure using a Request for Transfer form to identify those permanent employees who desire transfers to other department or divisions. Such request forms for transfers shall expire on December 31 of the year in which they were submitted and must be renewed by the employee if ~~the employee~~ still desires to be and has not been transferred. The term "transfer" as used in this Agreement shall mean the reassignment of any employee to a position classification of the same pay range with similar duties and responsibilities.

In the case of a transfer, a condition of such transfer is that in order to be eligible for transfer, the employee must have the minimum qualifications for the job to which ~~they are~~ ~~he is~~ changing. Experience in ~~the employee's~~ present job will be evaluated when transferring to a similar type

of position. In no case shall bumping occur because of a transfer. The transferred employee shall continue to retain all of ~~their~~~~his~~ current benefits.

Requests for transfer must be for reasons other than the elimination of jobs. Any employee who is transferred must successfully complete a six-month probationary period before being permanently appointed to the new or related position classification of the same pay range. Transfers shall be approved by the receiving division or department head.

SECTION 9.8 – SAME DAY HIRES

Seniority shall be computed from the date of appointment. If two employees are hired on the same day, a lottery drawing conducted by representatives of both the City and the Union shall determine the relative seniority ranking of the employees involved.

SECTION 9.9 – LAYOFF AND RECALL

The City, at its discretion, shall determine whether layoffs are necessary. Although not limited to the following, layoffs shall be for lack of work and/or lack of funds. If it is determined that layoffs are necessary, employees will be laid off in the following order: a) seasonal employees, b) temporary employees, c) any and all part-time employees, d) probationary employees in their original probationary period. In the event of further reductions in force, employees will be laid off from their affected classification in accordance with their (1) seniority as defined in Section 9.1 and (2) their skill and ability to perform the remaining work available without further training as determined by the City. When two or more employees have relatively equal experience, skill, ability and qualifications to do the work without further training, the employee with the least seniority will be laid off first. Such notice shall be provided at a minimum of forty-five (45) days prior to the anticipated date of layoff.

Employees who are laid off shall be placed on a recall list for a period of three (3) years. If there is a recall, employees who are still on the recall list shall be recalled in the inverse order of their layoff, provided they are qualified to perform the work in the job classification to which they are recalled without further training. If an employee is recalled to a lower-rated job classification, the employee shall have the right to refuse the recall and to await recall for ~~the employee's~~~~his~~ past position for a period of up to one year after their right to refuse has been exercised.

Employees who are eligible for recall shall be given five (5) calendar days' notice of recall and notice of recall shall be sent to the employee by certified or registered mail with a copy to the Union, provided that the employee notify the City Manager's office of ~~the employee's~~~~his~~ intention to return within two (2) days after receiving the notice of recall. The City shall be deemed to have fulfilled its obligations by mailing the recall notice by registered mail, return receipt requested, to the mailing address provided by the employee, it being the obligation and responsibility of the employee to provide the City Manager's Office with ~~the employee's~~~~his~~ latest mailing address.

SECTION 9.10 – ELIMINATION OF DEPARTMENT OR DIVISION

In the event that the City eliminates a department or division, Section 9.9 of this Agreement shall not apply. Rather, non-probationary employees laid off as a result of such elimination shall have the right, in seniority order, to displace less senior bargaining unit employees in other departments or divisions, in inverse order of seniority; provided, in each case, that the displacing employee has

the present ability to perform the work of the employee being displaced. Any probationary employee so displaced shall then be laid off. Non-probationary employees so displaced shall have the right, in seniority order, to displace less senior employees in the bargaining unit, provided, in each case, that the displacing employee has the present ability to perform the work of the employee being displaced. Any non-probationary employee so displaced who is not able to displace another, less senior employee in the bargaining unit shall be laid off.

SECTION 9.11 – RESIGNATIONS

In order to resign in good standing, a probationary or permanent employee shall give at least two (2) weeks' notice in writing of ~~their~~^{his} intention to resign. The employee shall not use more than three (3) day's worth of accrued time off: including personal, sick, compensatory, or vacation during the two (2) weeks' notice period.

SECTION 9.12 – SENIORITY CONVERSION

Permanent part-time employees will accrue seniority at the rate of 75 percent from the date of employment, until such time they may be appointed to a permanent full-time position.

ARTICLE X - FILLING OF VACANCIES

SECTION 10.1 – PERMANENT VACANCY

For the purpose of this article, a permanent vacancy is created when the City determines to increase the work force and to fill a new position or when any of the following personnel transactions takes place in the bargaining unit and the City determines to replace the previous incumbent: retirements, resignations, terminations, promotions or demotions.

SECTION 10.2 – POSTING

Notice of permanent bargaining unit vacancies shall be posted on all of the City bulletin boards at City Hall, Park Division, Water Division, Street Division, Recreation Division, Public Safety Building (2) and Central Garage for five (5) work days. Such notice shall state the position, the classification, the minimum qualifications of the position, and the range of pay for the job.

SECTION 10.3 – FILLING OF VACANCIES

Any bargaining unit employee who meets the minimum qualifications of a vacancy may apply for the vacancy. The City will post vacancies for internal consideration first. The City may, however, fill the vacancy from outside the bargaining unit, as the City deems appropriate, if the outside applicant possesses superior skill and ability, as reasonably determined by the City.

ARTICLE XI - EMPLOYEE DISCIPLINE

SECTION 11.1 – EMPLOYEE DISCIPLINE

The City agrees with the tenets of progressive and corrective discipline. The City may discipline or discharge an employee for just cause. The guiding principle used by the City in imposing or awarding discipline is to provide the employee with notice of areas of improvement and to encourage the employee's effort to make such improvement. If an employee's conduct falls below

a desirable standard, ~~the employee~~ shall be subject to disciplinary action. Disciplinary action may take any of the following forms depending on the severity of the offense:

- a) Oral reprimand (with written notation in the personnel file).
- b) Written reprimand.
- c) Suspension (maximum thirty (30) calendar days) without pay.
- d) Dismissal.

Disciplinary action may be imposed upon an employee only for just cause. An employee shall not be demoted for disciplinary reasons. Discipline shall be imposed as soon as possible after the Employer is aware of the event or action giving rise to the discipline and has a reasonable period of time to investigate the matter. In any event, the actual date upon which discipline commences may not exceed forty-five (45) days. Once the measure of discipline is determined and imposed, the City shall not increase it for the particular act of misconduct.

If within one (1) year after imposition of an oral reprimand or within two and a half (2½) years after imposition of a written reprimand, there is no intervening discipline for the same cause, the oral or written reprimand shall be removed from an employee's personnel file.

If an employee is suspended or discharged by the City, upon ~~written~~ request by the employee or Union President or their designee, with ~~written~~ consent of the employee, a disciplinary meeting

~~may~~shall be held with the Union President and employee to discuss the discipline and the reasons thereof. This request shall be submitted in writing to the City Manager within three (3) one business days following the suspension or discharge. ~~The employee may have one Union Representative present at this meeting.~~

If an employee wishes to challenge any notice of discipline, the grievance procedure contained in this Agreement shall be the exclusive remedy to make such challenge.

~~This listing is not intended to include all possible items. Some general things an employee may be disciplined for are:~~

- ~~1. Substance abuse.~~
- ~~2. Failure to follow orders of a supervisor.~~
- ~~3. Conviction of a felony.~~
- ~~4. Failure to report to work at the proper place and time.~~
- ~~5. Being habitually tardy or absent.~~
- ~~6. Conduct unbecoming an employee.~~
- ~~7. Negligence that involves injury or property loss.~~
- ~~8. Failure to perform assigned work in an efficient manner.~~
- ~~9. Intentional destruction of City property.~~
- ~~10. Personal use of City property.~~

ARTICLE XII - PERSONNEL FILES

SECTION 12.1 – PERSONNEL FILES

The City shall keep a central personnel file for each employee. Supervisors may keep working files, but material not maintained in the central personnel file may not provide the basis for discipline against an employee. Supervisors' files shall contain job related information only. Such files shall be kept confidential to the extent permissible under state law.

SECTION 12.2 – INSPECTION

Upon request to the City Manager's Office, an employee may inspect ~~their~~his personnel file during normal working hours at a time and in a manner mutually acceptable to the employee and the City. Employees shall be limited to two such requests per year.

SECTION 12.3 – NOTIFICATION

Employees shall be notified when a formal written warning is placed in their personnel file. A copy of the warning will be supplied to the respective employee.

SECTION 12.4 – EVALUATIONS

An employee may file a written rebuttal in ~~their~~his personnel file concerning any material in the file. However, the employee also agrees to electronically sign any performance review conducted

by the City. An evaluation shall not be subsequently altered without notice and review by the employee.

ARTICLE XIII - HOLIDAYS

SECTION 13.1 – HOLIDAYS

The following are paid holidays for eligible employees: New Year's Day, Martin Luther King Jr. Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, the day after Thanksgiving Day, Christmas Eve Day and Christmas Day. For the purpose of this article, if one of the above holidays falls on a Saturday, it shall be observed on the preceding Friday; if one of the above holidays falls on Sunday, it shall be observed on the following Monday.

SECTION 13.2 – HOLIDAY PAY

For each such holiday, when not worked, an eligible employee ~~shall be paid-may receive up to a maximum of eight (8) hours' pay~~ at ~~their~~ his regular straight time hourly rate. This provision shall not affect any bargaining unit member who is given time off in lieu of holidays due to ~~their~~his regularly-scheduled work. ~~Employees~~He will be paid for that holiday in the work cycle in which ~~they~~he actually take that holiday off.

SECTION 13.3 – HOLIDAYS DURING VACATION

When a holiday falls within an eligible employee's approved vacation, ~~the employee~~he shall ~~not be charged vacation for the holiday~~receive one (1) extra day added to his vacation time, with the prior approval of the supervisor.

SECTION 13.4 – PERSONAL DAYS

Permanent employees shall receive credit for four (4) paid days off annually on January 1 for personal reasons. These personal days must be scheduled a minimum of one (1) working day before the day is taken off with the employee's immediate supervisor. If an employee arrives on duty and manpower permits, ~~the employee~~he may take that day as ~~their~~his personal day without prior scheduling; and, in any event, each personal day is subject to scheduling availability. Personal days shall not be carried over from one calendar year to the next and may not be exchanged for cash payment. New employees will be posted with pro-rated personal leave hours

in the amount of 1.23 hours per bi-weekly pay period remaining from the date of hire to the upcoming fiscal year.

ARTICLE XIV - VACATIONS

SECTION 14.1 – ELIGIBILITY FOR VACATION

All permanent employees covered by this agreement shall accrue paid vacation leave as follows:

- a) Zero (0) years through the sixth (6) year (72 months) of continuous employment, the accrual shall equal eighty (80) hours per year.
- b) Beginning the seventh (7) year, (73 months) and through the thirteenth (13) year (156 months) of continuous employment, the accrual shall equal one hundred twenty (120) hours per year.
- c) Beginning the fourteenth (14) year (157 months) and through the twenty-first (21) year (252 months) of continuous employment, the accrual shall equal one hundred sixty (160) hours per year.
- d) Beginning the twenty-second (22) year (253 months) and through the twenty-seventh (27) year (324 months) of continuous employment, the accrual shall equal two hundred (200) hours per year.
- e) Beginning the twenty-eight (28) year (325 months) of continuous employment, the accrual shall equal two hundred forty (240) hours per year.

Bi-weekly accrual rates shall be determined by dividing the above hours by twenty-six (26). Any fractional day of vacation leave accrual existing at termination of an employee shall be rounded to the next full hour.

SECTION 14.2 – ELIGIBILITY REQUIREMENTS

In order to be eligible for a full vacation under Section 14.1, an employee must have full-time status and have been employed more than one year. In special circumstances (such as personal or family illness) and with the approval of the City Manager, an employee may use accrued vacation hours during the first year.

SECTION 14.3 – VACATION SCHEDULING

Vacations shall be granted at the time requested by an employee on the basis of their seniority. In the event of a conflict over vacation choice, the more senior employee shall have preference in their choice of vacation period for their initial pick. The final right to designate the vacation period is exclusively reserved by the City. Up to forty (40) hours of vacation leave, per fiscal year, may be taken in thirty-minute increments, as scheduling allows and upon approval by the immediate supervisor.

Bargaining unit employees assigned to Police Communications will receive an extra ~~eleventen~~ (11) calendar days of vacation in lieu of Sections 13.1 and 13.2. Those employees receiving vacation time in lieu of holidays may take up to forty-~~eightfour~~ (44) hours of vacation leave per

fiscal year in one (1) hour increments or multiples thereof, and will accrue holiday hours as they occur, posted immediately after the holiday. Scheduled vacations of non-bargaining unit employees shall not affect current divisional policies limiting the number of employees off on vacation at any one time.

SECTION 14.4 – ACCUMULATION

A total of two hundred forty (240) working hours of earned vacation may be carried forward to the next fiscal year. Vacations shall be taken during the year allowed and shall not accumulate except as provided herein, or upon written permission of the Department Head. Each respective Department Head will, in turn, inform the City Manager's Office in writing of the employee's request to carry over vacation by the end of the fiscal year.

SECTION 14.5 – SEPARATION

Upon termination, each covered employee shall be paid for all earned vacation.

SECTION 14.6 – VACATION SELL BACK

An Employee shall be allowed to receive payment for all accumulated and/or earned vacation time during the employee's last three months of employment once an employee gives notice that the employee intends to retire under the Rules and Regulations of IMRF.

ARTICLE XV - LEAVES

SECTION 15.1 – GENERAL LEAVE OF ABSENCE

The City Manager may, at ~~their~~~~his~~ discretion, grant a leave of absence to any bargaining unit employee for good and sufficient reason. The City shall, at its discretion, set the terms and conditions of the leave including whether or not the leave is to be paid. Department heads may recommend vacation, injury and/or sick leave with pay. Such leaves of absence will be requested in writing and reviewed by the City Manager. Except as otherwise prohibited by law, during leaves of absence without pay, the seniority of the employee on leave shall remain frozen at the level of the last day of actual employment. Also, except as otherwise prohibited by law, during a discretionary leave of absence, no vacation or sick time will accrue and the employee will be responsible for paying the full amount of ~~the employee's~~~~his~~ health care premiums, including single plus one or family coverage, as applicable.

The provisions of this Section shall apply to the situation in which an employee seeks an unpaid leave of absence to protect ~~their~~~~his~~ seniority when ~~the employee~~~~he~~ has exhausted all other paid and unpaid leave options (including FMLA).

SECTION 15.2 – MILITARY LEAVE

Military leave shall be granted in accordance with applicable law.

SECTION 15.3 – JURY DUTY LEAVE

A permanent employee shall be granted a leave of absence with pay if called for jury duty. Since it is not the intention of the City that an employee receive more compensation for jury duty than

~~they~~he would if ~~they~~he were performing ~~their~~his normal duties, the employee shall turn in the jury check to the City when received as a condition to being paid ~~their~~his regular straight-time wages for the period of ~~their~~his jury duty service. Should a jury be dismissed and if an employee has three (3) hours or less remaining of ~~their~~his regular shift, then ~~the employee~~he will not be expected to return to work until the following work day.

SECTION 15.4A – SICK LEAVE

Permanent employees covered by this Agreement shall accumulate sick leave at the rate of eight (8) working hours per month to a maximum of two thousand one hundred sixty (2,160) hours. Accumulated hours over one thousand one-hundred twenty (1,120) working hours will be used for IMRF service credit only. The bi-weekly accrual rate shall be determined by dividing the annual accumulation by 26.

SECTION 15.4B – ELIGIBILITY FOR PAY

In order to get sick leave with pay, each employee covered by this Agreement agrees to (1) report promptly to the department or division head the reason for ~~their~~his absence; (2) use sick leave only for sickness of the employee except for point 3 below and bear the burden of proof of such sickness if required by the City; and (3) a permanent employee may also use sick leave with pay for absences necessitated by illness, injury or exposure to contagious disease by a member of ~~the employee's~~his immediate family. Immediate family is defined as parent, spouse, sibling brother-in-law, sister-in-law, child, step-child, parent-in-law, son-in-law, daughter-in-law, ~~natural~~ grandparent and grandchild. The word "spouse" shall include a civil union partner ~~and domestic partner~~, and all "in-law" categories shall include equivalent relationships effected by means of a civil union. Presence of the employee must be actually and immediately required for bona fide serious circumstances or emergencies and absence from duty shall not exceed the period of actual need.

SECTION 15.4C – CERTIFICATION

If the City has reasonable grounds to believe sick leave is being abused, it may, at its discretion, require any employee requesting paid sick leave to furnish substantiating evidence or a statement from their attending physician certifying that absence from work was required due to medical reasons. Any employee who is sick for more than three (3) consecutive days shall be required to secure and submit a physician's release certifying that ~~they are~~he-is fit to return to work. This release must be submitted to the employee's department or division head before the employee will be permitted to return to work.

SECTION 15.4D – SICK LEAVE PAYOUT

All employees covered by this Agreement electing to retire under the provisions of any of the City pension funds because of length of service, shall be entitled to receive payment in the amount of one-fourth of the sick leave ~~the employee~~he has on the official City records at the time of retirement, not to exceed 280 hours (25 percent multiplied by 1,120 accumulated hours), to be paid

at the actual hourly rate of pay. This applies to retirement only and it does not involve separation from City service for any other cause or disability leave.

SECTION 15.5A – FAMILY AND MEDICAL LEAVE ACT

The parties agree that the city may adopt such policies as may be necessary or appropriate to implement the Family Medical Leave Act ~~of 1993~~ (FMLA). No such policy shall be deemed to violate this agreement if it is either mandated or legally permitted by the FMLA. The parties agree that employees who are on pregnancy or FMLA leave will continue to accrue seniority, sick leave, vacation and employment credits while on pay status with the City, that is, using paid time-off, including sick leave, vacation or any other paid time-off that an employee may be allowed to use under this agreement.

SECTION 15.5B – ELIGIBILITY FOR PAID LEAVE

To qualify for such leave, the employee must report the illness, injury or inability to work because of pregnancy as soon as the illness, injury or pregnancy is known and thereafter furnish to the City a physician's written statement showing the nature of the illness, injury or state of pregnancy and the estimated length of time that the employee will be unable to report for work together with a written application for such leave. Thereafter, during such leave, the employee shall be required to furnish a current report from the attending doctor at the end of every sixty (60) day interval.

SECTION 15.5C – WORKER'S COMPENSATION

If an employee is injured while performing ~~their~~^{his} assigned duties, ~~the employee~~^{he} shall be eligible for paid injury leave not to exceed a total of one hundred eighty-three (183) calendar days for any one injury or accident and the applicable leave accruals during that time. ~~The employee~~^{He} shall be compensated in an amount equal to the salary rate ~~the employee~~^{he} was making at the time of the accident based on the salary ordinance. Should the employee remain on workers compensation beyond the 183 calendar days, the applicable leave accruals including personal days will be discontinued until said employee returns to work full-time. Seniority, however, will continue to accrue and the City shall continue payment for the employee's medical care coverage as well as the City's contribution toward dependent coverage.

All injuries must be reported in writing as soon as possible by the employee or ~~their~~^{his} supervisor in order to be eligible for injury leave and also the worker's compensation benefits, as provided by the City. The employee shall be responsible for causing a report by the attending physician to be submitted to the Risk Management Office for the initial visit when the employee is examined by the attending physician and every 30 to 60 days thereafter. The Risk Management Office shall provide forms to the employee for this purpose.

Payments for worker's compensation benefits are not earnings subject to federal, state and FICA taxes. Any worker's compensation benefits are subject to IMRF Rules. The Finance Department shall pay for the injury leave in the following manner: (1) Each bi-weekly pay period which occurs during the period of paid injury leave, the employee will receive a check for worker's compensation benefits, the amount of which check shall be computed in accordance with the rules and regulations of the Industrial Commission of Illinois. (2) In addition, for each bi-weekly pay period of paid injury leave described above, the employee will receive an amount equal to the difference between the employee's regular bi-weekly salary and the amount paid as worker's compensation benefits

per (1) above. The salary paid per this amount shall be subject to all applicable deductions and withholding for various taxes.

SECTION 15.6 – DISABILITY LEAVE

If an employee becomes disabled either on or off the job and is disabled from performing ~~their~~his duty and if the disability persists for one month or more, the permanent employee may be eligible to receive disability benefits under the Illinois Municipal Retirement Fund. Such disability shall be considered disability leave and such employee shall be granted a leave of absence from the City's service for the length of disability. If it appears upon verification by at least two (2) competent licensed medical authorities that the employee will be permanently disabled, ~~the employee~~he may use all of ~~their~~his earned accrued benefits and thereafter, or prior to, ~~the employee~~he must apply for a disability pension upon the request of ~~their~~his department or division head to the City Manager.

An employee shall not accrue benefits while on temporary or permanent disability leave in excess of one hundred eighty-three (183) calendar days. Once a municipal employee has been on leave for thirty (30) months or more, ~~the employee~~he shall forfeit all seniority and status as a municipal employee except where Illinois State Statutes apply. No employee will be allowed to return to work without a written release from ~~their~~his attending physician. In the event a physician releases an employee to return to work and the employee fails to show for two (2) working days, then ~~the employee's~~his status as a municipal employee shall be terminated.

SECTION 15.7 – BEREAVEMENT LEAVE

The City will provide employees with bereavement leave as required by Illinois law via a combination of paid leave and unpaid leave.

In the event of death in an employee's immediate family, an employee shall be permitted to use sick leave for a period of three (3) scheduled working days. Immediate family is defined as parent, step-parent, spouse, sibling, brother-in-law, sister-in-law, child, step-child, parent-in-law, son-in-law, daughter-in-law, ~~natural~~ grandparent and grandchild and aunt or uncle. The word "spouse" shall include a civil union partner and domestic partner, and all "in-law" categories shall include equivalent relationships effected by means of a civil union.

If Illinois law requires bereavement leave in addition to any paid days provided, the City shall provide the difference between statutorily required days and any paid days as unpaid leave. At the employee's discretion, the employee may use any bank of accrued paid time off to be paid for any bereavement leave required by statute which the City provides as unpaid leave.

SECTION 15.8 – BENEFITS WHILE ON LEAVE

Unless otherwise provided by law or other provisions of this Agreement, seniority, sick leave, vacation, personal days and other benefit or employment credits shall not accrue when an employee is on leave without pay under Section 15.1. Benefits while on other types of leave

specified in the Agreement will be provided in accordance with applicable law and the specific provisions of this Agreement that apply to such leaves.

SECTION 15.9 – WELLNESS INCENTIVE

To incent employees to obtain annual physicals and wellness screenings an employee will receive: either (1) one additional personal day or (2) be paid an amount equal to one day's pay (8 hours) one time per calendar year when the employee provides the required proof that they have undergone an annual wellness physical examination as provided by the health plan wellness benefit. Employees will be reimbursed the cost of all expenses incurred for Hepatitis B and Tetanus shots.

The form for medical documentation may be taken to and completed by the attending provider. Once the employee submits the form to the Benefits Coordinator the incentive pay will be paid on the next following payroll. An Explanation of Benefit (EOB) from the employee's health plan administrator showing wellness services received by the employee will also be an accepted form of proof of services. The incentive pay will not count as time worked in calculation for overtime pay.

ARTICLE XVI - WAGES

SECTION 16.1 – GENERAL

All employees shall be paid by direct deposit. The bi-weekly base salary for bargaining unit members shall be increased as follows from its current level:

1. ~~24.00%~~ commencing with the first full pay period following January 1, 202~~4~~
2. ~~24.00%~~ commencing with the first full pay period following January 1, 202~~5~~
3. ~~24.00~~~~25~~% commencing with the first full pay period following January 1, 202~~3~~~~6~~

The official pay plan for the City consists of a Classification and Salary Schedule showing established hourly pay ranges of classification titles of positions which are to be compensated within each pay range. The City Council approves the pay plan and amends the plan from time to time. The official pay plan for the City is posted on the City's website and may be found in the City Manager's office. The official schedule of ranges represents full-time compensation in each class of position. Permanent full-time employees shall receive holidays, vacation leave, sick leave, seniority benefits as well as health and dental insurance when applicable. These benefits will be accrued and paid in proportion to the work schedule and provided they meet the minimum weekly work hours established by the insurance carrier where applicable.

SECTION 16.1A – PARITY

In the event the City agrees to a higher cost of living adjustment for another bargaining unit, any such change shall likewise be applicable to all employees covered by this Agreement.

SECTION 16.2 – PAY RANGES AND STEPS

The normal beginning rate for a new employee will be the minimum rate in the established range for the class of position. However, the City Manager may, in special cases, authorize initial appointment above the minimum. Increments within established salary ranges are to provide a means of recognizing outstanding performance and continued good service. Ordinarily, employees progress from Step "A" to Step "B" at the end of one year's service, then annually thereafter until the last step in the pay range has been reached. Employees progress through eleven steps with two and a half percent increments between steps. In the event that a salary adjustment is withheld, then the City will notify the Union of such action. When step increases are awarded, employees receive step increases on their anniversary date.

SECTION 16.3 – LONGEVITY

After ten (10) continuous years of service, each employee covered by this Agreement, shall have the following amounts added to ~~their~~^{his} base wages:

- Upon 10 years' service - increase base pay by 2%
- Upon 15 years' service - increase base pay by 4%
- Upon 20 years' service - increase base pay by 6%
- Upon 25 years' service - increase base pay by 8%
- Upon 30 years' service - increase base pay by 12%

Base pay shall be the bi-weekly salary from the official pay plan for which the employee is eligible excluding any other pay adjustment or compensation provided in the contract.

SECTION 16.4A – APPROVED COLLEGE WORK, LICENSE AND

CERTIFICATION INCENTIVE

The City shall provide an incentive for full-time employees covered by this Agreement to obtain a level of education beyond that of a high school diploma and the minimum requirements for the position held by the employee as well as certain licenses or certifications relating to the employee's classification. A proposed curriculum must be approved by the City prior to the start of classes by the employee to be eligible for the education incentive pay. Employees shall be reimbursed by the City \$150 per six (6) months for the cost of tuition fees and books for approved courses.

The education incentive pay will be applicable for the completion of the first- and second-year Associate Degree of college work at an accredited institution and maintenance of an aggregate grade point average of 2.0 on a scale of 4.0.

SECTION 16.4B – COMPENSATION

City employees' base pay will be increased by 5 percent for completion of college work approved by both the City Manager and the accredited institution involved for the equivalent of one academic year of work above and beyond the minimum requirements for the position held by the employee. This increase shall only apply to employees who receive the approved education while employed by the City of Galesburg. Employees must have their curriculum approved by the City

prior to the start of classes in order to be eligible for reimbursement in Section 16.4(A) or increased compensation in Section 16.4B. The employee's salary will be increased by an additional 5 percent of base pay for the completion of a second academic year. A transcript of subjects from the college stating the employee has met the requirements must be submitted to the employee's department head before the pay increase will be approved.

City acknowledges that employees who have received education beyond the minimum requirements may provide an enhanced benefit to the City. As such, City may at its sole discretion choose to offer an employee with relevant education beyond the minimum requirements of the position a rate in excess of the minimum rate for the class of position. In doing so, the City will consider whether the education is relevant to the position, how far the employee has progressed and other relevant factors.

Employees of the Water Division, while employed within the Division, salary will be increased by 5% for completing the necessary requirements and receiving and maintaining an Illinois Public Health Plumbing License.

An employee of the Water Division, while employed within the Division, will have ~~their~~^{his} salary increased by 5% for completing the necessary requirements and receiving and maintaining each progressively higher standard Illinois Environmental Protection Agency (IEPA) Water Operators License (i.e. Class C and B) above and beyond the requirements of the employee's position. Employees currently receiving educational incentive pay, will continue to receive it; provided, however, that no employee may receive more than 10% in educational incentive.

SECTION 16.5 – SEVERANCE PAY

A permanent employee electing to retire under the provisions of any City pension fund because of length of service shall be entitled to severance pay equal to two (2) weeks actual salary at the time of retirement. This applies to retirement only where City employees have attained twenty (20) years or more of service with the City of Galesburg and meet the age requirement of fifty-five (55) years of age established by the Illinois Municipal Retirement Fund. This is a one-time only benefit and credit will not be given for part-time or temporary service unless hired on a permanent basis without a lapse in employment. The City will compute severance pay on actual wages rather than base wages.

SECTION 16.6 – PAYROLL DEDUCTIONS

If the employee so desires, the Finance Department may make certain deductions from ~~the~~^{the} ~~employee's~~^{employee's} check. Among these are savings and payments to the Credit Union, United Way contributions, additional withholding tax, etc. All deductions must be requested in writing, dated

and signed by the employee. All employees covered by this contract are eligible to participate in the Flexible Benefits, Section 125 plan.

SECTION 16.7 – DISPATCHER TRAINING PAY

A communications dispatcher who is a certified training dispatcher and who is working in that capacity by assignment of the Police Chief or ~~their~~his designee, shall receive ~~one-half hour (-.50)~~ two (2) hours of compensatory time, for each ~~shift four (4) hours~~ of assigned certified training dispatcher work.

SECTION 16.8 – ABC ELECTRICAL APPRENTICESHIP PROGRAM

Bargaining unit employees assigned to the Traffic Division of the Department of Public Works, who successfully complete two full years of the Associated Builders and Contractors of Illinois (ABC) electrical apprenticeship program will receive a 5% increase to their base rate of pay. Bargaining unit employees who complete a third full year of this program shall receive an additional 2.5% increase to their base pay. Bargaining unit members who complete the fourth year of the program shall receive an additional 2.5% increase to their base pay. No employee may receive more than 10% in combined incentives between this program and the educational incentive outlined in Section 16.4B.

The incentives described above will only be awarded to those employees with acceptable grades, classroom hours and attendance, as validated by the ABC. Employees shall be responsible for paying for the entire cost of this program.

ARTICLE XVII - GROUP BENEFITS

SECTION 17.1 – GROUP MEDICAL COVERAGE

~~Plans, each of which provide certain basic benefits and comprehensive major medical benefits to age sixty-five (65) are available to permanent full-time employees and their dependents, and to eligible retired employees under the age of 65 and their dependents under the age of 65. Plans of medical coverage that is secondary coverage to Medicare Parts A and B are available to retired employees at age sixty-five (65) and their dependents at age 65. Plans, which provide certain basic benefits and comprehensive major medical benefits to age sixty-five (65) will be made available to permanent full-time employees and their eligible dependents, and to eligible retired employees and their eligible dependents. Plans which provide benefits supplemental to Parts A and B of Medicare are available to the aforementioned retired persons upon the attainment of age sixty-five (65). These plans of medical coverage available to the employees and their dependents, whether the employee is an active full-time employee or a retired employee, are dictated by the age of the persons involved.~~

~~Upon termination of employment for any reason other than retirement, the group coverage shall cease as of the date of the termination of employment. Continuation of medical benefits will be offered according to Federal Cobra guidelines at group rates, to certain eligible employees and eligible dependents whose coverage would otherwise have terminated upon termination of employment. Former employees and eligible dependents will pay the full group premium cost and must notify the City of their intention to continue the coverage within sixty (60) days beginning on the date that coverage would have terminated under the group health plan. Details of these benefits are further explained in the Employee Health Plan Document.~~

Employees who have been placed on temporary or permanent disability by the Illinois Municipal Retirement Fund, on pregnancy leave, or who are on injury leave in excess of the injury leave period may remain on the City's major medical plan at the employee's cost until age sixty-five (65).

SECTION 17.2 – PERMANENT FULL-TIME EMPLOYEES AND DEPENDENTS

~~Each plan coverage month begins on the first day of the calendar month. Employees under this Agreement will be eligible for the medical coverage on the first day of the calendar month next following the date that the employee commences to work. An eligible dependent shall include the covered employee's spouse, eligible dependent children and civil union partner, as per the current plan provisions. Employees under this contract will be eligible for the group coverage on the first day the employee commences to work. If the employee does not enroll all eligible dependents upon the first instance of eligibility for the insurance, dependents may be added at subsequent open enrollment periods. An eligible dependent shall include the insured employee's spouse or civil union partner; a child age 25 or younger; a child who is 26 or older, unmarried, medically certified disabled and is dependent on the parent, as per the current plan provisions.~~

~~Effective as of the date of execution~~ During the term of this Agreement, employees covered by this Agreement will contribute the monthly amounts specified in Appendix C toward the premium cost of group medical coverage under the City's plans. During the term of the agreement, modifications of plan benefits, including but not limited to changes in coverage, deductibles, co-pays and out-of-pocket maximum payments, may occur as necessary to maintain plan solvency. Any such modification shall not be grievable by the union, nor shall the City be required to make changes applicable only to AFSCME employees in the City-wide plan.

In the event that annual premiums for the medical insurance program (health, vision and dental) increase more than 3.5% for any annual renewal, the amount above the 3.5% increase shall be shared pro-rata between the City and the employee based on the current pro-rata share for the

employer and employee under their current healthcare plan. The pro-rata share for the current year is shown in Appendix C which outlines the health insurance contribution rates for the parties.

SECTION 17.2A HEALTH SAVINGS ACCOUNT (HSA)

For employees who elect coverage under the “High Deductible Plan” the City will make a contribution of \$750 for single coverage and \$1,500 for family coverage to a Health Savings Account (HSA) for each plan year. Employees who elect coverage under a plan other than the “High Deductible Plan” are not eligible for an HSA and no City contribution will be made.

SECTION 17.3 – EMPLOYEES ON DISABILITY LEAVE

Subject to the City's group coverage plan, an employee on disability leave or worker's compensation leave may remain in the group health plan but the employee must pay the employee contribution and if applicable, the dependent's contribution.

SECTION 17.4 – RETIRED EMPLOYEES AND DEPENDENTS

Except as otherwise provided in Article XX of this Agreement an employee who is under age sixty-five (65) ~~whobut~~ ~~retireds~~ from the City's service as a result of becoming eligible to retire because of having served the required number of years and having reached the required age of retirement under the Illinois Municipal Retirement Fund may retain the same medical plan of coverage ~~theyhe~~ had as a City employee. The City will bear the cost of the total premium for the ~~employee-retiree~~-only medical coverage to age sixty-five (65) for the lowest cost plan offered each year, typically the High Deductible Health Plan. Should the retireeemployee choose a plan offered other than the fully paid plan, the retiree shall pay a premium contribution in an amount as determined and set forth by the city. Should the ~~employee-retiree~~ choose to continue dependents coverage, the ~~employee-retiree shall will-pay the full-~~ a premium contribution in an amount as determined and set forth by the city for dependents coverage. Further, should any employee under the age of fifty-five (55) opt for retirement after twenty (20) years or more of service with the City of Galesburg and who also meets the service requirements for pension benefits under the provisions of the Illinois Municipal Retirement Fund, then that employee may remain in the City's health medical coverage plan at ~~theirhis~~ own expense to age sixty-five (65). If any covered person attains the age of sixty-five (65), be it the retired employee or a dependent, then said employee or dependent is eligible for coverage secondary to Medicare as described in the first paragraph of Section 17.1. That person who attains the age of sixty-five (65), be it the retired employee or a dependent, immediately becomes eligible for the coverage secondary to Medicare and all other coverage is terminated in regard to that person.

SECTION 17.5 – UNION AND MANAGEMENT LIABILITY

The failure of any plan of medical coverage to provide any benefit for which it has contracted shall result in no liability to the City or to the Union, nor shall such failure be considered a breach by the City or Union of any obligation undertaken under this or any other Agreement. However, nothing in this Agreement shall be construed to relieve any plan of medical coverage from any liability it may have to the City, Union, employee or beneficiary of any employee. The terms of

any contract or policy issued by a plan of coverage shall be controlling in all matters pertaining to benefits thereunder.

SECTION 17.6 – RIGHT OF CONSULTATION

A difference or conflict between an employee (or ~~employee's~~ covered dependents) and the plan of coverage regarding claims or coverage shall not be subject to the grievance procedure provided for in any collective bargaining agreement between the City and the Union. The City will, however, designate a representative who will be reasonably available for consultation with claimant employees so that a full explanation may be given with respect to the basis of disposition of claims and so that claimants may be assisted in receiving all the benefits to which they are entitled under the terms and conditions of any plan of coverage.

SECTION 17.7 – HEALTH BENEFITS ADVISORY COMMITTEE

One member of AFSCME Local #1173 shall be allowed to sit in on all Health Benefits Advisory Committee meetings. This will be a non-voting position, however, and said employee will be allowed to give ~~their~~ advice regarding proposed changes in the coverage of City employees. Further, the City shall give proper notice to all members of the Health Benefits Advisory Committee at least two (2) days prior to said meeting.

SECTION 17.8 – GROUP DENTAL PLAN

For employees covered by this Agreement, group dental coverage is available. A plan which provides certain benefits to age sixty-five (65) is available to permanent full-time employees and their dependents. The City will pay the employee's premium.

SECTION 17.922.2 – DEFAULT ON PREMIUM CONTRIBUTIONS

All premium contributions which are the sole responsibility of any current or retired employee due the City must be submitted on a timely basis. Unless previous arrangements are made and approved by the City, failure to pay such premiums may result in termination of coverage without liability to the City.

ARTICLE XVIII - PENSIONS

SECTION 18.1 – PENSIONS

During the term of this Agreement, employees shall continue to participate in the Illinois Municipal Retirement Fund in accordance with and subject to the provisions of the Statutes of the State of Illinois now applicable or as they may hereafter be amended.

ARTICLE XIX - RESIDENCY

SECTION 19.1 – REQUIREMENT

All employees are required, as a condition of their continued employment with the City, to maintain their principal residences within the state of Illinois, and within a radius of ~~twenty~~ (20)forty-five (45) miles, by straight-line radius and not as determined by means of a surface streets

and roads measurement, from Galesburg City Hall. This residency requirement shall be construed to mean actual "in fact" living and residing within the area described herein. Any person appointed to a permanent City position shall become a resident of the described area within thirty (30) days after the expiration date of such employee's probationary period if the employee is to be continued in the City's service. Response time requirements are independent of residency requirements.

SECTION 19.2 – CHANGES INCORPORATED INTO AGREEMENT

In the event the City elects to change the residency requirements which are currently applicable to all personnel employed by the City, or they are changed for employees in another City bargaining unit as a result of binding arbitration, any such change shall likewise be applicable to all employees covered by this Agreement, but only to the extent that the residency requirements are relaxed.

ARTICLE XX - RETIREE HEALTH SAVINGS PLAN

SECTION 20.1- ESTABLISHMENT

The City has established a Retiree Health Savings Plan (RHSP) through the ICMA-MissionSquare Retirement Corporation (~~"ICMA-RC"~~ "MissionSquare"). The City's participation in the RHSP shall be in accordance with the terms and conditions of the RHSP participation agreement.

SECTION 20.2 - REGULAR CONTRIBUTIONS: NEW EMPLOYEES and

OPT-OUT EMPLOYEES

Employees who are hired after ~~the date of ratification of this Agreement by both parties-7/23/2010~~ ("new employees") and those current employees who have elected to irrevocably opt out of (waive) the City's obligation to pay health insurance premiums for them upon retirement, as was provided for in prior agreements, shall be entitled to retiree health insurance by means of their participation of the RHSP but shall not be eligible for City-paid health insurance premiums upon retirement as provided by Section 17.4. For each such new employee and opt-out employee, the City shall contribute on or about the first payroll date in January ("the contribution date") during each year of this Agreement remaining after the date of ratification of the Agreement by both parties, or upon the successful conclusion of an employee's probationary period, if later, \$1,000

plus .25 percent (one-quarter of one percent) of annual salary as of the contribution date to the employee's Retiree Health Savings Plan account maintained by ~~ICMA-RC~~MissionSquare.

ARTICLE XXII - MISCELLANEOUS PROVISIONS

SECTION 22.1 – ACCEPTANCE OF GIFTS

No gift or favors shall be accepted by a City employee which has been given because of ~~their~~his employment with the City of Galesburg.

~~SECTION 22.2 – DEFAULT ON PREMIUM CONTRIBUTIONS~~

~~All premium contributions which are the sole responsibility of any current or retired employee due the City must be submitted on a timely basis. Unless previous arrangements are made and approved by the City, failure to pay such premiums may result in termination of coverage without liability to the City.~~

SECTION 22.~~3~~2 – DRIVER'S LICENSE

All employees shall be required as a condition of continued employment to obtain and maintain a valid driver's license, as required by law, to operate City vehicles as required for each particular job classification. The City agrees to provide equipment and up to four (4) hours training on work time to assist employees in obtaining a Commercial Driver's License (CDL) if required by the employee's classification. Employees will be allowed to take the CDL drivers test during working hours at a time specified by the City. The City agrees to pay the employee a \$10.00 reimbursement, on a one-time basis, for an upgrade of ~~the employee's~~his license to a higher class. In addition,

1. Any employee whose position requires a CDL (or securing a CDL within a time period after their hire date) will attend external training as required by law. The City will select and approve a training course and pay the cost of the tuition for this training.
2. Within thirty days conclusion for the course, the employee shall complete their skills test and receive their CDL.
3. In the event that the employee fails to secure their CDL within this thirty-day period, the City may terminate the employee or allow them to retest.
4. Any employee who must complete the entry-level driver training course shall execute a Training Reimbursement Agreement ("Appendix D") as a condition of their employment.
5. The City agrees to reimburse the difference in cost between a standard drivers license and the commercial drivers license for all AFSCME members, when the license is secured during employment. For instance, if a standard drivers license costs \$30.00 and a commercial drivers license costs \$60.00, the City shall reimburse the employee \$30.00. Employee must submit proof of payment to the Secretary of State for the commercial driver's license, within thirty days of issuance from the Secretary of State.

SECTION 22.34A – SERVICE OF NOTICES

Notices hereunder shall be deemed to have been adequately given if served by registered mail upon the persons named below at the address indicated unless otherwise notified in writing:

NOTICE TO THE UNION SHALL BE ADDRESSED TO:

President, AFSCME Local #1173, Galesburg, Illinois 61401

NOTICE TO THE CITY SHALL BE ADDRESSED TO:

City Manager, 55 West Tompkins Street, Galesburg, Illinois 61401

SECTION 22.34B – EMPLOYEE NOTICE TO EMPLOYER

Employees shall notify their supervisor within seventy-two (72) hours or the next working day, whichever occurs sooner, of any changes in the employee's address, email address, or telephone number. The supervisor will inform the City Manager's office in writing immediately of any such transaction in order to update the central personnel records.

SECTION 22.54C – UNION NOTICE TO EMPLOYER

The Union agrees to annually furnish the City a list of officers and positions held and to immediately notify the City of any changes thereto. Such notices shall be delivered in writing to the City Manager's office following any and all elections.

SECTION 22.45 – ORDERLY OPERATIONS

The City may prepare, issue and enforce rules and safety regulations necessary for the safe, orderly and efficient operation of the City.

SECTION 22.56 – OUTSIDE EMPLOYMENT

Permanent City employees may not carry on concurrently with City employment any private business, undertaking or employment which affects the time or quality of their work or which casts discredit upon or creates embarrassment for the City government.

SECTION 22.67 – PERSONAL USE OF CITY PROPERTY

The use of City property for personal use is prohibited.

SECTION 22.78 – PHYSICAL FITNESS

It shall be the responsibility of each employee to maintain the standards of physical fitness required for performing their job. Whenever a department or division head feels that the physical condition of an employee is endangering the employee's own health or the safety of the employee's fellow workers, the employee may be requested to submit to a medical examination

by a physician without expense to the employee, and which shall only be for the purpose of determining ~~the employee's~~ physical condition relative to City employment.

SECTION 22.89 – POLITICAL ACTIVITY

No person holding a position with the City of Galesburg shall use any official authority or influence to coerce the political action of any person or body or to influence any election.

Nothing in this section shall be construed to prohibit or prevent any person from:

- a) Becoming or continuing to be a member of a political club or organization.
- b) Attending political meetings.
- c) Enjoying entire freedom from all interference in casting ~~their~~ vote.
- d) Expressing privately ~~their~~ opinion on any political question.

SECTION 22.910 – PRINTING OF THE AGREEMENT

The City agrees to print a sufficient number of contracts for the bargaining unit employees and to furnish the Union with three (3) copies.

SECTION 22.1011 – RETROACTIVITY

Employees covered by this Agreement who are still on the active payroll as of the retroactive date immediately following ratification of this Agreement by both parties may receive a retroactive payment computed on the difference between the new base rate of pay effective the beginning of said payroll and the rates prior to ratification.

SECTION 22.1112 – CONTACT INFORMATION

All employees shall be required, as a condition of continued employment, to obtain and maintain an operating telephone. Additionally, all employees who are not assigned email addresses by the City, shall provide an email address to Human Resources.

SECTION 22.1213 – CODE OF ETHICS

The Union agrees that the Code of Ethics contained in the Personnel Rules is applicable to all bargaining unit members.

SECTION 22.1314 – REQUIRED PRESCRIPTION GLASSES

The City agrees to reimburse any employee for up to one set of prescription safety glasses per calendar year upon presentation to the City of proof of purchase of same.

ARTICLE XXIII - SAVINGS CLAUSE

If any provision to this Agreement of the application of such provision should be rendered or declared invalid by any court action or by reason of any existing or subsequently enacted legislation by the State of Illinois or the United States of America, the remaining parts or portions

of this Agreement shall remain in full force and effect. The parties shall attempt to renegotiate the invalidated provisions.

ARTICLE XXIV - ENTIRE AGREEMENT

This Agreement constitutes the complete and entire agreement between the parties and concludes collective bargaining between the parties for its term. This Agreement supersedes and cancels all prior practices and agreements, whether written or oral unless expressly stated in the Agreement.

The parties acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law from the area of collective bargaining and that the understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement. Therefore, the City and the Union, for the duration of this Agreement, each voluntarily and unqualifiedly waives the right, and each agrees that the other shall not be obligated, to bargain collectively with respect to any subject or matter referred to or covered in this Agreement, or with respect to any subject or matter not specifically referred to or covered in this

agreement, even though subjects or matters may not have been within the knowledge or contemplation of either or both of the parties at the time they negotiated or signed this Agreement.

ARTICLE XXV - AMENDMENTS

This Agreement may be amended only by the mutual written agreement of the parties. Such amendments shall be lettered, dated and signed by the parties and they shall constitute a part of this Agreement.

ARTICLE XXVI - TERMINATION

SECTION 26.1 – EFFECTIVE DATE

This Agreement shall be effective as of the day after the contract is executed by both parties and shall remain in full force and effect until 11:59 p.m. on the thirty-first (31st) day of December, 2023~~6~~. It shall be automatically renewed from year to year thereafter unless either party shall notify the other in writing at least ninety (90) days prior to the anniversary date that it desires to modify this Agreement. In the event that such notice is given, negotiations shall begin no later than sixty (60) days prior to the anniversary date. This Agreement shall remain in full force and be effective during the period of negotiations and until notice of termination of this Agreement is provided to the other party in the manner set forth in the following paragraph:

In the event that either party desires to terminate this Agreement, written notice must be given to the other party no less than ten (10) days prior to the desired termination date which shall not be before the anniversary date set forth in the preceding paragraph.

In witness whereof the parties hereto have set their hands this ~~20th~~ day of ~~April~~, 202~~14~~.

For the
CITY OF GALESBURG

For the
LOCAL #1173, COUNCIL 31
AMERICAN FEDERATION OF STATE,
COUNTY AND MUNICIPAL EMPLOYEES

CITY MANAGER

PRESIDENT, Local 1173

WITNESS

Local 1173

Local 1173

Local 1173

COUNCIL 31 REPRESENTATIVE

APPENDIX A

REQUEST FOR TRANSFER

I hereby request a transfer to the following department/division in accordance with all applicable provisions of this Agreement. This request shall expire on December 31st following the date signed.

Position

Print Name

Department

Signature

Date

cc: Department Head
Personnel File

APPENDIX B

Section 1. GENERAL POLICY REGARDING DRUGS AND ALCOHOL

The use of illegal drugs and the abuse of alcohol or cannabis by employees of the City of Galesburg present unacceptable risks to the safety and well-being of other employees and the public, invites accidents and injuries, and reduces productivity. In addition, such conduct violates the reasonable expectations of the public that the employees who serve and protect them obey the law and be fit and free from the effects of drug, cannabis and alcohol abuse.

In the interest of employing person who are fit and capable of performing their jobs, and for the safety and well-being of employees and residents, the City has established a program that will allow the City to take the necessary steps, including drug, cannabis and/or alcohol testing, to implement a general policy regarding drugs, cannabis and alcohol.

The City of Galesburg and its various operating departments have the responsibility to provide a safe work environment. In addition, they have a paramount interest in protection the public by ensuring that their employees are physically and emotionally fit to perform their jobs at all times. For these reasons, the abuse of alcohol, cannabis, or drugs by City employees is strictly prohibited on or off duty. Violation of these policies will result in disciplinary action up to and including discharge.

Section 2. DEFINITIONS

“Drugs” shall mean any controlled substance listed in 720 ILCS 570/100 et seq., known as the Controlled Substances Act, for which the person tested does not submit a valid pre-dated prescription. In addition, it includes “designer drugs” which may not be listed in the Controlled Substances Act but which have adverse effect on perception, judgment, memory or coordination. Among the drugs covered by this policy are the following:

Opium	Methaqualone	Psilocybin-psilocin
Morphine	Tranquilizers	MDA
Codeine	Cocaine	PCP
Heroin	Amphetamines	Choral Hydrate
Meperidine	Phenmetrazine	Methylphenidate
	LSD	
Barbiturates	Mescaline	
Glutethimide	Steroids	

B. The term “drug abuse” includes the use of any controlled substance which has not been legally prescribed and/or dispensed.

C. Cannabis shall have the same meaning ascribed to it as in the Cannabis Control Act (720 ILCS 550/1 et seq.) as amended.

Section 3. PROHIBITIONS

Employees shall be prohibited from:

- Consuming or possessing alcohol, cannabis or drugs at any time during the work day on any of the City's premises or job sites, including all City buildings, properties, and vehicles and the employee's personal vehicle while engaged in City business.
- Using, selling, purchasing or delivery of any drug during the workday or when off duty.
- Being under the influence of alcohol, cannabis or drugs during the course of the workday.
- Failing to report to the Benefits Coordinator any known adverse side effects of medication or prescription drugs which they are taking.

Violation of these prohibitions may result in disciplinary action, up to and including discharge.

Section 4. ADMINISTRATION OF TESTS

The City may require an employee to submit immediately to breathalyzer and/or urine tests if the City determines there is reasonable suspicion for such testing. If an employee is required to undergo such testing based on reasonable suspicion, the City will provide the employee with the basis for such reasonable suspicion in writing at or about the time the test is administered. If the written basis is not provided prior to the actual test, a verbal statement of the basis will be provided prior to administering the test.

The City may use breathalyzer tests as well as urine tests for alcohol testing. For drug/alcohol tests not involving a breathalyzer, the City shall use D.O.T. laboratories and shall have a supervisor accompany the employee being tested to the testing facility. The testing facility shall be responsible for maintaining the proper chain of custody. The taking of urine samples shall not be witnessed unless there is reasonable suspicion to believe the employee is tampering with the testing procedure. If the first test results in a positive finding, a confirmatory test (GC/MS or a scientifically accurate equivalent) shall be conducted. An initial positive result shall not be submitted to the City unless a confirmatory test result is also positive as to the same sample. Upon request, the City shall provide an employee with a copy of any test results which the City receives with respect to such employee.

A portion of the tested sample shall be retained by the laboratory so that the employee may arrange for another confirmatory test (GC/MS or a scientifically accurate equivalent) to be conducted by a licensed clinical laboratory of the employee's choosing and at the employee's expense. Once the portion of the tested sample leaves the clinical laboratory selected by the employer from the list maintained by the City, the employee shall be responsible for maintaining the proper chain of custody for said portion of the tested sample.

Within two (2) working days after the test is administered, the employee may request a meeting with his department head. At any such meeting, the employee may raise issues relating to the

testing, including the basis for reasonable suspicion.

The employee shall also have a one-time only option at this meeting to admit to a drug, cannabis or alcohol problem and to seek assistance from the City's Employee Assistance Program ("EAP"). If the employee invokes this option, the test results shall not be made available to the City.

Except where the employee invokes the one-time only option to admit to the problem and to seek assistance from the EAP, the results of any positive tests shall be made available to the City. If an employee tests positive for the use of a drug, the City may take such action as the City in its discretion deems appropriate, up to and including discharge but also including demotion or reassignment. The first time an employee tests positive for cannabis or alcohol, and/or if the employee invokes the one-time only option to admit to the problem and to seek assistance from the EAP, the employee shall be required to enter and successfully complete the EAP, during which time the employee may be required to submit to random testing (no more than 6 times in the first 12 months, and no more than two years following the original positive test) with the understanding that if the employee again tests positive the City may take such action as the City in its discretion deems appropriate, up to and including discharge. The City in any event retains the right to take such action as the City in its discretion deems appropriate if an employee engages in conduct prohibited by Section 3 of this Appendix, or in conduct that is otherwise subject to discipline and is aggravated by drug, cannabis or alcohol abuse.

Section 5. VOLUNTARY REQUESTS FOR ASSISTANCE

Except where there is imminent danger to the life of an employee or others and except where the employee has invoked the one-time only option to admit to the problem and to seek the assistance provided in Section 4 above, the administrator of the City's EAP shall maintain in strict confidentiality the fact that an employee has voluntarily sought assistance from the City's EAP. Seeking confidential assistance from the City's EAP shall not be grounds for disciplinary action; however, the seeking of such confidentiality assistance also shall not insulate an employee from the consequences of engaging in conduct prohibited by Section 3.

Section 6. EXPUNGEMENT

If an employee is ordered to take a drug, cannabis or alcohol test pursuant to this Policy, and the findings on either the initial or confirmatory test are negative, the test results as well as all records of and references to the test and/or the order to take the test shall be expunged from the employee's personnel records.

APPENDIX C

City of Galesburg Employee Health Plan				City of Galesburg Employee Health Plan			
Blue Cross Blue Shield of IL				Blue Cross Blue Shield of IL			
Monthly Premiums - CY2021 eff 01/01/2021				Monthly Premiums - CY2021 eff 01/01/2021			
High Deductible				\$0 Ded PPO			
AFSCME	Emp Pays	City Pays	Total Prem	AFSCME	Emp Pays	City Pays	EE & ER
Single	\$45.96	\$604.72	\$650.68	Single	\$121.36	\$666.22	\$787.58
per pay	\$22.98	\$302.36	\$325.34	per pay	\$60.68	\$333.11	\$393.79
Emp+1	\$150.70	\$1,101.30	\$1,252.00	Emp+1	\$342.30	\$1,172.14	\$1,514.44
per pay	\$75.35	\$550.65	\$626.00	per pay	\$171.15	\$586.07	\$757.22
Family	\$332.18	\$1,327.88	\$1,660.06	Family	\$513.26	\$1,486.82	\$2,000.08
per pay	\$166.09	\$663.94	\$830.03	per pay	\$256.63	\$743.41	\$1,000.04

Field Code Changed				
n	City of Galesburg Employee Health Plan			
	Blue Cross Blue Shield of IL			
24	Premium Contributions CY2024 eff 01/01/2024			
	\$0 Ded PPO			
ER	AFSCME	Emp Pays	City Pays	EE & ER
78	Single	\$128.78	\$793.28	\$922.06
89	per pay	\$64.39	\$396.64	\$461.03
1.68	Emp + 1	\$363.20	\$1,409.34	\$1,772.54
34	per pay	\$181.60	\$704.67	\$886.27
5.52	Family	\$543.28	\$1,789.76	\$2,333.04
26	per pay	\$271.64	\$894.88	\$1,166.52
benefits for each plan				

APPENDIX D

TRAINING REIMBURSEMENT AGREEMENT

This Training Reimbursement Agreement ("Agreement") is entered into by and between the City of Galesburg ("City") and _____, ("Employee").

WHEREAS, the City has offered to provide certain external training to Employee which the City believes will enable Employee to successfully secure a commercial driver's license ("CDL"); and

WHEREAS, the City is providing such training to employee in anticipation of the Employee continuing to work for the City for at least two (2) years from the completion date of the training so that the City may recover some of the cost of the investment in training and

WHEREAS, the Employee and City understand that the City would not provide such training unless the Employee intended to work for the City for a reasonable time period and agree to reimburse the City in the event that the Employee voluntarily terminated his or her employment; and

WHEREAS, the City and Employee recognize that this Agreement is not intended to constitute any type of employment agreement or guarantee of continued employment; NOW, THEREFORE, in consideration of the premises and the promise stated below, the undersigned agree that:

A. If the Employee leaves their employment with the City prior to two (2) years following the date of the completion of the training, the employee agrees to reimburse the City the cost of the tuition as determined by the schedule shown below:

<u>Number of months of service from completion date of training</u>	<u>Reimbursement</u>
<u>Months 0-6</u>	<u>100%</u>
<u>Months 7-12</u>	<u>75%</u>
<u>Months 13-18</u>	<u>50%</u>
<u>Months 19-23</u>	<u>25%</u>
<u>Month 24</u>	<u>0%</u>

B. The Employee expressly authorizes the City to deduct any reimbursement amount owed under the terms of this Agreement from any compensation owed by the City to the employee at the time of or following voluntary termination of employment by the City. The employee shall within thirty (30) days pay the City any amount owed that is not deducted from compensation.

C. This Agreement shall be construed under the laws of the State of Illinois. If any provision of part of this Agreement is determined to be invalidated by any court or tribunal of competent jurisdiction, such part shall be deemed automatically adjusted, if possible, and if not possible, it shall be deemed deleted from this Agreement, as though it had never been included herein. In either case, the balance of any such provision and of the Agreement shall remain in full force and effect.

CITY OF GALESBURG:

Eric Hanson, City Manager

Dated:

EMPLOYEE

Name:

Dated:

Agreement

Between

City of Galesburg

And

AFSCME Local 1173
District Council 31

June 03, 2024 through December 31, 2026

Table of Contents

AGREEMENT.....	1
PREAMBLE.....	1
ARTICLE I – RECOGNITION.....	1
SECTION 1.1 – UNION RECOGNIZED.....	1
SECTION 1.2 – NEGOTIATIONS.....	2
SECTION 1.3 – NEW CLASSIFICATIONS.....	2
SECTION 1.4 – INTEGRITY OF BARGAINING UNIT.....	2
SECTION 1.5 – RIGHT TO SUB-CONTRACT.....	2
ARTICLE II-UNION RIGHTS.....	2
SECTION 2.1 – DUES DEDUCTIONS.....	2
SECTION 2.2 – UNION INDEMNIFICATION.....	3
SECTION 2.3 – UNION ACCESS.....	3
SECTION 2.4 – EMPLOYEE INFORMATION.....	3
SECTION 2.5 – TIME OFF FOR UNION BUSINESS.....	3
ARTICLE III – MANAGEMENT RIGHTS.....	4
SECTION 3.1 – MANAGEMENT RIGHTS.....	4
SECTION 3.2 – DETERMINATION OF AUTHORITY.....	4
SECTION 3.3 – AUTHORITY FOR APPOINTMENTS.....	4
ARTICLE IV – NON-DISCRIMINATION.....	5
SECTION 4.1 – EMPLOYMENT POLICY.....	5
SECTION 4.2 – EMPLOYEE DISCRIMINATION.....	5
SECTION 4.3 – RESPONSIBILITY OF UNION.....	5
SECTION 4.4 – HIRING PRACTICE.....	5
ARTICLE V – GRIEVANCE.....	5
SECTION 5.1- DEFINITION.....	5
SECTION 5.2 – TIME LIMIT.....	5
SECTION 5.3 – PROCEDURE.....	5
SECTION 5.4 – BINDING ARBITRATION.....	6
SECTION 5.5 – COMPENSATION.....	7
ARTICLE VI – NO STRIKE AND NO LOCKOUT.....	7
SECTION 6.1A – NO STRIKE.....	7
SECTION 6.1B – NO LOCKOUT.....	8
SECTION 6.2 – UNION RESPONSIBILITY.....	8
SECTION 6.3 – PENALTY.....	8
SECTION 6.4 – MANAGEMENT RESPONSIBILITY.....	8
ARTICLE VII – HOURS OF WORK AND OVERTIME.....	8
SECTION 7.1 – NO GUARANTEE.....	8
SECTION 7.2 – NORMAL WORKWEEK/WORKDAY.....	8

SECTION 7.3 – OVERTIME.....	9
SECTION 7.3A – FLEX TIME.....	9
SECTION 7.4 – EMERGENCY SNOW PICKUP.....	9
SECTION 7.5 – CALL-BACK PAY.....	10
SECTION 7.6 – STANDBY PAY.....	10
SECTION 7.7 – ESSENTIAL OVERTIME.....	10
SECTION 7.8 – REST PERIODS.....	10
SECTION 7.9A – MEAL PERIODS.....	10
SECTION 7.9B – MEALS ON OVERTIME.....	10
SECTION 7.10 – TIME-TRADING.....	11
 ARTICLE VIII – SAFETY.....	 11
SECTION 8.1 – COMPLIANCE WITH LAWS.....	11
SECTION 8.2 – UNSAFE CONDITION.....	11
SECTION 8.3 – LABOR-MANAGEMENT MEETINGS.....	11
SECTION 8.4 – DRUG AND ALCOHOL ABUSE POLICY.....	11
 ARTICLE IX – SENIORITY.....	 12
SECTION 9.1 – DEFINITION.....	12
SECTION 9.2 – APPLICATION OF SENIORITY.....	12
SECTION 9.3 – TERMINATION OF SENIORITY.....	12
SECTION 9.4 – PROBATIONARY PERIOD – NEW EMPLOYEES.....	12
SECTION 9.5 – PROBATIONARY PERIOD – PROMOTED EMPLOYEES.....	13
SECTION 9.6 – SENIORITY ROSTER.....	13
SECTION 9.7 – TRANSFERS.....	13
SECTION 9.8 – SAME DAY HIRES.....	13
SECTION 9.9 – LAYOFF AND RECALL.....	13
SECTION 9.10 – ELIMINATION OF DEPARTMENT OR DIVISION.....	14
SECTION 9.11 – RESIGNATIONS.....	14
SECTION 9.12 – SENIORITY CONVERSION.....	14
 ARTICLE X – FILLING OF VACANCIES.....	 15
SECTION 10.1 – PERMANENT VACANCY.....	15
SECTION 10.2 – POSTING.....	15
SECTION 10.3 – FILLING OF VACANCIES.....	15
 ARTICLE XI – EMPLOYEE DISCIPLINE.....	 15
SECTION 11.1 – EMPLOYEE DISCIPLINE.....	15
 ARTICLE XII – PERSONNEL FILES.....	 16
SECTION 12.1 – PERSONNEL FILES.....	16
SECTION 12.2 – INSPECTION.....	16
SECTION 12.3 – NOTIFICATION.....	16
SECTION 12.4 – EVALUATIONS.....	16
 ARTICLE XIII – HOLIDAYS.....	 16
SECTION 13.1 – HOLIDAYS.....	16
SECTION 13.2 – HOLIDAY PAY.....	17
SECTION 13.3 – HOLIDAYS DURING VACATION.....	17

SECTION 13.4 – PERSONAL DAYS.....	17
ARTICLE XIV – VACATIONS.....	17
SECTION 14.1 – ELIGIBILITY FOR VACATION.....	17
SECTION 14.2 – ELIGIBILITY REQUIREMENTS.....	17
SECTION 14.3 – VACATION SCHEDULING.....	18
SECTION 14.4 – ACCUMULATION.....	18
SECTION 14.5 – SEPARATION.....	18
SECTION 14.6 – VACATION SELL BACK.....	18
ARTICLE XV – LEAVES.....	18
SECTION 15.1 – GENERAL LEAVE OF ABSENCE.....	18
SECTION 15.2 – MILITARY LEAVE.....	19
SECTION 15.3 – JURY DUTY LEAVE.....	19
SECTION 15.4A – SICK LEAVE.....	19
SECTION 15.4B – ELIGIBILITY FOR PAY.....	19
SECTION 15.4C – CERTIFICATION.....	19
SECTION 15.4D – SICK LEAVE PAYOUT.....	20
SECTION 15.5A – FAMILY AND MEDICAL LEAVE ACT.....	20
SECTION 15.5B – ELIGIBILITY FOR PAID LEAVE.....	20
SECTION 15.5C – WORKER’S COMPENSATION.....	20
SECTION 15.6 – DISABILITY LEAVE.....	21
SECTION 15.7 – BEREAVEMENT LEAVE.....	21
SECTION 15.8 – BENEFITS WHILE ON LEAVE.....	22
SECTION 15.9 – WELLNESS INCENTIVE.....	22
ARTICLE XVI – WAGES.....	22
SECTION 16.1 – GENERAL.....	22
SECTION 16.1A – PARITY.....	23
SECTION 16.2 – PAY RANGES AND STEPS.....	23
SECTION 16.3 – LONGEVITY.....	23
SECTION 16.4A – APPROVED COLLEGE WORK, LICENSE AND CERTIFICATION INCENTIVE.....	23
SECTION 16.4B – COMPENSATION.....	24
SECTION 16.5 – SEVERANCE PAY.....	24
SECTION 16.6 – PAYROLL DEDUCTIONS.....	24
SECTION 16.7 – DISPATCHER TRAINING PAY.....	25
SECTION 16.8 – ABC ELECTRICAL APRENTICESHIP PROGRAM.....	25
ARTICLE XVII – GROUP BENEFITS.....	25
SECTION 17.1 – GROUP MEDICAL COVERAGE.....	25
SECTION 17.2 – PERMANENT FULL-TIME EMPLOYEES AND DEPENDENTS.....	26
SECTION 17.2A – HEALTH SAVNGS ACCOUNT (HSA).....	26
SECTION 17.3 – EMPLOYEES ON DISABILITY LEAVE.....	26
SECTION 17.4 – RETIRED EMPLOYEES AND DEPENDENTS.....	27
SECTION 17.5 – UNION AND MANAGEMENT LIABILITY.....	27
SECTION 17.6 – RIGHT OF CONSULTATION.....	27
SECTION 17.7 – HEALTH BENEFITS ADVISORY COMMITTEE.....	28
SECTION 17.8 – GROUP DENTAL PLAN.....	28

SECTION 17.9 – DEFAULT ON PREMIUM CONTRIBUTIONS.....	28
ARTICLE XVIII – PENSIONS.....	28
SECTION 18.1 – PENSIONS.....	28
ARTICLE XIX – RESIDENCY.....	28
SECTION 19.1 – REQUIREMENT.....	28
SECTION 19.2 – CHANGES INCORPORATED INTO AGREEMENT.....	28
ARTICLE XX – RETIREE HEALTH SAVINGS PLAN.....	29
SECTION 20.1 – ESTABLISHMENT.....	29
SECTION 20.2 – REGULAR CONTRIBUTIONS: NEW EMPLOYEES AND OPT-OUT EMPLOYEES.....	29
ARTICLE XXII – MISCELLANEOUS PROVISIONS.....	29
SECTION 22.1 – ACCEPTANCE OF GIFTS.....	29
SECTION 22.2 – DRIVER’S LICENSE.....	29
SECTION 22.3A – SERVICE OF NOTICES.....	30
SECTION 22.3B – EMPLOYEE NOTICE TO EMPLOYER.....	30
SECTION 22.3C – UNION NOTICE TO EMPLOYER.....	30
SECTION 22.4 – ORDERLY OPERATIONS.....	31
SECTION 22.5 – OUTSIDE EMPLOYMENT.....	31
SECTION 22.6 – PERSONAL USE OF CITY PROPERTY.....	31
SECTION 22.7 – PHYSICAL FITNESS.....	31
SECTION 22.8 – POLITICAL ACTIVITY.....	31
SECTION 22.9 – PRINTING OF THE AGREEMENT.....	31
SECTION 22.10 – RETROACTIVITY.....	31
SECTION 22.11 – CONTACT INFORMATION.....	32
SECTION 22.12 – CODE OF ETHICS.....	32
SECTION 22.13 – REQUIRED PRESCRIPTION GLASSES.....	32
ARTICLE XXIII – SAVINGS CLAUSE.....	32
ARTICLE XXIV – ENTIRE AGREEMENT.....	32
ARTICLE XXV – AMENDMENTS.....	32
ARTICLE XXVI – TERMINATION.....	33
SECTION 26.1 – EFFECTIVE DATE.....	33
APPENDIX A – REQUEST FOR TRANSFER.....	35
APPENDIX B – GENERAL POLICY REGARDING DRUGS AND ALCOHOL.....	36
APPENDIX C – HEALTH INSURANCE CONTRIBUTION CHART.....	39
APPENDIX D – TRAINING REIMBURSEMENT AGREEMENT.....	40

AGREEMENT

THIS AGREEMENT, entered into this third day of June, 2024, between the City of Galesburg, Illinois (The "City") and the American Federation of State, County and Municipal Employees, Council 31, AFL-CIO for and on behalf of Local 1173 (the "Union"):

PREAMBLE

WHEREAS, the City has endorsed the practice and procedures of collective bargaining as a fair and orderly way of conducting its relations with certain of its full-time employees insofar as such practices and procedures do not interfere with the City's right and obligation to operate effectively in order to best serve the City and its residents and to make clear all basic terms upon which such relationship depends; and

WHEREAS, it is the intent and purpose of the parties to set forth herein their entire agreement covering rates of pay, wages, hours of employment and all other conditions of employment; and to provide the procedure for the prompt and peaceful settlement of grievances respecting the terms of this Agreement;

NOW, THEREFORE, in consideration of the mutual promises and agreements herein contained, the parties do mutually promise and agree as follows:

ARTICLE I - RECOGNITION

SECTION 1.1 – UNION RECOGNIZED

The City recognizes Local #1173 and Council 31 AFSCME as the exclusive bargaining agent for the purpose of establishing the wages, hours, terms and conditions of employment for all non-exempt, full-time permanent employees, those employees scheduled to work more than 32 hours per week. Permanent part-time employees are any employee(s) who are regularly scheduled to work a minimum of thirty (30) hours per week. Permanent part-time employees are entitled to 3/4 of the benefits of a full-time employee. Additionally, the City shall furnish health care coverage for all permanent part-time employees. Permanent part-time employees are eligible for membership in the Union. Employees represented are in the classification of Bus Driver, Transit Clerk, Property Compliance Officer, Community Service Officer, Community Service Supervisor, Relief Driver, Transit Technician, PSB IS Tech, Transit Shop Foreman, Transit Dispatcher, Secretary I, Information Systems Technician, Account Clerk I, Junior Accountant, Handivan Driver, Communications Dispatcher/Clerk I, Communications Dispatcher/Clerk II, Public Safety Clerk, Telephone Systems Operator, Recreation Activity Specialist, Engineering Technician I, Engineering Technician II, Custodian I, Custodian II, Maintenance Worker, Heavy Equipment Operator, Mechanic, Public Service Officer, Utility Maintenance, Electrician, Crew Foreman and Water Meter Shop Foreman.

Employees excluded from representation are all seasonal (those hired to work for a fixed period of time which is less than one year), part-time (those scheduled to work an average of less than 30

hours per week), uniformed police and firefighter, supervisory, confidential or exempt employees and all elected officials or officers of the City.

SECTION 1.2 – NEGOTIATIONS

The Union shall be permitted to have five (5) individuals sit on the negotiating committee provided it does not interfere with or disrupt emergency services, if any.

SECTION 1.3 – NEW CLASSIFICATIONS

The City shall notify the Union, in writing, of its decision to implement any and all new classifications pertaining to work of a nature performed by employees in the bargaining unit. If the new classification is a successor title to a classification covered by the agreement and the job duties are not significantly altered or changed, the new classification shall become a part of this Agreement. If the new classification contains a significant part of the work now being done by any of the classifications covered by this Agreement, and the Union notifies the City of a desire to meet within ten (10) days of its receipt of the City's notice, the parties will then meet to review the proposed classification. The Union will have ten (10) calendar days to respond to said written notice. If no response is received within that time period, however, the Union is presumed to have agreed with the change.

SECTION 1.4 – INTEGRITY OF BARGAINING UNIT

Absent an emergency, the City will not assign work normally performed by employees in the bargaining unit to employees in another City bargaining unit without notifying the Union. This provision shall not apply where there are not sufficient bargaining unit employees willing or available to perform the work in question.

SECTION 1.5 – RIGHT TO SUB-CONTRACT

Nothing in this Agreement shall preclude the City from exercising its right to sub-contract for any goods or services. The Union, however, shall be afforded the right to subscribe, without charge, to the City's E-Alert system in order to receive by e-mail notices of posted Requests for Proposal (RFP). Should the Union wish to discuss the subject matter of any particular RFP or to offer any proposal that it may have for performing the work by the use of bargaining unit employees, it may do so by requesting a Labor-Management meeting under Section 8.3.

ARTICLE II - UNION RIGHTS

SECTION 2.1 – DUES DEDUCTIONS

While this Agreement is in effect, the City will deduct, twice each month, half the regular monthly union dues, plus a deduction for P.E.O.P.L.E., for each employee in the bargaining unit. The union, not the employer, will be the record keeper of deduction cards. The union is not required to provide a copy of the dues authorization to the employer. Dues deduction authorizations remain valid until the employee leaves the bargaining unit or the employer receives notice from the union that an employee has revoked their authorization in writing in accordance with the terms of the authorization. The amounts so deducted shall be forwarded each calendar month to the appropriate officer of the Union. The Union may change the fixed uniform dollar amount which shall be

considered the regular monthly union dues once each year during the life of this Agreement. The Union will give the City thirty (30) days' notice in writing of any such change in the amount of uniform union dues to be deducted. The Employer must commence dues authorization within 30 days of notice of authorization from the Union and must transmit the deductions to the union within 30 days of the deduction. Should the Employer not timely deduct dues or accept revocations directly from employees, the Employer will have to reimburse the union for lost dues income. The Employer shall honor the employees' individually authorized union deductions. Authorized deductions shall be irrevocable except in accordance with the terms under which an employee voluntarily authorized said deductions. Electronic signatures for dues deductions are valid signatures.

SECTION 2.2 – UNION INDEMNIFICATION

The Union shall indemnify, defend and save the City harmless against any and all claims, demands, suits, or other forms of liability and for all legal costs that shall rise out of or by reason of action taken or not taken by the City in complying with the provisions of this article. The Union agrees to refund to the City any amount paid to the Union in error on account of this dues deduction provision within fifteen (15) days.

SECTION 2.3 – UNION ACCESS

The employer shall provide to the exclusive representatives, including their agents and employees, reasonable access to employees in the bargaining units they represent. This access shall at all times be conducted in a manner so as not to impede normal operations.

SECTION 2.4 - EMPLOYEE INFORMATION

The employer shall provide bargaining unit lists and employee contact information to the union at least once per month in Excel under the IPLRA. The information shall include name, address, job title, worksite location, work telephone numbers, identification number if available, date of hire, work email address, any home and personal cellular telephone numbers on file and any personal email addresses. The employer must provide the union the same information as above for all new hires within 30 days of the date of hire.

SECTION 2.5 – TIME OFF FOR UNION BUSINESS

Five elected Union officers will be allowed time off without pay, scheduling permitting, for the purpose of attending Union meetings, conferences, and conventions. Employees may elect to take accrued time (i.e. vacation, holiday, personal, comp time, etc.) in lieu of taking such time off without pay. Such time off shall not be detrimental in any way to the employee's record. The Union shall conduct union orientation for each new bargaining unit employee during the employees first 10 days of employment without loss of pay for the employees (including the employees representing the union). The orientation shall not exceed 1 hour.

ARTICLE III - MANAGEMENT RIGHTS

SECTION 3.1 – MANAGEMENT RIGHTS

Except as specifically limited by the express provisions of this Agreement, the City possesses the sole right and authority to operate and direct the employees of the City and its various departments in all aspects, including, but not limited to, all rights and authority exercised by the City prior to the execution of the Agreement to include, but not limited to: the right to determine its mission, policies, and to set forth all standards of service offered to the public; to plan, direct, control and to determine the operations or services to be conducted by employees of the City; to determine the methods, means, and number of personnel needed to carry out the department's mission; to direct the working force; to hire and assign or to transfer employees within the department for other related functions; to promote, suspend, discipline or discharge; to lay off or relieve employees due to lack of work or funds or for other legitimate reasons; to make, publish and enforce rules and regulations; to introduce new or improved methods, equipment, or facilities; to contract out for goods and services; to schedule and assign work; to establish work and productivity standards; to assign overtime; and to take any and all actions as may be necessary to carry out the mission of the City and its departments in situations of civil emergency as may be declared by the Mayor, the City Manager or Acting City Manager, provided that no right enumerated in this Agreement shall be exercised or enforced in a manner contrary to or inconsistent with the provisions of this Agreement as directed by the City Manager.

SECTION 3.2 – DETERMINATION OF AUTHORITY

If, in the sole discretion of the City Manager, it is determined that extreme civil emergency conditions exist per Illinois State Statutes, the provisions of this Agreement may be suspended by the City Manager during the time of the declared emergency. Should an emergency arise, the City Manager shall advise the local President of the Union or the next highest officer of the Union of the nature of the emergency.

SECTION 3.3 – AUTHORITY FOR APPOINTMENTS

Authority to make appointments to all positions in the City's service, except those of City Clerk, Deputy City Clerk, City Treasurer, Deputy City Treasurer, Election Clerk, and uniformed personnel (except Chiefs of the Police and Fire Departments), is vested in the City Manager.

Before being given a permanent appointment, each employee shall undergo a thorough examination by a physician designated by the City, and no one shall be employed unless the examining physician certifies that they are physically able to perform the essential functions required by their position.

ARTICLE IV - NON-DISCRIMINATION

SECTION 4.1 – EMPLOYMENT POLICY

Neither the City nor the Union shall discriminate against any employee covered by this Agreement in a manner which would violate any applicable laws because of race, creed, color, national origin, disability, age, sex, veteran's status, genetic information, sexual orientation, or gender identity.

SECTION 4.2 – EMPLOYEE DISCRIMINATION

Neither the City nor the Union shall interfere with the right of employees covered by this Agreement to become, or not become, members of the Union, and there shall be no discrimination against any such employees because of lawful Union membership or non-membership activity or status.

SECTION 4.3 – RESPONSIBILITY OF UNION

The Union recognizes its responsibility as bargaining agent.

SECTION 4.4 – HIRING PRACTICE

Only one person from a family shall be employed as a permanent employee by the City in the same department or in any City employment so that they would be working in close proximity on a regular day-to-day basis. For this purpose, a member of a family is defined as a parent, step-parent, parent-in-law, sibling, child, step-child, son-in-law, daughter-in-law, grandparent, grandchild or spouse. The word "spouse" shall include a civil partner and domestic partner, and all "in-law" categories shall include equivalent relationships affected by means of a civil union.

ARTICLE V - GRIEVANCE

SECTION 5.1 – DEFINITION

A grievance shall be defined as a dispute arising between the parties concerning a violation or alleged violation of this Agreement.

SECTION 5.2 – TIME LIMIT

A grievance must be filed within ten (10) business days of its occurrence.

SECTION 5.3 – PROCEDURE

STEP ONE: An employee having a grievance shall meet with their immediate supervisor. The supervisor shall give the employee an oral answer within three (3) business days after such presentation. Discharge cases and other cases which by their nature are not capable of being settled at the preliminary step of the grievance procedure may, by mutual agreement of the parties, be filed at Step Three of the grievance procedure of this contract. The time limit for filing such a grievance shall be as provided in Section 5.2.

STEP TWO: If the grievance is not settled in Step One and the employee and Union wish to advance the grievance to Step Two, it shall be referred in writing to the employee's immediate supervisor within seven (7) calendar days after the supervisor's oral answer in

Step One and shall be signed by the aggrieved employee and the Union Steward when applicable. The written grievance shall contain a complete statement of the facts, the provision or provisions of this Agreement which the City is alleged to have violated and the relief requested. Within seven (7) calendar days of the receipt of the written grievance, the City shall schedule a meeting with the aggrieved employee, the employee's immediate supervisor, the department or division head and the Union Steward. If no settlement is reached, the department head shall provide the employee a written answer within seven (7) calendar days following their meeting.

STEP THREE: If the grievance is not settled in Step Two and the employee and Union wish to appeal the grievance to Step Three, it shall be referred in writing to the City Manager within seven (7) calendar days after the City's answer in Step Two and shall be signed by the aggrieved employee, and the Union Steward and/or the Union Representative, when applicable. Within seven (7) calendar days of receipt, the City shall schedule a meeting with the employee, the department head, the immediate supervisor, Human Resource Coordinator, City Manager and two Union representatives. If no settlement is reached, the City Manager or representative shall give the City's written decision to the aggrieved employee within ten (10) business days following their meeting.

SECTION 5.4 – BINDING ARBITRATION

A. FILING: If the grievance is not settled in accordance with the foregoing procedure, the Union may refer the grievance to binding arbitration within ten (10) business days after the receipt of the Step Three response. The parties shall attempt to agree upon an arbitrator within five (5) business days after receipt by the Employer of the notice of referral. In the event that the parties are unable to agree upon an arbitrator within such five (5) days, they shall immediately jointly request the Federal Mediation and Conciliation Service (FMCS) to submit a panel of five (5) arbitrators with the appropriate experience and background. Either party may reject one (1) entire panel. Both the Employer and the Union shall have the right to strike two (2) names from the panel. One party shall strike the first name, then the other party shall strike the second, the first party shall strike the third name, the other party a fourth name, and the remaining person shall be the arbitrator. The order of striking shall be determined by a coin toss. The arbitrator shall be notified of their selection by a joint letter from the Employer and the Union requesting that the arbitrator set a time and place subject to the reasonable availability of the Employer and the Union representatives. All arbitration hearings shall be held in the City of Galesburg, Illinois unless the parties mutually agree otherwise.

B. ARBITRATOR'S AUTHORITY: The arbitrator shall act in a judicial, not legislative capacity and shall have no right to amend, modify, nullify, ignore, add to or subtract from the provisions of this Agreement. They shall only consider and make a decision with respect to the specific issue submitted and shall have no authority to make a decision on any other issue not so submitted to them. The arbitrator shall be without power to make a decision contrary to or inconsistent with or modifying or varying in any way the application of laws and rules having the force and effect of law. The arbitrator shall submit their written decision within thirty (30) days of the close of the hearing or the submission of briefs by the parties, whichever is later, unless the parties agree to a written extension

thereof. The decision shall be based solely upon the arbitrator's interpretation of the meaning and/or application of the express terms of this Agreement to the facts of the grievance presented. A decision rendered consistent with the terms of this Agreement shall be final and binding.

C. ARBITRATOR'S DECISION: The decision of the arbitrator may be enforced, at the instance of either party or of the arbitrator, in the Circuit Court for Knox County, Illinois. The commencement of a new fiscal year after the initiation of arbitration procedures under this Agreement, but before the arbitrator's decision or its enforcement, shall not be deemed to render a dispute moot, or to otherwise impair the jurisdiction or the authority of the arbitrator or the Circuit Court or the decision of either. The arbitrator's decision shall be reviewable by the Circuit Court as set forth in the Illinois Uniform Arbitration Act, Chapter 10, Illinois Revised Statutes. The pendency of such proceedings for review shall not automatically stay the order of the arbitrator.

D. FAILURE TO PROCESS IN A TIMELY MANNER: If a grievance is not appealed to the next step within the time limits set forth or during a mutually-agreed written extension, the grievance shall be deemed settled on the basis of the Employer's last answer. If the Employer does not answer a grievance or an appeal thereof within the specified time limits, the Union may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step, if any. The time limits set forth throughout the procedure shall be in effect except as to those grievances involving the department's action in the case of a disciplinary suspension, discharge or layoff from work, when the grievance shall be filed by the end of the next business day after the employee or the Union knows of the action. Time limits for the processing of any grievance may be extended at any time by the written mutual agreement of the parties.

E. ARBITRATION COSTS: The fee and expenses for the arbitrator's services shall be borne equally by the Employer and by the Union. Each party shall be responsible for compensating its own representatives and witnesses, and purchasing its own copy of the written transcript, however, the cost of the arbitrator's copy shall be borne equally by the parties.

F. GRIEVABLE DISCIPLINE: Arbitration shall not be allowed for grievances involving oral or written reprimands.

SECTION 5.5 – COMPENSATION

The employer shall give the union reasonable access to workplaces to meet with employees during the workday for workplace meetings involving grievance investigations, and workplace-related complaints without loss of pay for the employees (including employees representing the union).

ARTICLE VI - NO STRIKE AND NO LOCKOUT

SECTION 6.1A – NO STRIKE

During the term of this Agreement, neither the Union nor its agents or any employee, for any reason, will authorize, institute, aid, condone or engage in a slow-down, work stoppage, strike or

any other interference with the work or statutory functions or obligations of the Employer. Nothing in this section would preclude the Union from establishing an informational picket.

SECTION 6.1B – NO LOCKOUT

During the term of this Agreement, neither the Employer nor its agents, for any reason, shall authorize, institute, aid or promote any lockout of employees covered by this Agreement.

SECTION 6.2 – UNION RESPONSIBILITY

In the event of a violation of Section 6.1 of this Article, the Union agrees to notify all local officers and representatives of their obligation and responsibility for maintaining compliance with this Article, including their responsibility to remain at work during any interruption which may be caused or initiated by others and to encourage employees violating Section 6.1 to return to work.

SECTION 6.3 – PENALTY

The Employer may discharge or discipline any employee who violates Section 6.1 and any employee who fails to carry out their responsibilities under Section 6.2 and the Union will not resort to the grievance procedure on such employees' behalf. The Union agrees that the Employer has the right to deal with any such strike activity by the above measures, including suspension without pay on any, some or all of the employees participating therein.

SECTION 6.4 – MANAGEMENT RESPONSIBILITY

Nothing contained herein shall preclude the Employer from obtaining judicial restraint and damages in the event of a violation of this article.

ARTICLE VII - HOURS OF WORK AND OVERTIME

SECTION 7.1 – NO GUARANTEE

This article is intended to define the normal hours of work and to provide the basis for the calculation and payment of overtime. It shall not be construed as a guarantee of hours of work per day or per week or of days of work per week. If the City of Galesburg determines that, in its sole judgment, it is necessary to reduce work hours or days per week, the City shall notify the Union of its intention and allow the Union a two-week period in which it may meet with the City Manager to discuss the City's intention and offer any alternative options including any other cost savings options that the Union wants the City to consider. At the end of that two-week period, however, the City may implement its plan, or modification of its plan, with or without Union agreement. The City shall give any affected employees two weeks notification of any reductions.

SECTION 7.2 – NORMAL WORKWEEK/WORKDAY

Except as provided elsewhere in this Agreement, the normal workweek shall consist of forty (40) hours per departmental calendar week and such additional time as may, from time to time, be required. The normal workweek shall consist of five (5) eight-hour workdays in a seven-day period. Time worked shall be defined as all time in pay status.

SECTION 7.3 – OVERTIME

Subject to the provisions of Section 7.3A, time and one-half the employee's regular rate of pay will be paid for all authorized time worked, as verified by the employee's supervisor, in excess of forty (40) hours in any one departmental calendar week or in excess of eight (8) hours in any one day when such time is required to be worked by the City, provided that daily overtime is not required to be paid when the work schedule is adjusted by mutual agreement of the City and an employee to provide for workdays in excess of eight (8) hours in the context of a forty (40) hour week. For hours worked in excess of sixteen (16) hours in a 24-hour period, employees shall be paid double time. The City shall compute overtime compensation on base pay, longevity pay, and schooling pay educational incentive pay. Overtime pay will be paid in the same pay period in which it is earned. Employees shall have the option to receive pay or bank compensatory hours for all overtime earned within the pay period. Employees may elect one of the following methods of payment for overtime – payment, banking of hours or a combination of payment and banking. Employees may accrue a maximum of two hundred and forty (240) hours of compensatory time and may carry a balance forward to the next fiscal year. Employees may be paid for accumulated compensatory time at any time by submitting the appropriately coded hours on their timesheets. After an employee reaches an accumulation of two hundred and forty (240) hours, the employee will be paid for all overtime worked in excess of the two hundred and forty (240) hours. At termination of employment with the City for any reason, the employee will be paid for all unused compensatory time at the current rate of pay.

SECTION 7.3A FLEX TIME

Bargaining unit employees may enter into flex time agreements with their Department Heads whereby working days may be longer or shorter than eight (8) hours in particular workweeks in order to accommodate to personal or Department needs. Any such agreement must be in writing and signed by the Department Head and the employee, and it must specify the time period covered by the agreement (i.e., a particular workweek or other specified work period, or an indefinite period until revoked by either party in writing or superseded by a subsequent flex time agreement). Employees working flex time schedules are exempted from the daily overtime requirement of Section 7.3 but must be paid at overtime rates for hours worked in excess of forty (40) in a week. Flex time agreements will be kept in City and Department records and in the personnel files of employees covered by such agreements.

SECTION 7.4 – EMERGENCY SNOW PICKUP

In cases of emergency snow pickup, employees who are engaged in snow pickup duties will be paid at time and one-half for work performed outside the employee's normal work schedule. Any employee involved in emergency snow removal or pickup who is ordered home during their normal shift hours to rest shall be paid at their normal shift rate for the normal shift hours the employee is ordered to miss. Any employee involved in emergency snow removal or pickup who is not ordered home during their normal shift hours but chooses to rest shall be allowed to use vacation or compensatory time during their normal shift hours.

Once an employee begins working overtime, after eight (8) hours of continuous duty, all continuous hours worked thereafter will be paid at the overtime rate.

If employees will be out of the area as established by Section 19.1 ("local area") during their

time off, the employee shall notify their supervisor in advance so the supervisor can coordinate operational requirements with available personnel. Supervisors shall have the authority to hold employees in the local area if necessary for operational requirements in the event of impending unforeseen events, such as adverse weather conditions, requiring the employee's presence in the local area. If an employee is not held in the local area on their time off, the employee shall not be disciplined for failing to report to work while out of the local area on their time off.

SECTION 7.5 – CALL-BACK PAY

An employee who is called back on their vacation or regular day off or time off, including holidays, will be paid a minimum of two (2) hours' pay at the overtime rate. Employees will not be considered to be "on-the-clock" until arrival at the workplace, except that compensable travel time will be allowed in accordance with FLSA regulations.

SECTION 7.6 – STANDBY PAY

An employee in the bargaining unit shall receive one hundred fifty dollars (\$150) per week for each seven-day period an employee is scheduled for standby. This standby pay shall be in addition to any overtime pay. An employee on standby status must remain within the residency limit established in Article XIX of this Agreement and must be able to respond to a call-in within thirty (30) minutes of having received the call. The City reserves the right to schedule an employee's standby and to make changes in the standby schedule. Such schedule will be regularly posted with employees being allowed to change such standby status with a three-day advance notice. When such standby is changed, the assigned employee shall be responsible for finding their replacement and notifying the respective division superintendent and the Public Safety Building contact of such change. If no replacement in the division is found, then the assigned employee must standby for that week.

SECTION 7.7 – ESSENTIAL OVERTIME

When it is essential, overtime work will be rotated among all bargaining unit employees within their division so far as is practical.

SECTION 7.8 – REST PERIODS

All employees shall receive a fifteen (15) minute rest period during each four (4) hour period. The rest period shall be granted by the supervisor as the supervisor deems appropriate. During work beyond the normal eight (8) hour day, employees shall receive their breaks in the same intervals as described above.

SECTION 7.9A – MEAL PERIODS

All employees shall be granted a twenty (20) minute, thirty (30) minute, or sixty (60) minute non-paid meal period during each eight (8) hour work shift. Whenever possible, this meal period shall be scheduled at the middle of each shift except where such scheduling would be disruptive. Communications Dispatcher/Clerk I, Communications Dispatcher Clerk II, Telephone Systems Operator and Water Pumpers shall be granted a paid 20-minute lunch period during each 8-hour work shift.

SECTION 7.9B – MEALS ON OVERTIME

It is the policy of the City to furnish meals to employees required to work overtime during

emergencies when, at the discretion of the department or division head, it would be more advantageous for the employee not to be released from work for meals.

SECTION 7.10 – TIME-TRADING

Communications Dispatcher/Clerk I, Communications Dispatcher Clerk II, Telephone Systems Operator and Water Pumpers (Maintenance Worker) working swing shifts may trade time with other employees of the same classification in the same division subject to the following conditions: The trading of time is done voluntarily by the employees and not at the request of the Employer. The trade is not made for reasons related to the Employer's business operations but is due to the employee's desire or need to attend to a personal matter. The Employer maintains records of all time traded by employees. The time is traded and paid back within a twelve (12) month period. (Time cannot be paid but actually worked back.) The minimum number of hours traded equals one (1) hour. The time trade must be in writing on the request form. All trading is subject to the approval of the supervisor. Time trading shall be limited to ninety-six (96) hours per year.

ARTICLE VIII – SAFETY

SECTION 8.1 – COMPLIANCE WITH LAWS

The City agrees to comply with all State and Federal laws applicable to its operations concerning the safety of its employees covered by this Agreement. All such employees shall comply with all safety rules and regulations established by the City.

SECTION 8.2 – UNSAFE CONDITION

If an employee has justifiable reason to believe that their safety is in danger due to an alleged unsafe working condition or alleged unsafe equipment, the employee must inform their supervisor and may inform the appropriate Union official. Serious disputes may necessitate the decision of the division head. Allegations of an unsafe working condition or equipment will not be applicable unless substantiated in writing as to date, time and witnesses involved. The requirement that there be a prompt resolution to safety disputes is of utmost concern to the City of Galesburg.

SECTION 8.3 – LABOR-MANAGEMENT MEETINGS

Representatives of the Union, not to exceed three (3) in number, and the City shall meet quarterly at mutually-agreed-upon times to discuss matters of mutual concern. The party requesting the meeting shall prepare and submit an agenda to the other party one (1) week prior to the scheduled meeting. If a written agenda cannot be developed, then no meeting will be held.

SECTION 8.4 – DRUG AND ALCOHOL ABUSE POLICY

The City and Union agree to the Drug and Alcohol Abuse Policy which is attached as Exhibit B. Additionally, Employees who are deemed “Covered Employees” such as those holding a CDL or performing a “safety sensitive function”, as defined by the Department of Transportation (DOT), and those applying for such positions shall be subject to the provisions of the City’s Drug and

Alcohol Policy Covering Employed who hold a Commercial Driver's License and Employees in Paratransit Operations. The parties agree, however, that:

1. The City agrees not to discipline an employee who refuses to be called back for overtime if the employee refuses because the employee has been drinking, as long as they are not on stand-by status; and
2. The City agrees to pay an employee while an employee waits to be tested provided, however, the employee must remain at the testing site.
3. The employee shall be responsible for any follow-up testing costs incurred as the result of a positive drug test. The number of follow up tests to be conducted is under the discretion of the SAP (substance abuse professional), and the City shall not influence the SAP's recommendation.

The Employer shall notify the union president or designee on a quarterly basis of the name, reason for testing, location, company conducting the test and date of employees who have been tested.

ARTICLE IX - SENIORITY

SECTION 9.1 – DEFINITION

Seniority shall, for the purpose of this Agreement, be defined as an employee's length of continuous service since the date of hire with the City in a position covered by this Agreement.

SECTION 9.2 – APPLICATION OF SENIORITY

In the application of seniority and ability in promotions or the filling of permanent openings in classifications or layoff and recall, seniority shall be the determining factor when, among employees involved, as determined by the City, the qualifications, skill and ability to perform the work is relatively equal, subject to employee's right to file a grievance concerning the determination that they are not qualified.

SECTION 9.3 – TERMINATION OF SENIORITY

Seniority and employment relationship shall be terminated when an employee (a) quits, (b) retires or is retired, (c) is laid off for a period in excess of three years, or (d) is discharged. The parties agree the following reasons, among others, constitutes cause for discharge when an employee (1) is absent for three consecutive workdays without notifying the City, (2) is laid off and fails to notify the City Manager's Office of their intention to return within seven days after receiving notice of recall or who fails to return at the designated time, or (3) does not report to work within forty-eight (48) hours after the termination of an authorized leave of absence.

SECTION 9.4 – PROBATIONARY PERIOD - NEW EMPLOYEES

All new employees shall be considered probationary employees until they complete a probationary period of one (1) year. The Union shall not grieve any matter relating to the probationary employee. The probationary period is to be used to test further the ability of the employee to perform the required duties of the position successfully. If the employee fails to meet the required standards of performance or conduct, the employee is to be dismissed.

SECTION 9.5 – PROBATIONARY PERIOD - PROMOTED EMPLOYEES

A probationary period of nine (9) months shall be served by an employee who has been promoted to a bargaining unit position covered by this Agreement after having successfully completed a probationary period in another position covered by this Agreement. If an employee is promoted from one position to another position and fails to satisfactorily complete the probationary period in the new position because of inability to perform the duties and responsibilities in that position, the employee is to be restored to the employee's previous position with commensurate pay.

SECTION 9.6 – SENIORITY ROSTER

The City shall maintain a seniority roster noting the date of hire and current classification for each bargaining unit employee. The Union shall be provided with a copy of the seniority roster quarterly. Any objection to the seniority roster as provided shall be reported in writing to the Personnel Department within fifteen (15) workdays of the date of deliverance of the seniority roster or the roster shall stand approved as given. The Union Secretary shall be given a copy of the salary ordinance whenever a change is made to it.

SECTION 9.7 – TRANSFERS

The City has initiated a procedure using a Request for Transfer form to identify those permanent employees who desire transfers to other department or divisions. Such request forms for transfers shall expire on December 31 of the year in which they were submitted and must be renewed by the employee if the employee still desires to be and has not been transferred. The term "transfer" as used in this Agreement shall mean the reassignment of any employee to a position classification of the same pay range with similar duties and responsibilities.

In the case of a transfer, a condition of such transfer is that in order to be eligible for transfer, the employee must have the minimum qualifications for the job to which they are changing. Experience in the employee's present job will be evaluated when transferring to a similar type of position. In no case shall bumping occur because of a transfer. The transferred employee shall continue to retain all of their current benefits.

Requests for transfer must be for reasons other than the elimination of jobs. Any employee who is transferred must successfully complete a six-month probationary period before being permanently appointed to the new or related position classification of the same pay range. Transfers shall be approved by the receiving division or department head.

SECTION 9.8 – SAME DAY HIRES

Seniority shall be computed from the date of appointment. If two employees are hired on the same day, a lottery drawing conducted by representatives of both the City and the Union shall determine the relative seniority ranking of the employees involved.

SECTION 9.9 – LAYOFF AND RECALL

The City, at its discretion, shall determine whether layoffs are necessary. Although not limited to the following, layoffs shall be for lack of work and/or lack of funds. If it is determined that layoffs are necessary, employees will be laid off in the following order: a) seasonal employees, b)

temporary employees, c) any and all part-time employees, d) probationary employees in their original probationary period. In the event of further reductions in force, employees will be laid off from their affected classification in accordance with their (1) seniority as defined in Section 9.1 and (2) their skill and ability to perform the remaining work available without further training as determined by the City. When two or more employees have relatively equal experience, skill, ability and qualifications to do the work without further training, the employee with the least seniority will be laid off first. Such notice shall be provided at a minimum of forty-five (45) days prior to the anticipated date of layoff.

Employees who are laid off shall be placed on a recall list for a period of three (3) years. If there is a recall, employees who are still on the recall list shall be recalled in the inverse order of their layoff, provided they are qualified to perform the work in the job classification to which they are recalled without further training. If an employee is recalled to a lower-rated job classification, the employee shall have the right to refuse the recall and to await recall for the employee's past position for a period of up to one year after their right to refuse has been exercised.

Employees who are eligible for recall shall be given five (5) calendar days' notice of recall and notice of recall shall be sent to the employee by certified or registered mail with a copy to the Union, provided that the employee notify the City Manager's office of the employee's intention to return within two (2) days after receiving the notice of recall. The City shall be deemed to have fulfilled its obligations by mailing the recall notice by registered mail, return receipt requested, to the mailing address provided by the employee, it being the obligation and responsibility of the employee to provide the City Manager's Office with the employee's latest mailing address.

SECTION 9.10 – ELIMINATION OF DEPARTMENT OR DIVISION

In the event that the City eliminates a department or division, Section 9.9 of this Agreement shall not apply. Rather, non-probationary employees laid off as a result of such elimination shall have the right, in seniority order, to displace less senior bargaining unit employees in other departments or divisions, in inverse order of seniority; provided, in each case, that the displacing employee has the present ability to perform the work of the employee being displaced. Any probationary employee so displaced shall then be laid off. Non-probationary employees so displaced shall have the right, in seniority order, to displace less senior employees in the bargaining unit, provided, in each case, that the displacing employee has the present ability to perform the work of the employee being displaced. Any non-probationary employee so displaced who is not able to displace another, less senior employee in the bargaining unit shall be laid off.

SECTION 9.11 – RESIGNATIONS

In order to resign in good standing, a probationary or permanent employee shall give at least two (2) weeks' notice in writing of their intention to resign. The employee shall not use more than three (3) day's worth of accrued time off: including personal, sick, compensatory, or vacation during the two (2) weeks' notice period.

SECTION 9.12 – SENIORITY CONVERSION

Permanent part-time employees will accrue seniority at the rate of 75 percent from the date of employment, until such time they may be appointed to a permanent full-time position.

ARTICLE X - FILLING OF VACANCIES

SECTION 10.1 – PERMANENT VACANCY

For the purpose of this article, a permanent vacancy is created when the City determines to increase the work force and to fill a new position or when any of the following personnel transactions takes place in the bargaining unit and the City determines to replace the previous incumbent: retirements, resignations, terminations, promotions or demotions.

SECTION 10.2 – POSTING

Notice of permanent bargaining unit vacancies shall be posted on all of the City bulletin boards at City Hall, Park Division, Water Division, Street Division, Recreation Division, Public Safety Building (2) and Central Garage for five (5) work days. Such notice shall state the position, the classification, the minimum qualifications of the position, and the range of pay for the job.

SECTION 10.3 – FILLING OF VACANCIES

Any bargaining unit employee who meets the minimum qualifications of a vacancy may apply for the vacancy. The City will post vacancies for internal consideration first. The City may, however, fill the vacancy from outside the bargaining unit, as the City deems appropriate, if the outside applicant possesses superior skill and ability, as reasonably determined by the City.

ARTICLE XI - EMPLOYEE DISCIPLINE

SECTION 11.1 – EMPLOYEE DISCIPLINE

The City agrees with the tenets of progressive and corrective discipline. The City may discipline or discharge an employee for just cause. The guiding principle used by the City in imposing or awarding discipline is to provide the employee with notice of areas of improvement and to encourage the employee's effort to make such improvement. If an employee's conduct falls below a desirable standard, the employee shall be subject to disciplinary action. Disciplinary action may take any of the following forms depending on the severity of the offense:

- a) Oral reprimand (with written notation in the personnel file).
- b) Written reprimand.
- c) Suspension (maximum thirty (30) calendar days) without pay.
- d) Dismissal.

Disciplinary action may be imposed upon an employee only for just cause. An employee shall not be demoted for disciplinary reasons. Discipline shall be imposed as soon as possible after the Employer is aware of the event or action giving rise to the discipline and has a reasonable period of time to investigate the matter. In any event, the actual date upon which discipline commences may not exceed forty-five (45) days. Once the measure of discipline is determined and imposed, the City shall not increase it for the particular act of misconduct.

If within one (1) year after imposition of an oral reprimand or within two and a half (2½) years after imposition of a written reprimand, there is no intervening discipline for the same cause, the oral or written reprimand shall be removed from an employee's personnel file.

If an employee is suspended or discharged by the City, upon request by the employee or Union President or their designee, with consent of the employee, a disciplinary meeting shall be held with the Union President and employee to discuss the discipline and the reasons thereof. This request shall be submitted in writing to the City Manager within three (3) business days following the suspension or discharge.

If an employee wishes to challenge any notice of discipline, the grievance procedure contained in this Agreement shall be the exclusive remedy to make such challenge.

ARTICLE XII - PERSONNEL FILES

SECTION 12.1 – PERSONNEL FILES

The City shall keep a central personnel file for each employee. Supervisors may keep working files, but material not maintained in the central personnel file may not provide the basis for discipline against an employee. Supervisors' files shall contain job related information only. Such files shall be kept confidential to the extent permissible under state law.

SECTION 12.2 – INSPECTION

Upon request to the City Manager's Office, an employee may inspect their personnel file during normal working hours at a time and in a manner mutually acceptable to the employee and the City. Employees shall be limited to two such requests per year.

SECTION 12.3 – NOTIFICATION

Employees shall be notified when a formal written warning is placed in their personnel file. A copy of the warning will be supplied to the respective employee.

SECTION 12.4 – EVALUATIONS

An employee may file a written rebuttal in their personnel file concerning any material in the file. However, the employee also agrees to electronically sign any performance review conducted by the City. An evaluation shall not be subsequently altered without notice and review by the employee.

ARTICLE XIII - HOLIDAYS

SECTION 13.1 – HOLIDAYS

The following are paid holidays for eligible employees: New Year's Day, Martin Luther King Jr. Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, the day after Thanksgiving Day, Christmas Eve Day and Christmas Day. For the purpose of this article, if one of the above holidays falls on a Saturday, it shall be observed on the preceding Friday; if one of the above holidays falls on Sunday, it shall be observed on the following Monday.

SECTION 13.2 – HOLIDAY PAY

For each such holiday, when not worked, an eligible employee shall be paid at their regular straight time hourly rate. This provision shall not affect any bargaining unit member who is given time off in lieu of holidays due to their scheduled work. Employees will be paid for that holiday in the work cycle in which they actually take that holiday off.

SECTION 13.3 – HOLIDAYS DURING VACATION

When a holiday falls within an eligible employee's approved vacation, the employee shall not be charged vacation for the holiday.

SECTION 13.4 – PERSONAL DAYS

Permanent employees shall receive credit for four (4) paid days off annually on January 1 for personal reasons. These personal days must be scheduled a minimum of one (1) working day before the day is taken off with the employee's immediate supervisor. If an employee arrives on duty and manpower permits, the employee may take that day as their personal day without prior scheduling; and, in any event, each personal day is subject to scheduling availability. Personal days shall not be carried over from one calendar year to the next and may not be exchanged for cash payment. New employees will be posted with pro-rated personal leave hours in the amount of 1.23 hours per bi-weekly pay period remaining from the date of hire to the upcoming fiscal year.

ARTICLE XIV - VACATIONS

SECTION 14.1 – ELIGIBILITY FOR VACATION

All permanent employees covered by this agreement shall accrue paid vacation leave as follows:

- a) Zero (0) years through the sixth (6) year (72 months) of continuous employment, the accrual shall equal eighty (80) hours per year.
- b) Beginning the seventh (7) year, (73 months) and through the thirteenth (13) year (156 months) of continuous employment, the accrual shall equal one hundred twenty (120) hours per year.
- c) Beginning the fourteenth (14) year (157 months) and through the twenty-first (21) year (252 months) of continuous employment, the accrual shall equal one hundred sixty (160) hours per year.
- d) Beginning the twenty-second (22) year (253 months) and through the twenty-seventh (27) year (324 months) of continuous employment, the accrual shall equal two hundred (200) hours per year.
- e) Beginning the twenty-eight (28) year (325 months) of continuous employment, the accrual shall equal two hundred forty (240) hours per year.

Bi-weekly accrual rates shall be determined by dividing the above hours by twenty-six (26). Any fractional day of vacation leave accrual existing at termination of an employee shall be rounded to the next full hour.

SECTION 14.2 – ELIGIBILITY REQUIREMENTS

In order to be eligible for a full vacation under Section 14.1, an employee must have full-time status and have been employed more than one year. In special circumstances (such as personal or

family illness) and with the approval of the City Manager, an employee may use accrued vacation hours during the first year.

SECTION 14.3 – VACATION SCHEDULING

Vacations shall be granted at the time requested by an employee on the basis of their seniority. In the event of a conflict over vacation choice, the more senior employee shall have preference in their choice of vacation period for their initial pick. The final right to designate the vacation period is exclusively reserved by the City. Up to forty (40) hours of vacation leave, per fiscal year, may be taken in thirty-minute increments, as scheduling allows and upon approval by the immediate supervisor.

Bargaining unit employees assigned to Police Communications will receive an extra eleven (11) calendar days of vacation in lieu of Sections 13.1 and 13.2. Those employees receiving vacation time in lieu of holidays may take up to forty-eight (48) hours of vacation leave per fiscal year in one (1) hour increments or multiples thereof, and will accrue holiday hours as they occur, posted immediately after the holiday. Scheduled vacations of non-bargaining unit employees shall not affect current divisional policies limiting the number of employees off on vacation at any one time.

SECTION 14.4 – ACCUMULATION

A total of two hundred forty (240) working hours of earned vacation may be carried forward to the next fiscal year. Vacations shall be taken during the year allowed and shall not accumulate except as provided herein, or upon written permission of the Department Head. Each respective Department Head will, in turn, inform the City Manager's Office in writing of the employee's request to carry over vacation by the end of the fiscal year.

SECTION 14.5 – SEPARATION

Upon termination, each covered employee shall be paid for all earned vacation.

SECTION 14.6 – VACATION SELL BACK

An Employee shall be allowed to receive payment for all accumulated and/or earned vacation time during the employee's last three months of employment once an employee gives notice that the employee intends to retire under the Rules and Regulations of IMRF.

ARTICLE XV - LEAVES

SECTION 15.1 – GENERAL LEAVE OF ABSENCE

The City Manager may, at their discretion, grant a leave of absence to any bargaining unit employee for good and sufficient reason. The City shall, at its discretion, set the terms and conditions of the leave including whether or not the leave is to be paid. Department heads may recommend vacation, injury and/or sick leave with pay. Such leaves of absence will be requested in writing and reviewed by the City Manager. Except as otherwise prohibited by law, during leaves of absence without pay, the seniority of the employee on leave shall remain frozen at the level of the last day of actual employment. Also, except as otherwise prohibited by law, during a discretionary leave of absence, no vacation or sick time will accrue and the employee will be

responsible for paying the full amount of the employee's health care premiums, including single plus one or family coverage, as applicable.

The provisions of this Section shall apply to the situation in which an employee seeks an unpaid leave of absence to protect their seniority when the employee has exhausted all other paid and unpaid leave options (including FMLA).

SECTION 15.2 – MILITARY LEAVE

Military leave shall be granted in accordance with applicable law.

SECTION 15.3 – JURY DUTY LEAVE

A permanent employee shall be granted a leave of absence with pay if called for jury duty. Since it is not the intention of the City that an employee receive more compensation for jury duty than they would if they were performing their normal duties, the employee shall turn in the jury check to the City when received as a condition to being paid their regular straight-time wages for the period of their jury duty service. Should a jury be dismissed and if an employee has three (3) hours or less remaining of their regular shift, then the employee will not be expected to return to work until the following work day.

SECTION 15.4A – SICK LEAVE

Permanent employees covered by this Agreement shall accumulate sick leave at the rate of eight (8) working hours per month to a maximum of two thousand one hundred sixty (2,160) hours. Accumulated hours over one thousand one-hundred twenty (1,120) working hours will be used for IMRF service credit only. The bi-weekly accrual rate shall be determined by dividing the annual accumulation by 26.

SECTION 15.4B – ELIGIBILITY FOR PAY

In order to get sick leave with pay, each employee covered by this Agreement agrees to (1) report promptly to the department or division head the reason for their absence; (2) use sick leave only for sickness of the employee except for point 3 below and bear the burden of proof of such sickness if required by the City; and (3) a permanent employee may also use sick leave with pay for absences necessitated by illness, injury or exposure to contagious disease by a member of the employee's immediate family. Immediate family is defined as parent, spouse, sibling brother-in-law, sister-in-law, child, step-child, parent-in-law, son-in-law, daughter-in-law, grandparent and grandchild. The word "spouse" shall include a civil union partner and domestic partner, and all "in-law" categories shall include equivalent relationships effected by means of a civil union. Presence of the employee must be actually and immediately required for bona fide serious circumstances or emergencies and absence from duty shall not exceed the period of actual need.

SECTION 15.4C – CERTIFICATION

If the City has reasonable grounds to believe sick leave is being abused, it may, at its discretion, require any employee requesting paid sick leave to furnish substantiating evidence or a statement from their attending physician certifying that absence from work was required due to medical reasons. Any employee who is sick for more than three (3) consecutive days shall be required to secure and submit a physician's release certifying that they are fit to return to work. This release

must be submitted to the employee's department or division head before the employee will be permitted to return to work.

SECTION 15.4D – SICK LEAVE PAYOUT

All employees covered by this Agreement electing to retire under the provisions of any of the City pension funds because of length of service, shall be entitled to receive payment in the amount of one-fourth of the sick leave the employee has on the official City records at the time of retirement, not to exceed 280 hours (25 percent multiplied by 1,120 accumulated hours), to be paid at the actual hourly rate of pay. This applies to retirement only and it does not involve separation from City service for any other cause or disability leave.

SECTION 15.5A – FAMILY AND MEDICAL LEAVE ACT

The parties agree that the city may adopt such policies as may be necessary or appropriate to implement the Family Medical Leave Act (FMLA). No such policy shall be deemed to violate this agreement if it is either mandated or legally permitted by the FMLA. The parties agree that employees who are on pregnancy or FMLA leave will continue to accrue seniority, sick leave, vacation and employment credits while on pay status with the City, that is, using paid time-off, including sick leave, vacation or any other paid time-off that an employee may be allowed to use under this agreement.

SECTION 15.5B – ELIGIBILITY FOR PAID LEAVE

To qualify for such leave, the employee must report the illness, injury or inability to work because of pregnancy as soon as the illness, injury or pregnancy is known and thereafter furnish to the City a physician's written statement showing the nature of the illness, injury or state of pregnancy and the estimated length of time that the employee will be unable to report for work together with a written application for such leave. Thereafter, during such leave, the employee shall be required to furnish a current report from the attending doctor at the end of every sixty (60) day interval.

SECTION 15.5C – WORKER'S COMPENSATION

If an employee is injured while performing their assigned duties, the employee shall be eligible for paid injury leave not to exceed a total of one hundred eighty-three (183) calendar days for any one injury or accident and the applicable leave accruals during that time. The employee shall be compensated in an amount equal to the salary rate the employee was making at the time of the accident based on the salary ordinance. Should the employee remain on workers compensation beyond the 183 calendar days, the applicable leave accruals including personal days will be discontinued until said employee returns to work full-time. Seniority, however, will continue to accrue and the City shall continue payment for the employee's medical care coverage as well as the City's contribution toward dependent coverage.

All injuries must be reported in writing as soon as possible by the employee or their supervisor in order to be eligible for injury leave and also the worker's compensation benefits, as provided by the City. The employee shall be responsible for causing a report by the attending physician to be submitted to the Risk Management Office for the initial visit when the employee is examined by

the attending physician and every 30 to 60 days thereafter. The Risk Management Office shall provide forms to the employee for this purpose.

Payments for worker's compensation benefits are not earnings subject to federal, state and FICA taxes. Any worker's compensation benefits are subject to IMRF Rules. The Finance Department shall pay for the injury leave in the following manner: (1) Each bi-weekly pay period which occurs during the period of paid injury leave, the employee will receive a check for worker's compensation benefits, the amount of which check shall be computed in accordance with the rules and regulations of the Industrial Commission of Illinois. (2) In addition, for each bi-weekly pay period of paid injury leave described above, the employee will receive an amount equal to the difference between the employee's regular bi-weekly salary and the amount paid as worker's compensation benefits per (1) above. The salary paid per this amount shall be subject to all applicable deductions and withholding for various taxes.

SECTION 15.6 – DISABILITY LEAVE

If an employee becomes disabled either on or off the job and is disabled from performing their duty and if the disability persists for one month or more, the permanent employee may be eligible to receive disability benefits under the Illinois Municipal Retirement Fund. Such disability shall be considered disability leave and such employee shall be granted a leave of absence from the City's service for the length of disability. If it appears upon verification by at least two (2) competent licensed medical authorities that the employee will be permanently disabled, the employee may use all of their earned accrued benefits and thereafter, or prior to, the employee must apply for a disability pension upon the request of their department or division head to the City Manager.

An employee shall not accrue benefits while on temporary or permanent disability leave in excess of one hundred eighty-three (183) calendar days. Once a municipal employee has been on leave for thirty (30) months or more, the employee shall forfeit all seniority and status as a municipal employee except where Illinois State Statutes apply. No employee will be allowed to return to work without a written release from their attending physician. In the event a physician releases an employee to return to work and the employee fails to show for two (2) working days, then the employee's status as a municipal employee shall be terminated.

SECTION 15.7 – BEREAVEMENT LEAVE

The City will provide employees with bereavement leave as required by Illinois law via a combination of paid leave and unpaid leave.

In the event of death in an employee's immediate family, an employee shall be permitted to use sick leave for a period of three (3) scheduled working days. Immediate family is defined as parent, step-parent, spouse, sibling, brother-in-law, sister-in-law, child, step-child, parent-in-law, son-in-law, daughter-in-law, grandparent and grandchild and aunt or uncle. The word "spouse" shall include a civil union partner and domestic partner, and all "in-law" categories shall include equivalent relationships effected by means of a civil union.

If Illinois law requires bereavement leave in addition to any paid days provided, the City shall provide the difference between statutorily required days and any paid days as unpaid leave. At the

employee's discretion, the employee may use any bank of accrued paid time off to be paid for any bereavement leave required by statute which the City provides as unpaid leave.

SECTION 15.8 – BENEFITS WHILE ON LEAVE

Unless otherwise provided by law or other provisions of this Agreement, seniority, sick leave, vacation, personal days and other benefit or employment credits shall not accrue when an employee is on leave without pay under Section 15.1. Benefits while on other types of leave specified in the Agreement will be provided in accordance with applicable law and the specific provisions of this Agreement that apply to such leaves.

SECTION 15.9 – WELLNESS INCENTIVE

To incent employees to obtain annual physicals and wellness screenings an employee will receive: either (1) one additional personal day or (2) be paid an amount equal to one day's pay (8 hours) one time per calendar year when the employee provides the required proof that they have undergone an annual wellness physical examination as provided by the health plan wellness benefit. Employees will be reimbursed the cost of all expenses incurred for Hepatitis B and Tetanus shots.

The form for medical documentation may be taken to and completed by the attending provider. Once the employee submits the form to the Benefits Coordinator the incentive pay will be paid on the next following payroll. An Explanation of Benefit (EOB) from the employee's health plan administrator showing wellness services received by the employee will also be an accepted form of proof of services. The incentive pay will not count as time worked in calculation for overtime pay.

ARTICLE XVI - WAGES

SECTION 16.1 – GENERAL

All employees shall be paid by direct deposit. The bi-weekly base salary for bargaining unit members shall be increased as follows from its current level:

1. 4.00% commencing with the first full pay period following January 1, 2024
2. 4.00% commencing with the first full pay period following January 1, 2025
3. 4.00 % commencing with the first full pay period following January 1, 2026

The official pay plan for the City consists of a Classification and Salary Schedule showing established hourly pay ranges of classification titles of positions which are to be compensated within each pay range. The City Council approves the pay plan and amends the plan from time to time. The official pay plan for the City is posted on the City's website and may be found in the City Manager's office. The official schedule of ranges represents full-time compensation in each class of position. Permanent full-time employees shall receive holidays, vacation leave, sick leave, seniority benefits as well as health and dental insurance when applicable. These benefits will be

accrued and paid in proportion to the work schedule and provided they meet the minimum weekly work hours established by the insurance carrier where applicable.

SECTION 16.1A – PARITY

In the event the City agrees to a higher cost of living adjustment for another bargaining unit, any such change shall likewise be applicable to all employees covered by this Agreement.

SECTION 16.2 – PAY RANGES AND STEPS

The normal beginning rate for a new employee will be the minimum rate in the established range for the class of position. However, the City Manager may, in special cases, authorize initial appointment above the minimum. Increments within established salary ranges are to provide a means of recognizing outstanding performance and continued good service. Ordinarily, employees progress from Step "A" to Step "B" at the end of one year's service, then annually thereafter until the last step in the pay range has been reached. Employees progress through eleven steps with two and a half percent increments between steps. In the event that a salary adjustment is withheld, then the City will notify the Union of such action. When step increases are awarded, employees receive step increases on their anniversary date.

SECTION 16.3 – LONGEVITY

After ten (10) continuous years of service, each employee covered by this Agreement, shall have the following amounts added to their base wages:

- Upon 10 years' service - increase base pay by 2%
- Upon 15 years' service - increase base pay by 4%
- Upon 20 years' service - increase base pay by 6%
- Upon 25 years' service - increase base pay by 8%
- Upon 30 years' service - increase base pay by 12%

Base pay shall be the bi-weekly salary from the official pay plan for which the employee is eligible excluding any other pay adjustment or compensation provided in the contract.

SECTION 16.4A – APPROVED COLLEGE WORK, LICENSE AND CERTIFICATION INCENTIVE

The City shall provide an incentive for full-time employees covered by this Agreement to obtain a level of education beyond that of a high school diploma and the minimum requirements for the position held by the employee as well as certain licenses or certifications relating to the employee's classification. A proposed curriculum must be approved by the City prior to the start of classes by the employee to be eligible for the education incentive pay. Employees shall be reimbursed by the City \$150 per six (6) months for the cost of tuition fees and books for approved courses.

The education incentive pay will be applicable for the completion of the first- and second-year Associate Degree of college work at an accredited institution and maintenance of an aggregate grade point average of 2.0 on a scale of 4.0.

SECTION 16.4B – COMPENSATION

City employees' base pay will be increased by 5 percent for completion of college work approved by both the City Manager and the accredited institution involved for the equivalent of one academic year of work above and beyond the minimum requirements for the position held by the employee. This increase shall only apply to employees who receive the approved education while employed by the City of Galesburg. Employees must have their curriculum approved by the City prior to the start of classes in order to be eligible for reimbursement in Section 16.4(A) or increased compensation in Section 16.4B. The employee's salary will be increased by an additional 5 percent of base pay for the completion of a second academic year. A transcript of subjects from the college stating the employee has met the requirements must be submitted to the employee's department head before the pay increase will be approved.

City acknowledges that employees who have received education beyond the minimum requirements may provide an enhanced benefit to the City. As such, City may at its sole discretion choose to offer an employee with relevant education beyond the minimum requirements of the position a rate in excess of the minimum rate for the class of position. In doing so, the City will consider whether the education is relevant to the position, how far the employee has progressed and other relevant factors.

Employees of the Water Division, while employed within the Division, salary will be increased by 5% for completing the necessary requirements and receiving and maintaining an Illinois Public Health Plumbing License.

An employee of the Water Division, while employed within the Division, will have their salary increased by 5% for completing the necessary requirements and receiving and maintaining each progressively higher standard Illinois Environmental Protection Agency (IEPA) Water Operators License (i.e. Class C and B) above and beyond the requirements of the employee's position. Employees currently receiving educational incentive pay, will continue to receive it; provided, however, that no employee may receive more than 10% in educational incentive.

SECTION 16.5 – SEVERANCE PAY

A permanent employee electing to retire under the provisions of any City pension fund because of length of service shall be entitled to severance pay equal to two (2) weeks actual salary at the time of retirement. This applies to retirement only where City employees have attained twenty (20) years or more of service with the City of Galesburg and meet the age requirement of fifty-five (55) years of age established by the Illinois Municipal Retirement Fund. This is a one-time only benefit and credit will not be given for part-time or temporary service unless hired on a permanent basis without a lapse in employment. The City will compute severance pay on actual wages rather than base wages.

SECTION 16.6 – PAYROLL DEDUCTIONS

If the employee so desires, the Finance Department may make certain deductions from the employee's check. Among these are savings and payments to the Credit Union, United Way contributions, additional withholding tax, etc. All deductions must be requested in writing, dated

and signed by the employee. All employees covered by this contract are eligible to participate in the Flexible Benefits, Section 125 plan.

SECTION 16.7 – DISPATCHER TRAINING PAY

A communications dispatcher who is a certified training dispatcher and who is working in that capacity by assignment of the Police Chief or their designee, shall receive two (2) hours of compensatory time, for each shift of assigned certified training dispatcher work.

SECTION 16.8 – ABC ELECTRICAL APPRENTICESHIP PROGRAM

Bargaining unit employees assigned to the Traffic Division of the Department of Public Works, who successfully complete two full years of the Associated Builders and Contractors of Illinois (ABC) electrical apprenticeship program will receive a 5% increase to their base rate of pay. Bargaining unit employees who complete a third full year of this program shall receive an additional 2.5% increase to their base pay. Bargaining unit members who complete the fourth year of the program shall receive an additional 2.5% increase to their base pay. No employee may receive more than 10% in combined incentives between this program and the educational incentive outlined in Section 16.4B.

The incentives described above will only be awarded to those employees with acceptable grades, classroom hours and attendance, as validated by the ABC. Employees shall be responsible for paying for the entire cost of this program.

ARTICLE XVII - GROUP BENEFITS

SECTION 17.1 – GROUP MEDICAL COVERAGE

Plans, which provide certain basic benefits and comprehensive major medical benefits to age sixty-five (65) will be made available to permanent full-time employees and their eligible dependents, and to eligible retired employees and their eligible dependents. Plans which provide benefits supplemental to Parts A and B of Medicare are available to the aforementioned retired persons upon the attainment of age sixty-five (65). The plans of medical coverage available to the employees and their dependents, whether the employee is an active full-time employee or a retired employee, are dictated by the age of the persons involved.

Continuation of medical benefits will be offered according to Federal Cobra guidelines at group rates, to certain eligible employees and eligible dependents whose coverage would otherwise have terminated upon termination of employment. Former employees and eligible dependents will pay the full group premium cost and must notify the City of their intention to continue the coverage within sixty (60) days beginning on the date that coverage would have terminated under the group health plan. Details of these benefits are further explained in the Employee Health Plan Document.

Employees who have been placed on temporary or permanent disability by the Illinois Municipal Retirement Fund, on pregnancy leave, or who are on injury leave in excess of the injury leave period may remain on the City's major medical plan at the employee's cost until age sixty-five (65).

SECTION 17.2 – PERMANENT FULL-TIME EMPLOYEES AND DEPENDENTS

Employees under this contract will be eligible for the group coverage on the first day the employee commences to work. If the employee does not enroll all eligible dependents upon the first instance of eligibility for the insurance, dependents may be added at subsequent open enrollment periods. An eligible dependent shall include the insured employee's spouse or civil union partner; a child age 25 or younger; a child who is 26 or older, unmarried, medically certified disabled and is dependent on the parent, as per the current plan provisions.

During the term of this Agreement, employees covered by this Agreement will contribute the monthly amounts specified in Appendix C toward the premium cost of group medical coverage under the City's plans. During the term of the agreement, modifications of plan benefits, including but not limited to changes in coverage, deductibles, co-pays and out-of-pocket maximum payments, may occur as necessary to maintain plan solvency. Any such modification shall not be grievable by the union, nor shall the City be required to make changes applicable only to AFSCME employees in the City-wide plan.

In the event that annual premiums for the medical insurance program (health, vision and dental) increase more than 3.5% for any annual renewal, the amount above the 3.5% increase shall be shared pro-rata between the City and the employee based on the current pro-rata share for the employer and employee under their current healthcare plan. The pro-rata share for the current year is shown in Appendix C which outlines the health insurance contribution rates for the parties.

SECTION 17.2A HEALTH SAVINGS ACCOUNT (HSA)

For employees who elect coverage under the "High Deductible Plan" the City will make a contribution of \$750 for single coverage and \$1,500 for family coverage to a Health Savings account (HSA) for each plan year. Employees who elect coverage under a plan other than the "High Deductible Plan" are not eligible for an HSA and no City contribution will be made.

SECTION 17.3 – EMPLOYEES ON DISABILITY LEAVE

Subject to the City's group coverage plan, an employee on disability leave or worker's compensation leave may remain in the group health plan but the employee must pay the employee contribution and if applicable, the dependent's contribution.

SECTION 17.4 – RETIRED EMPLOYEES AND DEPENDENTS

Except as otherwise provided in Article XX of this Agreement an employee who is under age sixty-five (65) who retires from the City's service as a result of becoming eligible to retire because of having served the required number of years and having reached the required age of retirement under the Illinois Municipal Retirement Fund may retain the same medical plan of coverage they had as a City employee. The City will bear the cost of the total premium for the retiree-only medical coverage to age sixty-five (65) for the lowest cost plan offered each year, typically the High Deductible Health Plan. Should the retiree choose a plan offered other than the fully paid plan, the retiree shall pay a premium contribution in an amount as determined and set forth by the city. Should the retiree choose to continue dependents coverage, the retiree shall pay a premium contribution in an amount as determined and set forth by the city for dependents coverage. Further, should any employee under the age of fifty-five (55) opt for retirement after twenty (20) years or more of service with the City of Galesburg and who also meets the service requirements for pension benefits under the provisions of the Illinois Municipal Retirement Fund, then that employee may remain in the City's health medical coverage plan at their own expense to age sixty-five (65). If any covered person attains the age of sixty-five (65), be it the retired employee or a dependent, then said employee or dependent is eligible for coverage secondary to Medicare as described in the first paragraph of Section 17.1. That person who attains the age of sixty-five (65), be it the retired employee or a dependent, immediately becomes eligible for the coverage secondary to Medicare and all other coverage is terminated in regard to that person.

SECTION 17.5 – UNION AND MANAGEMENT LIABILITY

The failure of any plan of medical coverage to provide any benefit for which it has contracted shall result in no liability to the City or to the Union, nor shall such failure be considered a breach by the City or Union of any obligation undertaken under this or any other Agreement. However, nothing in this Agreement shall be construed to relieve any plan of medical coverage from any liability it may have to the City, Union, employee or beneficiary of any employee. The terms of any contract or policy issued by a plan of coverage shall be controlling in all matters pertaining to benefits thereunder.

SECTION 17.6 – RIGHT OF CONSULTATION

A difference or conflict between an employee (or employee's covered dependents) and the plan of coverage regarding claims or coverage shall not be subject to the grievance procedure provided for in any collective bargaining agreement between the City and the Union. The City will, however, designate a representative who will be reasonably available for consultation with claimant employees so that a full explanation may be given with respect to the basis of disposition of claims and so that claimants may be assisted in receiving all the benefits to which they are entitled under the terms and conditions of any plan of coverage.

SECTION 17.7 – HEALTH BENEFITS ADVISORY COMMITTEE

One member of AFSCME Local #1173 shall be allowed to sit in on all Health Benefits Advisory Committee meetings. This will be a non-voting position, however, and said employee will be allowed to give their advice regarding proposed changes in the coverage of City employees. Further, the City shall give proper notice to all members of the Health Benefits Advisory Committee at least two (2) days prior to said meeting.

SECTION 17.8 – GROUP DENTAL PLAN

For employees covered by this Agreement, group dental coverage is available. A plan which provides certain benefits to age sixty-five (65) is available to permanent full-time employees and their dependents. The City will pay the employee's premium.

SECTION 17.9 – DEFAULT ON PREMIUM CONTRIBUTIONS

All premium contributions which are the sole responsibility of any current or retired employee due the City must be submitted on a timely basis. Unless previous arrangements are made and approved by the City, failure to pay such premiums may result in termination of coverage without liability to the City.

ARTICLE XVIII - PENSIONS

SECTION 18.1 – PENSIONS

During the term of this Agreement, employees shall continue to participate in the Illinois Municipal Retirement Fund in accordance with and subject to the provisions of the Statutes of the State of Illinois now applicable or as they may hereafter be amended.

ARTICLE XIX - RESIDENCY

SECTION 19.1 – REQUIREMENT

All employees are required, as a condition of their continued employment with the City, to maintain their principal residences within the state of Illinois, and within a radius of forty-five (45) miles, by straight-line radius and not as determined by means of a surface streets and roads measurement, from Galesburg City Hall. This residency requirement shall be construed to mean actual "in fact" living and residing within the area described herein. Any person appointed to a permanent City position shall become a resident of the described area within thirty (30) days after the expiration date of such employee's probationary period if the employee is to be continued in the City's service. Response time requirements are independent of residency requirements.

SECTION 19.2 – CHANGES INCORPORATED INTO AGREEMENT

In the event the City elects to change the residency requirements which are currently applicable to all personnel employed by the City, or they are changed for employees in another City bargaining

unit as a result of binding arbitration, any such change shall likewise be applicable to all employees covered by this Agreement, but only to the extent that the residency requirements are relaxed.

ARTICLE XX - RETIREE HEALTH SAVINGS PLAN

SECTION 20.1- ESTABLISHMENT

The City has established a Retiree Health Savings Plan (RHSP) through the MissionSquare Retirement Corporation ("MissionSquare"). The City's participation in the RHSP shall be in accordance with the terms and conditions of the RHSP participation agreement.

SECTION 20.2 - REGULAR CONTRIBUTIONS: NEW EMPLOYEES and OPT-OUT EMPLOYEES

Employees who are hired after 7/23/2010 ("new employees") and those current employees who have elected to irrevocably opt out of (waive) the City's obligation to pay health insurance premiums for them upon retirement, as was provided for in prior agreements, shall be entitled to retiree health insurance by means of their participation of the RHSP but shall not be eligible for City-paid health insurance premiums upon retirement as provided by Section 17.4. For each such new employee and opt-out employee, the City shall contribute on or about the first payroll date in January ("the contribution date") during each year of this Agreement remaining after the date of ratification of the Agreement by both parties, or upon the successful conclusion of an employee's probationary period, if later, \$1,000 plus .25 percent (one-quarter of one percent) of annual salary as of the contribution date to the employee's Retiree Health Savings Plan account maintained by MissionSquare.

ARTICLE XXII - MISCELLANEOUS PROVISIONS

SECTION 22.1 – ACCEPTANCE OF GIFTS

No gift or favors shall be accepted by a City employee which has been given because of their employment with the City of Galesburg.

SECTION 22.2 – DRIVER'S LICENSE

All employees shall be required as a condition of continued employment to obtain and maintain a valid driver's license, as required by law, to operate City vehicles as required for each particular job classification. The City agrees to provide equipment and up to four (4) hours training on work time to assist employees in obtaining a Commercial Driver's License (CDL) if required by the employee's classification. Employees will be allowed to take the CDL drivers test during working hours at a time specified by the City. The City agrees to pay the employee a \$10.00 reimbursement, on a one-time basis, for an upgrade of the employee's license to a higher class. In addition,

1. Any employee whose position requires a CDL (or securing a CDL within a time period after their hire date) will attend external training as required by law. The City will select and approve a training course and pay the cost of the tuition for this training.

2. Within thirty days conclusion for the course, the employee shall complete their skills test and receive their CDL.
3. In the event that the employee fails to secure their CDL within this thirty-day period, the City may terminate the employee or allow them to retest.
4. Any employee who must complete the entry-level driver training course shall execute a Training Reimbursement Agreement (“Appendix D”) as a condition of their employment.
5. The City agrees to reimburse the difference in cost between a standard drivers license and the commercial drivers license for all AFSCME members, when the license is secured during employment. For instance, if a standard drivers license costs \$30.00 and a commercial drivers license costs \$60.00, the City shall reimburse the employee \$30.00. Employee must submit proof of payment to the Secretary of State for the commercial driver’s license, within thirty days of issuance from the Secretary of State.

SECTION 22.3A – SERVICE OF NOTICES

Notices hereunder shall be deemed to have been adequately given if served by registered mail upon the persons named below at the address indicated unless otherwise notified in writing:

NOTICE TO THE UNION SHALL BE ADDRESSED TO:
President, AFSCME Local #1173, Galesburg, Illinois 61401

NOTICE TO THE CITY SHALL BE ADDRESSED TO:
City Manager, 55 West Tompkins Street, Galesburg, Illinois 61401

SECTION 22.3B – EMPLOYEE NOTICE TO EMPLOYER

Employees shall notify their supervisor within seventy-two (72) hours or the next working day, whichever occurs sooner, of any changes in the employee’s address, email address, or telephone number. The supervisor will inform the City Manager's office in writing immediately of any such transaction in order to update the central personnel records.

SECTION 22.3C – UNION NOTICE TO EMPLOYER

The Union agrees to annually furnish the City a list of officers and positions held and to immediately notify the City of any changes thereto. Such notices shall be delivered in writing to the City Manager's office following any and all elections.

SECTION 22.4 – ORDERLY OPERATIONS

The City may prepare, issue and enforce rules and safety regulations necessary for the safe, orderly and efficient operation of the City.

SECTION 22.5 – OUTSIDE EMPLOYMENT

Permanent City employees may not carry on concurrently with City employment any private business, undertaking or employment which affects the time or quality of their work or which casts discredit upon or creates embarrassment for the City government.

SECTION 22.6 – PERSONAL USE OF CITY PROPERTY

The use of City property for personal use is prohibited.

SECTION 22.7 – PHYSICAL FITNESS

It shall be the responsibility of each employee to maintain the standards of physical fitness required for performing their job. Whenever a department or division head feels that the physical condition of an employee is endangering the employee's own health or the safety of the employee's fellow workers, the employee may be requested to submit to a medical examination by a physician without expense to the employee, and which shall only be for the purpose of determining the employee's physical condition relative to City employment.

SECTION 22.8 – POLITICAL ACTIVITY

No person holding a position with the City of Galesburg shall use any official authority or influence to coerce the political action of any person or body or to influence any election.

Nothing in this section shall be construed to prohibit or prevent any person from:

- a) Becoming or continuing to be a member of a political club or organization.
- b) Attending political meetings.
- c) Enjoying entire freedom from all interference in casting their vote.
- d) Expressing privately their opinion on any political question.

SECTION 22.9 – PRINTING OF THE AGREEMENT

The City agrees to print a sufficient number of contracts for the bargaining unit employees and to furnish the Union with three (3) copies.

SECTION 22.10 – RETROACTIVITY

Employees covered by this Agreement who are still on the active payroll as of the retroactive date immediately following ratification of this Agreement by both parties may receive a retroactive payment computed on the difference between the new base rate of pay effective the beginning of said payroll and the rates prior to ratification.

SECTION 22.11 – CONTACT INFORMATION

All employees shall be required, as a condition of continued employment, to obtain and maintain an operating telephone. Additionally, all employees who are not assigned email addresses by the City, shall provide an email address to Human Resources.

SECTION 22.12 – CODE OF ETHICS

The Union agrees that the Code of Ethics contained in the Personnel Rules is applicable to all bargaining unit members.

SECTION 22.13 – REQUIRED PRESCRIPTION GLASSES

The City agrees to reimburse any employee for up to one set of prescription safety glasses per calendar year upon presentation to the City of proof of purchase of same.

ARTICLE XXIII - SAVINGS CLAUSE

If any provision to this Agreement of the application of such provision should be rendered or declared invalid by any court action or by reason of any existing or subsequently enacted legislation by the State of Illinois or the United States of America, the remaining parts or portions of this Agreement shall remain in full force and effect. The parties shall attempt to renegotiate the invalidated provisions.

ARTICLE XXIV - ENTIRE AGREEMENT

This Agreement constitutes the complete and entire agreement between the parties and concludes collective bargaining between the parties for its term. This Agreement supersedes and cancels all prior practices and agreements, whether written or oral unless expressly stated in the Agreement.

The parties acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law from the area of collective bargaining and that the understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement. Therefore, the City and the Union, for the duration of this Agreement, each voluntarily and unqualifiedly waives the right, and each agrees that the other shall not be obligated, to bargain collectively with respect to any subject or matter referred to or covered in this Agreement, or with respect to any subject or matter not specifically referred to or covered in this agreement, even though subjects or matters may not have been within the knowledge or contemplation of either or both of the parties at the time they negotiated or signed this Agreement.

ARTICLE XXV - AMENDMENTS

This Agreement may be amended only by the mutual written agreement of the parties. Such amendments shall be lettered, dated and signed by the parties and they shall constitute a part of this Agreement.

ARTICLE XXVI - TERMINATION

SECTION 26.1 – EFFECTIVE DATE

This Agreement shall be effective as of the day after the contract is executed by both parties and shall remain in full force and effect until 11:59 p.m. on the thirty-first (31st) day of December, 2026. It shall be automatically renewed from year to year thereafter unless either party shall notify the other in writing at least ninety (90) days prior to the anniversary date that it desires to modify this Agreement. In the event that such notice is given, negotiations shall begin no later than sixty (60) days prior to the anniversary date. This Agreement shall remain in full force and be effective during the period of negotiations and until notice of termination of this Agreement is provided to the other party in the manner set forth in the following paragraph:

In the event that either party desires to terminate this Agreement, written notice must be given to the other party no less than ten (10) days prior to the desired termination date which shall not be before the anniversary date set forth in the preceding paragraph.

In witness whereof the parties hereto have set their hands this 3rd day of June, 2024.

For the
CITY OF GALESBURG

For the
LOCAL #1173, COUNCIL 31
AMERICAN FEDERATION OF STATE,
COUNTY AND MUNICIPAL EMPLOYEES

CITY MANAGER

PRESIDENT, Local 1173

WITNESS

Local 1173

Local 1173

Local 1173

COUNCIL 31 REPRESENTATIVE

APPENDIX A

REQUEST FOR TRANSFER

I hereby request a transfer to the following department/division in accordance with all applicable provisions of this Agreement. This request shall expire on December 31st following the date signed.

Position

Print Name

Department

Signature

Date

cc: Department Head
 Personnel File

APPENDIX B

Section 1. GENERAL POLICY REGARDING DRUGS AND ALCOHOL

The use of illegal drugs and the abuse of alcohol or cannabis by employees of the City of Galesburg present unacceptable risks to the safety and well-being of other employees and the public, invites accidents and injuries, and reduces productivity. In addition, such conduct violates the reasonable expectations of the public that the employees who serve and protect them obey the law and be fit and free from the effects of drug, cannabis and alcohol abuse.

In the interest of employing person who are fit and capable of performing their jobs, and for the safety and well-being of employees and residents, the City has established a program that will allow the City to take the necessary steps, including drug, cannabis and/or alcohol testing, to implement a general policy regarding drugs, cannabis and alcohol.

The City of Galesburg and its various operating departments have the responsibility to provide a safe work environment. In addition, they have a paramount interest in protection the public by ensuring that their employees are physically and emotionally fit to perform their jobs at all times. For these reasons, the abuse of alcohol, cannabis, or drugs by City employees is strictly prohibited on or off duty. Violation of these policies will result in disciplinary action up to and including discharge.

Section 2. DEFINITIONS

“Drugs” shall mean any controlled substance listed in 720 ILCS 570/100 et seq., known as the Controlled Substances Act, for which the person tested does not submit a valid pre-dated prescription. In addition, it includes “designer drugs” which may not be listed in the Controlled Substances Act but which have adverse effect on perception, judgment, memory or coordination. Among the drugs covered by this policy are the following:

Opium	Methaqualone	Psilocybin-psilocin
Morphine	Tranquilizers	MDA
Codeine	Cocaine	PCP
Heroin	Amphetamines	Choral Hydrate
Meperidine	Phenmetrazine	Methylphenidate
	LSD	
Barbiturates	Mescaline	
Glutethimide	Steroids	

B. The term “drug abuse” includes the use of any controlled substance which has not been legally prescribed and/or dispensed.

C. Cannabis shall have the same meaning ascribed to it as in the Cannabis Control Act (720 ILCS 550/1 et seq.) as amended.

Section 3. PROHIBITIONS

Employees shall be prohibited from:

- Consuming or possessing alcohol, cannabis or drugs at any time during the work day on any of the City's premises or job sites, including all City buildings, properties, and vehicles and the employee's personal vehicle while engaged in City business.
- Using, selling, purchasing or delivery of any drug during the workday or when off duty.
- Being under the influence of alcohol, cannabis or drugs during the course of the workday.
- Failing to report to the Benefits Coordinator any known adverse side effects of medication or prescription drugs which they are taking.

Violation of these prohibitions may result in disciplinary action, up to and including discharge.

Section 4. ADMINISTRATION OF TESTS

The City may require an employee to submit immediately to breathalyzer and/or urine tests if the City determines there is reasonable suspicion for such testing. If an employee is required to undergo such testing based on reasonable suspicion, the City will provide the employee with the basis for such reasonable suspicion in writing at or about the time the test is administered. If the written basis is not provided prior to the actual test, a verbal statement of the basis will be provided prior to administering the test.

The City may use breathalyzer tests as well as urine tests for alcohol testing. For drug/alcohol tests not involving a breathalyzer, the City shall use D.O.T. laboratories and shall have a supervisor accompany the employee being tested to the testing facility. The testing facility shall be responsible for maintaining the proper chain of custody. The taking of urine samples shall not be witnessed unless there is reasonable suspicion to believe the employee is tampering with the testing procedure. If the first test results in a positive finding, a confirmatory test (GC/MS or a scientifically accurate equivalent) shall be conducted. An initial positive result shall not be submitted to the City unless a confirmatory test result is also positive as to the same sample. Upon request, the City shall provide an employee with a copy of any test results which the City receives with respect to such employee.

A portion of the tested sample shall be retained by the laboratory so that the employee may arrange for another confirmatory test (GC/MS or a scientifically accurate equivalent) to be conducted by a licensed clinical laboratory of the employee's choosing and at the employee's expense. Once the portion of the tested sample leaves the clinical laboratory selected by the employer from the list maintained by the City, the employee shall be responsible for maintaining the proper chain of custody for said portion of the tested sample.

Within two (2) working days after the test is administered, the employee may request a meeting with his department head. At any such meeting, the employee may raise issues relating to the

testing, including the basis for reasonable suspicion.

The employee shall also have a one-time only option at this meeting to admit to a drug, cannabis or alcohol problem and to seek assistance from the City's Employee Assistance Program ("EAP"). If the employee invokes this option, the test results shall not be made available to the City.

Except where the employee invokes the one-time only option to admit to the problem and to seek assistance from the EAP, the results of any positive tests shall be made available to the City. If an employee tests positive for the use of a drug, the City may take such action as the City in its discretion deems appropriate, up to and including discharge but also including demotion or reassignment. The first time an employee tests positive for cannabis or alcohol, and/or if the employee invokes the one-time only option to admit to the problem and to seek assistance from the EAP, the employee shall be required to enter and successfully complete the EAP, during which time the employee may be required to submit to random testing (no more than 6 times in the first 12 months, and no more than two years following the original positive test) with the understanding that if the employee again tests positive the City may take such action as the City in its discretion deems appropriate, up to and including discharge. The City in any event retains the right to take such action as the City in its discretion deems appropriate if an employee engages in conduct prohibited by Section 3 of this Appendix, or in conduct that is otherwise subject to discipline and is aggravated by drug, cannabis or alcohol abuse.

Section 5. VOLUNTARY REQUESTS FOR ASSISTANCE

Except where there is imminent danger to the life of an employee or others and except where the employee has invoked the one-time only option to admit to the problem and to seek the assistance provided in Section 4 above, the administrator of the City's EAP shall maintain in strict confidentiality the fact that an employee has voluntarily sought assistance from the City's EAP. Seeking confidential assistance from the City's EAP shall not be grounds for disciplinary action; however, the seeking of such confidentiality assistance also shall not insulate an employee from the consequences of engaging in conduct prohibited by Section 3.

Section 6. EXPUNGEMENT

If an employee is ordered to take a drug, cannabis or alcohol test pursuant to this Policy, and the findings on either the initial or confirmatory test are negative, the test results as well as all records of and references to the test and/or the order to take the test shall be expunged from the employee's personnel records.

APPENDIX D

TRAINING REIMBURSEMENT AGREEMENT

This Training Reimbursement Agreement ("Agreement") is entered into by and between the City of Galesburg ("City") and _____, ("Employee").

WHEREAS, the City has offered to provide certain external training to Employee which the City believes will enable Employee to successfully secure a commercial driver's license ("CDL"); and

WHEREAS, the City is providing such training to employee in anticipation of the Employee continuing to work for the City for at least two (2) years from the completion date of the training so that the City may recover some of the cost of the investment in training and

WHEREAS, the Employee and City understand that the City would not provide such training unless the Employee intended to work for the City for a reasonable time period and agree to reimburse the City in the event that the Employee voluntarily terminated his or her employment; and

WHEREAS, the City and Employee recognize that this Agreement is not intended to constitute any type of employment agreement or guarantee of continued employment; NOW, THEREFORE, in consideration of the premises and the promise stated below, the undersigned agree that:

A. If the Employee leaves their employment with the City prior to two (2) years following the date of the completion of the training, the employee agrees to reimburse the City the cost of the tuition as determined by the schedule shown below:

Number of months of service from completion date of training	Reimbursement
Months 0-6	100%
Months 7-12	75%
Months 13-18	50%
Months 19-23	25%
Month 24	0%

B. The Employee expressly authorizes the City to deduct any reimbursement amount owed under the terms of this Agreement from any compensation owed by the City to the employee at the time of or following voluntary termination of employment by the City. The employee shall within thirty (30) days pay the City any amount owed that is not deducted from compensation.

C. This Agreement shall be construed under the laws of the State of Illinois. If any provision of part of this Agreement is determined to be invalidated by any court or tribunal of competent jurisdiction, such part shall be deemed automatically adjusted, if possible, and if not possible, it shall be deemed deleted from this Agreement, as though it had never been included herein. In either case, the balance of any such provision and of the Agreement shall remain in full force and effect.

Eric Hanson, City Manager

Dated: _____

EMPLOYEE

Name: _____

Dated: _____



CITY OF GALESBURG

ILLINOIS, USA

2024

Administration
55 West Tompkins Street
Galesburg, IL 61401

Classification & Salary Schedule

City of Galesburg, IL
Classification & Salary Schedule
Effective January 1, 2024 (Pages 2-3, Page 4-Exempt Staff, Pages 5-7)
Effective January 01, 2023 (Page 4-Represented Staff)

Approved by City Council on June 03, 2024

Table of Contents

Page	Group
2	AFSCME
3	Police
4	Fire
5	Exempt
6	Non-Represented Hourly
7	Temporary, Seasonal, Part Time, Other

1/1/2024

**Employees represented by the American Federation of
State County & Municipal Employees Local 1173**

Range	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K
7A	14.80	15.16	15.54	15.93	16.34	16.74	17.16	17.59	18.02	18.48	18.94
9 A	16.33	16.72	17.15	17.59	18.02	18.47	18.93	19.41	19.90	20.38	20.89
10 A	17.15	17.59	18.02	18.47	18.93	19.41	19.90	20.38	20.89	21.39	21.92
11 A	18.00	18.45	18.91	19.39	19.87	20.36	20.86	21.38	21.91	22.47	23.04
12 A	18.90	19.38	19.86	20.35	20.85	21.37	21.90	22.46	23.03	23.61	24.19
13 A	19.85	20.34	20.84	21.36	21.89	22.42	23.00	23.58	24.17	24.77	25.40
14 A	20.83	21.35	21.87	22.41	22.98	23.57	24.16	24.76	25.39	26.01	26.66
15 A	21.86	22.40	22.97	23.55	24.15	24.75	25.37	26.00	26.63	27.30	28.00
16 A	22.96	23.54	24.14	24.73	25.36	25.98	26.62	27.29	27.99	28.68	29.39
18 A	25.32	25.95	26.59	27.26	27.96	28.65	29.36	30.09	30.85	31.61	32.42
19 A	26.58	27.25	27.94	28.63	29.34	30.07	30.83	31.60	32.40	33.19	34.03
20 A	27.94	28.63	29.34	30.07	30.83	31.60	32.40	33.19	34.03	34.88	35.76

Pay Ranges and Classification Titles	
Range	Title
7 A	Custodian I Transit Dispatcher
9 A	Secretary I
11 A	Handivan Driver Public Safety Clerk Transit Clerk
12 A	Account Clerk I Bus Driver Custodian II Recreation Activity Specialist Relief Driver
13 A	Junior Accountant
14 A	Information Systems Technician Utility Maintenance Community Service Officer Property Compliance Officer

Pay Ranges and Classification Titles	
Range	Title
15 A	Communications Dispatcher/Clerk II
16 A	Engineering Technician I Maintenance Worker
18 A	Community Service Supervisor Heavy Equipment Operator PSB IS Tech Transit Technician Water Meter Shop Foreman
19 A	Crew Foreman Engineering Technician II Mechanic
20 A	Transit Shop Foreman

1/1/2024

Sworn Employees in the Galesburg Police Department

Personnel Represented by the Public Safety Employees' Organization

Range	Step A	Step B	Step C	Step D	Step E
19 P	30.12	32.43	34.92	35.94	37.36

Pay Ranges and Classification Titles	
Range	Title
19 P (hourly base wage)	Police Patrol Officer

Sworn Exempt Personnel in the Galesburg Police Department

Range	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K
22 EXP	68,433.42	70,136.60	71,895.58	73,682.50	75,525.26	77,423.88	79,350.38	81,332.74	83,370.96	85,437.08	87,586.96
24 EXP	75,190.23	77,060.89	78,987.42	80,969.78	82,980.06	85,074.11	87,196.08	89,373.91	91,607.55	93,897.02	96,242.37
28 EXP	91,116.11	93,394.01	95,728.86	98,122.09	100,575.13	103,089.50	105,666.76	108,308.41	111,016.11	113,791.52	116,636.30
32 EXP	110,090.97	112,827.22	115,675.10	118,550.93	121,510.52	124,553.86	127,680.97	130,863.93	134,130.63	137,483.90	140,921.02

Pay Ranges and Classification Titles	
Range	Title
22 EXP	Police Sergeant
24 EXP	Police Lieutenant
28 EXP	Police Deputy Chief
32 EXP	Police Chief

1/1/2024

Sworn Employees in the Galesburg Fire Department

Sworn Personnel Represented by I.A.F.F. Local No. 555

Range	Step A	Step B	Step C	Step D	Step E	Step F	Step G
19 F (80)*	26.39	27.71	29.10	30.57	32.08	33.69	35.39
19 F (106)	19.43	20.40	21.42	22.49	23.62	24.77	26.04
21 F (80)*	29.10	30.57	32.08	33.69	35.39	37.14	39.00
21 F (106)	21.42	22.49	23.62	24.77	26.04	27.34	28.71
24 F (106)	N/A	N/A	N/A	N/A	N/A	N/A	33.24

*includes 2.5% staff position incentive

Pay Ranges and Classification Titles	
Range	Title
19 F (80)	Firefighter (80)
19 F (106)	Firefighter (106)
21 F (80)	Fire Captain (80)
21 F (106)	Fire Captain (106)
24 F (106)	Fire Battalion Chief (106)

Note: For the ranges above, Step F requires a Fire Science Certificate and Step G an Associate Degree in Fire Science

Sworn Exempt Personnel in the Galesburg Fire Department

Range	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K
27 EX	82,741.13	84,791.00	86,920.77	89,103.77	91,313.39	93,602.88	95,945.63	98,341.59	100,790.83	103,319.94	105,902.25
31 EX	99,912.30	102,414.77	104,970.48	107,579.44	110,294.86	113,036.93	115,858.87	118,760.66	121,742.32	124,777.23	127,891.99

Pay Ranges and Classification Titles	
Range	Title
27 EX	Fire Deputy Chief
31 EX	Fire Chief

1/1/2024 Exempt Salaried Personnel (EX)											
Range	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K
15 EX	47,041.03	48,212.42	49,437.01	50,661.62	51,939.48	53,217.33	54,548.45	55,906.16	57,317.12	58,754.71	60,218.92
17 EX	51,620.02	52,924.50	54,228.98	55,586.70	56,971.04	58,408.63	59,872.84	61,363.67	62,907.74	64,478.45	66,075.77
18 EX	54,095.86	55,453.59	56,837.93	58,248.89	59,713.09	61,203.93	62,721.40	64,292.08	65,889.41	67,539.96	69,243.79
19 EX	56,731.44	58,169.05	59,606.60	61,097.45	62,641.53	64,185.61	65,809.55	67,433.49	69,137.29	70,867.71	72,624.78
20 EX	59,393.65	60,884.47	62,401.92	63,972.62	65,569.94	67,193.88	68,871.08	70,601.49	72,358.56	74,168.84	76,032.38
21 EX	62,322.07	63,866.13	65,463.44	67,114.03	68,791.18	70,495.02	72,278.68	74,062.35	75,925.91	77,816.04	79,759.45
22 EX	65,250.47	66,874.43	68,551.60	70,255.41	72,012.46	73,822.77	75,659.66	77,549.83	79,493.24	81,463.26	83,513.14
23 EX	68,391.89	70,095.69	71,852.72	73,636.40	75,473.31	77,363.49	79,306.88	81,276.92	83,326.80	85,403.30	87,533.08
24 EX	71,693.01	73,476.67	75,313.59	77,203.74	79,120.53	81,117.17	83,140.44	85,216.98	87,346.73	89,529.72	91,765.98
25 EX	75,277.66	77,150.50	79,079.27	81,063.93	83,076.55	85,173.03	87,297.46	89,477.82	91,714.06	94,006.20	96,354.28
26 EX	78,801.08	80,771.10	82,794.37	84,844.25	86,974.00	89,157.01	91,366.63	93,656.13	95,998.87	98,394.86	100,870.70
27 EX	82,741.13	84,791.00	86,920.77	89,103.77	91,313.39	93,602.88	95,945.63	98,341.59	100,790.83	103,319.94	105,902.25
28 EX	86,878.15	89,050.10	91,276.36	93,558.26	95,897.22	98,294.64	100,752.02	103,270.80	105,852.57	108,498.88	111,211.36
29 EX	90,866.14	93,139.66	95,450.47	97,835.78	100,295.64	102,792.80	105,364.48	107,973.43	110,694.20	113,452.23	116,284.81
31 EX	99,912.30	102,414.77	104,970.48	107,579.44	110,294.86	113,036.93	115,858.87	118,760.66	121,742.32	124,777.23	127,891.99
32 EX	104,970.46	107,579.44	110,294.86	113,036.93	115,858.87	118,760.66	121,742.32	124,777.23	127,891.99	131,089.31	134,366.55
33 EX	110,218.98	112,958.42	115,809.62	118,688.78	121,651.82	124,698.70	127,829.45	131,016.09	134,286.60	137,643.77	141,084.87
34 EX	115,418.27	118,297.44	121,260.47	124,257.00	127,466.04	130,568.85	133,839.37	137,193.72	140,631.94	144,126.09	147,732.04
35 EX	121,189.19	124,212.32	127,323.50	130,469.84	133,839.35	137,097.29	140,531.34	144,053.41	147,663.54	151,332.40	155,118.64

Pay Ranges and Classification Titles	
Range	Title
15 EX	Deputy City Clerk
17 EX	Executive Assistant
18 EX	Staff Accountant
20 EX	General Inspector Golf Professional Purchasing Agent Recreation Supervisor
22 EX	Associate Planner 9-1-1 Coordinator Garage Superintendent Junior Systems Administrator PSB Junior Systems Administrator Transit Operations Supervisor
23 EX	GIS Analyst Project Manager I

Pay Ranges and Classification Titles	
Range	Title
24 EX	Administrative Services Manager Benefits & Risk Manager Code Compliance Supervisor Grants & Programming Coordinator Human Resource Manager Park Superintendent
26 EX	Assistant Finance Director IT Manager Project Manager II Senior Systems Administrator Transit Manager
27 EX	Water Superintendent
29 EX	Director of Parks and Recreation
31 EX	City Engineer Director of Community Development Director of Finance & Information Systems
32 EX	City Attorney
35 EX	Director of Public Works

1/1/2024

Non-Represented Hourly (NRH) Overtime Eligible											
Range	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K
15 NRH	22.61	23.19	23.75	24.36	24.96	25.58	26.24	26.89	27.57	28.25	28.95
19 NRH	27.28	27.96	28.66	29.38	30.11	30.87	31.63	32.43	33.24	34.06	34.92
20 NRH	28.56	29.28	30.00	30.74	31.51	32.31	33.11	33.95	34.81	35.68	36.57
21 NRH	29.96	30.70	31.48	32.27	33.07	33.91	34.77	35.64	36.48	37.40	38.36

Pay Ranges and Classification Titles	
Range	Title
15 NRH	Secretary II Transit Assistant
19 NRH	Greenkeeper Water Lab Supervisor
20 NRH	Arborist Water Distribution Supervisor Water Operations Supervisor Water Production Supervisor
21 NRH	Maintenance Supervisor Traffic Supervisor

1/1/2024

Temporary, Seasonal and Part-Time Hourly Employees

Range	Step A	Step B	Step C	Step D	Step E	Step F
1 TT	12.00	n/a	n/a	n/a	n/a	n/a
1 T	14.00	n/a	n/a	n/a	n/a	n/a
3 T	14.00	14.50	15.00	15.50	n/a	n/a
4 T	15.00	15.50	16.00	16.50	17.00	n/a
5 T	16.00	16.50	17.00	17.50	18.00	18.50
6 T	17.50	18.00	18.50	19.00	19.50	20.00
7 T	18.50	19.00	19.50	20.00	20.50	21.00

Pay Ranges and Classification Titles			
Range	Title	Range	Title
1 TT Teen Range	Building Attendant	5 T	Administrative Assistant
	Clerk		Building Services Worker
	Data Entry Clerk		Campground Attendant
	Maintenance Worker		Community Serv Officer
3 T	School Crossing Guard		Equipment Operator
	Concessions		ETSB Assistant
	Maintenance Worker		Food Manager
	Recreation Attendant		Head Lifeguard/WSI
	Scorekeepers		Project Specialist
	Summer Camp Counselor		Public Safety Data Entry Clerk
4T	Tennis Instructor		Recreation Specialist
	Water Plant Maintenance		Special Projects Coordinator
	Account Clerk		Specialist Instructor
	Building Attendant		Transit Building Services Worker
	Clerk		Transit Dispatcher
	Crew Supervisor		Water Collection Clerk
	Custodian		Water Safety Instructor
	Data Entry Clerk	6 T	Handivan Driver
	Engineering Aide	7 T	Recreation Coordinator
	Equipment Operator		Bus Driver
	Golf Starter/Marshall		
	Head Crossing Guard		
	Lifeguard/Swim Instructor		
	School Crossing Guard		
	Wading Pool Maintenance		

Other Positions

Title	Annual Salary
Board of Fire & Police Chairman	\$660.00
Board of Fire & Police Commissioners	\$300.00
College Intern	Weekly Stipend \$100.00

**COUNCIL LETTER
CITY OF GALESBURG
JUNE 3, 2024**

AGENDA ITEM: Approve purchase of Electronic Citation (E-citation) and Electronic Crash reporting (E-crash) software and hardware for use with the current records management system through ProPhoenix

SUMMARY RECOMMENDATION: The City Manager, Police Chief, and Purchasing Agent recommend approving the purchase of E-citation and E-crash software and hardware that will be used by the police department. The total cost of the project is \$102,644.29 which is a shared cost between the City and Knox County

BACKGROUND: The City of Galesburg and Knox County have shared a combined dispatch center and records management system for over 50 years. Part of this combined resource is the Records Management System (RMS). The RMS is used for all information gathering and documentation by county public safety entities and includes police and fire. The current RMS system was purchased in 2023 for \$700,000.00.

The current E-crash and E-citation platforms are due for replacement. The new RMS system has the capability of adding these functions to the system. This will allow all information processed through the E-crash and E-citation system to be automatically stored in the RMS system for later retrieval. Adding the two modules to the current RMS system is also less expensive than purchasing a new standalone platform for these functions.

The RMS vendor, ProPhoenix has proprietary software and hardware that must be purchased in order to use their system. The non-proprietary hardware will be purchased from SCW as they were the lowest and best bid matching specifications, with the chart below depicting the quotes provided for non-proprietary hardware.

Vendor	City non-proprietary hardware	County non-proprietary hardware	Total
SCW	\$14,328.45	\$26,746.44	\$41,074.89
ProPhoenix	\$20,835.00	\$38,892.00	\$59,727.00
CDW-G	\$13,702.50	\$25,578.00	\$39,280.50

The City portion of these costs is \$33,587.85

The shared interface costs to be paid by the City (60%) and the County (40%) is \$20,000.00

The County portion which will be billed directly to the County by the City is \$49,056.44

These new systems will be available to all law enforcement agencies in Knox County but will primarily be used by the Galesburg Police Department, and the Knox County Sheriff's Office.

BUDGET IMPACT: The City's portion of the expenses will be paid for out of a combination of the general fund and computer replacement fund. The County's portion will be billed to them by the city.

SUPPORTING DOCUMENTS:

1. Invoices for City portion of costs
 - a. ProPhoenix quote for hardware
 - b. ProPhoenix quote for scene license
 - c. SCW quote for hardware
2. Invoices for County portion of costs
 - a. ProPhoenix quote for hardware
 - b. ProPhoenix quote for scene license
 - c. SCW quote for hardware
3. ProPhoenix quote for E-crash and E-Citation Interfaces – payment City 60%, County 40%

512-61700



ProPhoenix Corporation

502 Pleasant Valley Ave.
 Moorestown, NJ 08057
 Phone: 609-953-6850
 Fax: 609-953-5311
 Web: www.prophoenix.com

Proposal For: Hardware quote for e-citations

Galesburg Police Department

Attention: 911 Coordinator Amanda Jennings

150 S Broad St
 Galesburg, IL 61401-4504
 Phone# 309-343-9151

Proposal# 24-000104

Date: 03/07/2024

Valid Until: 04/10/2024

Submitted By:

Negri, Rachelle
 Phone# 609-953-6850 x
 E-Mail:
 rachelle.negri@prophoenix.com

Dear 911 Coordinator Amanda Jennings,

On behalf of ProPhoenix Corporation, we are pleased to present this proposal for various components of the Phoenix Public Safety Solution Suite. The attached proposal details the required software modules and associated support services in order to successfully implement the proposed solution. If hardware is being proposed and/or recommended, please take note of the specific operating requirements outlined in the Proposal Notes and/or Terms section.

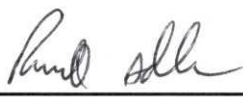
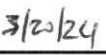
Total Solution Cost:

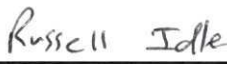
Final Proposal Amount **\$8,625.00**

Please have an authorized officer sign below and return a copy to me. Upon execution by both parties, this proposal and its terms and conditions will become a binding agreement.

Acceptance:

By: Galesburg Police Department

 
 Signature Date

 
 Print Name Title

ProPhoenix Corporation

 03/20/24
 Signature Date

Paul Hoppe Executive VP
 Print Name Title

ProPhoenix Corporation ("Company") proposal contains information and data, which are privileged, confidential and/or proprietary to the Company. This information and data is commercially sensitive and/or financial in nature and is not made available for public review. This information is submitted on a confidential basis only in response to a specific customer request. The information contained herein is protected, among other things by the Trade Secrets Act, as codified, and any improper use, distribution, or reproduction is specifically prohibited. No license or right of any kind whatsoever is granted to any third party to use the information contained herein unless a written agreement exists between Company and the third party which desires access to the information. The information contained herein is submitted for purposes of review and evaluation in connection with Company's response to the specific request denoted herein. No other use of the information and data contained herein is permitted without the express written permission of the Company. Under no condition should the information contained herein be provided in any manner whatsoever to any third party without first receiving the express written permission from the Company.



ProPhoenix Corporation

Cost Summary:

*A.S.M: Annual Support & Maintenance

Category	Total Price	A.S.M*
Recommended Third Party Items		
3rd Party Hardware	8,625.00	-
Recommended Third Party Items total:	8,625.00	0.00
Proposal total	8,625.00	0.00

Item Details:

Item Name	Qty
3rd Party Hardware	
HW-ESEK-M260 E-Seek M260 Drivers License Card Reader Bundle	15
Cost: \$8,625.00 (\$575.00/item)	

Terms & Conditions

3rd Party Hardware

E-Seek M260 Drivers License Card Reader Bundle

The Model 260 incorporates a magnetic stripe reader with advanced technology 2D barcode reading capability. The Model 260 can read any government issued ID card with magnetic stripe information and/or 2D barcodes. This creates a single device for reading virtually all government issued ID's. The data is also transferred to the host device via a standard USB interface (or RS-232). This approach to scanning both magstripe and 2D information with one device is an ideal solution for the POS, ID authentication and law enforcement environment.

In addition to the standard side access USB cable interface connector, the Model 260 has incorporated a bottom mounted interface connector, making it an ideal solution for kiosk application environments.

Hardware purchased through ProPhoenix includes software configuration (not installation) where applicable. If purchased elsewhere, configuration services by ProPhoenix will be at an additional expense.

Bundle contains the E-Seek M260 card reader, and the CN8000 5' USB Cable that powers the unit (no additional adapters are needed), and the de-coding and integration drivers/software for reading DL information. Annual support for the drivers are included in the support added at time of original purchase.

http://www.e-seek.com/product_m260.asp



ProPhoenix Corporation

502 Pleasant Valley Ave
Moorestown, NJ 08057
Phone: 609-953-6850
Web: www.prophoenix.com

Scene License (WEB Enterprise)

Proposal

Galesburg Police Department

Attention: 911 Coordinator Amanda Jennings
150 S Broad St
Galesburg, IL 61401-4504
Phone# **309-343-9151**

Proposal# 24-000066

Date : 02/09/2024

Valid Until : 05/09/2024

Submitted By:

Reit, Jeff
Phone# **609-257-1887 X1251**
E-Mail: **Jeff.reit@prophoenix.com**

Dear 911 Coordinator Amanda Jennings,

On behalf of ProPhoenix Corporation, we are pleased to present this proposal for various components of the Phoenix Public Safety Solution Suite. The attached proposal details the required software modules and associated support services in order to successfully implement the proposed solution. If hardware is being proposed and/or recommended, please take note of the specific operating requirements outlined in the Proposal Notes and/or Terms section.

Phoenix represents a major "paradigm shift" in the value provided to Public Safety agencies throughout the United States. There are several differentiating benefits realized by an agency when implementing Phoenix Software. Highlights include;

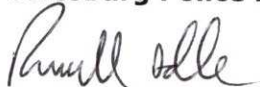
- ✓ Deep horizontal and vertical integration throughout the entire software suite
- ✓ Integration of 3rd party tools which are transparent to the end user
- ✓ A complete, end-to-end, Public Safety lifecycle suite deployable throughout the entire agency
- ✓ Complete design, development, deployment, and maintenance conducted by ProPhoenix personnel
- ✓ Fiscal responsibility for both the initial procurement as well as ongoing sustainability
- ✓ An "all-inclusive" module philosophy within the major application offerings, e.g., CAD, RMS, Mobile, Fire, Corrections
- ✓ Continual incorporation of the latest in tools and technology to stay ahead of the technology curve
- ✓ Business Intelligence (B/I) capabilities providing "actionable insight" for enhancing decision making in support of Intelligence Led Policing (ILP) initiatives
- ✓ Adherence to National information sharing standards, e.g. National Information Exchange Model (NIEM) based of Global Justice Extensible Mark-up Language (GJXML)
- ✓ Adherence to Criminal Justice Information Security Policy, State specific Security Policy and Standards.

The Phoenix Public Safety Software Suite embraces our "i3" design philosophy of "Integrated, Intuitive, Innovative". By implementing these tenets, our goal is to maximize an agency's effectiveness and optimize its efficiency through the use of our software. We are confident in our ability to exceed your operational expectations, and are grateful for the opportunity to compete for, and earn your business. Should you have any questions, please do not hesitate to contact us.

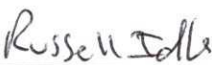
Please have an authorized officer sign below and return a copy to me. Upon execution by both parties, this proposal and its terms and conditions will become a binding agreement.

Acceptance:

By: Galesburg Police Department

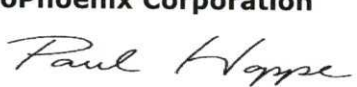
 3/6/24

Signature Date

 3/6/24

Print Name Title

ProPhoenix Corporation

 02/12/24

Signature Date

Paul Hoppe Executive VP

Print Name Title



ProPhoenix Corporation

ProPhoenix Corporation ("Company") proposal contains information and data, which are privileged, confidential and/or proprietary to the Company. This information and data is commercially sensitive and/or financial in nature and is not made available for public review. This information is submitted on a confidential basis only in response to a specific customer request. The information contained herein is protected, among other things by the Trade Secrets Act, as codified, and any improper use, distribution, or reproduction is specifically prohibited unless otherwise required by law. No license or right of any kind whatsoever is granted to any third party to use the information contained herein unless a written agreement exists between Company and the third party which desires access to the information. The information contained herein is submitted for purposes of review and evaluation in connection with Company's response to the specific request denoted herein. No other use of the information and data contained herein is permitted without the express written permission of the Company. Under no condition should the information contained herein be provided in any manner whatsoever to any third party without first receiving the express written permission from the Company unless otherwise required by law.

Total Solution Cost :

Cost	\$ 10,634.40
Final Proposal Amount	\$ 10,634.40
Annual Support and Maintenance	\$ 2,800.00

Cost Summary:

*A.S.M: Annual Support & Maintenance

Category	Cost	Total Price	A.S.M
ProPhoenix Items			
3rd Party Software	10,634.40	10,634.40	2,800.00
ProPhoenix Items Total :		10,634.40	2,800.00
Proposal total	10,634.40	10,634.40	2,800.00

Customer Signature

Date

Note:

The first year of Premier Maintenance – **\$2,800/year** (billed annually), GPD will need to submit payment to Trancite following installation.



ProPhoenix Corporation

Terms & Conditions

3rd Party Software

ScenePD Standard WEB Enterprise Site License

ProPhoenix is a Trancite ScenePD re-seller only. Scene PD Installation is the sole responsibility of the customer with assistance from Trancite, if needed. Support is due once product is installed but not through ProPhoenix. Support is only through Trancite Corp at their quoted price.

TRANCITE Software Maintenance Coverage Must be Purchased from TRANCITE Directly not from ProPhoenix

1. Licensor offers a maintenance plan for the Software as follows:
 - i. *Product updates & upgrades*: Licensor will supply improvements and other changes to the software which licensor, at its discretion, deems to be logical improvements or extensions.
 - ii. *Defect corrections*: Licensor will supply corrections as required to correct substantial deviations of the software from specifications or the current applicable reference manual.
 - iii. Save 40% off standard training rates while current under maintenance
 - iv. License Management Services
 - v. License Activations
 - vi. License Transfers
 - vii. License Auditing and Reporting
 - viii. Support Assistance
 - ix. Integration Support
 - x. Answers on How To's and Best Practices
 - xi. Troubleshooting
 - xii. Remote online assistance
 2. Initial maintenance period- following the execution of this license there will be no additional charge for maintenance support and product updates for one full year.
 3. Charges for subsequent years- for each year after the initial maintenance period of the license, licensor will continue to provide Licensee with maintenance, support and product update services as described in section (A) above, provided Licensee pays Licensor in advance the annual maintenance and support charges then in effect.
- Licensor will continue to provide Licensee with maintenance, support and product update services as described in section (A) above, provided Licensee pays Licensor in advance the annual maintenance and support charges then in effect.



ProPhoenix Corporation

Item Details:

	Item Name	Qty
<u>3rd Party Software</u>		
INT-SCNPD-SITE	ScenePD Standard WEB Enterprise Site License SPD V7 Web Enterprise License – 35 sworn officers includes Configuration/Integration Services	1

**Southern Computer Warehouse**

1395 S. Marietta Parkway
Building 300
Marietta, Georgia 30067
United States
<http://www.scw.com>
(P) 877-GOTOSCW
(F) 770.579.8937

Quote (Open)**Date**

Mar 14, 2024 07:06 AM EDT

Modified Date

Mar 22, 2024 01:59 PM EDT

Quote #

1817568 - rev 1 of 1

Description

E-citation Printer Mounts Rev 1 of 2

SalesRepBeasley, Andrew
(P) 877-GOTOSCW**Customer Contact**Martinez, Ray
(P) 309-345-3702
rmartinez@ci.galesburg.il.us**Customer**

City of Galesburg IL (CI4683)
Martinez, Ray
55 West Tompkins St
Galesburg, IL 61401
United States
(P) 309-345-3678
(F) 309-345-3678

Bill To

City of Galesburg
Payable, Accounts
55 W Tompkins St
Galesburg, IL 61401
United States
(P) 309-345-3678

Ship To

City of Galesburg
PO, REF
55 W Tompkins St
Galesburg, IL 61401
United States

Customer PO:**Terms:**

Undefined

Ship Via:

GROUND

Special Instructions:**Carrier Account #:**

#	Image	Description	Part #	Qty	Unit Price	Total
1		Gamber-Johnson - SEIKO MP-A40 PRINTER MOUNT	7160-1540	15	\$80.34	\$1,205.10
Note: Once Po submitted 6-7 weeks ETA						
Contract						
Open Market - Open Market						
2		Seiko - Seiko Instruments MP-A40 Label printer - thermal line - - up to 248 inch/min - USB 2.0, Bluetooth 4.1 - tear bar	MP-A40-BT-BBU	15	\$695.33	\$10,429.95
Note: Currently in stock. 25 in stock						
Contract						
Open Market - Open Market						
3		Seiko - Seiko Printer battery - lithium ion - for Seiko Instruments MP-A40, MP-B30	BP-A0720-B1-E	15	\$99.10	\$1,486.50
Note: This item is special order and ships directly from the manufacturer. Please allow for a minimum of 2-4weeks for delivery. We have them on hand, ready to ship as soon as we get your PO.						
Contract						
Open Market - Open Market						
4		Seiko - Seiko Car power adapter - 12 / 24 V - for Seiko Instruments MP-A40	CC-A12-A1	15	\$80.46	\$1,206.90
Note: The ETA is 2-3 Weeks "Please review the specs on this product to ensure it will fit your needs, as it is non-returnable."						
Contract						
Open Market - Open Market						

Thank you for the opportunity.
Quote is good until 4/11/2024

Subtotal:	\$14,328.45
Tax (.0000%):	\$0.00
Shipping:	\$0.00
Total:	\$14,328.45



ProPhoenix Corporation

502 Pleasant Valley Ave.
Moorestown, NJ 08057
Phone: 609-953-6850
Fax: 609-953-5311
Web: www.prophoenix.com

Proposal For: Hardware quote for e-citations

Knox County Sheriffs Dept

Attention: Sheriff Jack Harlen

152 S Kellogg St
Galesburg, IL 61401-4706
Phone# 309-343-9151

Proposal# 24-000105

Date: 03/07/2024

Valid Until: 04/10/2024

Submitted By:

Negri, Rachelle

Phone# 609-953-6850 x

E-Mail:

rachelle.negri@prophoenix.com

Dear Sheriff Jack Harlen,

On behalf of ProPhoenix Corporation, we are pleased to present this proposal for various components of the Phoenix Public Safety Solution Suite. The attached proposal details the required software modules and associated support services in order to successfully implement the proposed solution. If hardware is being proposed and/or recommended, please take note of the specific operating requirements outlined in the Proposal Notes and/or Terms section.

Total Solution Cost:

Final Proposal Amount

\$16,100.00

Please have an authorized officer sign below and return a copy to me. Upon execution by both parties, this proposal and its terms and conditions will become a binding agreement.

Acceptance:

By: Knox County Sheriffs Dept

 03/21/2024
Signature Date

Jack C. Harlan JR. Sheriff
Print Name Title

ProPhoenix Corporation

 03/20/24
Signature Date

Paul Hoppe Executive VP
Print Name Title

ProPhoenix Corporation ("Company") proposal contains information and data, which are privileged, confidential and/or proprietary to the Company. This information and data is commercially sensitive and/or financial in nature and is not made available for public review. This information is submitted on a confidential basis only in response to a specific customer request. The information contained herein is protected, among other things by the Trade Secrets Act, as codified, and any improper use, distribution, or reproduction is specifically prohibited. No license or right of any kind whatsoever is granted to any third party to use the information contained herein unless a written agreement exists between Company and the third party which desires access to the information. The information contained herein is submitted for purposes of review and evaluation in connection with Company's response to the specific request denoted herein. No other use of the information and data contained herein is permitted without the express written permission of the Company. Under no condition should the information contained herein be provided in any manner whatsoever to any third party without first receiving the express written permission from the Company.



ProPhoenix Corporation

Cost Summary:

*A.S.M: Annual Support & Maintenance

Category	Total Price	A.S.M*
Recommended Third Party Items		
3rd Party Hardware	16,100.00	-
Recommended Third Party Items total:	16,100.00	0.00
Proposal total	16,100.00	0.00

Item Details:

Item Name	Qty
3rd Party Hardware	
HW-ESEK-M260 E-Seek M260 Drivers License Card Reader Bundle	28
Cost: \$16,100.00 (\$575.00/item)	

Terms & Conditions

3rd Party Hardware

E-Seek M260 Drivers License Card Reader Bundle

The Model 260 incorporates a magnetic stripe reader with advanced technology 2D barcode reading capability. The Model 260 can read any government issued ID card with magnetic stripe information and/or 2D barcodes. This creates a single device for reading virtually all government issued ID's. The data is also transferred to the host device via a standard USB interface (or RS-232). This approach to scanning both magstripe and 2D information with one device is an ideal solution for the POS, ID authentication and law enforcement environment.

In addition to the standard side access USB cable interface connector, the Model 260 has incorporated a bottom mounted interface connector, making it an ideal solution for kiosk application environments.

Hardware purchased through ProPhoenix includes software configuration (not installation) where applicable. If purchased elsewhere, configuration services by ProPhoenix will be at an additional expense.

Bundle contains the E-Seek M260 card reader, and the CN8000 5' USB Cable that powers the unit (no additional adapters are needed), and the de-coding and integration drivers/software for reading DL information. Annual support for the drivers are included in the support added at time of original purchase.

http://www.e-seek.com/product_m260.asp

550-85902



ProPhoenix Corporation

502 Pleasant Valley Ave
Moorestown, NJ 08057
Phone: 609-953-6850
Web: www.prophoenix.com

Scene License (WEB Enterprise)

Proposal

Knox County Sheriffs Dept

Attention: ~~Captain Jason Landers~~

Sheriff Jack Harlan

152 S Kellogg St
Galesburg, IL 61401-4706
Phone# 309-343-9151

Sheriff Jack Harlan

Dear ~~Captain Jason Landers~~,

Proposal# 24-000067

Date : 02/09/2024

Valid Until : 05/09/2024

Submitted By:

Reit, Jeff
Phone# 609-257-1887 X1251
E-Mail: Jeff.reit@prophoenix.com

On behalf of ProPhoenix Corporation, we are pleased to present this proposal for various components of the Phoenix Public Safety Solution Suite. The attached proposal details the required software modules and associated support services in order to successfully implement the proposed solution. If hardware is being proposed and/or recommended, please take note of the specific operating requirements outlined in the Proposal Notes and/or Terms section.

Phoenix represents a major "paradigm shift" in the value provided to Public Safety agencies throughout the United States. There are several differentiating benefits realized by an agency when implementing Phoenix Software. Highlights include;

- ✓ Deep horizontal and vertical integration throughout the entire software suite
- ✓ Integration of 3rd party tools which are transparent to the end user
- ✓ A complete, end-to-end, Public Safety lifecycle suite deployable throughout the entire agency
- ✓ Complete design, development, deployment, and maintenance conducted by ProPhoenix personnel
- ✓ Fiscal responsibility for both the initial procurement as well as ongoing sustainability
- ✓ An "all-inclusive" module philosophy within the major application offerings, e.g., CAD, RMS, Mobile, Fire, Corrections
- ✓ Continual incorporation of the latest in tools and technology to stay ahead of the technology curve
- ✓ Business Intelligence (B/I) capabilities providing "actionable insight" for enhancing decision making in support of Intelligence Led Policing (ILP) initiatives
- ✓ Adherence to National information sharing standards, e.g. National Information Exchange Model (NIEM) based of Global Justice Extensible Mark-up Language (GJXML)
- ✓ Adherence to Criminal Justice Information Security Policy, State specific Security Policy and Standards.

The Phoenix Public Safety Software Suite embraces our "i3" design philosophy of "Integrated, Intuitive, Innovative". By implementing these tenets, our goal is to maximize an agency's effectiveness and optimize its efficiency through the use of our software. We are confident in our ability to exceed your operational expectations, and are grateful for the opportunity to compete for, and earn your business. Should you have any questions, please do not hesitate to contact us.

Please have an authorized officer sign below and return a copy to me. Upon execution by both parties, this proposal and its terms and conditions will become a binding agreement.

Acceptance:

By: Knox County Sheriffs Dept

[Signature] 03/06/24
Signature Date

Jack C. Harlan Jr. Sheriff
Print Name Title

ProPhoenix Corporation

Paul Hoppe 02/12/24
Signature Date

Paul Hoppe Executive VP
Print Name Title



ProPhoenix Corporation

ProPhoenix Corporation ("Company") proposal contains information and data, which are privileged, confidential and/or proprietary to the Company. This information and data is commercially sensitive and/or financial in nature and is not made available for public review. This information is submitted on a confidential basis only in response to a specific customer request. The information contained herein is protected, among other things by the Trade Secrets Act, as codified, and any improper use, distribution, or reproduction is specifically prohibited unless otherwise required by law. No license or right of any kind whatsoever is granted to any third party to use the information contained herein unless a written agreement exists between Company and the third party which desires access to the information. The information contained herein is submitted for purposes of review and evaluation in connection with Company's response to the specific request denoted herein. No other use of the information and data contained herein is permitted without the express written permission of the Company. Under no condition should the information contained herein be provided in any manner whatsoever to any third party without first receiving the express written permission from the Company unless otherwise required by law.

Total Solution Cost :

Cost	\$ 6,210.00
Final Proposal Amount	\$ 6,210.00
Annual Support and Maintenance	\$ 1,600.00

Cost Summary:

*A.S.M: Annual Support & Maintenance

Category	Cost	Total Price	A.S.M
ProPhoenix Items			
3rd Party Software	6,210.00	6,210.00	1,600.00
ProPhoenix Items Total :		6,210.00	1,600.00
Proposal total	6,210.00	6,210.00	1,600.00


 Customer Signature

03/06/24

Date

Note:

The first year of Premier Maintenance – **\$1,600/year** (billed annually), KCOSO will need to submit payment to Trancite following installation.



ProPhoenix Corporation

Item Details:

	Item Name	Qty
<u>3rd Party Software</u>		
INT-SCNPD-SITE	ScenePD Standard WEB Enterprise Site License SPD V7 Web Enterprise License – 20 sworn officers includes Configuration/Integration Services	1


Terms & Conditions
3rd Party Software
ScenePD Standard WEB Enterprise Site License

ProPhoenix is a Trancite ScenePD re-seller only. Scene PD Installation is the sole responsibility of the customer with assistance from Trancite, if needed. Support is due once product is installed but not through ProPhoenix. Support is only through Trancite Corp at their quoted price.

TRANCITE Software Maintenance Coverage Must be Purchased from TRANCITE Directly not from ProPhoenix

1. Licensor offers a maintenance plan for the Software as follows:
 - i. *Product updates & upgrades*: Licensor will supply improvements and other changes to the software which licensor, at its discretion, deems to be logical improvements or extensions.
 - ii. *Defect corrections*: Licensor will supply corrections as required to correct substantial deviations of the software from specifications or the current applicable reference manual.
 - iii. Save 40% off standard training rates while current under maintenance
 - iv. License Management Services
 - v. License Activations
 - vi. License Transfers
 - vii. License Auditing and Reporting
 - viii. Support Assistance
 - ix. Integration Support
 - x. Answers on How To's and Best Practices
 - xi. Troubleshooting
 - xii. Remote online assistance
2. Initial maintenance period- following the execution of this license there will be no additional charge for maintenance support and product updates for one full year.
3. Charges for subsequent years- for each year after the initial maintenance period of the license, licensor will continue to provide Licensee with maintenance, support and product update services as described in section (A) above, provided Licensee pays Licensor in advance the annual maintenance and support charges then in effect.

Licensor will continue to provide Licensee with maintenance, support and product update services as described in section (A) above, provided Licensee pays Licensor in advance the annual maintenance and support charges then in effect.

55- 85902



Southern Computer Warehouse
 1395 S. Marietta Parkway
 Building 300
 Marietta, Georgia 30067
 United States
<http://www.scw.com>
 (P) 877-GOTOSCW
 (F) 770.579.8937

Quote (Open)

Date
 Mar 22, 2024 02:00 PM EDT

Modified Date
 Mar 22, 2024 02:01 PM EDT

Quote #
 1818763 - rev 1 of 1

Description
 E-citation Printer Mounts Rev 2 of 2

SalesRep
 Beasley, Andrew
 (P) 877-GOTOSCW

Customer Contact
 Martinez, Ray
 (P) 309-345-3702
rmartinez@ci.galesburg.il.us

Customer

City of Galesburg IL (CI4683)
 Martinez, Ray
 55 West Tompkins St
 Galesburg, IL 61401
 United States
 (P) 309-345-3678
 (F) 309-345-3678

Bill To

City of Galesburg
 Payable, Accounts
 55 W Tompkins St
 Galesburg, IL 61401
 United States
 (P) 309-345-3678

Ship To

City of Galesburg
 PO, REF
 55 W Tompkins St
 Galesburg, IL 61401
 United States

Customer PO:

Terms:
 Undefined

Ship Via:
 GROUND
 Carrier Account #:

Special Instructions:

#	Image	Description	Part #	Qty	Unit Price	Total
1		Gamber-Johnson - SEIKO MP-A40 PRINTER MOUNT	7160-1540	28	\$80.34	\$2,249.52
Note: Once Po submitted 6-7 weeks ETA Contract Open Market - Open Market						
2		Seiko - Seiko Instruments MP-A40 Label printer - thermal line - - up to 248 inch/min - USB 2.0, Bluetooth 4.1 - tear bar	MP-A40-BT-BBU	28	\$695.33	\$19,469.24
Note: Currently in stock. 25 in stock Contract Open Market - Open Market						
3		Seiko - Seiko Printer battery - lithium ion - for Seiko Instruments MP-A40, MP-B30	BP-A0720-B1-E	28	\$99.10	\$2,774.80
Note: This item is special order and ships directly from the manufacturer. Please allow for a minimum of 2-4weeks for delivery. We have them on hand, ready to ship as soon as we get your PO. Contract Open Market - Open Market						
4		Seiko - Seiko Car power adapter - 12 / 24 V - for Seiko Instruments MP-A40	CC-A12-A1	28	\$80.46	\$2,252.88
Note: The ETA is 2-3 Weeks "Please review the specs on this product to ensure it will fit your needs, as it is non-returnable." Contract Open Market - Open Market						

Thank you for the opportunity.
 Quote is good until 4/11/2024

Subtotal: \$26,746.44
Tax (.0000%): \$0.00
Shipping: \$0.00
Total: \$26,746.44

550- 55000
P.O. 92710



Next Generation Public Safety Software

ProPhoenix Corporation

502 Pleasant Valley Ave.

Moorestown, NJ 08057

Phone: 609-953-6850

Fax: 609-953-5311

Web: www.prophoenix.com

Proposal For: e-Crash and e-Citation Interfaces

Galesburg Police Department

Attention: 911 Coordinator Amanda Jennings

150 S Broad St

Galesburg, IL 61401-4504

Phone# 309-343-9151

Proposal# 23-000308

Date: 01/09/2024

Valid Until: 04/09/2024

Submitted By:

Reit, Jeff

Phone# 609-953-6850 x1251

E-Mail: jeff.reit@prophoenix.com

Dear 911 Coordinator Amanda Jennings,

On behalf of ProPhoenix Corporation, we are pleased to present this proposal for various components of the Phoenix Public Safety Solution Suite. The attached proposal details the required software modules and associated support services in order to successfully implement the proposed solution. If hardware is being proposed and/or recommended, please take note of the specific operating requirements outlined in the Proposal Notes and/or Terms section.

Total Solution Cost:

Final Proposal Amount

\$20,000.00

Annual Support and Maintenance

\$3,000.00

Please have an authorized officer sign below and return a copy to me. Upon execution by both parties, this proposal and its terms and conditions will become a binding agreement.

Acceptance:

By: Galesburg Police Department

ProPhoenix Corporation

Signature

Date

Signature

Date

Print Name

Title

Print Name

Title

ProPhoenix Corporation ("Company") proposal contains information and data, which are privileged, confidential and/or proprietary to the Company. This information and data is commercially sensitive and/or financial in nature and is not made available for public review. This information is submitted on a confidential basis only in response to a specific customer request. The information contained herein is protected, among other things by the Trade Secrets Act, as codified, and any improper use, distribution, or reproduction is specifically prohibited. No license or right of any kind whatsoever is granted to any third party to use the information contained herein unless a written agreement exists between Company and the third party which desires access to the information. The information contained herein is submitted for purposes of review and evaluation in connection with Company's response to the specific request denoted herein. No other use of the information and data contained herein is permitted without the express written permission of the Company. Under no condition should the information contained herein be provided in any manner whatsoever to any third party without first receiving the express written permission from the Company.



ProPhoenix Corporation

Cost Summary:

*A.S.M: Annual Support & Maintenance

Category	Total Price	A.S.M*
ProPhoenix Items		
Interface	20,000.00	3,000.00
ProPhoenix Items total:	20,000.00	3,000.00
Proposal total	20,000.00	3,000.00

Item Details:

Item Name	Qty
<u>Interface</u>	
INT-IL-ETRAF Interface - Illinois e-Citation and e-Crash	1

Terms & Conditions

Interface

Interface - Illinois e-Citation and e-Crash

Develop Illinois specific crash and citation collection in RMS with electronic submittal to State, or Court, where applicable.

TOWN OF THE CITY OF GALESBURG

Date: June 3, 2024

Agenda Number: 24-9010

TOWN FUND	<u>\$4,148.62</u>
GENERAL ASSISTANCE FUND	<u>\$7,711.15</u>
IMRF FUND	<u></u>
SOCIAL SECURITY/MEDICARE FUND	<u></u>
LIABILITY FUND	<u>\$4,718.24</u>
AUDIT FUND	<u></u>
TOTAL	<u>\$16,578.01</u>

TOWN of the City of Galesburg - TOWN
Expenses by Vendor Summary
May 14 - 27, 2024

	May 14 - 27, 24
DEVNET	3,150.00
NCPERS	80.00
TOI - Dues	918.62
TOTAL	4,148.62

TOWN OF THE CITY OF GALESBURG - GA
General Assistance Advance Payment Report
May 14 2024 - May 27 2024

Date	Num	Name	Memo	Paid Amount
Expense				
602 - Gen Assistance - Rent				
05/14/2024	25036	LL Curtis, Michael	G17119 Shelter Assist	425.00
05/20/2024	25043	LL KCHA	G17152 [REDACTED] Shelter Assist	11.00
05/20/2024	25044	LL KCHA	G17155 Laundry Assist [REDACTED]	12.00
05/20/2024	25045	LL KCHA	G17148 Laundry Assist [REDACTED]	12.00
05/20/2024	25046	LL KCHA	Prorated May rent	6.00
05/20/2024	25046	LL KCHA	June Rent	11.00
05/20/2024	25046	LL KCHA	Security Deposit	50.00
05/20/2024	25047	LL KCHA	G17156 Shelter Assist	217.00
05/21/2024	25049	LL Foley, Thomas & Markw...	G17160 Shelter Assist	425.00
05/21/2024	25053	LL Foley, Thomas & Markw...	G17165 Shelter Assist	425.00
05/22/2024	25055	LL KCHA	G17169 Shelter Assist	11.00
Total 602 - Gen Assistance - Rent				1,605.00
603 - Gen Assistance - Utilities				
05/14/2024	25035	AMEREN ILLINOIS	G17122 Utility Assist	16.94
05/20/2024	25048	AMEREN PLEDGE	5083074146 G17159	180.63
Total 603 - Gen Assistance - Utilities				197.57
605 - Gen Assistance - P & H				
05/21/2024	25054	Purple Hangar	G17124 Clothing Assist	43.50
Total 605 - Gen Assistance - P & H				43.50
612 - Gen Assistance - Misc/Lndry/Tra				
05/14/2024	25037	Peoria County Clerk	G17129 Other Assistance I	16.00
05/21/2024	25050	LL Glory Days	G17151 Other Assistance Hair Cut	20.00
05/22/2024	25056	LL KCHA	G17172 Laundry Assist [REDACTED]	15.00
05/22/2024	25057	Farmers Insurance	G17175 Other Assistance June/	152.45
Total 612 - Gen Assistance - Misc/Lndry/Tra				203.45
613 - Emergency Assistance - Rent				
05/16/2024	25041	LL Carter, Zan	E17134 Shelter Assist	1,000.00
Total 613 - Emergency Assistance - Rent				1,000.00
614 - Emergency Assistance - Utility				
05/15/2024	25038	AMEREN ILLINOIS	6611083204 Utility Assist	696.70
05/15/2024	25039	AMEREN PLEDGE	0827688050 E17133 Utility	1,000.00
05/15/2024	25040	AMEREN PLEDGE	8765333124 E17132 Utility	1,000.00
05/21/2024	25051	AMEREN ILLINOIS	1510082035	821.05
05/21/2024	25051	AMEREN ILLINOIS	7994121029	136.06
Total 614 - Emergency Assistance - Utility				3,653.81
Total Expense				6,703.33
Net Income				-6,703.33

TOWN OF THE CITY OF GALESBURG - GA
General Assistance Payment Due Report
May 14 2024 - May 27 2024

[Back to Agenda](#)

Type	Name	Num	Date	Memo	Amount
May 14 - 20, 24					
Bill	Hy-Vee Main St # 1216	G17089	05/16/2024	G17089 Food Assist	72.99
Bill	Hy-Vee Main St # 1216	G17112	05/16/2024	G17112 Food Assist	72.70
Bill	Hy-Vee Main St # 1216	G17115	05/16/2024	G17115 Food Assist	99.67
Bill	Hy-Vee Main St # 1216	G17095	05/16/2024	G17095 Food Assist	98.90
Bill	Hy-Vee Main St # 1216	42224	05/20/2024	G17018 Food Assistance	98.35
Bill	Hy-Vee Main St # 1216	4232024	05/20/2024	G17022 Food Assistance	38.84
Bill	Hy-Vee Main St # 1216	4/19/2024	05/20/2024	G17000 Food Assistance	75.00
Bill	Hy-Vee Main St # 1216	4/18/24	05/20/2024	G16992 Food Assist	48.59
Bill	Hy-Vee Main St # 1216	41424	05/20/2024	Mischarged on 6/1/2024 bill	402.78
May 14 - 20, 24					1,007.82

TOWN of the City of Galesburg - LIAB
LIABILTY FUND PAYMENT DUE REPORT
May 14 2024 - May 27 2024

Type	Date	Num	Name	Memo	Split	Amount
109 - Cash - CBI F&M LIAB FUND						
Liability ...	05/15/2024	44260088	FEDERAL TAX_IRS	37-6006998	-SPLIT-	-3,360.12
Liability ...	05/15/2024	337162544	Illinois Dept. of Revenue	37-6006998 000	211 - State Payroll Ta...	-679.06
Liability ...	05/15/2024	337162544	Illinois Dept. of Revenue	37-6006998 000	211 - State Payroll Ta...	-679.06
Total 109 - Cash - CBI F&M LIAB FUND						-4,718.24
TOTAL						-4,718.24

**TOWNSHIP LETTER
CITY OF GALESBURG
JUNE 3, 2024**

AGENDA ITEM: Final Decennial Meeting and Approval of Report

SUMMARY RECOMMENDATION: The Township Supervisor recommends approval.

BACKGROUND: On June 10, 2022, Governor Pritzker signed the Decennial Committee on Local Government Efficiency Act, 50 ILCS 70/1 *et seq.*, into law. This law requires Illinois townships, road districts and township multi-assessment districts to convene a committee to study and report on local government efficiency.

Section 10(b) of the Act specified that the committee's membership include the Township Supervisor, Trustees and any other township officers, such as the Township Assessor. The committee also needed to include at least two Township residents appointed by the Supervisor and meetings were to be chaired by the Township Supervisor. To date, the Committee has met twice, with this being its final meeting. If the report is approved, it will be submitted to the Knox County Clerk by the Township Supervisor.

BUDGET IMPACT: None

SUPPORTING DOCUMENTS:

1. Township Report for Compliance with Decennial Committees on Local Government Efficiency Act

TOWNSHIP REPORT FOR COMPLIANCE WITH DECENNIAL COMMITTEES ON LOCAL GOVERNMENT EFFICIENCY ACT

I. Unit of government submitting this report:

NAME OF TOWNSHIP: **Town of the City of Galesburg**

Note: Any local government that levies a tax, other than a municipality or county must file this report.

For Road Districts in counties with populations of less than 400,000 the highway commissioner may form a joint committee to prepare one combined report. See 50 ILCS 70/10(b-5).

II. Information about our Township

- A. We are located in Knox County. There are 21 townships in our county.
- B. The population of our Township is 29,255, as of 2022.
- C. We have 7 employees of the Township (not including elected officials).
- D. As we are coterminous with the City of Galesburg, our Road District is managed by the City. We have zero employees in our Road District with no elected officials.
- E. Our annual budget for 2024 is: \$1,072,088.00
- F. Our Township's equalized assessed valuation for 2024 is 428,066,941 W/O Exemptions 420,349,691 Rate Setting B.O.R. Level

III. Information about Our Committee

- A. Committee Members:

Township Supervisor – Kimberly Thierry, Committee Chair

Township Trustee – Peter Schwartzman

Township Trustee – Wayne Dennis

Township Trustee – Steve Cheesman

Township Trustee – Bradley Hix

Township Trustee – Sarah Davis

Township Trustee – Dwight White

Township Trustee – Heather Acerra

Township Trustee – Evan Miller

Township Clerk – Kelli Bennewitz

Township Assessor – Laura Williams

Township Caseworker – David Natof

Township Office Manager – Kim Burkett

Township Resident - Lois French

Township Resident – Joshua Moore

Note: Per 50 ILCS 70/10(b), the committee membership must include all the elected or appointed members of the township board (Supervisor and Trustees) and two residents

appointed by the Supervisor. The residents can be the Assessor, Highway Commissioner, Clerk or Collector, if you have one, or other residents of the Township, but these officials are not required to be on this Committee. The Supervisor may appoint more than two residents if deemed appropriate.

Dates that Committee met: (50 ILCS 70/20)

First organizational meeting
(must occur prior to June 10, 2023): **May 22, 2023**

Second Meeting: **September 25, 2023**

Third Meeting: **June 3, 2024**

Additional Meetings (List All): _____

IV. Programs Offered by our Township

- A. Our Township offers the following services and programs: (List programs like general assistance, youth programs, senior programs, community programs, LIHEAP, etc.)
- Property Assessment for the City of Galesburg
 - General Assistance Program
 - Emergency Assistance Program
 - Additional Assistance Program (toiletries, clothing, household goods)
 - Connecting Galesburg Bus Pass Program (no barrier bus passes)
 - Administration of General Assistance and/or Emergency Assistance programs for 17 other townships with Knox County.
- A. Other services/programs we could possibly provide:

V. Social Service Agreements – Local Agency Collaboration Agreements

- A. We partner with the following not-for-profits to offer social services (list all):

Entity & Services Provided (not limited to the following, however, these are the agencies who we interact with on a day-to-day basis):

1. Salvation Army Church - cooperation & coordination of services, referrals

2. United Way of Knox County Unmet Needs – cooperation & coordination of services, referrals, plus intake & casework for Unmet Needs Committee
3. PD C.A.R.E.S. Fund – intake & dissemination of grant funds
4. Christian Community Helping Neighbors (CCHN) – cooperation & coordination of services, referrals
5. St. Vincent DePaul - cooperation & coordination of services, referrals
6. Western Illinois Regional Council for LIHEAP & LIHWAP – cooperation & coordination of services, referrals
7. State of Illinois: Department of Human Services local office, Department of Rehabilitation Services
8. Ameren – Energy Assistance Information System – portal to access information, make pledges to assist residents with paying their utility bills
9. City of Galesburg Transit - Connecting Galesburg Bus Pass program as of July 1, 2023.

- A. Our residents have benefitted from these agreements in the following ways:
- A. We have considered possibly offering the following social services or the following additional potential partnerships:

VI. Awards and Recognitions

- A. Our Township has received the following awards, distinctions, and recognitions: (List all).

VII. Intergovernmental Agreements

- A. We partner with, or have Intergovernmental Agreements, with the following other Governments (List all):

Entity & Services Offered:

State of Illinois Department of Human Services related to SSI reimbursement *expires June 30, 2027*

1. City of Galesburg – IT Department *expires February 15, 2027*

2. Cedar Township – Knox County *expires May 8, 2027*
3. Copley Township – Knox County *expires May 13, 2027*
4. Galesburg Township – Knox County *expires May 11, 2027*
5. Haw Creek Township – Knox County *expires July 11, 2027*
6. Henderson Township – Knox County *expires May 9, 2027*
7. Indian Point Township – Knox County *expires May 8, 2027*
8. Knox Township – Knox County *expires May 9, 2027*
9. Lynn Township – Knox County *expires May 9, 2027*
10. Maquon Township – Knox County *expires June 20, 2027*
11. Ontario Township – Knox County *expires May 10, 2027*
12. Orange Township – Knox County *expires May 8, 2027*
13. Persifer Township – Knox County *expires May 9, 2027*
14. Rio Township – Knox County *expires August 14, 2027*
15. Sparta Township – Knox County *expires May 17, 2027*
16. Truro Township – Knox County *expires May 16, 2027*
17. Victoria Township – Knox County *February 15, 2027*
18. Walnut Grove Township – Knox Township *expires June 6, 2027*

Note: there are now 3 Townships in the County that we do not administer: Chestnut, Elba & Salem

- A. Our Township's efficiency has increased through intergovernmental cooperation in the following way (list cost savings, avoiding duplicated services, etc.):

Galesburg Township has 18 townships (of 21 in Knox County) partnering to execute the General Assistance Program. This saves these other townships the work of staffing and training that would otherwise be required for not the work of Galesburg's office. This obviously reduces funds needed (less staff on payrolls, less payroll taxes, less paying for training, etc.). This service has been in effect since the 1970s. We have also recently partnered with the City of Galesburg Transit for the Connecting Galesburg Bus Pass Program which is working beautifully. This program started at the end of June and we have assisted 98 residents with a total of 376 ten-punch bus passes through today.

VIII. Review of Laws, Township Policies, Township Rules and Procedures, Township Training Materials, and other Documents

We have reviewed the following, non-exhaustive list of laws, policies, training materials, and other documents applicable to the Township to evaluate our compliance and to determine if any of the foregoing should be amended.

State laws applicable to Townships, including, but not limited to the Township Code (60 ILCS)
(All complete and on file in Township Clerk's Office)

Illinois Open Meetings Act (5 ILCS 120)

Policy on public comment

Designation of OMA officer (5 ILCS 120/1.05(a))

All Elected Officials have completed OMA Training (5 ILCS 120/1.05(b))

Schedule of All Township Regular Meetings for Calendar or Fiscal Year (5 ILCS 120/2.03)

Illinois Freedom of Information Act (5 ILCS 140)

Designation of FOIA officer (5 ILCS 140/3.5(a))

FOIA Officer Training (5 ILCS 140/3.5(b))

Computation and Retention of FOIA Requests (5 ILCS 140/3.5(a))

Posting Other Required FOIA Information (5 ILCS 140/4(a); 5 ILCS 140/4(b))

List of Types or Categories of FOIA Records under Township's Control (5 ILCS 140/5)

Semi-Annual Review of Closed Meeting Minutes (5 ILCS 120/2.06(d))

IMRF Total Compensation Postings (5 ILCS 120/7.3)

Designation of Whistleblower Auditing Official (*if none appointed -- shall be the State's Attorney*) (50 ILCS 105/4.1)

All of our Elected Officials have filed statement of economic interests (5 ILCS 420/4A-101; 5 ILCS 420/4A-101.5)

Sexual harassment prevention training (775 ILCS 5/2-109(c))

Our Intergovernmental Agreements

Our Social Service Agreements or Contracts

Our budget and financial documents

State Ethics Laws, including, but not limited to the State Officials and Employees Ethics Act (5 ILCS 430/1-1)

_____ Reports on government efficiency, including "Local Government Efficiency and Size in Illinois: Counting Tax Revenues, Not Governments" by Wendell Cox (2016); "Local

Democracy and Townships in the Chicagoland Area,” by Wendell Cox, (January 2012).

_____Others (List Below or Attach):

- IX. **What Have We Done Well?** *(List any budget/levy freezes or reductions in the past decade; list new programs or services offered to residents over the past decade; list any ethics ordinances adopted; timely FOIA compliance; responsiveness to public; list any new intergovernmental agreements or social services offered; list any increase in number of township residents served, etc.)*

In 2022, the General Assistance office arranged and held a workshop for all agencies & individuals interested in homelessness. We brought in and paid for Ryan Dowd, a well-known guru on homelessness. Ryan led an all-day live training to help attendees understand homelessness, reduce problems/conflict and be inclusive. It was well attended by most local agencies with about 140 persons in attendance.

The office cares about its duties and the people that are served. That is critical. We offer a wide variety of services and execute those services well.

- X. **What Inefficiencies Did We Identify/What Are Our Next Steps?**

Like all agencies that service the public, we need to partner with as many other agencies (governmental/social service, etc.) as possible to better serve the public.

- XI. **What Can We Do Better or More Efficiently?**

Do a self-analysis of how the office is run. Are all the duties of the office getting done in an effective way, etc. Are questions that need asking, asked & answered?

- XII. **Studies on Governmental Efficiencies**

In preparing this report, we reviewed several studies on local government efficiency. These studies show that:

- The average local government in Illinois serves 1800 residents compared to the national median of 2850 individuals
- Most townships in Illinois have no bonded indebtedness. Together with road districts they are an integral element of local democracy. Township expenditures have grown at a lower rate than those of any other level of government since 1992.

- Townships have lower labor costs and employ mostly part time employees.
1. "Generally, national data indicates that smaller local governments spend and borrow less per capita than larger local governments."
 2. Township/local governments are likely to be more responsive to citizens' concerns and complaints. Positive public official ratings for townships were found to be 88%, as compared to 42% at the State and just 27% at the Federal level.

[report summary local democracy and the townships of illinois](#)

"Generally, national data indicates that smaller local governments spend and borrow less per capita than larger local governments."

Comparative efficiency figures: "From 1992 to 2007, total township expenditures increased 17 percent, after adjustment for inflation. In contrast, state government expenditures rose nearly three times as much, at 51 percent. The rise in municipal expenditures was 50 percent, also nearly three times that of townships. County expenditures rose 66 percent, nearly four times the increase in township expenditures."

Township/local governments are likely to be more responsive to citizens' concerns and complaints. Positive public official ratings for townships were found to be 88%, as compared to 42% at the State and just 27% at the Federal level.

[The Study of Efficiency & Effectiveness of Indiana Township Government ITA Task Force Report](#)

This is an Indiana Township Association study, similar to what we are doing here. In the forward from their executive director Debbie Driskell, she mentioned the reports and proposed legislation to eliminate or reform townships and says, "In responding to these proposals, we have found them to be based largely on limited, incomplete, and anecdotal information rather than a comprehensive view of township government."

You are being very thorough in examining those concepts that are related to performing at an efficient and optimum level.

XIII. Our committee's recommendations regarding Increased Accountability and Efficiency:

I would encourage you to continue engaging in self-analysis, educating yourself (office) in best practices for your type of government operations, partnering whenever possible with other agencies (government and non-government, and finally, continue providing care, compassionate and empathetic service to the public.

Note: This Report must be filed with your County no later than 18 months after your first committee meeting. [November 22, 2024 is the last date this report must be filed.]

Submitted by: _____

Kimberly A. Thierry, Chair
Decennial Efficiency Committee of the
Town of the City of Galesburg Township

Date: _____